



### Provider Service Form

Licensed child care providers may offer subsidized child care services only during the hours of operation listed on the facility license. For questions or support completing this form, please review your facility license in the Division of Early Learning Licensing Tool ([DELLT](#)) or contact [OSSE.Subsidy@dc.gov](mailto:OSSE.Subsidy@dc.gov).

#### Provider Information

Provider Name: \_\_\_\_\_

Facility Name: \_\_\_\_\_

License Number: \_\_\_\_\_

Does this facility participate in any of the following programs (check all that apply):

- Pre-K Enhancement and Expansion Program (PKEEP)
- Quality Improvement Network (QIN)
- Access to Quality Child Care Child with Disabilities (AQCCCD)

#### Operating Days and Hours

Enter the operating hours for each day of the week this facility will provide subsidized child care services. If the facility will be closed, enter CLOSED on that day. Traditional hours are Monday – Friday, 7 a.m. – 6 p.m. Services offered outside of traditional hours (before 7 a.m., after 6 p.m. and weekends) are only permitted for facilities licensed to provide Non-Traditional Care.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday

This facility is licensed to operate and will provide subsidized child care services in the **Summer**:  Yes or  No

This facility will provide subsidized child care services **when DC Public Schools (DCPS) is closed during the school year:** Yes or No

Age Groups

Mark a  for each category of subsidized child care services this facility will provide:

Infant and Toddler (12 weeks – 36 months)	Preschool (3– 5 years)	Before and After Care (3 – 5 years)	Before Care Only (5 – 15 years)	After Care Only (5– 15 years)	Before and After Care (5 – 15 years)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I, the undersigned, serve as the authorized representative of the above facility and can verify that this information is accurate.