

DISTRICT OF COLUMBIA
HIGHER EDUCATION LICENSURE COMMISSION

Public Session No. 18-11
November 1, 2018
1050 First Street, NE
1st floor – Eleanor Holmes Norton I (108)
Washington, DC 20002

9:30 am

I. Call to Order

Commissioner Mary Dilworth called the meeting to order at 9:40 am.

Commissioners Present: Commissioner Mary Dilworth, Ed.D., Chair
Commissioner John Cross, A.B., A.M., M.S., Vice Chair
Commissioner Joanne Joyner, Ph.D., Secretary
Commissioner Anita B. Shelton, MSW

Staff Present: Angela Lee, Executive Director
Jocelyn Harris, Education Compliance Specialist
Alesia Henry, Education Compliance Specialist
Dorothy Thomas, Education Compliance Specialist
Maia Turner, Administrative Assistant
Everette Jackson, Jr., SAA Compliance Specialist
Nagesh Tammara, Attorney Advisor

Guests Present: Amala Lives Institute
Brandi Forte

American University
Alex Naula

Aveda Institute of Washington, DC (Beauty Basics, Inc.)
Sophia Kelly (former student)
Daniel Buckingham

Certification School of Washington (CSW) Public Benefit Corporation
Dr. Robert Jorden
Dr. Jacqueline Howard-Matthews
Hewan Teklu

Stanford University
Adrienne Jamieson
Suzanne Miller

Strayer University
Lisa Sincere

University of California-Berkeley
Katie Gede
Jillian Flowers
Brian Headworth

University of St. Augustine
Kim Reffner
Vivian Sanchez
Debrah Zimic
Jen Wefner

University of the Potomac
Dr. Rick Murphree
Andrea Ford

Westlink Career Institute
Dr. Dasia Merriweather

II. Ascertainment of Quorum

Four (4) Commission members were present constituting a quorum.

III. Approval of the Agenda

The Commission voted to approve the November 1, 2018 agenda.

IV. Executive Session

The executive session began at 9:46 am and concluded at 10:43 am.

V. Report of the Executive Director

The following are updates to conditions of license approval and other requests made by the Commission:

- A. **Intellect Institute** has not yet complied with the request for enrollment of each of its cohorts.

The Commission voted to approve the minutes from the September 13, 2018 meeting.

B. One-year approval list

The Commission voted to approve the following applications for one (1) year from the date of expiration.

RENEWALS & AMENDMENTS *submitted at time of renewal*

Institutions	Approval Type	Expiration Date if Approved
Amala Lives Institute (ND)	Renewal	November 30, 2019
Immaculate School of Allied Health	Renewal	November 30, 2019

AMENDMENTS ONLY

* The licensure period for institutions seeking approval to amend by adding new programs, new location or name change will synchronize with the institutions current license.

Institutions	License Type	Current Expiration
General Assembly (ND)	New Program – React Development (Certificate)	May 31, 2019
Institute of World Politics (D)	Program Modification –Doctor of Statecraft and National Security	May 31, 2019
University of Maryland, College Park (D)	Amendment (New Location, New Programs)	n/a - Permanent

CONDITIONAL EXEMPTIONS

Institutions	Approval Type	Expiration Date if Approved
University of Michigan Ann Arbor (D)	Renewal	November 30, 2019
Kaplan International (ND)	Renewal	November 30, 2019

STATE AUTHORIZATION RECIPROCITY AGREEMENT (SARA)

Institutions	Approval Type	Expiration Date if Approved
American University (D)	Renewal	November 30, 2019
Strayer University (D)	Renewal	November 30, 2019

AGENTS

Institutions	Approval Type	Expiration Date if
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University of the Potomac is asked to provide credentials for faculty in early childhood development, explanation regarding how the program would qualify an individual to be a family support specialist, names of three experts consulted in the development of the program; clarification regarding Dr. Rhodes licensure.

The Commission will revisit the applications at the January 2019 public session.

IX. Unfinished Business

A. JJPG Corporation d/b/a Flair Beauty Institute

JJPG Corporation d/b/a Flair Beauty Institute submitted to the Higher Education Licensure Commission an application requesting license renewal to continue offering non-degree programs in Cosmetology, Barbering, Cosmetology Manager, Cosmetology Instructor, Braiding, Manicuring, Esthetician, and Board Refresher.

RECAP from the previous meetings:

- At the July 12, 2018 meeting the Commission voted to defer action on the license renewal application submitted by JJPG Corporation d/b/a Flair Beauty Institute until the September 13, 2018 Commission meeting with the following actions to be satisfied by August 13, 2018: signed license renewal application, corrected and updated catalog, organized student records, retention and job placement data, and proof of financial solvency.
- In a letter dated August 14, 2018, Ms. Paula Granados, President and Owner of JJPG Corporation d/b/a/ Flair Beauty Institute, requested an extension until Monday, August 20, 2018.
- At the September 13, 2018 meeting the institution had not submitted the requested updates. The Commission voted to defer action on the license renewal application submitted by JJPG Corporation d/b/a Flair Beauty Institute until the November 1, 2018 Commission meeting pending the submission of the following documentation by October 10, 2018: signed license renewal application, corrected and updated catalog, organized student records, retention and job placement data, and proof of financial solvency.

The revised application was submitted but failed to demonstrate compliance with standards in finances, catalog, curriculum and instruction, retention and job placement data, student record management, and the refund policy.

The Commission voted (3 affirmative, 1 negative) to deny the renewal application submitted by JJPG Corporation d/b/a Flair Beauty Institute.

B. VETS Group Training Academy

The VETS Group Training Academy submitted to the Higher Education Licensure Commission applications requesting renewal to continue offering non-degree programs in PC Specialist

During the September 11, 2018 meeting, the Commission voted to deny the request for new location. A Notice of Intent to Deny was mailed to the institution on September 28, 2018. On October 15, 2018 Mr. Nwaokwu visited the HELC office because he said he received an empty envelope from the HELC office. Specialist D. Thomas provided him with the NOI at which time he indicated a desire for a hearing on the denial. On Oct 17, 2018, Mr. Nwaokwu sent an email to the executive director with a formal request for a hearing and attached a series of photographs to demonstrate that the items identified as deficient were corrected. Specialist Thomas performed a site visit on Oct. 29, 2018 and has confirmed that the items are now in compliance with the HELC licensure standards.

The Commission voted unanimously to approve the renewal application submitted by Intellect Health Institute until the May 31, 2019 to synchronize with the current approval.

D. Aveda Institute, C2018-008

During the September 2018 public session the Commission voted to refer Complaint #C2018-008 back to the executive director for further investigation.

During the Nov. 1, 2018 meeting the Commission voted unanimously to refer the complaint submitted by Ms. Sophia Kelly to the Higher Education Licensure Commission executive director to monitor corrective actions initiated by the licensee (AVEDA Institute) in response to the complaint.

X. Applications for Licensure/Exemption

A. Provisional

i. Nexford University

Nexford University submitted to the Higher Education Licensure Commission an application for provisional licensure to offer certificate and degree programs in: Supply Chain & E-Commerce Certificate, Product Management Certificate, Doing Business in EMEA and Australia Certificate, Doing Business Across Emerging Markets Certificate, Digital Transformation Certificate, Business Analytics Certificate, Building a Tech Startup Certificate, A.I. and the Future of Automation Certificate, 360 Marketing Certificate, Associate of Applied Science in Business (AAS), Bachelor of Business Administration (BBA), and Master of Business Administration (MBA).

The institution remitted the fine for the notice of infraction issued by the Commission for advertising prior to obtaining provisional licensure to operate.

The Commission voted unanimously to approve the application for provisional licensure to offer certificate and degree programs for a period of one (1) year, not to exceed October 30, 2019.

ii. University of California, Berkeley

The Commission voted to approve the name of the “Certification School of Washington” conditioned upon every publication includes a disclaimer that it’s not associated with any governmental entity.

The institution requested to withdraw the application for provisional licensure.

B. Renewals/Amendment Applications

i. Daniel Morgan Graduate School of National Security

Daniel Morgan Graduate School of National Security submitted to the Higher Education Licensure Commission an application requesting program amendment to offer the Russian Security Studies Certificate Program.

The Commission voted unanimously to approve the application for license renewal submitted by Daniel Morgan Graduate School of National Security for a period of one (1) year, not to exceed July 31, 2019 with the condition that the institution provide a letter stating full understanding to the violation and that there is a fine assessed for the violation of the Commission rules.

ii. Westlink Career Institute

The Westlink Career Institute submitted an application requesting license renewal to continue offering non-degree programs in: Basic Emergency Medical Technician, Advanced Emergency Medical Technician, Phlebotomy, Medical Assistant and the EKG Program.

The Commission voted unanimously to approve the application for license renewal submitted by Westlink Career Institute for a period of one (1) year, not to exceed July 31, 2019.

iii. University of St. Augustine for Health Sciences

The University of St. Augustine for Health Sciences submitted an application requesting license renewal to continue offering degree programs in: Master of Occupational Therapy (MOT) and Flex Master of Occupational Therapy (MOT), Doctor of Occupational Therapy (OTD), Doctor of Physical Therapy (DPT) and Flex Doctor of Physical Therapy (DPT), Master of Health Administration (MHA), Master of Health Science (MHS), Doctor of Occupational Therapy, Post Professional (OTD), Transitional Doctor of Physical Therapy (DPT), Doctor of Health Science (DHSc) and Doctor of Education (EdD).

Additionally, the institution has submitted a request for program amendment to add the Master of Nursing (MSN), and a request for ownership change.

The Commission voted unanimously to approve the application for license renewal and the amendment to add the Masters of Science in Nursing submitted by the University of St. Augustine for Health Sciences for a period of one (1) year, not to exceed November 30, 2019.

The Commission voted unanimously to approve the application requesting ownership change.

XII. Pending Cases

A. Innovative Institute

Re: Complaint D2018-003

Innovative Institute submitted an application requesting license renewal to continue offering non-degree programs in Home Health Aide, Nurse Assistant and Bridge Program (converting Certified Nurse Assistant (CNA) to Home Health Aide (HHA)).

In November 2017 the applicant applied for license renewal. At the March 2018 meeting, the commission voted to deny the request for license renewal for failure to demonstrate compliance with the following standards: administration, instructors, instructional program, physical plant, and advertising/publicity. The institution requested a hearing. The hearing process was initiated, but delayed as the institution's attorney requested new hearing officer. Prior to going to full hearing the HELC attorney at the time, Michael Aniton, and counsel for the institution, Brian Bregman, proposed an Offer of Compromise.

After discussing the matter on the record, the Commission rejected the proposed agreement and voted unanimously to amend and modify the respective Order as a counter offer as follows:

- Strike the following language:
 - “,and approval for the renewal of the license for period November 30, 2018 to November 30, 2019, conditioned upon providing the items listed below.
 - “Submit a renewal application fee and the following documents, for license renewal, no later than November 15, 2018: Financial audit, Student Enrollment Information, Student Retention Information, Job Placement Information, Updated Catalog, including a catastrophic events policy”
- Requiring Innovative Institute to submit a full license renewal application and renewal fee to the Commission no later than November 30, 2018 and waiving any applicable late fee.

B. Mid-Atlantic College

Re: Complaint D2018-002

Mid-Atlantic College submitted an application requesting license renewal to continue offering degree program in Registered Nurse to Bachelor of Science in Nursing.

In November 2017 the applicant applied for license renewal. At the March 2018 meeting, the commission voted to deny the request for license renewal for failure to demonstrate compliance with the following standards: key person, administration, physical plant, and advertising/publicity. The institution requested a hearing. The process was initiated, but delayed

In letter received October 19, 2018, from Ms. Kristen Vedder, Vice President of States Debt Financial Aid, Quality Assurance and Fund Management University of Phoenix, addressed to Mr. Peter J. Cohen, President of University of Phoenix, advises University of Phoenix of the U.S. Department of Education's final audit determination concerning the audit report of University's administration of the programs authorized pursuant to Title IV of the Higher Education Act of 1965, covering the period September 1, 2015 through August 31, 2016.

No action required by the Commission at this time.

D. Ross University

In an email received, from Mr. David Nichols, notification provided that the Ross University School of Medicine (RUSM) and Adtalem Global Education (ATGE), will be relocating to the island of Barbados. Students will begin the January 2019 semester in Barbados, pending final regulatory approval from the U.S. Department of Education.

The letter also informs that the Caribbean Accreditation Authority for Education in Medicine and other Health Professions (CAAM-HP) will become the official institutional accreditor for RUSM and CAAM-HP will replace the Dominica Medical Board (DMB).

Note: Ross University has agents licensed by the Commission. A condition of agent licensure is that the institution is in good standing with an accreditor recognized by the US DOE.

No action required by the Commission at this time.

XIV. Extended Public Comments (limited to 2 minutes per person on any item/matter not listed on the agenda)

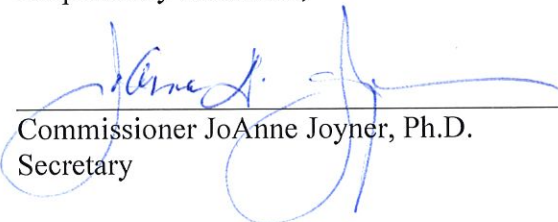
There were no comments from the public.

XV. Next Public Meeting: January 15, 2019

XVI. Adjournment

Having no further business, the meeting was adjourned at 4:10 pm.

Respectfully submitted,



Commissioner JoAnne Joyner, Ph.D.
Secretary