

Please sign in using the QR code.



Next Generation Assessment Meeting

Office of Assessments

Feb. 7, 2023

- We look forward to meeting with you today!
- Microphones are muted and cameras are disabled speaking to preserve bandwidth. Please type any questions in the chat.
- We will be recording this meeting.
- Please [sign-in here](#) or with the QR code.

Welcome!



Agenda

OSSE Office of Assessments Introduction

Assessment Policy Updates and Reminders

- Participation Policy
- Test Security Reminders
- OSSE Assessment Monitoring

Assessment-Specific Preparation and Administration Guidance

- ACCESS and Alternate ACCESS
- MSAA
- DLM
- PARCC and DC Science

Resources & Supports

- OSSE Technical Assistance Bookings
- OSSE Support Tool (OST)
- Customer Support Contact Information

Next Generation Assessment Meetings and Communications



OSSE's Office of Assessments

In partnership with key stakeholders, we create a comprehensive educational assessment program that:

- accurately measures student performance,
- produces actionable data, and
- provides tools, guidance and training to empower local education agencies (LEAs) to meet the needs of all learners and make informed decisions.

Office of Assessments

Mission Statement



Stephanie Snyder, Director of Assessments

Lauren Thompson, Deputy Director of Assessments

Yolanda Barber, Assessment Specialist, Math

Chelsea Charland, Assessment Specialist, Science

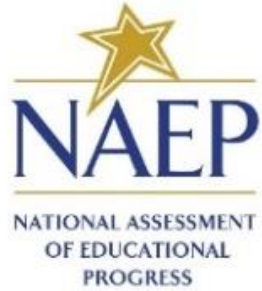
Asaad Fulton, Assessment Specialist, Special
Populations

Rachel Knaizer, Assessment Specialist,
ELA and Test Administration

Cassidy Schenley, NAEP State Coordinator

Office of Assessments Team





*National Assessment of
Reading and Math, select
schools, grades 4 and 8*



*ELA and Mathematics,
grades 3 – high school*

DC Science

*The District of Columbia Assessment of
the Next Generation Science Standards*

*Science, grades 5, 8, and high
school biology*



*English Language Proficiency,
grades K-12*



*Alternate ELA and
Mathematics, grades 3-8 and
11*



*Alternate Science, grades 5, 8, and
high school biology*

Statewide Assessments

2022-23 Statewide Testing Windows

Assessment	2022-23 Statewide Test Window	
ACCESS for ELLs	Feb. 13 – March 24, 2023	
NAEP (Selected schools only)	March 20 – April 14, 2023	
MSAA & DLM	March 13 – April 28, 2023	
PARCC & DC Science	Online Testing	Paper Testing (Accommodations only)
	April 3 – May 26, 2023	April 3 – May 19, 2023

2022-23 Statewide Testing Windows

January

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

February

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28			

March

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

April

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

May


M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

June

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

 ACCESS for ELLs

 MSAA and DLM

 PARCC and DC Science

 Common School Break/ District of Columbia Holiday

Statewide Assessment Activities Schedule



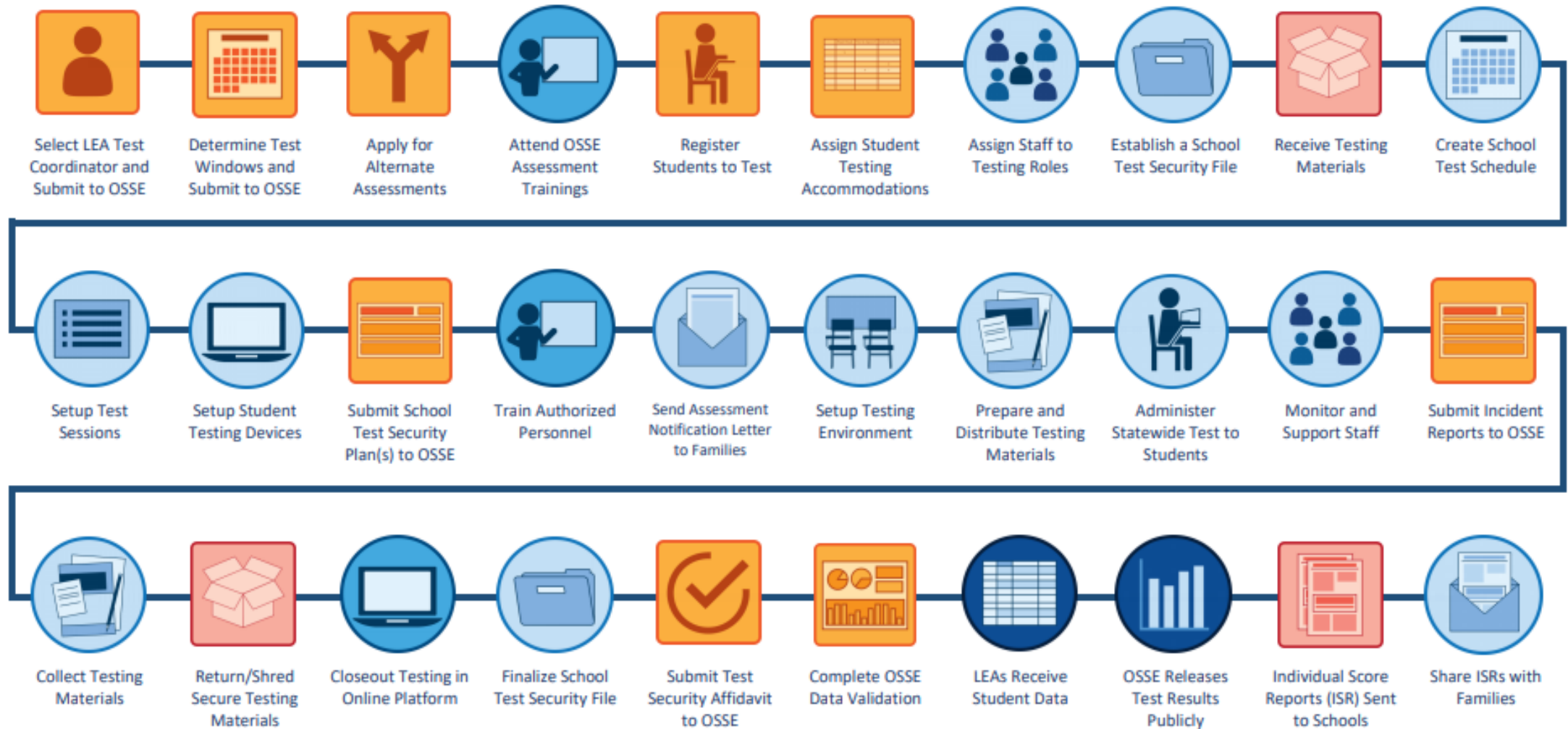
District of Columbia 2021-22 Statewide Assessment Activities Schedule for LEA Assessment Mangers

Month	WIDA/ACCESS for ELLs			Multi-State Alternate Assessment (MSAA) & Dynamic Learning Maps (DLM) (Alternate Assessments)			Partnership for Assessment of Readiness for College and Careers (PARCC) & DC Science Assessment			Test Security		
August 2021	Administer WIDA Screener/K Screener			Release Alternate Assessment Eligibility Policy and One Percent Policy								
Release of OSSE Statewide Assessment Participation and Performance Policy & OSSE Accommodations Guide												
September		WIDA Screener Training Modules	Review Eligible Students and Submit Renewal Applications									
October												
November	Registration Verification			Eligibility Determinations Provided to LEAs		Initial Eligibility Determination Appeals				Release of 2021-22 Test Security Guidelines		
December	Test setup in WIDA Assessment Management System (AMS)	LEA Test Coordinator Training	Test Materials Arrive at Schools									
January				LEA Test Coordinator Training	Appealed Determinations Provided to LEAs					LEA Test Coordinator Training	High School Registration and 3-8 Verification	Student Registration and Personal Needs Profile (SR/PNP) Completion
February	ACCESS for ELLs Test Window Feb. 14-March 25			MSAA & DLM Test Window March 14-April 29		Test Materials Arrive at Schools			Test Security Training School Test Security Plans Due 15 business days prior to the start of each assessment			
March												
April	Return Test Materials & Test Security Affidavits					PARCC & DC Science Test Window April 4-May 27 Paper Test Window: April 4-May 20		Return Test Materials & Test Security Affidavits				
May				Return Test Materials & Test Security Affidavits								
June	ACCESS Results Release and Individual Student Report (ISR) Available											
July												
August 2022				MSAA Results Release and ISR Shipment to Schools			PARCC & DC Science Results Release and ISR Shipment to Schools					

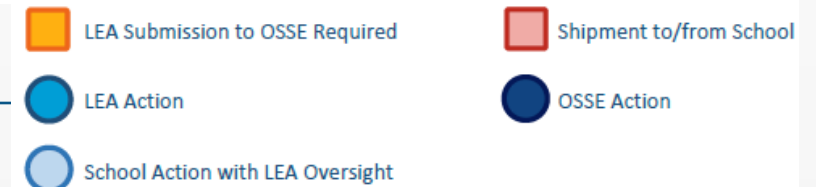
Additional information can be found at osse.dc.gov/assessments

- PARCC and DC Science testing dates are aligned in 2023.
- MSAA and DLM testing dates are aligned in 2023.
- NAEP 2023 testing will only include a select number of LEAs that have already been notified of their participation.
- Linked on Test Coordinator Resources webpage.

District of Columbia Assessment Coordination Timeline



[Click here for Assessment Coordination Timeline](#)



OSSE Test Coordinator Resources

- The [OSSE Test Coordinators Resources](#) webpage contains:
 - Test administration timeline and testing windows
 - Roles and responsibilities
 - Customer support information
 - 2022-23 school year assessment administration training schedule and recordings
 - Links to important documents and resources for each assessment program



Assessment Policy Updates and Reminders

Statewide Assessment Policy Releases

- This fall, OSSE released a set of policy and guidance documents designed to support LEAs and schools with successful implementation of statewide assessments in the 2022-23 school year. These releases include:
 - [2022-23 Statewide Assessments Participation and Performance Policy](#)
 - [2022-23 District of Columbia Test Security Guidelines](#)
 - [2022-23 OSSE Testing Accommodations Guides](#)
- Please ensure that key staff members in your LEA are made aware of these policies and trained as appropriate.

Testing Accommodations Policy 2022-23

- The 2022-23 Testing Accommodation Guides (TAGs) are available, including:
 - **Accessibility Features and Administrative Considerations Guide for All Students**
 - **Testing Accommodations Guide for Students with Disabilities**
 - **Testing Accommodations Guide for English Learners (ELs)**
- These guides provide an overview of the accommodations, accessibility features and administrative considerations available to students participating in this spring's statewide assessments and a crosswalk for aligning Special Education Data System (SEDS) accommodations to accommodations available on statewide assessments.
- All Testing Accommodation Guides can be found on the [OSSE website](#).



Test Security Reminders

Assessment Policy Updates and Reminders

Training Requirements for Test Security

- All LEA Assessment Managers (LEA Test Integrity Coordinators), LEA Test Coordinators, and Nonpublic School Test Coordinators must complete the 2022 –23 Test Security Training and pass the quiz with a score of at least **80% or higher out of a total 120 points.**

Contact Lauren.Thompson@dc.gov for questions about Test Security Training.

Required Assessment Training Modules

Test Security Training Modules are available at:
osse.dc.gov/service/test-security-and-incident-forms

- Module 0: Assessment Training Module Overview
- Module 1: Test Integrity & Assessment Overview
- Module 2: Preparing for Administration, Part 1
- Module 3: Preparing for Administration, Part 2
- Module 4: Test Administration – Setup and Monitoring
- Module 5: Test Administration – Prohibited Actions & Incident Reporting
- Module 6: Administration Closeout & Reporting

Training Requirements for Test Security

- All LEA Test Integrity Coordinators must view all OSSE-created test security training modules and pass the associated quiz with a score of at least **80 percent or higher (out of 120 total points)**. Individuals required to participate in OSSE trainings include:
 - PARCC/DC Science LEA Test Integrity Coordinator
 - MSAA/DLM LEA Test Integrity Coordinator
 - ACCESS for ELLs Test Integrity Coordinator
- LEA Assessment Managers (LEA Test Integrity Coordinators) are responsible for ensuring that all authorized personnel at schools under their LEA participating in testing are trained.

Training Requirements for Test Security

- LEA trainings for all authorized personnel must be conducted prior to the first day of testing.
- OSSE training materials may be used as a starting point for trainings, but LEA trainings should include both LEA- and school-specific information.

OSSE

LEA TEST COORDINATOR

LEA and SCHOOL AUTHORIZED PERSONNEL

- Individuals responsible for submitting School Test Security Plans are required to be trained prior to developing their plan(s).
- LEA Test Integrity Coordinators and Nonpublic Coordinators are invited to attend OSSE Assessment Team office hours for support with any questions or concerns related to test security: [OSSE Assessment Team Bookings!](#)

School Test Security Plan Development

- ❑ OSSE requires **every school, including nonpublic schools**, that will administer a statewide assessment to complete and submit a School Test Security Plan prior to the start of the school's testing window.
- The school test security plan serves as an official communication with OSSE of a school's plan for administering statewide assessments.
- School plans must be submitted to OSSE for final approval at least **15 business days prior to the first day of testing**.

Test Security Next Steps – February and March

☐ Enter School Test Security Plans into [Quickbase](#)

- Draft test plans for MSAA, DLM, PARCC & DC Science due Feb.15th
- Final test plan due dates will be calculated by Quickbase

☐ Train Authorized Personnel

- Authorized Personnel must be trained prior to the first day of testing

☐ Report Test Security Incidents Using the OSSE Support Tool (OST)

☐ Access to the OST:

- LEAs – contact LEA data manager (they may submit a ticket through the OST on your behalf)
- Nonpublic Coordinators – email OSSE.Callcenter@dc.gov

Test Security - Steps After Testing

❑ Submit Test Security Affidavit to OSSE

- Within **10 business days** after the close of each statewide assessment window, the LEA Test Integrity Coordinator must obtain signed affidavits from the School Test Coordinator for each approved test security plan.
- Within **15 business days** after the close of each statewide assessment window, LEAs must submit all school affidavits and one LEA-level affidavit for each assessment program (ACCESS/Alt ACCESS; MSAA/DLM; and PARCC/DC Science) to OSSE via the [OST](#).
- Nonpublic School Test Coordinators must sign affidavits and submit them directly to OSSE via the [OST](#).

Test Security and Test Integrity Affidavits Due Dates

Assessment	Assessment End Date	10 Business Days from Assessment End Date	Due to OSSE Via OST
ACCESS for ELLs	March 24, 2023	April 7, 2023	April 14, 2023
MSAA & DLM	April 28, 2023	May 12, 2023	May 19, 2023
PARCC & DC Science	May 26, 2023	June 9, 2023	June 16, 2023

School Test Security Plan Resources

❑ Visit the OSSE Test Security Webpage for:

- Test Security Guidelines
 - Test Security Training Modules
 - School Test Security Plan Exemplar
 - Assessment Monitoring Checklists
 - Parent Notification Letter for Assessments Templates
 - Unique Accommodations Request Form
 - Emergency Accommodations Request Form
 - Medical Exemption Request Form
- Email Lauren.Thompson@dc.gov if you need access to Quickbase or have any questions.



Assessment Monitoring

OSSE Assessment Monitoring

- OSSE is charged with monitoring and overseeing the security and administration practices during testing to ensure assessments are administered securely and under standardized testing conditions.
- This year, OSSE will monitor **all** statewide assessments in-person beginning in February.
- OSSE Assessment Monitoring Checklists are updated and posted on [OSSE's Test Security and Test Integrity Information and Documents](#) website.
- OSSE will select schools for onsite monitoring primarily based on random selection but may also select schools for monitoring based on security or administration issues. Schools may be selected for more than one assessment monitoring visit.
- All OSSE monitoring visits will be unannounced.



Assessment-Specific Preparation and Administration Guidance



ACCESS for ELLs and Alternate ACCESS

Assessment-Specific Preparation and Administration Guidance

ACCESS/Alternate ACCESS

The ACCESS/Alt ACCESS & Alt ACCESS Field Test window is open from

Feb. 13 – March 24

- The Test Setup Window for ACCESS for ELLs and Alternate ACCESS for ELLs began on **Monday, Jan. 16**. Test setup gives you the ability to view students and modify test sessions in [WIDAAMS](#).
- To view the test sessions in WIDAAMS, click the **Add/Edit/View Test Sessions** tile on the landing page. Click the **Manage Test Sessions** tab and filter by the administration, LEA or district, school or any additional filters. Click **Show Sessions** and the test sessions will display.

ACCESS/Alternate ACCESS continued

- ACCESS for ELLs, Alternate ACCESS and Alt ACCESS Field Test materials should have been delivered on or before **Monday, Feb. 6, 2023**. Staff should be available to receive, sign for, and secure the materials by this date. Your Additional Materials Ordering Window begins on **Monday, Feb. 6, 2023**.
- The initial test materials were shipped to the address that is listed in [WIDAAMS Material Ordering](#). From the landing page, click the **Order and Manage ACCESS Materials** tile. Then, click the **Material Ordering** tab. Select the necessary filters and click **Show Materials**. The shipping address will be at the bottom of the **Order Materials** sub tab.

The screenshot displays the 'Materials Ordering' section of the WIDAAMS system. At the top, a blue header reads 'Materials Ordering'. Below it, a light blue box states: 'Materials Ordering allows the user to enter quantities of materials needed for paper tests.' A red asterisk indicates required fields. The form includes three dropdown menus: 'Administration' (set to 'XX-ACCESS for ELLs'), 'District' (set to 'DRC Use Only - Sam'), and 'School' (set to 'DRC Use Only - Sam'). A 'Show Materials' button is positioned below these fields. Further down, a tabbed interface shows 'Order Materials' as the active tab, with 'Summary' and 'Status Report' as alternatives. A light blue box below the tabs states: 'Material Data for District MS99999 has been completed. You may continue making changes through the end of the material window.' An 'Instructions' link is provided. The 'Contacts & Addresses' section contains a table with contact information and an 'Update Contacts & Addresses' button.

Contacts & Addresses *	
Test Coordinator:	Test Coordinator
Phone:	555-555-5555
Email:	testcoordinator@drc.com
Shipping Materials:	7303 Boone Ave N Brooklyn Park, MN 55428

ACCESS/Alt ACCESS – Training and Courses

The New Test Coordinator and Administrator Trainings were held on **Thursday, Jan. 12 and Friday, Jan. 13**. The recorded sessions have been made public for any LEAs that were unable to register/attend. Additionally, TCs and TAs must complete the required online training courses in the [WIDA Secure Portal](#) and pass the associated quizzes.

Test Administrator Training Recorded	Click Here
Test Coordinator Training Recorded	Click Here

ACCESS Test Coordinator			ACCESS Test Administrator		
Training Course	Recertification Frequency	Required/Recommended	Training Course	Recertification Frequency	Required/Recommended
Online Grades 1-12	First Year Only	Recommended	Online Grades 1-12	First Year Only	Required
Paper-Based Grades 1-12	Annually	Recommended	Online Grades 1-12 (Speaking Domain)	Annually	Recommended
Kindergarten	Annually	Recommended	Paper-Based Grades 1-12	Annually	Required
Alternate ACCESS	Annually	Recommended	Kindergarten	Annually	Required
			Alternate ACCESS	Annually	Required

ACCESS/ Alt ACCESS - Resources

TC and TA Resources for Preparation	Link to Resource
Preparing for ACCESS QuickStart Guide	Click Here
ACCESS for ELLs Test Coordinator Manual	Click Here
ACCESS for ELLs Test Administrator Manual	Click Here
ACCESS Accessibility and Accommodations Manual	Click Here
SY22-23 Testing Accommodations Guides (TAGS)	Click Here
Alternate ACCESS Field Test Memo	Click Here
SY22-23 Assessment Participation and Performance Policy	Click Here

DRC Customer Service

WIDA@datarecognitioncorp.com | 1-855-787-9615 (TTY: 763-268-2889)

Contact the DRC Customer Service for questions about: Test material ordering, adding/editing student information, student transfers, booklet labels, editing/adding test sessions, printing test tickets and for any technology issues

ACCESS/ Alt ACCESS Next Steps

Action Item	Deadline
Test Set-Up Window: Check all student registrations to verify accuracy. Add any students manually and make registration corrections.	Jan. 16 – March 24
Material Delivery: Receive and lock ALL secure testing materials from WIDA.	On OR before Feb. 6
Additional Materials Ordering: Order additional testing materials.	Starting on Feb. 6
Training & Courses: Complete all required training courses and pass quizzes.	Feb. 10
Administration: TAs will administer ACCESS, Alt ACCESS and the Alt ACCESS Field Test.	Feb. 13 – March 24



ACCESS/ Alt ACCESS – Post Assessment Dates

Action Item	Deadline
Ship completed test materials to DRC on or before the deadline	April 7
Pre-Reporting Data Validation (LEAs in AMS)	April 21 – April 28
Districts receive ONLINE reports	May 18
Districts receive PAPER reports	June 2



Multi-State Alternate Assessment (MSAA)

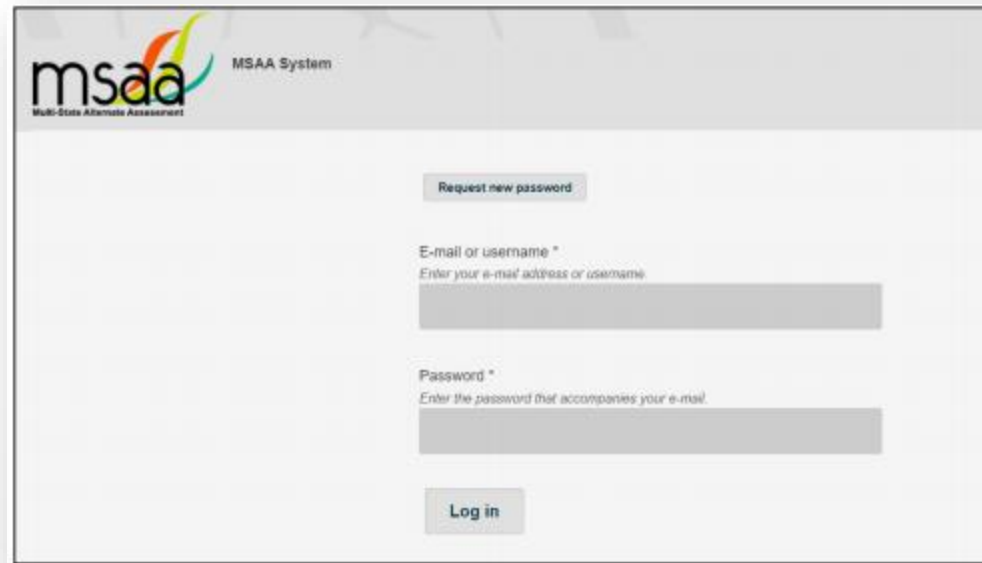
Assessment-Specific Preparation and Administration Guidance

MSAA

- The 2022-23 Multi-State Alternate Assessment (MSAA) test administration window opens **March 13** and closes **April 28**. All students determined eligible by OSSE for Alternate Assessment participation in grades 3-8,11, and C3 must participate in testing.
- LEA TCs will receive login credentials for the MSAA System by **Feb. 27**
 - LEA TCs are responsible for creating school-based TC and TA accounts
- MSAA Training Modules will be available in the MSAA System on **Feb. 27**
 - TAs must view all modules and pass the final quiz with an 80 percent or higher
 - TCs must view all modules but do not have to complete the final quiz

MSAA Account Setup Cont.

Access the MSAA System at <https://www.msaaassessment.org/>



The screenshot shows the MSAA System login interface. At the top left is the MSAA logo with the text "MSAA System" and "Multi-State Alternate Assessment" below it. Below the logo is a "Request new password" button. Underneath is a label "E-mail or username *" followed by the instruction "Enter your e-mail address or username" and a text input field. Below that is a label "Password *" followed by the instruction "Enter the password that accompanies your e-mail" and a password input field. At the bottom is a "Log in" button.

MSAA

- TCs and TAs should complete the following steps to prepare for administration:
 - Download required materials
 - Test Administration Manual, Directions for Test Administration, User Guides
 - Download TC and TA checklists
 - View training modules **(required)**
 - Complete before testing tasks in the MSAA System
- * **Contact the following people for support during test administration**
 - Technical Support- MSAA Service Center, MSAAServiceCenter@cognia.org

TC/TA Training Modules

Module	Module Title
Module 1	MSAA Overview
Module 2	Test Design and Experience
Module 3	Navigating the MSAA Online Assessment System
Module 4	Completing the Student Information
Module 5	Accessibility Features and Accommodations
Module 6	Student Response Check and Early Stopping Rule

MSAA Assessment Training

- New MSAA Coordinators and Administrators were required to attend the MSAA Test Administration Training:

MSAA Test Administration Training	Wednesday, Feb. 1, 2023	1-2:30 p.m.	Webinar	<u>Link to PP</u>
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Resources

- [MSAA Pre-Administration Checklist](#)
- [Test Administration Manual](#)
- [Test Administrator User Guide](#)
- [Test Coordinator User Guide](#)
- [TAGS Part O – Test Accessibility Features & Considerations](#)
- [TAGS Part 1 – Testing Accommodations Guide for Students w/ Disabilities](#)



DLM Science Alternate Assessment

Assessment-Specific Preparation and Administration Guidance

Dynamic Learning Maps (DLM) Science Alternate Assessment



- DLM is the alternate science assessment in DC administered to students in grades 5, 8 or enrolled in high school biology.
- OSSE joined the DLM consortium to implement a science alternate assessment aligned with NGSS.
- DLM assessments are computer-based and serve the small proportion of the student population with significant cognitive disabilities.
- The Consortium is facilitated by the Accessible Teaching Learning & Assessment Systems (ATLAS) team at the University of Kansas.

Dynamic Learning Maps (DLM) Test Administration

The DLM Test Window opens on **March 13** and closes **April 28**

- Test Administrators are set by building/LEA test coordinators.
- Test Administrators must have a [DLM Kite Educator Portal](#) account with the role of “Teacher.”
- Test Administrators must complete the DLM Required Test Administrator Training for all test administrators [online](#) (guide available [online](#)).
- Grades 5 and 8 students have been registered by OSSE. Any eligible students currently enrolled in a high school Biology course must be [registered](#) by the LEA coordinator (video instructions are available [online](#)).

Dynamic Learning Maps (DLM) Test Administration

- Each student must be [rostered](#) to the person who will administer the assessment to the student (video instructions are available [online](#)).
 - OSSE rosters eligible grade 5 and grade 8 students; LEAs roster eligible HS students. Rostering will begin this week.
- The Test Administrator must complete a First Contact Survey and Personal Needs and Preferences Profile (PNP) for each student (video instructions are available [online](#)).
 - Completed Test Administrator Training is required to access student data and complete the First Contact Survey, Personal Needs and Preferences (PNP) settings, and to administer tests.

DLM Alternate Assessment Next Steps

Dates	Tasks
Jan. 9 – Feb. 3	OSSE registers grade 5 and grade 8 DLM eligible students; LEAs register DLM eligible HS students
Jan. 12 – Feb. 16	Teacher accounts added/updated in Kite by LEA Test Coordinators
Feb. 6 – Feb. 17	OSSE rosters grade 5 and grade 8 DLM eligible students to available teacher accounts; LEAs roster DLM eligible HS students
Feb. 9	DLM Test Coordinator Q&A session; Register here
Feb. 16 through March	Start window for First Contact Survey and Personal Needs and Preferences (PNP) completion by teachers (Note: must be completed prior to testing)
March 13 – April 28	DLM Administration Window
DLM Test Coordinator training was held on Jan. 11, 2023. DLM Test Administrator training was held on Jan. 25, 2023. Recordings of these trainings can be found on the DC DLM site .	

Dynamic Learning Maps (DLM) Resources

- KITE SERVICE DESK
1-855-277-9751
DLM-support@ku.edu
Hours: 7 a.m.–5 p.m. CST, Monday–Friday
- [District of Columbia DLM page](#)
- [DLM video tutorials for Test Coordinators](#)
- [DLM video tutorials for Test Administrators](#)



PARCC and DC Science

Assessment-Specific Preparation and Administration Guidance

PARCC and DC Science Assessments



The Partnership for Assessment of Readiness for College and Careers (PARCC) is the District of Columbia's annual assessment of mathematics and English language arts (ELA), based on the [Common Core State Standards \(CCSS\)](#).

Grades 3-8 and high school

DC Science

The District of Columbia Assessment of the Next Generation Science Standards

DC Science is the District of Columbia's statewide assessment of the [Next Generation Science Standards \(NGSS\)](#).

Grades 5, 8, and high school Biology

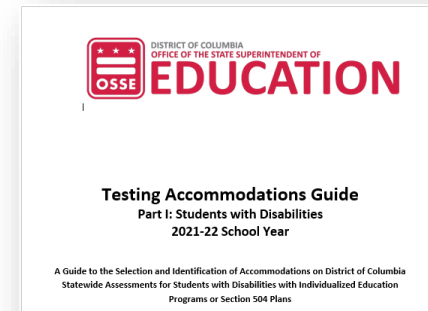
PARCC & DC Science

- The PARCC and DC Science registration process began in January.
- Each LEA is responsible for verifying registration for students in grades 3-8 and registering high school students for these assessments.
- Registration for PARCC and DC Science is combined into one Student Registration and Personal Needs Profile (SR/PNP).
- To complete registration, LEA Test Coordinators should review the instructions in the SR/PNP Field Definitions Guide.

Action	Date
OSSE registers students in grades 3-8 for PARCC and DC Science Assessments	Prior to Jan. 2
PearsonAccess ^{Next} Opens to LEAs	Jan. 2
LEAs Confirm Registration for Grades 3-8	Jan. 2 - Feb.17
LEAs Register High School Students for Assessments by Course	Jan. 2 - Feb.17
LEAs Complete Student Accommodations in the Personal Needs Profile	Jan. 2 - Feb. 21
Nonpublic Schools Complete Student Accommodations in the PNP	Feb. 20 - Feb. 24
LEAs Complete Student Accessibility Features in the Personal Needs Profile	Prior to Submitting School Test Security Plan
LEAs Create Student Testing Sessions for Student Testing Groups	Prior to Submitting School Test Security Plan
PARCC and DC Science Assessment Testing Window	April 3 – May 26 (Paper window: April 3 – May 19)

PARCC and DC Science Accommodations Resources

- Resources to assist LEAs in completing the Personal Needs Profile (PNP) have been updated for the 2022-23 school year.
 - The OSSE Testing Accommodations Guides have been updated to include references to the SR/PNP Field Definitions Guide and are linked here: osse.dc.gov/service/testing-accommodations
 - The SR/PNP template and Field Definitions Guide are posted in PAN under Support > Documentation.
 - The 8th edition of the Accessibility Features & Accommodations (AF&A) Manual is posted here: dc.mypearsonsupport.com/manuals/



Testing Year 2021-22						
Setting Accommodations						
SEDS Statewide Testing Accommodations	PARCC ELA	PARCC Mathematics	DC Science	MSAA ELA & Mathematics	DLM	ACCESS for ELLs (ELs with disabilities)
01. Specialized Equipment, Furniture, or Lighting	Adaptive and Specialized Equipment or Furniture (administrative consideration) <i>Student is provided specialized equipment or furniture needed for a successful testing environment (e.g., low lighting; adaptive seat).</i>					L R S W ¹

Administration Considerations							
Column Letter	Field Name	Required Y/N	Field Length	Field Definitions	Field Notes and Validations	Expected Values	AF&A Manual Reference
BA	Frequent Breaks CBT PBT ELA Math	N	1	Student is allowed to take breaks, at their request, during the testing session.	Proctor/School Provided Administration Considerations	Y = Yes Blank	2f
BB	Separate/Alternate Location CBT PBT ELA Math	N	1	Student tested in <u>separately-assigned</u> location.	Proctor/School Provided Administration Considerations	Y = Yes Blank	2c
BC	Small Group Testing CBT PBT ELA Math	N	1	Student is tested in a separate location with a small group of students with matching accessibility features or accommodations/testing needs as appropriate.	Proctor/School Provided Administration Considerations	Y = Yes Blank	2a
BD	Specialized Equipment or Furniture CBT PBT ELA Math	N	1	Student is provided specialized equipment or furniture needed for a successful testing environment (e.g., low lighting; adaptive seat).	Proctor/School Provided Administration Considerations	Y = Yes Blank	2e

PARCC and DC Science Accommodations

- OSSE will review PARCC and DC Science accommodations upon submission of the SR/PNP file. The review will focus on alignment between student documentation and the assignments made in PearsonAccess^{next}.
- Please ensure that student accommodations from IEP, 504, or EL plans are accurately documented in the SR/PNP file. Students who do not have an IEP, 504, or EL plan should not receive accommodations. These students may only receive accessibility features.
- Schools and LEAs with misalignment will be contacted by OSSE in March to resolve the discrepancies prior to testing.

PARCC and DC Science Unit Times

Grade/ Subject	PARCC Math		PARCC ELA		DC Science	
	# of Units	Unit Testing Time	# of Units	Unit Testing Time	# of Units	Unit Testing Time
3	3	60 min.	2	75 min.		
4	3	60 min.	2	90 min.		
5	3	60 min.	3**	90 min.	4	45 min.
6	3	60 min.	2	90 min.		
7	3	60 min.	2	90 min.		
8	3	60 min.	3**	90 min.	4	45 min.
High School*	2	90 min.	2 (ELA I) 3 (ELA II)**	90 min.	4	45 min.

* Includes the PARCC math assessments for Algebra I, Geometry, and Algebra II, the PARCC ELA assessments for grades 9-10, and the DC Science assessment for Biology.

** ELA grades 5, 8, and 10 (ELA II) will have two operational units and one additional field test unit.

PARCC and DC Science Manuals

- Pearson released the 2023 PARCC and DC Science manuals on the [DC Pearson Support website](#).
- These manuals include a Test Coordinator Manual, a Computer-Based Testing Test Administrator Manual and a Paper-Based Test Administrator Manual.
- Copies of PARCC and DC Science manuals will be shipped to each school in mid-March.



PARCC and DC Science Materials – Contact Information

- Materials and manuals will be shipped to the school contact and address listed in each organization account in PearsonAccess^{next} (PAN). Organization contact information defaults to the address OSSE has on file for each school and the LEA Test Coordinator's name.
- Please **review and update this information** to ensure it is accurate and materials are shipped to the correct location and received by the correct person.
 - Login to PearsonAccess^{next}
 - Select SETUP and ORGANIZATIONS
 - Select the box next to the organization you wish to review
 - Select MANAGE CONTACTS from the SELECT TASKS drop down menu
 - Verify address, name, and email fields and click SAVE

The screenshot shows a web form titled 'CONTACT DETAILS' with a sub-header 'New Contact'. The form is organized into two columns. The left column contains fields for 'Organization*' (a dropdown menu), 'Contact Title' (a text box), 'Contact Name*' (a text box), 'Primary Electronic Mail Address*' (a text box), 'Alternate Electronic Mail Address' (a text box), 'Telephone Number*' (a text box with the placeholder '1234567890'), 'Phone Extension' (a text box), and 'Fax Number' (a text box with the placeholder '1234567890'). The right column contains fields for 'Contact Type*' (a dropdown menu), 'Address Street Number and Name*' (a text box with the placeholder 'PO BOX INFO NOT ALLOWED'), 'Address Suite / Building Site Number' (a text box with the placeholder 'PO BOX INFO NOT ALLOWED'), 'Address City*' (a text box), 'State Abbreviation' (a dropdown menu), 'Country' (a dropdown menu), and 'Address Postal Code*' (a text box with the placeholder '12345-1234'). At the bottom left, there is a legend indicating that an asterisk (*) denotes a required field. At the bottom right, there are two buttons: 'Save' and 'Reset'.


PARCC and DC Science Materials

- Students at your schools may require secure and accommodated materials, shipped from the vendor to the school.
- When receiving a shipment, check to ensure all ordered materials have been provided. Keep secure testing materials **locked away** in a secure location prior to testing.
- Materials and manuals will arrive to schools in mid-March 2023.



Secure Materials Inventory and Chain of Custody

- The administration of PARCC & DC Science assessments are secure testing events. Maintaining the security of test materials before, during, and after the test administration is crucial to obtaining valid and reliable results.
- School Test Coordinators are responsible for implementing chain of custody requirements for all materials.

 DISTRICT OF COLUMBIA
OFFICE OF THE STATE SUPERINTENDENT OF
EDUCATION

2022-23 District of Columbia Assessment Chain of Custody Form
Test Coordinators will use this form to track the distribution, return, and destruction of secure test materials. Make as many copies of this form as needed. Keep this form in your school test security file when it is complete.

Check one assessment

<input type="checkbox"/> ACCESS	<input type="checkbox"/> MSAA	<input type="checkbox"/> DLM	<input type="checkbox"/> PARCC	<input type="checkbox"/> DC Science
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LEA: _____ School: _____

Test Coordinator Name _____

Test Administrator Name _____

Witness of Destruction of Secure Materials Name _____

	Date	Time	Testing Room (Transferring to)	Number of Testing Tickets	Number of Sheets of Scratch Paper	Number of Reference Sheets	Other Secure Material*	Barcode						
Receiving Materials														
Returning Materials														

* Other secure materials may include: tactile graphics, Human Reader scripts, accommodated paper-based, braille or large print booklets and answer documents.

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PARCC and DC Science Training Opportunities

PARCC & DC Science SR/PNP Workshop	Feb. 8	1 p.m.	In-person
PARCC & DC Science SR/PNP Workshop	Feb. 14	10 a.m.	In-person
PARCC & DC Science Technology Training	Feb. 16	10 a.m.	Webinar
Technical Assistance during PARCC/DC Science Testing	Mar. 16	1 p.m.	Webinar
PARCC & DC Science Assessment Closeout Procedures	May 11	10 a.m.	Webinar

- Recordings of past trainings are available on OSSE's website.
- [Register for upcoming OSSE trainings and workshops.](#)

PARCC & DC Science Customer Support

PearsonAccess^{next}: Test Management Platform

- Email and chat support available after logging in to PAN

Pearson Customer Support: (866) 688-9555

OSSE Support Hotline: (202) 304-3269 *(for urgent issues during administration only; Monday-Friday, 8 a.m. – 4. p.m.)*

OSSE Support Tool (OST)



Preparing Staff and Students for PARCC and DC Science

Test Administration

PARCC and DC Science Assessment Formats

- PARCC ELA Test Specification Documents
- PARCC Mathematics Test Specification Documents
- DC Science Test Specification Documents

Grade 3 ELA/L Blueprint			
Unit	Task/Item Set	# of Passages	Claims/Sub-Claims
Unit 1	Literary Analysis Task	2	Reading: Literary Text Reading: Vocabulary Writing: Written Expression Writing: Knowledge of Language and Conventions
Unit 2	Research Simulation Task	2	Reading: Informational Text Reading: Vocabulary Writing: Written Expression Writing: Knowledge of Language and Conventions
Unit 3	Narrative Writing Task	1	Reading: Literary text Reading: Vocabulary Writing: Written Expression Writing: Knowledge of Language and Conventions
	Short Passage Set	1	Reading: Informational Text Reading: Vocabulary
Totals		6	40 Reading 6 Reading 35 Writing

*An additional field test unit will sometimes be embedded in the assessment. PARCC states will determine the implementation of the embedded field test unit.

Claims Structure*: Grade 3			
Master Claim: On-Track for college and career readiness. The degree to which a student is college and career ready (or "on-track" to being ready) in mathematics. The student solves grade-level/course-level problems in mathematics as set forth in the Standards for Mathematical Content with connections to the Standards for Mathematical Practice.			
Sub-Claim A: Major Content with Connections to Practices The student solves problems involving the Major Content for her grade/course with connections to the Standards for Mathematical Practice.	10 - 30 points	Sub-Claim B: Additional & Supporting Content with Connections to Practices The student solves problems involving the Additional and Supporting Content for her grade/course with connections to the Standards for Mathematical Practice.	10 - 12 points
Sub-Claim C: Highlighted Practices MP.3,4 with Connections to Content (expressing mathematical reasoning) The student expresses grade/course-level appropriate mathematical reasoning by constructing viable arguments, critiquing the reasoning of others, and/or attending to precision when making mathematical statements.	14 points	Total Exam Score Points: 66 points	

DC Science Assessment Design Information: Biology				
Claims Structure				
Biology Assessment: High School Life Science NGSS Content				
Master Claim				
Students use Life Science principles, skills, and behaviors to make sense of phenomena and address real-world problems.				
High Level Blueprint				
Biology Assessment Blueprint: High School Life Science NGSS Content				
Model Life Science Topics (scientific principles, skills, and behaviors or each)	Percentage of Pts per Topic in the NCSS	Percentage of Pts per Topic on the DC Science Assessment	Number of Item Clusters*	Total Raw Score Points **
From Molecules to Organisms: Structures and Processes	29%	25% - 35%	9	81
Ecosystems: Interactions, Energy & Dynamics	33%	30% - 35%		
Heredity: Inheritance and Variation of Traits	13%	10% - 15%		
Biological Evolution: Unity & Diversity	25%	20% - 30%		

*Each item cluster is composed of six items. Each item form includes item clusters that target content from all four Life Science topics and Engineering Design.
**Items have a range of scores from 1 to 3 raw score points.

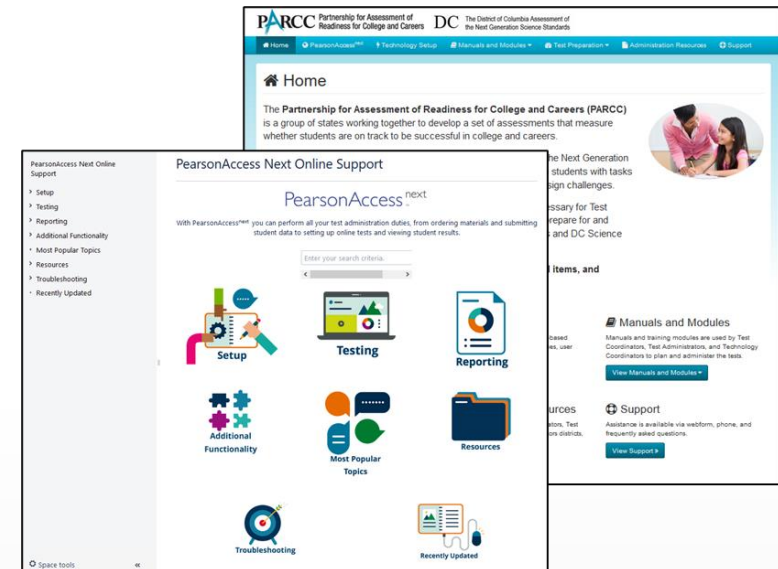
PARCC and DC Science System Tools

- PARCC ELA Practice Tests
- PARCC Mathematics Practice Tests
- DC Science Practice Tests

The screenshot displays the PARCC practice test interface. At the top, there are two main sections: "Mathematics Practice Tests" and "English Language Arts/Literacy Practice Tests". Each section has a dropdown menu to select a grade level (Grades 3-8) and a subject (Mathematics, English Language Arts/Literacy). Below these, there are instructions for users and a list of available practice tests. The "Mathematics Practice Tests" section lists "Computer-Based Practice Test Unit 2" and "Computer-Based Practice Test Unit 3". The "English Language Arts/Literacy Practice Tests" section lists "Computer-Based Practice Test Unit 2" and "Computer-Based Practice Test Unit 3". On the left side, there is a sidebar with a list of practice tests, including "In 1968 three students in Des Moines, Iowa, arrived at their separate schools wearing black armbands to protest United States involvement in the Vietnam War." and "Read the passage from the United States Supreme Court majority opinion written by Justice Abe Fortas. Then answer the questions from Tinker v. Des Moines Independent Community School District by Justice Abe Fortas." The main content area shows a reading passage titled "Tinker v. Des Moines Independent Community School District" and a set of multiple-choice questions. The questions are: "How does the reference to Sparta in paragraph 11 help to advance the argument of the majority opinion as a whole?" and "Which group of people were the rulers of Sparta discussed?" The interface also includes a "Ready File" section on the right with links to "Ready File (.pdf)", "Ready File (.pdf)", and "Ready File (.pdf)".

PARCC and DC Science Administration Process

- [PARCC & DC Science Pearson Support Website](#)
- [PearsonAccess^{next} User Guide](#)
- [TestNav 8 User Guide](#)
- [PARCC & DC Science Manuals](#)
- [Infrastructure Trial Guide](#)



PARCC & DC Science Next Steps

Dates	Tasks
Jan. 2 – Feb. 17	LEAs confirm registration for grades 3-8; LEAs register high school students for assessments based on course
Feb. 8 (session 1) and Feb. 14 (session 2)	PARCC & DC Science SR/PNP Workshop (in-person) Register here for session 1; Register here for session 2
Feb. 16	PARCC & DC Science Technology Webinar; Register here
Jan. 2 – Feb. 21	LEAs complete SR/PNP
Jan. 2 – Feb. 24	Nonpublic schools complete SR/PNP
March 16	Technical Assistance during PARCC & DC Science Webinar; Register here
March 20 – June 2	Additional Order Window
April 3 – May 26 (Paper Window: April 3 – May 19)	PARCC & DC Science Administration Window
May 11	PARCC & DC Science Assessment Closeout Procedures Webinar; Register here
Paper Materials: May 26 Online Materials: June 2	Deadlines to ship secure materials to vendor



Resources and Supports

2022-2023 Statewide Assessment Training Schedule

	Training Event	Date	Time	Format	Registration	Who Should Attend		
						Required	Recommended	Optional
February 2023 Training Activities	MSAA Test Administration Training	Wednesday, Feb. 1, 2023	1-2:30 p.m.	Webinar	Register	• MSAA/DLM Test Coordinators	• MSAA/DLM School Coordinators	• LEA Assessment Managers
	Test Security Training and School Test Security Plan Overview (Option 3 of 3)	Friday, Feb. 3, 2023	1 - 4 p.m.	Hybrid	Register	• LEA Assessment Managers • ACCESS Test Coordinators • MSAA/DLM Test Coordinators • PARCC/DC Science Test Coordinators • Nonpublic School Test Coordinators		
	February Next Generation Assessments (NGA) Meeting	Tuesday, Feb. 7, 2023	1-3 p.m.	Hybrid	Register	• LEA Assessment Managers • ACCESS Test Coordinators • MSAA/DLM Test Coordinators • PARCC/DC Science Test Coordinators		
	PARCC & DC Science SR/PPN Workshop	Wednesday, Feb. 8, 2023	1-3 p.m.	In-Person	Register	• PARCC/DC Science Test Coordinators		• LEA Assessment Managers • Nonpublic School Test Coordinators
	Dynamic Learning Maps (DLM) Test Coordinator Q&A	Thursday, Feb. 9, 2023	10-11 a.m.	Webinar	Register	• MSAA/DLM Test Coordinators • Nonpublic School Test Coordinators	• MSAA/DLM School Coordinators	
	<i>ACCESS for ELLs Testing Begins</i>	Monday, Feb. 13, 2023						
	PARCC & DC Science SR/PPN Workshop	Tuesday, Feb. 14, 2023	10 a.m. - 12 p.m.	In-Person	Register	• PARCC/DC Science Test Coordinators		• LEA Assessment Managers • Nonpublic School Test Coordinators
	PARCC & DC Science Technology Training	Thursday, Feb. 16, 2023	1-3 p.m.	Webinar	Register	• PARCC/DC Science Test Coordinators • Nonpublic School Test Coordinators	• PARCC/DC Science School Coordinator • Technology Coordinator	• LEA Assessment Managers



This training schedule can be found at osse.dc.gov/page/test-coordinator-resources as 2022-23 Statewide Assessment Training Schedule_Updated_v7

Technical Assistance Bookings with OSSE

- LEA-level and nonpublic school assessment points of contact can [sign up](#) to meet with the OSSE Office of Assessments for support through office hours.
- Office hours topics include:
 - ACCESS Support
 - Dynamic Learning Maps (DLM) Support
 - General OSSE Assessment Policy
 - Multi-State Alternate Assessment (MSAA) Support
 - National Assessment for Educational Progress (NAEP) Support
 - PARCC & DC Science Administration
 - PearsonAccess^{next} (PAN) and SR/PNP Support (PARCC & DC Science)
 - Test Development Office Hours (PARCC and DC Science Assessment)
- When signing up to meet, please include the specific topics and/or questions that you would like to discuss so that we can come prepared to support.

Support During Administration

- [OSSE Support Tool \(OST\)](#)
- OSSE Assessment Hotline:
(202) 304-3269
(Monday-Friday, 8 a.m. – 4 p.m.)
- [Customer Support Contacts](#)



2022-23 Assessment Administration Support

Assessment Customer Support
Contact assessment vendors for technical support with their testing platforms.



WIDA: **(866) 276-7735**

Contact about test administrator online modules
M-F, 8 a.m.-5p.m. EST

help@wida.us

DRC: **(855) 787-9615**

Contact about test platform and technical questions
M-F, 5:30 a.m.-6:30 p.m. EST

WIDA@datarecognitioncorp.com



(866) 834-8879

M-F, 8 a.m.-5p.m. EST

MSAAServiceCenter@cognia.org



(866) 688-9555

M-F, 6:30 a.m.-7:30 p.m. (EST)

<https://dc.pearsonsupport.com/>



NAEP Help Desk for Schools

1-800-283-6237

Monday – Friday, 8 a.m. - 8 p.m.

Naephelp@westat.com



Kite Service Desk:

(855)277-9751

Contact about test platform and technical issues

M-F, 8 a.m.-6 p.m. EST

DLM-support@ku.edu

DLM Support:

(785)864-7093

Contact about test structure and resources

M-F, 9 a.m.-6 p.m. EST

DLM@ku.edu

OSSE Stakeholder Support

Contact OSSE for guidance regarding assessment policy and test administration.



OSSE Assessment Hotline

(202) 304-3269

M-F, 8 a.m.-4 p.m. (EST)

Only active during assessment administration

OSSE Support Tool (OST)

<https://octo.quickbase.com/>

OSSE.Assessment@dc.gov

(To protect student privacy and data security do not send student information via email)



Next Generation Assessment Meetings and Communications

NGA Meeting Dates 2022-23

~~Thursday, Dec. 6, 1-3 p.m.~~

~~Tuesday, Feb. 7, 1-3 p.m.~~

Thursday, June 6, 1-3 p.m.

NGA Meeting Schedule

- You can register for NGA Meetings through the Eventbrite links in the NGA Bulletin, which are also included in the 2022-23 Statewide Assessment Administration Training schedule linked on the [Test Coordinator resources webpage](#).
- Meeting agendas will be sent to stakeholders one week prior to meetings via the NGA Bulletin.
- All meetings are hybrid meetings held at the OSSE offices and virtually via Microsoft Teams.

Overview of 2022-23 NGA Meeting Topics

- **June:** Test Administration Closeout/Security Reminders, Reporting Timeline, Draft 2024 Assessment Schedule, 2024 Assessment Policy Proposals
- **August:** Results Reporting, ISR Delivery, Updates for 2024, English Learner Screeners, Alternate Assessment Eligibility

Register for the NGA Bulletin

To become part of our email list, you can register in Qlik as an **LEA Assessment Manager, MSAA Coordinator, ACCESS for ELLs Coordinator** and/or **Assessment POC**.

- Users registered to these roles receive the NGA bulletin each week.
- If you have not used or do not have access to the All Staff Points of Contact in Qlik, the data manager at your school should be familiar with the system and able to support with registration.
- Occasionally, additional assessment related information and updates are sent to LEA staff assigned to these roles.
- *Note that Nonpublic School Test Coordinators can register and/or be removed from this mailing list by emailing OSSE.Assessment@dc.gov.



Questions?

Office of Assessment - Contact & Resources

- OSSE Office of Assessment Website: OSSE.dc.gov/assessments
- OSSE Office of Assessment Email: OSSE.Assessment@dc.gov
- Test Coordinator Resources Website: osse.dc.gov/page/test-coordinator-resources
- WIDA ACCESS: wida.wisc.edu/assess/access
- NAEP: nces.ed.gov/nationsreportcard
- MSAA: msaaassessment.org
- DLM: dynamiclearningmaps.org
- PARCC and DC Science: dc.mypearsonsupport.com



Thank you!
