



DISTRICT OF COLUMBIA

OFFICE OF THE STATE SUPERINTENDENT OF

**EDUCATION**

Community Schools Incentive Initiative  
Community Schools Advisory Committee (CSAC)  
Wednesday – Nov. 20, 2019  
Office of the State Superintendent of Education  
1050 First St. NE, Conference Room 523  
Washington, DC 20002

### Final Meeting Notes

1. Call to Order
  - Chairperson, John-Paul Hayworth called the meeting to order at 10:07 a.m.
2. Introductions
  - Megan Dho, CFSA (via phone); Audrey Williams, DC PCSB; John-Paul Hayworth, DC State Board of Education; Letitia Winston, Dept. of Health; Mila Yochum, DME (via phone); Shana Townes, Kid Power, Inc.; Kristine DuPree, E/BFSC; Carolyn Greenspan, LAYC; Ellen London, CIS; Dirk Butler, UWNCA; Gail Sullivan, Parent, Melissa Harper-Butler, OSSE; Yuliana Bruister, OSSE
3. Ascertainment of Quorum
  - A quorum was not present for the meeting in terms of voting membership. This meeting will be an unofficial meeting; and thus, attending members will not vote of any agenda items. Suggested that a subsequent meeting (possibly via phone) be scheduled in the next month or so the bylaws can be adopted within the specified timeframe of 90 days of establishment of the committee. John-Paul will explore the whether an official meeting can occur via phone.
4. Adoption of the Minutes of the Sept. 18, 2019 meeting

Meeting notes from the September 18 meeting were disseminated for review and corrections. No corrections noted. Members were unable to adopt the minutes of the Sept. 18, 2019 meeting due to lack of ascertainment of quorum. This will be suspended until the next meeting or when a quorum is present.
5. Discussion with the Superintendent

Welcome to the OSSE Superintendent, Hansuel Kang. Introductions of members in attendance requested by Superintendent Kang. Superintendent Kang: Thank you for invitation, thank you for service, valuable input and importance of this program to schools. Huge congratulations to those that attended the Mayor's ceremony this week. Excited about the full establishment of the committee. Truly appreciate the committee's role in advising OSSE staff on how the community schools' program can be implemented to make it

strong as possible and the best partnerships for our schools. Her background shared. There are significant needs in our schools. The community schools model is a way that make strengths and connections to community based organizations present in our schools in way many other places to do not have to improve outcomes for student. History of grant shared, 2012 city council approved funding for five grantees and now 19, more than tripled in 2020. See a variety of grantees doing incredible work in various ways. Looking forward to continuing work with the committee to strengthen the program and learn from one another and best practices from our grantees. Questions.

John-Paul – Accolades given the OSSE staff, Yuli and Melissa, who are doing an amazing job and fantastic to work with. To further improve upon the work, would be to double and triple the staff due to the growth of the grant.

Gail – With the different community school initiatives in DC; who wins in the end? Will the initiatives merge or stay separate?

Hanseul - Different ways to implement. Doesn't have to be the only model. Learn from what others are doing. Find ways to connect and learn from one another and work effectively.

Yuli – Work together and find commonality in the work. We meet with DCPS periodically to learn what they are doing and updates of the OSSE grant and how can we partner and work together. The committee is a good platform to bring all of the right folks at the table and look at areas of commonality. This has been a key platform.

John-Paul – Great to hear the commitment to the program from the Superintendent's office and the Mayor's office. What is the vision? How does the committee help to expand the program?

Hanseul – The community school model is seen as abstract. This body can be specifically helpful in explaining the model; make sure we share concrete examples of the impact that we our grantees having and helping grantee articulate that impact in ways that are concrete. That helps everyone to grasp what is happening and know why it matters.

John-Paul – In the past the informal group made some budget recommendations; expansion, secondary program and evaluation. Is there is room for that in the upcoming budget?

Hanseul – It is very early in the budget process for FY21. We will not have final decisions for quite some time. The importance of this conversation is part of the conversation. One of the blessings and challenges at OSSE is there are many other areas of work are deeply important for students and families and how to grow and maintain the work. No specifics at this time; but part of the conversation.

Gail – What do you expect from us (committee)? Helping to articulate the story of what’s happening is such an important thing in our schools and guidance of how we can continue to structure our grant to make it as effective as possible with freedom for the grantees, but with structure and gather information about impact.

Hansuel – Thank you again to the committee for devoting your time.

#### 6. Bylaws

Thank you to Mila Yochum for edits she made from the DME’s perspective. Draft bylaws disseminated for review. Members discussed and made suggested changes and recommendations, particularly in Article III – Objectives, Section 1: Committee as a whole. Members discussed aligning this section with the language of the legislation regarding the committee’s role. The following additional changes were suggested:

2. Need expressed to be more specific regarding “broad-based support.”
3. Members suggested adding “families”
4. Need expressed to be more specific regarding “Setting policy” to “Advising policy.”

#### 7. Membership

Membership needs reviewed: Two philanthropic organizations, two directors of public charter schools, one community-based organization and government sector. MOT A will reach out to the government sector for designees. Ellett Toomey, Fight for Children will be vacating her position November 29. We can reach out to the director of Fight for Children to identify a new person. Upon conclusion of the Sept. 18 meeting, member, Ellett Toomey emailed philanthropic and community-based organization suggestions to fill vacant seats on the committee. Suggestions disseminated for committee review and discussion. Two organizations identified, Meyer Foundation and Morris & Gwendolyn Cafritz Foundation, to possibly invite to participate. OSSE will follow-up with MOT A as to whether the committee can directly approach potential organizations. Members also discussed potential charter schools to participate as well. It was suggested that a large LEA and small LEA be considered. Suggestions include: SEED PCS, Center City and KIPP.

#### 8. DCPS Connected Schools Update

Carla Mike, DCPS was unable to attend the meeting. Thus, the DCPS Connected Schools Update will be suspended until Carla is able to attend.

#### 9. Meeting Schedule

At the September 18 meeting, some members expressed conflict with the current meeting schedule. A doodle poll was taken to obtain a new date; however, unsuccessful. Meetings for 2020 will continue to be scheduled on a bimonthly basis on Wednesdays, 10 a.m. to 12 p.m. Meeting dates are as follows: January 15, March 18, May 20, July 15, September 16, and November 18. Meeting invites will continue to be sent by Melissa. In the event members are not receiving meeting invites, please inform Melissa.

#### 10. Opportunity for Public Comment

No members of the public were present.

#### 11. Administration (OSSE)

- The Truancy Prevention and Literacy Pilot Program (one-year pilot program) application process was concluded with selection of two newly identified grantees. Committee members, per the legislation assisted in the review of applications. New grantees: DCPS at Turner ES and DanceMakers, Inc. at Langdon ES.
- Reminder to members that have been issued a DC Government email address to set up the account and check emails regularly; as all correspondence pertaining to the committee will be emailed to that address. John-Paul will explore a way to connect this account to other accounts for easier access. Please let us know if members are having difficulty accessing the account. Outlook 365 recommended to access to this account. MOTA will send information regarding the DC Government email account to newly sworn in members.

#### 12. Adjournment

- The meeting was adjourned at 11:01 a.m.

Next Meeting Wednesday, Jan. 15, 2019, 10 a.m.-12 p.m. at OSSE, 1050 First St. NE, Wash. DC 20002, Room: Congress Heights (439).

Questions/Comments? Please contact Melissa Harper-Butler at (202) 478-2409 or [Melissa.Harper-Butler@dc.gov](mailto:Melissa.Harper-Butler@dc.gov).