

The Office of the State Superintendent of Education is seeking public comments on a Request for Application (RFA) for the Community Schools Incentive Initiative. The purpose of this initiative is to establish no fewer than five community schools. As defined in the Community Schools Incentive Act of 2012, a community school is a public and private community partnership to coordinate educational, developmental, family, health, and after-school-care programs during school and non-school hours for students, families, and local communities at a public school or public charter school with the objectives of improving academic achievement, reducing absenteeism, building stronger relationships between students, parents, and communities, and improving the skills, capacity, and well-being of the surrounding community residents. This RFA is open for public comment until Friday, April 19th, 2013 at 5:00 pm. All comments should be sent to Nancy Brenowitz Katz at [nancy.katz@dc.gov](mailto:nancy.katz@dc.gov).

**OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION (OSSE)  
REQUEST FOR APPLICATIONS (RFA)**

**COMMUNITY SCHOOLS INCENTIVE INITIATIVE (CSII2013)**

**Announcement Date:** May 10<sup>th</sup>, 2013

**RFA Release Date:** May 24<sup>th</sup>, 2013

**Pre-Application Question Period:** May 24<sup>th</sup> - June 7<sup>th</sup>, 2013

**Application Submission Deadline:** July 1<sup>st</sup>, 2013

**LATE OR INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED**

**Checklist for the Community Schools Incentive Initiative Application:**

- Application is printed on 8 ½” by 11” paper, single-sided, double-spaced (including bulleted items), using 12-point type with a minimum of 1” margins, and not exceeding ten (10) pages of narrative plus attachments. All pages must be numbered.
- The applicant has submitted five (5) sets of the application; one (1) original and four (4) full copies with all attachments.
- The applicant has answered all components of the RFA and included all documentation listed under the “Required Attachments to Application” section of the RFA.

**Contact Information:**

Community Schools Incentive Initiative Review Panel  
Nancy Brenowitz Katz, MS, RD, LD  
Project Manager  
Office of the State Superintendent of Education  
Wellness and Nutrition Services Division  
810 1<sup>st</sup> Street NE, 4<sup>th</sup> Floor  
Washington, DC 20002  
202-724-7893  
[Nancy.Katz@dc.gov](mailto:Nancy.Katz@dc.gov)

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## **Section I: General Information**

### **Introduction**

The Office of the State Superintendent of Education is soliciting applications for the Community Schools Incentive Initiative. The purpose of this initiative is to establish community schools. As defined in the Community Schools Incentive Act of 2012, a community school is a public and private community partnership to coordinate educational, developmental, family, health, and after-school-care programs during school and non-school hours for students, families, and local communities at a public school or public charter school with the objectives of improving academic achievement, reducing absenteeism, building stronger relationships between students, parents, and communities, and improving the skills, capacity, and well-being of the surrounding community residents.

### **Background**

Washington DC's schools system is comprised of both public schools and public charter school schools serving approximately 80,823 students (2012-2013, OSSE). Many of the children in DC are of low economic status, with 76% of children in the district qualifying for free or reduced price lunches through the National School Lunch Program (OSSE-Wellness and Nutrition Services Division). Many problems plague economically disadvantaged communities including poor student achievement, truancy, and poor health. Community schools" can increase student achievement and address many of the challenges faced by economically disadvantaged communities. According to the Institute for Educational Leadership, in many urban areas, community schools have been an effective approach to ensure that students and their parents/caregivers have access to school and community programs and services that help them to achieve and sustain success in life.

Many DC schools have multiple community-based partnerships with local universities, federal and local government agencies, non-profit organizations, and libraries. What these partnerships may lack, however, is coordination and service alignment. Establishing and sustaining a community school requires service coordination to address the specific needs of students, parents/caregivers, and community residents. The objective of the Community Schools Incentive Initiative is to provide resources that will enable "eligible consortia" (see definition under Section IV: Program Requirements, Intended Population) to create or enhance these community-based partnerships and develop a framework for continued funding as well as ongoing evaluation of program success. The Community Schools Incentive Act of 2012 provides funding, administered by OSSE, to award grants to incentivize the establishment of no fewer than five (5) community schools.

## **Section II: Eligibility Information**

### **Eligibility**

OSSE will accept applications from “eligible consortia” as defined in Section IV: Program Requirements, Intended Population. Any local education agency (LEA) involved in an “eligible consortium” must be up to date with their A133 audit.

### **Audits**

At any time during the time period of the grant and for up to three (3) years after payment, the District of Columbia may audit the applicant’s expenditure statements and source documentation. Accordingly, participants must keep their records for a minimum of three years for purposes of this program. The applicant cannot at any time prior to the application process nor during the awarding period be in violation of any previous grant obligations for the District of Columbia government.

## **Section III: Award Information**

### **Award Period**

The award period will begin on August 15<sup>th</sup>, 2013 and will end on August 14<sup>th</sup>, 2014.

### **Available Funding for Award**

The total funding available for this award is up to \$1,000,000. “Eligible consortia” may apply for an amount up to \$200,000 each for use over the period of one year. No fewer than five (5) grants will be awarded.

### **Funding Restrictions**

Funds may be used to support activities described in the program requirements of this RFA and/or included in the applicant’s submission as part of their program plan. Funding may not be used for travel expenses for personnel. Funding may be used to cover costs of personnel, transportation for students/community members, materials, training, and to support the promotion of community partnerships. All funds must be utilized by the end of the award period.

## **Section IV: Program Requirements**

### **Intended Population**

OSSE will make these funds available through a competitive process to eligible consortia. As defined by the Community Schools Incentive Act of 2012, an “eligible consortium” is an agreement established between an LEA in DC and one or more community partners (providers of “eligible services”) for the purposes of establishing, operating, and sustaining a community

school. An LEA may submit an application for more than one school; however each application must be submitted separately and will represent a separate eligible consortium.

As defined by the Community Schools Incentive Act of 2012, “eligible services” include:

1. Primary medical and dental care that will be available to students and community residents;
2. Mental health prevention and treatment services that will be available to students and community residents;
3. Academic-enrichment activities designed to promote a student’s cognitive-development and provide opportunities to practice and apply academic skills;
4. Programs designed to increase attendance, including reducing early chronic absenteeism;
5. Youth development programs designed to promote young people’s social, emotional, physical, and moral development, including arts, sports, physical fitness, youth leadership, community service, and service learning opportunities;
6. Early childhood education, including Head Start and Early Head Start programs;
7. Programs designed to:
  - a. Facilitate parental involvement in, and engagement with, their children’s education, including parental activities that involve supporting, monitoring, and advocating for their children’s education,
  - b. Promote parental leadership in the life of the school, and
  - c. Build parenting skills.
8. School-age child-care services, including before-school and after-school services and full-day programming that operates during school holidays, summers, vacations, and weekends;
9. Programs that provide assistance to students who have been truant, suspended, or expelled and that offer multiple pathways to high school graduation or General Educational Development completion;
10. Youth and adult job-training services and career-counseling services,
11. Nutrition-education services;
12. Adult education, including instruction in English as a second language, adult literacy, computer literacy, financial literacy, and hard-skills training; or
13. Programs that provide remedial education and enrichment activities.

Priority will be given to LEAs that have:

1. A focus on mental health prevention and treatment services and adult education and training; and
2. A student population of which at least 75% of the students qualify for free or reduced-price lunch.

## **Community Partnerships**

To ensure for the development of robust and well-functioning community schools, all eligible consortia must intend to provide at least four (4) additional eligible services above what is traditionally provided by the LEA. All community partners must be in good financial standing with the government of the District of Columbia. The primary signatory of the grant must be the LEA.

## **Community School Coordinator**

Each eligible consortia must designate a paid Community School Coordinator to facilitate effective implementation and maintenance of the community school including providing ongoing vision for the community school, securing and maintaining community partnerships, integrating eligible services into the school community and assuring that students are participating in these services, managing the budget, and seeking additional funding sources, among other things. The Community School Coordinator, if not a full-time employee of the community school, must have adequate time devoted to the community school to fulfill the requirements stated above.

## **Section V: Application Process and Submission Information**

The RFA will be released on May 24<sup>th</sup>, 2013 and the deadline for submission will be July 1<sup>st</sup>, 2013 at 5:00 p.m. (Eastern Time). All applications will be recorded upon receipt. The RFA will be available on the OSSE website, [www.osse.dc.gov](http://www.osse.dc.gov), and/or by contacting Nancy Brenowitz Katz at [Nancy.Katz@dc.gov](mailto:Nancy.Katz@dc.gov).

## **General Application Requirements**

Applications for the Community Schools Incentive Initiative must include:

- An assessment of the local school community and the neighborhood's needs and assets;
- A description of the proposed eligible consortium, including the type and number of community partners and how the eligible consortium shall address the needs and build upon the assets of the community that it will serve;
- A proposed budget and narrative description of the proposed use of grant funds, which budget shall reflect a core concept of service coordination and integration and the narrative describe how the eligible consortium shall provide at least four (4) additional eligible services that did not exist before;
- The identification of operational funding for eligible services and community partners; and
- A plan for the development of a Community Advisory Board to include members of school leadership, school faculty, parents of school students, community leaders, community-based organizations, and other community members.

## **Pre- Application Question Period**

To ensure an equal opportunity for all applicants, OSSE requests that all applicants submit questions regarding the RFA electronically to [Nancy.Katz@dc.gov](mailto:Nancy.Katz@dc.gov) by June 7<sup>th</sup>, 2013 at 5:00 p.m. (Eastern Time). Questions submitted after this deadline date will not be answered. Please label the subject line as “Community Schools Incentive RFA.” Questions received within the pre-application question period will be answered no later than June 14<sup>th</sup>, 2013 at 5:00 p.m. (Eastern Time). Applicants interested in learning more or who would like to ask questions about the RFA are encouraged to participate in an information session via webinar:

### **DIAL IN INFORMATION—SET UP FREE CONFERENCE CALL ACCOUNT**

#### **Contact Person**

Nancy Brenowitz Katz, MS, RD, LD  
Project Manager  
Office of the State Superintendent of Education  
Wellness and Nutrition Services Division  
810 1<sup>st</sup> Street NE, 4<sup>th</sup> Floor  
Washington, DC 20002  
202-724-7893  
[Nancy.Katz@dc.gov](mailto:Nancy.Katz@dc.gov)

#### **Letter of Support from School Administrator**

All applications must include a letter of support signed by the Principal of the school included in the eligible consortium. The letter should reference Request for Application number **CSII2013**.

#### **Table of Contents**

All applications must include a table of contents that includes the page number of all applicable items listed in the RFA.

#### **Format**

The application must be on 8 ½” by 11” paper, single-sided, doubled-spaced (including bulleted items), using 12-point type with a minimum of 1” margins, and not exceeding ten (10) pages of narrative plus attachments. All pages must be numbered.

#### **Required Attachments to the Application**

The following should be submitted with your application and are not counted towards the application’s overall page limit:

- Letter of Support from school administrator
- Cover Page (Appendix A)
- Administrative Approval Form (Appendix B)
- Certifications signed by an Authorized Official (Attachment C)
- Assurances (Attachment D)
- Applicant Acknowledgement of Compliance with Applicable District and Federal Statutes and Regulations (Attachment E)
- Budget Narrative and Justification (Attachment F)

## **Budget Narrative and Justification**

The application must include the allowable activities that will take place during the funding period and outline the estimated costs that will be used specifically in support of the program. The budget narrative must thoroughly describe how the proposed costs are derived. All applications must outline proposed costs that support all project activities in the Budget Narrative and Justification (Attachment F).

## **Submission Requirements**

All applicants are required to submit one (1) original and four (4) copies with all attachments. The completed application must be on 8 ½” by 11” paper, printed on one side, doubled-spaced (including bulleted items), using 12-point type with a minimum of 1” margins, and not exceeding ten (10) pages of narrative plus attachments. All pages must be numbered. Applications will not be considered for funding if the applicant fails to submit the required number of copies.

Mail or Hand-Deliver (emailed or faxed applications will not be accepted) the Application to:

Community Schools Incentive Initiative Review Panel  
 Nancy Brenowitz Katz, MS, RD, LD  
 Project Manager  
 Office of the State Superintendent of Education  
 Wellness and Nutrition Services Division  
 810 1<sup>st</sup> Street NE, 4<sup>th</sup> Floor  
 Washington, DC 20

Applications that are mailed or delivered by messenger/courier services must be sent in sufficient time to be received by the 5:00 p.m. deadline on July 1<sup>st</sup>, 2013. All applications will be recorded upon receipt. Late submissions will not be accepted.

## **Section VI: Application Review Information**

### **Review Process**

Applications will be screened initially by OSSE staff to determine whether the applicant meets all application and eligibility requirements. Only applications that meet all eligibility and

application requirements will be evaluated, scored, and rated by the review panel. OSSE may use internal peer reviewers, external peer reviewers or a combination of both to review and score the applications received for this RFA. An external peer reviewer is an expert in the field or the matter. In addition to peer review ratings, considerations may include, but are not limited to, underserved populations, strategic priorities, and past performance. Scoring and recommendations of the review panel are advisory only. The final decision to fund applicants rests solely with OSSE. After reviewing the recommendations of the review panel and any other information considered relevant, OSSE shall decide which applicants to fund.

### **Application Scoring**

All applications for this RFA will be objectively reviewed and scored against the criteria outlined below:

<b>Criteria</b>	<b>Scoring Weight (%)</b>
<p><b><i>Project Vision and Implementation Plan</i></b></p> <ol style="list-style-type: none"> <li>1. The applicant(s) describes the current state of the students and community to be served and assesses the needs and assets of the community.</li> <li>2. The applicant(s) describes the vision of the community school and demonstrates how the community school shall address the needs and build upon the assets of the community it serves.</li> <li>3. The applicant(s) describes how the students and community will benefit from the community school.</li> <li>4. The applicant(s) presents a clear timeline and implementation plan for the initiation of the community school.</li> <li>5. The community school provides at least four (4) eligible services that were not previously offered by the LEA.</li> <li>6. The applicant(s) describes the responsibilities of the Community School Coordinator and demonstrates that the Community Schools Coordinator will have adequate time allotted to the job to complete the duties as outlined in the RFA.</li> </ol>	40%
<p><b><i>Student and Community Involvement Plan</i></b></p> <ol style="list-style-type: none"> <li>1. The applicant(s) describes how the services offered by the community school will be integrated into the existing school environment.</li> <li>2. The applicant(s) describes how students will be involved with the established partnerships including specific examples of how students will utilize the services.</li> <li>3. The applicant(s) lists all organizations, community members, or businesses that are committed to being part of the community school and attaches letters of support from these organizations.</li> <li>4. The applicant(s) describes who will serve on the Community Advisory</li> </ol>	35%

Board for this community school and outlines the role of the Community Advisory Board.	
<p><b><i>Cost Effectiveness of Budget</i></b></p> <p><i>In addition to the question below the level of cost effectiveness will be determined based upon the budget and budget narrative/ justification (Attachment F)</i></p> <ol style="list-style-type: none"> <li>1. The project budget reflects a core concept of service coordination and integration.</li> <li>2. The applicant(s) describes a plan for securing funding for this position once the funds from the Community Schools Incentive Initiative are fully utilized.</li> <li>3. The applicant(s) describes how additional funding will be obtained to ensure that the community school will be sustained after the funds from the Community Schools Incentive Initiative are fully utilized.</li> </ol>	25%

## **Section VII: Award Administration**

### **Decision and Notifications of Awards**

OSSE reviews all applications for grant funds in accordance with District competitive regulations. OSSE will notify all applicants of the final award decision no later than August 15<sup>th</sup>, 2013. Applicants who receive funding will receive written notices that will include the award amount, award agreement, terms and conditions of the award, and any supplemental information required.

### **Monitoring**

The grant recipient will submit midterm and final reports to OSSE to illustrate the use of funds and the progress towards goal attainment. These reports should include but are not limited to:

- Evidence of the development of the proposed partnerships and additional partnerships;
- Minutes from the Community Advisory Board meetings and evidence that Advisory Board input was incorporate into the program of the community school;
- A narrative/journal which clearly illustrates:
  - The number of public/private community based partnerships;
  - The number of community members participating in implemented programs;
  - The number of students that participated in implemented community school programs;
  - Evidence of project goals achieved through quantitative and qualitative data;
  - The effectiveness of the Community School Coordinator in managing the day-to-day operations and maintenance of established partnerships; and
  - The responsiveness to requests and inquiries from OSSE.

## **Corrective Action and Termination of Funding**

In the event that programmatic, financial, or documentation conditions of the grant are not being met in an appropriate and timely fashion, progressive actions will be taken, at the discretion of the OSSE, up to and including termination of funding. A project which is terminated will be subject to the same requirements regarding audit, recordkeeping, and submission of reports as a project which runs for the duration of the project period.

## **Nondiscrimination in the Delivery of Services**

In accordance with the Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, national origin, age, gender, or disability be denied the benefits of or be subjected to discrimination under, any program activity receiving funds from the Community Schools Incentive Initiative, and in accordance with the District of Columbia Human Rights Act of 1977, no educational institution shall deny, restrict, or abridge or condition the use of, or access to, any of its facilities, services, programs, or benefits of any program or activity to any person otherwise qualified, wholly or partially, for a discriminatory reason, based upon the actual or perceived: race, color, religion, national origin, sex, age, marital status, personal appearance, sexual orientation, gender identity or expression, familial status, family responsibilities, political affiliation, source of income, or disability of any individual.

## **Confidentiality**

Except as otherwise provided by local or federal law, no recipient of OSSE funds shall use or reveal any research or statistical or personally identifiable information furnished under OSSE by any person, for any purpose other than for which such information was obtained in accordance with the OSSE program funded. Such information, and any copy of such information shall be immune from legal process and shall not, without the consent of the person furnishing such information, be admitted as evidence or used for any purpose in any action, suit, or judicial, legislative, or administrative proceeding.

**ATTACHMENT A**

**COMMUNITY SCHOOL INCENTIVE GRANT: COVER PAGE**

Sponsor Name: \_\_\_\_\_

Name of Community School: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Contact Person Title: \_\_\_\_\_

Office Address: \_\_\_\_\_

Phone: \_\_\_\_\_

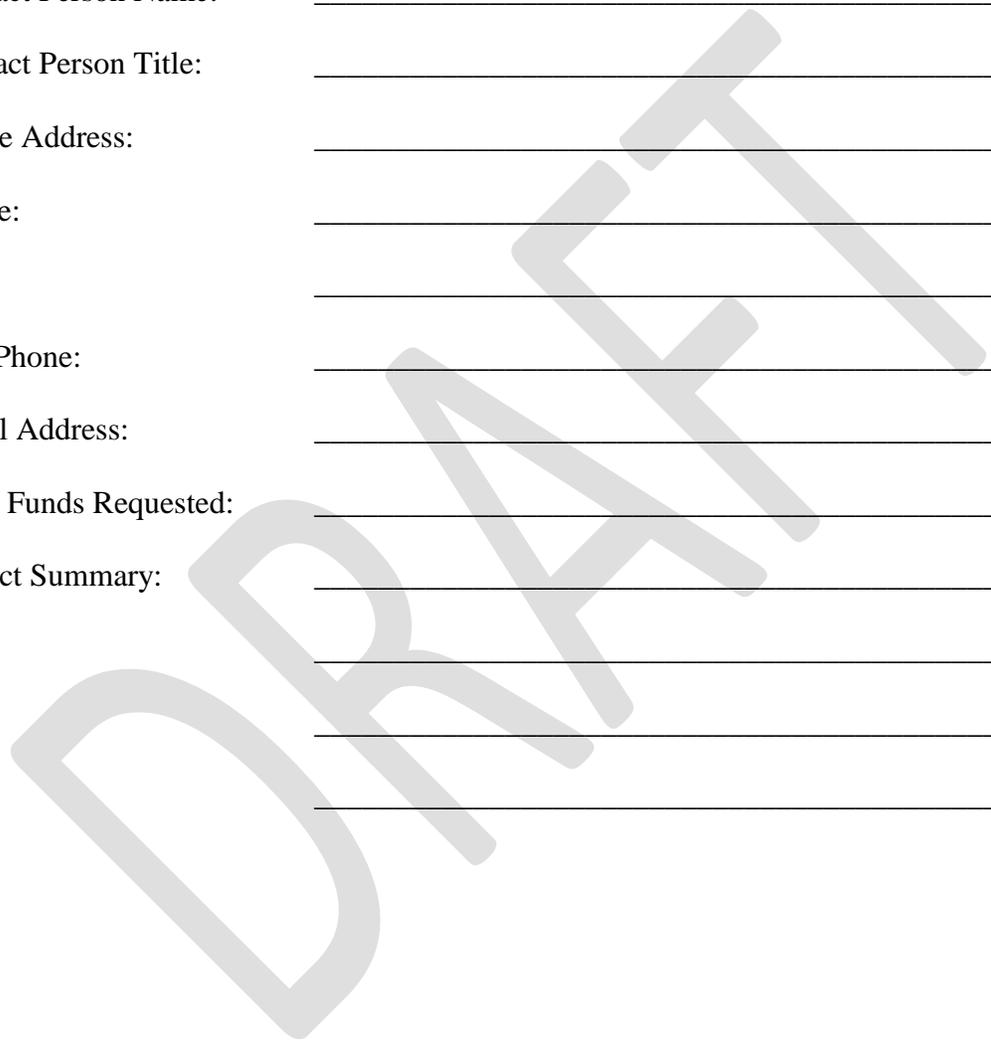
Fax: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Total Funds Requested: \_\_\_\_\_

Project Summary: \_\_\_\_\_



## ATTACHMENT B

### ADMINISTRATIVE APPROVAL FORM

Part of the success of a community school depends on the help and approval of the school's Principal. As such, the Community School Coordinator will occasionally meet with involved teachers, their Principal, the participating NGO(s), and the school's maintenance crew in order to foster communication and understanding about the project, its importance, and its care and maintenance needs.

Please have the Principal of the school involved in the eligible consortium sign below, attach a letter with their signature indicating that they are aware of your application, and support your potential involvement in the Community School Incentive Initiative.

Principal Name: \_\_\_\_\_

Title: \_\_\_\_\_

Principal Signature: \_\_\_\_\_

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## ATTACHMENT C

### CERTIFICATIONS

#### **GOVERNMENT OF THE DISTRICT OF COLUMBIA Office of the Chief Financial Officer Certifications Regarding Drug-Free Workplace Requirements**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, ‘New Restrictions on Lobbying’ and 28 CFR Part 67, —Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants). The certifications shall be treated as a material representation of fact.

#### **DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F. for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—  
The applicant certifies that it will or will continue to provide a drug-free workplace by:

- (1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the applicant’s workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (2) Establishing an on-going drug-free awareness program to inform employees about—
  - (a) The dangers of drug abuse in the workplace;
  - (b) The applicant’s policy of maintaining a drug-free workplace;
  - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (3) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (1);
- (4) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—
  - (a) Abide by the terms of the statement; and
  - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- (5) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title to: Office of the Senior Deputy Director for Health Promotion, 825 North Capitol St., NW, Room 3115, Washington, DC 20002. Notice shall include the identification number(s) of each effected grant;

(6) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (1), (c), (d), (e), and (f).

The applicant may insert in the space provided below the sites for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code)

As the duly authorized representative of the applications, I hereby certify that the applicant will comply with the above certifications.

---

Grantee Name

---

Grantee Address

---

Project Name

---

Grantee IRS/Vendor Number

---

Typed Name and Title of Authorized Representative

---

Signature

---

Date

## ATTACHMENT D

### ASSURANCES

This document must be signed by the duly authorized officer of the applicant, the truth of which is sworn or attested to by the applicant, and signed in the presence of a notary public.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Name of Applicant Organization: \_\_\_\_\_

Address of Applicant Organization: \_\_\_\_\_

Telephone Number of Applicant Organization: \_\_\_\_\_

Email Address of Named Person Above: \_\_\_\_\_

#### **We hereby attest the following:**

1. We are able to maintain adequate files and records and can and will meet all grant reporting requirements;
2. Our fiscal records are kept in accordance with Generally Accepted Accounting Principles (GAAP) and account for all funds, tangible assets, revenue, and expenditures whatsoever; that all fiscal records are accurate, complete and current at all times; and we give the sponsoring agency through any authorized representative, the right to audit and inspect all records, books, papers, or documents related to the grant;
3. We are current on payment on all federal and District taxes, including Unemployment Insurance taxes and Workers' Compensating premiums. (Except for public or charter schools, this statement of certification shall be accompanied by a Certificate of Good standing from the District of Columbia Office of Tax & Revenue (OTR) stating that the entity has complied with the filing requirements of District of Columbia tax laws and has paid taxed due to the District of Columbia, or is in compliance with any payment agreement with OTR);
4. We have demonstrated administrative and financial capability to provide and manage the proposed services and ensure an adequate administrative performance and audit trail;
5. If required by the grant making Agency, we are able to secure a matching amount not less than the total amount of the funds awarded, against losses of money and other property caused by fraudulent or dishonest acts committed by any employee, board member, officer, partner, shareholder, or trainee;
6. We are not proposed for debarment or presently debarred, suspended, or declared ineligible, as required by Executive Order 12549, —Debarment and Suspension, and implemented by 2 CFR 180, for prospective participants in primary covered transactions and are not proposed for debarment of presently debarred as a result of any actions by the District of Columbia Contract Appeals Board, the Office of Contracting and Procurement, or any other District contract regulating Agency;

7. We have the financial resources and technical expertise necessary for the production, construction, equipment and facilities adequate to perform the grant or sub grant, or the ability to obtain them;

8. We will insure that the facilities under our school or organization's ownership, lease or supervision, which shall be utilized in the accomplishment of the project are compliant with all District statutes, codes, and regulations;

9. If required by *The Healthy School Act of 2010* (HAS) (D.C. Law 18-209), our school or organization is in compliance of all of the requirements of this act;

10. We know and understand that awarded funds shall be used to support community-based education and activities which may include covering the costs of personnel, transportation, materials, and training. The funds may not be used to support travel. The funds may not be transferred outside of, or within the organization or school, for any unrelated purpose; and

11. We will establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly with whom they have family, business, or other ties.

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**Authorized Representative Signature and Title**

---

**Date**

## ATTACHMENT E

### APPLICANT ACKNOWLEDGEMENT OF COMPLIANCE WITH APPLICABLE DISTRICT AND FEDERAL STATUTES AND REGULATIONS

The applicant shall comply with all applicable District and Federal Statutes and Regulations not limited to those below:

1. The Americans with Disabilities Act of 1990, Pub. L. 101-336, July 26, 1990, 104 Stat. 327 (42 U.S.C. 12101 et seq.)
2. The Rehabilitation Act of 1973, Pub. L. 93-112, Sept. 26, 1973, 87 Stat. 355 (29 U.S. C. 701 et seq.)
3. The Hatch Act, Chap. 314, 24 Stat. 440 (7 U.S.C. 361a et seq.)
4. The Fair Labor Standards Act, Chap 676, 52 Stat, 1060 (29 U.S.C. 201 et seq.)
5. The Clean Air Act (Sub grants over 41000,000) pub. L. 108-201, February 24, 2004, (42 U.S.C. Chap 85et seq.)
6. The Hobbs Act (Anti-Corruption), Chap 537, 60 St. 420 (see 18 U.S.C. § 1951)
7. Equal Pay Act of 1963, Pub. L. 88-38, June 10, 1963, 77 Stat. 56 (29 U.S.C. 201)
8. Age Discrimination Act of 1975, Pub. L. 94-135, Nov. 28, 1975, 89 Stat. 728 (42 U.S.C. 6101 et seq.)
9. Age Discrimination in Employment Act, Pub. L. 90-202, Dec. 15, 1967, 81 Stat. 602 (29 U.S.C. 621 et seq.)
10. The Military Selective Service Act of 1973
11. Title IX of the Education Amendments of 1972, Pub. L. 92-318, June 23, 1972, 86 Stat. 235, (20 U.S.C. 1001)
12. The Immigration Reform and Control Act of 1986, Pub. L. 99-603, Nov 6, 1986, 100 Stat. 3359, (8 U.S.C. 1101)
13. Executive Order 12459 (Debarment, Suspension and Exclusion)
14. The Medical Leave Act of 1993, Pub. L. 103-3, Feb. 5, 1993, 107 Stat. 6 (5 U.S.C. 6381 et seq.)

15. The Drug Free Workplace Act of 1988, Pub. L. 100-690, 102 Stat. 4304 (41 U.S.C. 701 et seq.)
16. Assurance of Nondiscrimination and Equal Opportunity as found in 29 CFR 34.20
17. The District of Columbia Human Rights Act of 1977, D.C. Official Code § 2-1401.01
18. Title VI of the Civil Rights Act of 1964
19. The District of Columbia Language Access Act of 2004, DC Law 15 -414, (D.C. Official Code § 2-1931 et seq.)
20. Lobbying Disclosure Act of 1995, Pub. L. 104-65, Dec 19, 1995, 109 Stat. 693, (31 U.S.C. 1352)
21. The Individuals with Disabilities Education Act of 2004 (IDEA), 20 USC 1400 et seq.

**As the duly authorized representative of the applicant, I hereby assure that the applicant shall comply with the above laws.**

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**Authorized Representative Signature and Title**

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**Date**

**ATTACHMENT F**

**PROJECT BUDGET AND NARRATIVE JUSTIFICATION**

**DC COMMUNITY SCHOOL INCENTIVE**

A.	Personnel	\$ _____
B.	Fringe Benefits	\$ _____
C.	Transportation	\$ _____
D.	Consultants/ Providers	\$ _____
E.	Supplies	\$ _____
F.	Equipment	\$ _____
G.	Training	\$ _____
H.	Indirect Costs (limited to 10%)	\$ _____
I.	<b>PROJECT TOTAL</b>	\$ _____

**ATTACH BUDGET NARRATIVE**