



Child Care Licensing and Compliance Point of Contacts

The Office of the State Superintendent of Education (OSSE) licensing and compliance unit supports licensed child care facilities in DC. This document explains the role of the team members and when child care providers and/or child care facility leaders should contact them. General questions related to the child care licensing and compliance should be sent to OSSE.ChildCareLicensing@dc.gov.

Licensing, Compliance, and Subsidy Director			
Name	Role	Email	When to Contact
Eva Laguerre	Director	Eva.Laguerre@dc.gov	<ul style="list-style-type: none">To elevate unresolved issues
Child Care Licensing			
Name	Role	Email	When to Contact
Clement Idun	Program Manager	Clement.Idun@dc.gov	<ul style="list-style-type: none">To elevate concerns and complaints related to child care licensing and facility inspections
Qianna Nelson	Management Analyst	Qianna.Nelson@dc.gov	<ul style="list-style-type: none">New facility inquiries and questions related to the initial applicationLicensing regulation requirements

Brenda Vann	Program Support Specialist	Brenda.Vann@dc.gov	<ul style="list-style-type: none"> • Status of child care licenses and fees
Zulieka Crawford	Child Care Licensing Specialist	Zulieka.Crawford@dc.gov	<p>Child development facilities should contact their assigned licensing specialist for questions related to the following:</p> <ul style="list-style-type: none"> • Licensing regulations and processes • Licensing and inspection questions • Assistance with issues related to the Division of Early Learning Licensing Tool (DELLT) • Licensing updates • Facility changes
Candia Faison	Child Care Licensing Specialist	Candia.Faison@dc.gov	
Kimberly Handon-Lindsey	Child Care Licensing Specialist	Kimberly.Handon-Lindsey@dc.gov	
Jazmin Hunt	Child Care Licensing Specialist	Jazmin.Hunt@dc.gov	
Kanell Johnson	Child Care Program Specialist	Kanell.Johnson@dc.gov	
Yesset Makonnen	Child Care Licensing Specialist	Yesset.Makonnen@dc.gov	
Ronica Milledge	Child Care Licensing Specialist	Ronica.Milledge1@dc.gov	
Makia Tabourn	Child Care Licensing Specialist	Makia.Tabourn@dc.gov	
Stephanie Tindal	Child Care Licensing Specialist	Stephanie.Tindal@dc.gov	

Compliance Team

Name	Role	Email	When to Contact
Carolyn Terry-Taylor	Program Manager	Carolyn.Taylor@dc.gov	<ul style="list-style-type: none"> To elevate concerns related to background checks, facility complaint investigations and waivers
Derrick Brace	Investigator	Derrick.Brace@dc.gov	<ul style="list-style-type: none"> Child care complaints related to facilities
LaShaune Tilley	Investigator	Lashaune.Tilley@dc.gov	
Tahitia Coleman	Management Analyst	Tahitia.Coleman@dc.gov	<ul style="list-style-type: none"> Child care facility staff suitability and background checks related to assigned facility and background check interviews
Taunya Ferguson	Management Analyst	Taunya.Ferguson@dc.gov	<ul style="list-style-type: none"> Child care facility staff suitability and background checks
Erayannia Hickman	Management Analyst	Erayannia.Hickman1@dc.gov	
Starsha Hodge	Management Analyst	Starsha.Hodge@dc.gov	<ul style="list-style-type: none"> Child care facility staff suitability and background checks including facility and staffing agencies

Durrell Mack	Management Analyst	Durrell.Mack@dc.gov	<ul style="list-style-type: none"> Child care facility staff suitability and background checks including processing Smartsheet requests
Licensing Quality Team			
Name	Role	Email	When to Contact
Tommy Totten	Program Manager	Tommy.Totten@dc.gov	<ul style="list-style-type: none"> To elevate all concerns related to review and approval of staff records and Unusual Incident Reports (UIRs)
Monica Davis	Management Analyst	Monica.Davis@dc.gov	<ul style="list-style-type: none"> Reporting of UIRs and supporting documentation
Patricia Irby	Clerical Assistant	Patricia.Irby@dc.gov	<ul style="list-style-type: none"> Reporting of UIRs and supporting documentation
Janelle Bowlding	Management Analyst	Janelle.Hargrove@dc.gov	<ul style="list-style-type: none"> Review and approval of staff type records
Christina Crayton	Management Analyst	Christina.Crayton@dc.gov	<ul style="list-style-type: none"> Child care facility resources, materials, and trainings related to child care licensing and compliance