



DISTRICT OF COLUMBIA

OFFICE OF THE STATE SUPERINTENDENT OF

**EDUCATION**

Community Schools Advisory Committee (CSAC)

Wednesday, Dec. 18, 2019

10 – 10:30 a.m.

Conference Call

### Final Meeting Notes

#### 1. Call to Order

- Chairperson, John-Paul Hayworth called the meeting to order at 10:06 a.m.

#### 2. Roll Call

- The following members were present for the call meeting: Keith Gordon, Fight for Children; Carolyn Greenspan, LAYC; Megan Dho, CFSA; John-Paul Hayworth, SBOE; Shana Townes, Kid Power, Inc.; Sarah Elwell, WTU; Mila Yochum, DME; Jose Munoz, Coalition for Community Schools; Audrey Williams, DCPCSB and Dirk Butler, UWNCA  
Note: Keith Gordon, replacing Ellett Toomey, is returning to the committee and will need to be sworn in.

#### 3. Ascertainment of Quorum

- Quorum ascertained (7 of 10 voting members). The following voting members were present: John-Paul Hayworth, SBOE; Shana Townes, Kid Power, Inc.; Sarah Elwell, WTU; Mila Yochum, DME; Jose Munoz, Coalition for Community Schools; Audrey Williams, DCPCSB and Dirk Butler, UWNCA

#### 4. Adoption of the Minutes of the Sept. 18 and Nov. 20, 2019 meetings

- Motion made by Mila to adopt minutes for both meetings. All in favor of adoption of minutes.

#### 5. Bylaws

- Motion by Chairperson made to approve bylaws. Motion accepted by Audrey; second motion accepted by Mila. All in favor to adoption of bylaws.

#### 6. Membership

- Following the last meeting, MOTA consulted by Melissa regarding whether the community could reach out to philanthropic organizations and public charter schools to fill vacancies. Response from MOTA: *"If the committee would like to add members and would like to reach out to individuals, that is permissible. Just please note that promises*

*of membership should not be made as MOTA would need the names and affiliated organization of these prospective members first to ensure they pass MOTA's vetting process."* The committee will only make a recommendation to MOTA.

- The following philanthropic organizations were discussed at the November meeting: Meyer Foundation and Morris & Gwendolyn Cafritz Foundation
  - Jose: How were these organizations identified, what is the criteria for selection, and will the purpose and role of the committee and role be made clear?
  - Chairperson: Yes, the purpose and role of the committee will be made clear per the Mayor's order.
- The following public charter schools were discussed at the November meeting: SEED, KIPP and Center City PCS.
  - Suggestion by Mila: In the event these identified schools decline the invitation, additional schools should be identified.
- Motion by Mila for Chairperson to approach identified organizations and public charter schools as well as leeway to reach others who may not have been identified by the committee for potential participation on the committee. All in favor.
- The Chairperson will move forward with engaging the identified organizations and public charter schools regarding potential committee membership.

## 7. Adjournment

- Meeting adjourned by Chairperson at 10:39 a.m.

Next Meeting Wednesday, Jan. 15, 2020, 10 a.m.-12 p.m. at OSSE, 1050 First St. NE, Wash. DC 20002, Room: Congress Heights (439).

Questions/Comments? Please contact Melissa Harper-Butler at (202) 478-2409 or [Melissa.Harper-Butler@dc.gov](mailto:Melissa.Harper-Butler@dc.gov).