



## **Community Schools Advisory Committee Meeting Minutes**

**May 7<sup>th</sup>, 2013**

**4:00-6:00 pm**

**Committee Members Present:** Kevin Clinton (Chair), Steve Baron, Judith Donovan, Mary Filardo, Nicole Hanrahan, Christie McKay, Scott Pearson, Laura Slover, Calvin Woodland, Jeffrey Travers

**OSSE Staff Members Present:** Kilin Boardman-Schroyer, Nancy Katz, Sandra Schlicker, Monique Brown

**Others in Attendance:** Kimberly Driggins (OP), Gerren Price (DOES), Jenn Comey (DME)

### **A. Opening Remarks and Introductions, Kevin Clinton**

### **B. Approval of Minutes, Kevin Clinton**

- a. March 26<sup>th</sup> Advisory Committee Meeting minutes we approved.

### **C. Discussion of Request for Application, Nancy Brenowitz Katz**

- a. RFA/NOFA near complete, need to post NOFA in DC Register on May 17<sup>th</sup>
- b. Application scoring
  - i. Committee agreed that the scoring criterion should be as follows:
    - Community Schools Experience and Readiness: 40%
    - Project Vision and Implementation Plan: 30%
    - Student and Community Involvement Plan: 20%
    - Cost Effectiveness of Budget: 10%
  - ii. Committee agreed that applicants who meet the priority criteria will receive the following additional points
    - Mental Health prevention and treatment services: 2
    - Adult education and training: 2
    - A student population of which at least 75% of students qualify for free or reduced-price lunch: 8
    - In the event of a tie, reviewers will calculate the exact amount of children that are being served within each school.
    - These items will be moved out of scoring criteria section and added to cover sheet or as another appendix
  - iii. Committee agreed that on-site interviews should be a component of the grant review process
    - Interviewers should be the same individuals who reviewed the application
    - All interviewers should have a standard checklist of questions and review items
- c. Grant Review Panel
  - i. Grant reviewers can be Committee members, OSSE staff, or other people who are experts in the field and are willing to participate

- ii. If Committee members feel they have a conflict of interest they can excuse themselves from the grant review process
- iii. Each grant application should be reviewed by a panel of three people
- iv. Persons interested in being a reviewer shall send an email to Nancy

**D. Recommendations for Mayor, Kevin Clinton**

- a. Recommend ways that all public schools can become centers of their communities
  - i. Utilize UPSFF and tie additional \$ to offering specific services to schools (this may not work well for small schools)
  - ii. Keep schools open longer, make it a requirement that they be open to the community (engage OP in this conversation); Ensure schools are fully utilizing their space.
  - iii. Fully utilize schools within a neighborhood (cluster schools) to provide community services for individuals (students, families of students and local residents).
  - iv. Mental health extremely important.
  - v. This concept needs a home within a government agency, leadership within the government
  - vi. Need to find funds to have Community Schools Coordinators
  - vii. Can we utilize DCPS Out of School Time Coordinators in some way to forward this idea?
- b. Develop yearly measureable performance goals to access
  - i. All committee members present were in agreement that data collection of the quality of programs that are offered within a school is imperative to ensure schools are delivering valuable services to both students and the community.
  - ii. What are we trying to measure-Numbers? Quality?

**E. Kevin Clinton, Final Thoughts and Adjourn**

- a. Next meeting, June 11, 2013, 4:00-6:00 pm, OSSE Offices, Room 4002