DISTRICT OF COLUMBIA
OFFICE OF THE STATE SUPERINTENDENT OF
EDUCATION

Community Schools Advisory Committee (CSAC)
Monday, July 20, 2020
10 a.m. - 12 p.m.
Virtual Meeting

Draft Meeting Notes

1. Call to Order
   - Chairperson John-Paul Hayworth called the meeting to order at 10:03 a.m.

2. Roll Call
   - The following members were in attendance: Audrey Williams, DC Public Charter School Board (DCPSCB); John-Paul Hayworth, DC State Board of Education (SBOE); Kafui Doe, Department of Health (DOH); Natasha Herring, Department of Parks and Recreation (DPR); Carla Mike, District of Columbia Public Schools (DCPS); Mila Yochum, Office of the Deputy Mayor for Education (DME); Megan Dho, Child and Family Services Agency (CFSA); Antoinette Mitchell, Office of the State Superintendent of Education (OSSE); Kim Bookard, Far Southeast Family Strengthening Collaborative, Inc.; Keith Gordon, Fight for Children; Shana Townes, Kid Power Inc.; Jose Munoz, Coalition for Community Schools (CCS); Rustin Lewis, Communities In Schools of the Nation's Capital, Inc. (CIS); Kristine DuPree, Edgewood/Brookland Family Support Collaborative (E/BFSC); and Carolyn Greenspan, Latin American Youth Center (LAYC).
   - The following OSSE staff were in attendance: Melissa Harper-Butler, and Whitney Meagher.

3. Ascertainment of Quorum
   - A quorum was present for the meeting in terms of membership with nine voting members present.

4. Adoption of the Minutes of the March 18, 2020 meeting
   - Motion made by Keith Gordon and seconded by Audrey Williams to adopt the meeting minutes from March 18, 2020.

5. Planning for New School Year
   - Mr. Hayworth led the Committee in a discussion about SY20-21, acknowledging that there was still a lot of uncertainty. The announcement of the decision about how DCPS will be operating in SY20-21 has been delayed to July 31, 2020,

and the Mayor's public health emergency order has been extended to Oct. 9, 2020. The DC Council will hold its second vote on the budget tomorrow, July 21, 2020. Committee members Carla Mike, Carolyn Greenspan, Kristine DuPree, Co-Chairperson Jose Munoz, Kafui Doe, and Antoinette Mitchell discussed how their respective organizations have adapted to the public health emergency, and how they intend to operate in SY20-21. Recognizing the benefit of sharing the different experience and requests, Mr. Hayworth encouraged committee members to continue to send ideas, thoughts and questions to the rest of the committee.

6. Yearly Goals
    - Mr. Hayworth led the Committee in a discussion about Committee Goals. Melissa Harper-Butler shared that during the DC Council hearing for OSSE's FY21 budget, the Superintendent was asked how OSSE knows that community schools are working. Mr. Hayworth asked if the previous evaluation reports could be made available to members. Ms.Harper-Butler agreed to share the reports, and further stated that overall outcomes have been difficult to determine because grantees make their own goals as it relates to their schools, community and needs identified. To that end, the evaluations that have been done convey best practices. The two previous evaluation reports can be found here:
        i. Community Schools Incentive Initiative Annual Report, 2014-15 School Year
        ii. Community Schools Incentive Initiative External Evaluation Report, 2015-16 School Year
    - The Committee approved the following two goals. The motion was moved by Mr. Hayworth and seconded by Mr. Gordon.
        1. All voting members attend at least one school visit;
        2. By July 31, 2021 the committee shall establish common goals for the grant program.
    - Mr. Hayworth suggested that at least 40 minutes be devoted to the second goal at the next Committee meeting. There was a suggestion to have at least one grantee goal related to attendance and truancy to which Mr. Hayworth agreed, and encouraged Committee members to share other recommendations for common goals ahead of the meeting.

7. School Visits Discussion
    - Ms. Harper-Butler shared information about the two hour virtual site visits that will be conducted with all 17 Community School grantees through the month of September 2020. Interested Committee members need to reserve a date and time to participate in a visit by emailing Ms. Harper-Butler (Melissa.Harper-Butler@dc.gov) by Aug. 21, 2020. Date selection will be on a first-come, first serve basis. Slide deck will be made available for review and attached for additional reference.

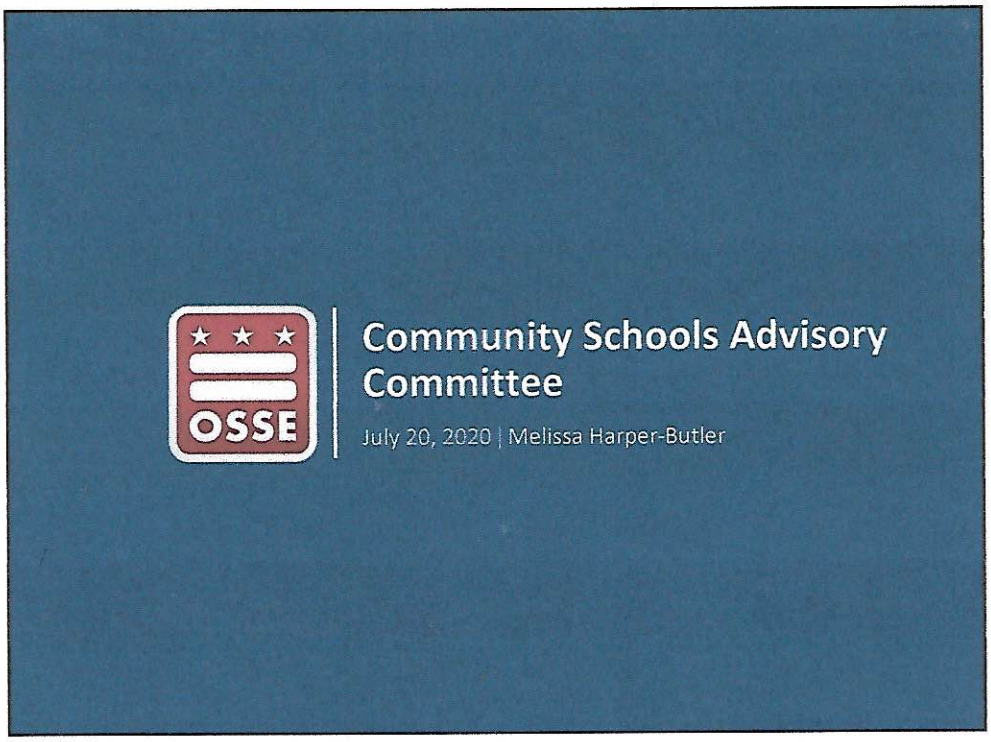
- Ms. Harper-Butler also updated the Committee about FY21 grant activities. The continuation and competitive grant application development process is underway with an anticipated release dates of summer 2020 for both types, pending funding availability. The continuation grant is comprised of nine grantees awarded in FY19 who are completing the third year of the three-year cycle in FY21. For the new competitive grant, OSSE anticipates running a competitive grant competition for FY21, pending funding availability. More information will be made available soon. In August/September 2020, three competitive grant readers/advisory committee members will attend a training meeting, receive the new applications to review, complete the scoring rubric, and attend a consensus meeting, if necessary. Slide deck will be made available for review and attached for additional reference.

8. New/Administrative Business
    - Ms. Harper-Butler announced to Committee members that the DCBC email addresses that are issued from MOTA expire after one year. Because some Committee members have been having trouble with their email addresses, she has sent the Committee's MOTA representative a current list of members in need of an account. Melissa Harper-Butler also reminded Committee members that have DCBC email addresses, Mr. Hayworth re-emphasized, that they need to check these accounts in order to receive information about Committee business. Chairperson John-Paul Hayworth also mentioned that it should be possible for the DCBC accounts to be forwarded to another email account. Additionally, he has received information from DC's Office of the Chief Technology Officer (OCTO) about an effort to decommission email accounts due to inactivity.
    - OSSE will explore with MOTA the options for the swearing in of new member, Rustin Lewis, and a possible new designee identified for DOH, at the September meeting.

9. Opportunity for Public Comment
    - No public attendees.

10. Adjournment
    - The meeting was adjourned at 11:35 a.m.

Questions/Comments? Please contact Melissa Harper-Butler at (202) 478-2409 or Melissa.Harper-Butler@dc.gov.


Community Schools Advisory Committee
July 20, 2020 | Melissa Harper-Butler

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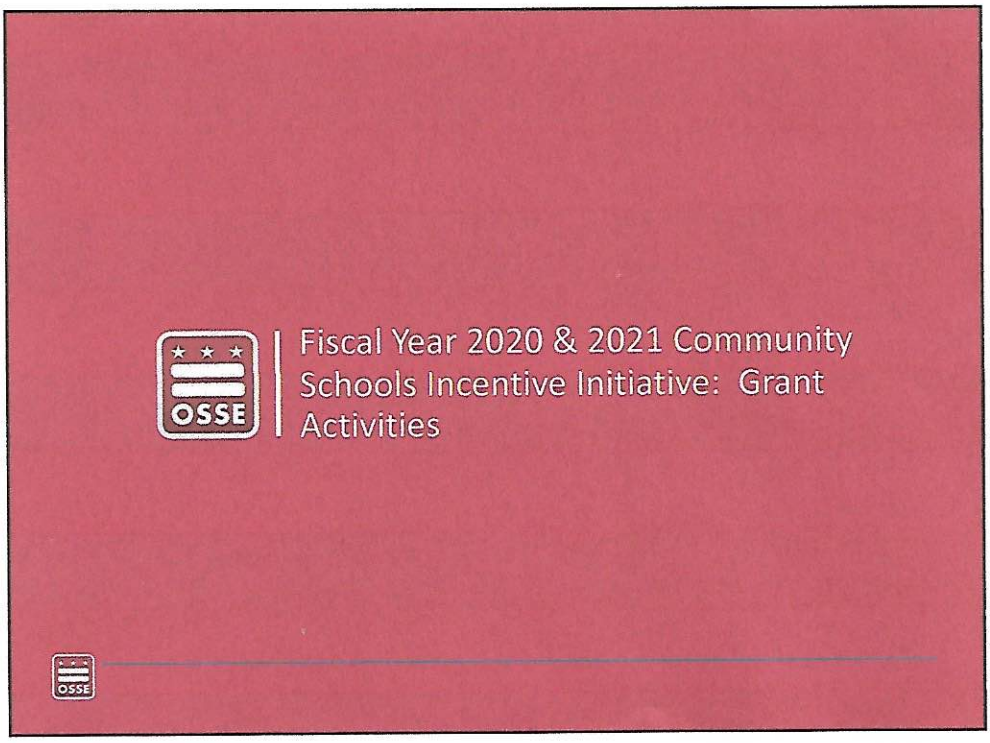
Fiscal Year 2020 & 2021 Community Schools Incentive Initiative: Grant Activities

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Fiscal Year 2020 & 2021 Grant Activities

FY20 Grant Activities:

- End-of-grant year reports are be due by **Sept. 30, 2020.**
- End-of-grant year site visits will be conducted virtually throughout the month of September 2020. Additionally, grantees be evaluated using the OSSE Community Schools Incentive Initiative Evaluation Rubric. OSSE would like to invite up to three committee members per visit. Site visits will be scheduled in two-hour blocks of time. By **Aug. 21, 2020**, please select a date/time below and contact Melissa Harper-Butler, at Melissa.Harper-Butler@dc.gov, to confirm your availability and selection of site visit date. Date selection will be on a first-come, first serve basis.

- Sept. 1, 2020, 10 a.m.-12 p.m.
- Sept. 1, 2020, 2-4 p.m.
- Sept. 3, 2020, 10 a.m.-12 p.m.
- Sept. 3, 2020, 2-4 p.m.
- Sept. 8, 2020, 10 a.m.-12 p.m.
- Sept. 8, 2020, 2-4 p.m.
- Sept. 9, 2020, 10 a.m.-12 p.m.
- Sept. 9, 2020, 2-4 p.m.
- Sept. 10, 2020, 2-4 p.m.
- Sept. 14, 2020, 2-4 p.m.
- Sept. 15, 2020, 10 a.m.-12 p.m.
- Sept. 17, 2020, 10 a.m.-12 p.m.
- Sept. 17, 2020, 2-4 p.m.
- Sept. 21, 2020, 10 a.m.-12 p.m.
- Sept. 21, 2020, 2-4 p.m.
- Sept. 22, 2020, 10 a.m.-12 p.m.
- Sept. 22, 2020, 2-4 p.m.

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Fiscal Year 2020 & 2021 Grant Activities

Fiscal Year 2021 (FY21) Grant Activities

- The continuation and competitive grant application development process is underway with an anticipated release dates of summer 2020 for both types, pending funding availability.
- The **continuation grant** is comprised of nine grantees awarded in FY19.
- For the new **competitive grant**, OSSE anticipates running a competitive grant competition for FY21, pending funding availability. More information will be made available soon.
- In August/September 2020, three competitive grant readers/advisory committee members will attend a training meeting, receive the new applications to review; complete the scoring rubric and attend a consensus meeting, if necessary.

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