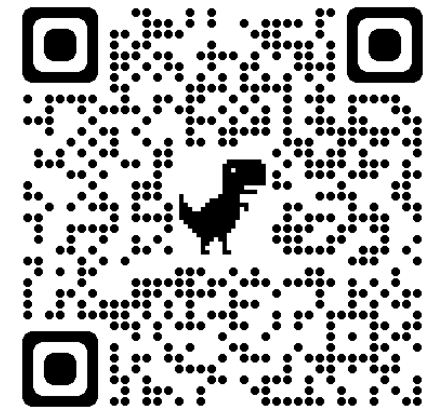Please sign in using the QR code.

# Next Generation Assessment Meeting

Jan. 25, 2024 | Office of Assessments

- We look forward to speaking and meeting with you today!

- Please be advised that we have turned off your video and audio capabilities to preserve bandwidth. Please feel free to share any ideas or ask any questions by typing them in the chat.

- We will be recording this meeting. The presentation, audio and a transcript will be posted to the Next Generation Assessment Meetings webpage.

- Please sign in with this link or the QR code.

**Welcome!**

In partnership with key stakeholders, we create a comprehensive educational assessment program that:

- accurately measures student performance;

- produces actionable data; and

- provides tools, guidance and training to empower local education agencies (LEAs) to meet the needs of all learners and make informed decisions.

**Office of the State Superintendent of Education (OSSE) Office of Assessments**

**Mission Statement**

**Stephanie Snyder**, Director of Assessments

**Lauren Thompson**, Deputy Director of Assessments

**Yolanda Barber**, Assessment Specialist, Math

**Chelsea Charland**, Assessment Specialist, Science

**Asaad Fulton,** Assessment Specialist, Special Populations

**Rachel Knaizer**, Assessment Specialist, ELA and Test Administration

**Rohini Ramnath**, Test Security Assessment Specialist

**Cassidy Schenley**, NAEP State Coordinator

# OSSE Office of Assessments

**Team Members**

*National Assessment of Reading and Math, select schools, grades 4 and 8*

*English Language Proficiency, grades K-12*

# OSSE Office of Assessments

## Statewide Assessments

*Alternate ELA and Mathematics, grades 3-8 and 11*

*General Statewide Assessments*
*ELA and Mathematics, grades 3 – high school*
*Science, grades 5, 8,and high school biology*

*Alternate Science, grades 5, 8, and high school biology*

# 2023-24 Statewide Testing Windows

| Assessment | 2023-24 Statewide Test Window |
|---|---|
| **NAEP**<br>**(Selected schools only)** | Jan. 29 – March 8, 2024 |
| **ACCESS for ELLs** | Feb. 12 – March 22, 2024 |
| **MSAA and DLM** | March 11 – April 26, 2024 |
| **DC CAPE**<br>**DC ELA, DC Math, DC Science** | April 1 – May 24, 2024<br>(April 1 – May 17, 2024: paper accommodation window) |

# Agenda

- 2023-24 Alternate Assessment Processes and Updates

- 2023-24 Test Security Processes and Timelines

- 2023-24 Assessment Administration

  - ACCESS Activities
    - Webinars
  - Multi-State Alternate Assessment (MSAA) and Dynamic Learning Maps (MAPS) Readiness Guides and Training
  - DLM Training

- Staying Connected with the Office of Assessments
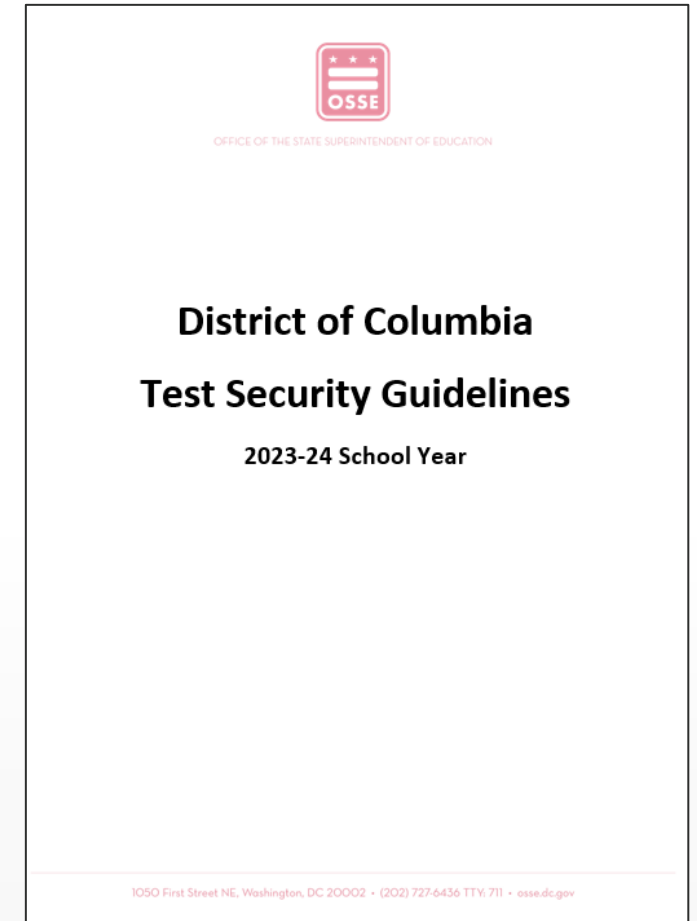
# 2023-24 Alternate Assessment Processes and Updates

# Alternate Assessment Eligibility Process Timeline

| Task | Date(s) | System |
|---|---|---|
| *Final deadline for LEAs updating alternate assessment eligibility documentation in the Special Programs database for the 2023-24 school year.* <br> ***LEAs should begin this process as soon as school opens**** | ***Nov. 13, 2023*** | *Special Programs Database* |
| *OSSE sends eligibility determinations to LEAs in the Special Programs database.* | ***Ongoing through Dec. 1, 2023*** | *Special Programs Database* |
| LEAs may appeal eligibility determinations in MSAA Quickbase and in most cases will need to submit additional evidence that supports the appeal to OSSE in the Special Programs database. | **Dec. 1-19, 2023** | MSAA QuickBase <br><br> Special Programs Database |
| LEAs receive final eligibility determinations from OSSE in the Special Programs database. | **Jan. 12, 2024** | **Quickbase** |

# Test Security Training Updates

# 2023-24 Test Security Guidelines

- OSSE has released the 2023-24 Test Security Guidelines

- 2023-24 Test Security Guidelines are posted on OSSE's Test Security webpage

- This document outlines responsibilities of OSSE, LEAs and schools in maintaining test security and test integrity



OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION

## District of Columbia

## Test Security Guidelines

**2023-24 School Year**

1050 First Street NE, Washington, DC 20002 • (202) 727-6436 TTY: 711 • osse.dc.gov

# Test Security Training Requirements

- Individuals in the following roles must complete OSSE Test Security Training for 2023-24:
  - LEA Assessment Manager
  - LEA ACCESS for ELLs Test Coordinator
  - LEA MSAA/DLM Test Coordinator
  - LEA DC CAPE Test Coordinator
  - Nonpublic School Test Coordinator

- Training options will include webinars and asynchronous modules. All sessions will be the same. The next Test Security Training will be on February 2 from 1-4 pm.

- All individuals must pass the OSSE Test Security Training quiz with a score of at least 80 percent or higher.
  - The recorded training, Powerpoint, and quiz are available on the Test Security webpage.

- LEA Assessment Managers are responsible for ensuring that all authorized personnel at schools under their LEA are trained in test security policies and procedures.

# School Test Security Plan

- OSSE requires **every school, including nonpublic schools,** that will administer a statewide assessment to complete and submit a School Test Security Plan prior to the start of the school's testing window.

- The School Test Security Plan serves as an official communication with OSSE of a school's plan for administering statewide assessments.

- The OSSE Assessment Portal application, through which School Test Security Plans are submitted, is now live.

- School plans must be submitted to OSSE for final approval **at least 15 business days prior to the first day of testing**.

  - Start and end dates for ACCESS for ELLs **were due** no later than **Jan. 23, 2024**.
  - Start and end dates for MSAA and DLM are due no later than **Feb. 12, 2024**.
  - Start and end dates for DC CAPE are due no later than **Mar. 4, 2024**.

# 2023-24 Assessment Administration

# 2023-24 LEA Assessment Training Calendar

- A list of trainings is available on the OSSE website and regular updates will appear in the NGA Bulletin and on the website.

- February 2024

    - Thursday, Feb. 1, 2024, online

        - **DC CAPE: Uploading Accommodations and Student Test Assignments in ADAM**
        - Register using this link.

    - Wednesday, Feb. 7, 2024, 10 − 11 .m., online

        - **DC CAPE: Creating Proctor Groups in ADAM**
        - Register using this link.

    - Wednesday, Feb. 7, 2024, 1 − 4 p.m., in person

        - **DC CAPE: Walk-in, in-person support at OSSE**
        - Register using this link.

    - Thursday, Feb. 8, 2024. 10 a.m. − 12 p.m. and 1 − 3:30 p.m., in person

# NAEP Activities

# NAEP

- Selected schools will begin testing on Jan. 29.

- Schools should be prepared to welcome NAEP field representatives and possibly OSSE monitors.

- Be sure to contact Cassidy Schenley, the NAEP coordinator, for additional questions.

# ACCESS for ELLs Activities

# ACCESS for ELLs and WIDA Alternate ACCESS

- Test window: Feb. 12 – March 22

- Students are now loaded into WIDA AMS. LEAs should log in and verify student registrations and accommodations

- Materials will arrive in schools by Feb. 6
  - Upon receipt, inventory materials and store securely until administration

- Additional Materials order window opens Feb. 6
  - Orders must be placed by LEA test coordinator and shipped to individual schools

- Reference the OSSE [ACCESS Readiness Guide](#) for high-level activities to prepare for administration

# 2023-24 ACCESS Training Requirements

- WIDA has made substantial changes to three ACCESS training courses

  - Online ACCESS for ELLs: Administration

  - Paper ACCESS for ELLs: Administration

  - Alternate ACCESS: Administration and Scoring

- OSSE requires that all ACCESS Test Coordinators and Test Administrators recertify for applicable assessments in the 2023-24 school year, which includes passing the Certification Quiz with a score of 80 percent or higher

  - Recertification date must be **on or after Sept. 1, 2023** for the courses listed above

- Kindergarten ACCESS recertification:

  - Required for Test Administrators

  - Recommended for Test Coordinators

# 2023-24 ACCESS Training Requirements

All training courses are accessed through the WIDA Secure Portal

| Course | Test Coordinators | Test Administrators |
|---|---|---|
| Online ACCESS for ELLs: Administration | **Required** | **Required** |
| Paper ACCESS for ELLs: Administration | **Required** | **Required, as applicable** |
| Alternate ACCESS: Administration and Scoring | **Required** | **Required, as applicable** |
| Kindergarten ACCESS for ELLs: Administration and Scoring | Recommended | **Required, as applicable** |
| Speaking for Grades 1-5: Scoring ACCESS Paper and WIDA Screener | Recommended | **Required, as applicable** |
| Speaking for Grades 6-12: Scoring ACCESS Paper and WIDA Screener | Recommended | **Required, as applicable** |

# MSAA and DLM Updates

# DLM Registration and Overview of Tasks

- OSSE will begin enrolling eligible DLM students in grade 5 and grade 8 the week of Jan 15.

  - LEAs and nonpublic schools are responsible for enrolling eligible high school students for the DLM assessment.

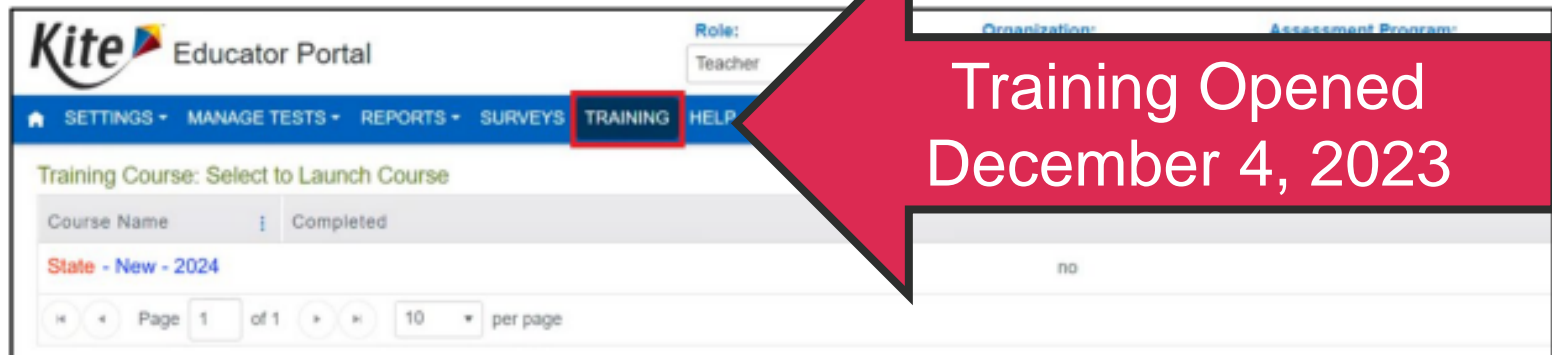- Key dates and additional process details are shared below:

| Dates | Action |
|---|---|
| Jan. 15 – Feb. 2 | OSSE enrolls grade 5 and grade 8 eligible students; LEAs and nonpublic schools enroll eligible HS students |
| Jan. 15 – Feb. 2 | DLM LEA Test Coordinators add/update accounts for users in their LEA in Kite Educator Portal |
| Jan. 25 | DLM Test Administrator Training – Session 1 (virtual Teams meeting) |
| Feb. 5 – Feb. 16 | OSSE rosters grade 5 and grade 8 eligible students; LEAs and nonpublic schools' roster eligible high school students |
| Feb. 16 | DLM Test Administrator Training – Session 2 (virtual Team meeting) |
| Feb. 19 – March | Test Administrators complete First Contact Survey and Personal Needs and Preferences (PNP) prior to testing *Reminder – student First Contact Survey and PNP must be completed at least <u>one</u> day prior to the start of testing. Testlet creation takes 24 hours upon completion. |
| March 11 – April 26 | DLM Administration Window |

# Reminder: DLM Required Test Administrator Training

**New for 2023-24:** Educators with the Teacher role will need to access the DLM Required Test Administrator Training in the training section of <u>Kite Educator Portal</u> for the 2023-24 school year.

- Users who have a Kite account and the "Teacher" role assigned will be automatically enrolled in the training and can access the training via the training tab.

  - Newly created accounts will be enrolled in the training within about 30 minutes after their accounts are activated.

- New Test Administrators are still expected to pass each of the four modules with a score of 80 percent or higher.

  - Returning Test Administrators are still expected to pass one module with a score of 80 percent or higher.

More information can be found in the *Guide to DLM Required Test Administrator Training for Year-End Model States* located on the <u>DC DLM page</u>.



Training Opened December 4, 2023

# MSAA Updates

- Students who are eligible for MSAA will be registered by OSSE

- The MSAA System will open to LEAs in late February

  - View student registrations

  - Add test administrators as needed

  - Review Test Administration Manual

  - Complete required training modules

# DC CAPE Updates

# DC CAPE Updates

- The ADAM platform is open to LEA Assessment Managers as of Friday, Jan. 19. LEA test coordinator accounts were created only for individuals listed as the LEA Assessment Manager in AllStaff.

- Nonpublic school test coordinators should also update their designations to LEA Assessment Manager in the Nonpublic AllStaff collection. Reach out to OSSE.callcenter@dc.gov for assistance with this process.

- We anticipate releasing the DC CAPE Accessibility Features & Accommodations (AF&A) Manual and Test Coordinator and Test Administrator Manuals in early February. These documents will be posted on the Pearson Support Portal.

- Pearson is developing reference guides to support specific tasks/processes LEAs will need to complete in ADAM.

# DC CAPE Upcoming Trainings

| Date/Time | Topic |
|---|---|
| Jan. 22, 1- 3 p.m. | Accommodations and Accessibility Features – Overview Decision-Making for Specific Students |
| Jan. 26, 1-3 p.m. | Overview of DC CAPE Tasks for LEA Coordinators and Nonpublic School Test Coordinators |
| Jan. 30, 10-11 a.m. | Creating Users - Bulk User Imports and managing via User Interface |
| Feb. 1, 10:30 a.m-12 p.m. | Uploading Accommodations and Student Test Assignments in ADAM |
| Feb. 7, 10-11 a.m. | Creating Proctor Groups in ADAM |
| Feb. 7, 1-4 p.m. Feb. 8, 10 a.m.-12 p.m. and 1-3:30 p.m. | Walk-in, in person support at OSSE office |
| March 6, 11 a.m.-12 p.m. | Test Coordinator and Test Administrator Activities During Testing |
| Available in March (pre-recorded module) | Additional Order Processes |

# Staying Connected to the OSSE Office of Assessments

# Stay Connected with Assessments

- Become a part of our email list! Register in IDS to receive the most current updates and training notifications, as well as our NGA Bulletin—a regularly distributed e-newsletter. Don't forget you can sign up using the link too.

- Additional roles, such as a MSAA coordinator, ACCESS for ELLs Coordinator and Assessment POC, may be added to IDS too.

- Update contact information by **as soon as possible** by using the link found here.

# Technical Assistance Bookings

- LEA-level and nonpublic school assessment points of contact can sign up to meet with the OSSE Office of Assessments for support through office hours.
- Office hours topics include:
  - ACCESS for ELLs Support
  - Dynamic Learning Maps (DLM) Support
  - General OSSE Assessment Policy
  - Multi-State Alternate Assessment (MSAA) Support
  - National Assessment for Educational Progress (NAEP) Support
  - DC CAPE Administration and Policy
  - DC CAPE Assessment Management (ADAM) Support (ELA, Math, and Science)
  - Test Security
- Individuals assigned as LEA Assessment Managers, LEA Test Coordinators, and/or Nonpublic School Test Coordinators can sign up for Office Hours here.
- When signing up to meet, please include the specific topics and/or questions that you would like to discuss so that we can come prepared to support.

# Assessment Literacy

- **Goal:** This professional development opportunity will advance understanding of how assessment design, implementation and results impact instructional decisions.

- **How:** The course will be listed within OSSE's Professional Learning catalogue (Learning Management System) and offered online through asynchronous modules.

| Modules 1-4 |
| --- |
| 1.1 Introductory Level: The Fundamentals of Assessment |
| 1.2 Intermediate Level: Principles of Assessment Design and Use |
| 1.3 Advanced Level, Part 1: Equity and Innovation in Assessment |
| 1.4 Advanced Level, Part 2: Using Data from Assessments |

| Area | Topic | Point of Contact |
|---|---|---|
| **Assessment Policy** | Every Student Succeeds Act (ESSA) and General Assessment Policy | **Stephanie Snyder,** Director of Assessments  Stephanie.Snyder@dc.gov |
| | Data, Reporting, Business Rules | |
| | Special Populations | |
| | Test Integrity and Security | **Rohini Ramnath,** Assessment Specialist, Test Security  Rohini.Ramnath@dc.gov |
| **Test Administration** |  | **Cassidy Schenley**, NAEP State Coordinator  Cassidy.Schenley@dc.gov |
| |   ELA, Math and Science | **Yolanda Barber**, Assessment Specialist, Mathematics  Yolanda.Barber@dc.gov  **Rachel Knaizer**, Assessment Specialist, ELA  Rachel.Knaizer@dc.gov  **Chelsea Charland**, Assessment Specialist, Science  Chelsea.Charland@dc.gov |
| |  | **Chelsea Charland**, Assessment Specialist, Science  Chelsea.Charland@dc.gov |
| |  | OSSE.Assessment@dc.gov |
| **Assessment Literacy** | LEA/School Workshops and Trainings | **Yolanda Barber**, Assessment Specialist, Mathematics  Yolanda.Barber@dc.gov |

OSSE Assessments Webpage: osse.dc.gov/assessments

# Thank You!