



Community Schools Advisory Committee Meeting Minutes

May 7th, 2013

4:00-6:00 pm

Committee Members Present: Kevin Clinton (Chair), Steve Baron, Judith Donovan, Mary Filardo, Nicole Hanrahan, Christie McKay, Scott Pearson, Laura Slover, Calvin Woodland, Jeffrey Travers

OSSE Staff Members Present: Kilin Boardman-Schroyer, Nancy Katz, Sandra Schlicker, Monique Brown

Others in Attendance: Kimberly Driggins (OP), Gerren Price (DOES), Jenn Comey (DME)

A. Opening Remarks and Introductions, Kevin Clinton

B. Approval of Minutes, Kevin Clinton

- a. March 26th Advisory Committee Meeting minutes we approved.

C. Discussion of Request for Application, Nancy Brenowitz Katz

- a. RFA/NOFA near complete, need to post NOFA in DC Register on May 17th
- b. Application scoring
 - i. Committee agreed that the scoring criterion should be as follows:
 - Community Schools Experience and Readiness: 40%
 - Project Vision and Implementation Plan: 30%
 - Student and Community Involvement Plan: 20%
 - Cost Effectiveness of Budget: 10%
 - ii. Committee agreed that applicants who meet the priority criteria will receive the following additional points
 - Mental Health prevention and treatment services: 2
 - Adult education and training: 2
 - A student population of which at least 75% of students qualify for free or reduced-price lunch: 8
 - In the event of a tie, reviewers will calculate the exact amount of children that are being served within each school.
 - These items will be moved out of scoring criteria section and added to cover sheet or as another appendix
 - iii. Committee agreed that on-site interviews should be a component of the grant review process
 - Interviewers should be the same individuals who reviewed the application
 - All interviewers should have a standard checklist of questions and review items
- c. Grant Review Panel
 - i. Grant reviewers can be Committee members, OSSE staff, or other people who are experts in the field and are willing to participate

- ii. If Committee members feel they have a conflict of interest they can excuse themselves from the grant review process
- iii. Each grant application should be reviewed by a panel of three people
- iv. Persons interested in being a reviewer shall send an email to Nancy

D. Recommendations for Mayor, Kevin Clinton

- a. Recommend ways that all public schools can become centers of their communities
 - i. Utilize UPSFF and tie additional \$ to offering specific services to schools (this may not work well for small schools)
 - ii. Keep schools open longer, make it a requirement that they be open to the community (engage OP in this conversation); Ensure schools are fully utilizing their space.
 - iii. Fully utilize schools within a neighborhood (cluster schools) to provide community services for individuals (students, families of students and local residents).
 - iv. Mental health extremely important.
 - v. This concept needs a home within a government agency, leadership within the government
 - vi. Need to find funds to have Community Schools Coordinators
 - vii. Can we utilize DCPS Out of School Time Coordinators in some way to forward this idea?
- b. Develop yearly measureable performance goals to access
 - i. All committee members present were in agreement that data collection of the quality of programs that are offered within a school is imperative to ensure schools are delivering valuable services to both students and the community.
 - ii. What are we trying to measure-Numbers? Quality?

E. Kevin Clinton, Final Thoughts and Adjourn

- a. Next meeting, June 11, 2013, 4:00-6:00 pm, OSSE Offices, Room 4002