



DISTRICT OF COLUMBIA

OFFICE OF THE STATE SUPERINTENDENT OF

EDUCATION

OSSE Adult Educator Professionalization Scholarship Academic Year (AY) 2020-21

Opening Date: July 1, 2021

Closing Date: July 16, 2021

The paramount role of adult and family education in preparing adult learners (including vulnerable populations) to meet education, skills, and credential requirements for sustainable jobs with career paths, is recognized nationally, by the District of Columbia, and is an overarching premise of the Workforce Innovation and Opportunities Act (WIOA) of 2014. To meet this expanding and growing responsibility, the District of Columbia Office of the State Superintendent of Education, Adult and Family Education (OSSE AFE), in keeping with its accountability for ensuring the adequate preparation, continuing professionalization and support of educators who teach adult learners, forged a collaboration with the University of the District of Columbia (UDC), Adult Education Program, which is specifically designed and aligned to meet the continually evolving needs of its sponsored adult educators. Funds permitting, each year the OSSE AFE/UDC collaboration assists the participation of eligible adult educators, practitioners, and staff with scholarships to a variety of targeted education and training opportunities.

OSSE AFE Professional Development Scholarship

OSSE AFE, in collaboration with the UDC Adult Education Program, its professional development partner, will be offering additional professional development opportunities to practitioners in the District of Columbia through the UDC Office of Continuing Education. OSSE AFE will offer a set quota of Professional Development Scholarships to meet the specific fundamental and career training needs of adult educators and vocational instructors, administrators and staff in OSSE AFE Integrated Education and Training (IE&T) Programs, adult-serving local education agencies, training and workforce provider agencies. The list of courses approved by OSSE AFE for scholarship recipients is attached for the period of July 1-Sept. 30, 2021.

There are two levels of training for which enrollees have the option of either online self-paced or instructor-led learning:

1. **Fundamental Training**: Courses at this level offer enrollees four to six weeks of access. Scholarship recipients will have an opportunity to enroll in these courses in fiscal year 2021 (FY21) (July 1-Sept. 30, 2021) and FY22 (Oct. 1, 2021 – Sept. 30, 2022). Upon completion of the course(s), there is an automated certificate, which can be printed by the participant.

2. **Advanced Career Training:** Courses at this level offer up to 18 months of access, for which scholarships will only be available to staff in OSSE AFE Integrated Education and Training Programs. OSSE AFE IE&T Program staff who receive a scholarship will have an opportunity to enroll in these courses in FY22 (Oct. 1, 2021-Sept. 30, 2022). Certificates of completion are awarded with the University of the District of Columbia's official seal and are recorded with the registrar's office. On the certificate, the students are awarded Continuing Education Units (CEUs), one unit for every 10 hours of study.

Neither training track requires a high school diploma nor is there an assessment to register. However, it must be noted that the Career Training track is more rigorous to meet required industry certification standards.

Please peruse the list of OSSE AFE Approved Professional Development Courses for FY 21 (July 1-Sept. 30, 2021). For additional information—title, description and course information (relevant details, syllabus, requirements and instructor) --on any of the OSSE AFE Approved Professional Development Courses, you may visit <https://www.ed2go.com/udccc> to access the UDC/Ed2Go Fundamental courses or cut and paste the UDC/Ed2Go URL for each course in your browser.

Tuition and Fees

OSSE AFE will pay the applicable tuition – at the UDC Continuing Education rate – for a set quota of adult educators and vocational instructors, administrators, and staff in OSSE AFE Integrated Education and Training Programs, adult-serving local education agencies, training and workforce provider agencies.

Eligibility Criteria

To be eligible for an **OSSE AFE Professional Development Scholarship**, applicants must be employed in:

- An Integrated Education and Training Program funded by OSSE AFE;
- An adult-serving local education agency; or
- A training and workforce provider agency.

Commitment Agreement

Recipients of an **OSSE AFE Professional Development Scholarship** must commit to:

1. Completing an **OSSE AFE Professional Development Course Evaluation** in Wufoo using the following link: <https://osseafe.wufoo.com/forms/q1wiyt6a10sygvr/>.
2. Providing a brief description of the action steps that they will take to integrate

the knowledge derived from the course into their current and/or future work practices in the course evaluation in Wufoo.

3. Uploading a copy of their Certificate of Completion in Wufoo.
4. Uploading a copy of their Certificate of Completion in their staff folder in the Literacy, Adult and Community Education System (LACES), if the scholarship recipient is a staff member of an OSSE AFE IE&T provider agency.

Application and Selection Processes

To apply for an **OSSE AFE Professional Development Scholarship**, eligible candidates must:

1. Complete an **OSSE AFE Professional Development Scholarship Application** in Wufoo (<https://osseafe.wufoo.com/forms/q1bke7fp1wyd6b0/>).
2. Only courses that will potentially improve an applicant's current work or future job aspirations in an OSSE AFE Integrated Education and Training Program, an adult-serving local education agency, or a training and workforce provider agency, will be approved.

Timeline/Critical Dates

July 1, 2021	Opening Date of Scholarship Application
July 16, 2021	Closing Date of Scholarship Application
July 30, 2021	Scholarship Award Notification to Successful Applicants

Applications will be reviewed upon receipt, and scholarships will be awarded according to the order in which applications are received. Apply Now!

Contact Information

For general information about the scholarship and/or the approved courses, please email the OSSE AFE Team at osse.afeta@dc.gov or Dr. Heather Bruce, UDC Adult Education Program at heather.bruce@udc.edu and indicate in the subject line "OSSE AFE Professional Development Scholarship."

For additional information about the Fundamental courses, please contact Eddie Williams, UDC Office of Continuing Education at ejwilliams@udc.edu.

Attachments

Office of the State Superintendent of Education, Adult and Family Education (OSSE AFE) – FY21 Approved Professional Development Courses - July 1- Sept. 30, 2021

