ROLE OF THE COMMUNITY SCHOOLS COORDINATOR

COMMUNITIES IN SCHOOLS OF THE NATION’S CAPITAL

JANUARY 2018
CIS MODEL OVERVIEW
Our mission is to surround students with a community of support, empowering them to stay in school and achieve in life.
WE ACHIEVE OUR MISSION BY...

• Placing a dedicated, highly-trained staff member inside partner schools to identify students at risk of falling behind – who need a little extra help.

• Engaging community partners and volunteers to effectively and efficiently address both the **academic** and **human service** needs of students.

• The result is improved attendance, behavior, academic performance, retention rates and graduation rates.
THE CIS MODEL
Our national evaluations have affirmed the effectiveness of the CIS Model. To translate this into practice we need to change the way we describe our work.

Three Tiers of Support

Building a Case Management Continuum
KEY CONCEPT:
SITE COORDINATION
Site Coordination (noun \'sīt kō-ˌör-də-ˈnā-shən\): establishing and implementing a process within a school to effectively deliver or broker integrated student supports. This include the actions associated with:

- Needs Assessment (school needs assessment in May)
- Support Planning (school support plan in Aug)
- Coordinating Three Tiers of Support
- Monitoring, Adjusting and Reporting
- Evaluating Progress Against Goals

Each Site Coordinator is responsible for facilitating at least 4 tier 1 (whole school) events each school year.
CIS IN THE SCHOOLS...

• WE ARE YOUR PARTNERS!
  • WE SUPPORT YOUR SCHOOL’S GOALS AND YOUR STUDENTS’ GOALS
  • OUR GOAL IS TO REMOVE BARRIERS SO “TEACHERS CAN TEACH AND STUDENTS CAN LEARN”

• THE SCHOOL SUPPORT PLAN IS OUR ROAD-MAP FOR THE YEAR
  • WE CAN ADAPT THE PLAN DURING THE YEAR WITH THE PRINCIPAL AND “SWAP OUT” GOALS/PRIORITIES

• WE FIND PARTNERS AND RESOURCES TO MEET THE NEEDS OF THE STUDENTS
  • WE DO “WHATEVER IT TAKES” - BUT KEEP IN MIND WE HAVE A LIMITED BUDGET FOR EACH SCHOOL
  • WE RAISE FUNDS FOR CIS STAFF, PROGRAM COSTS, ENHANCEMENTS, BASIC NEEDS, ETC.
IDENTIFYING, SECURING, AND MANAGING PARTNERS AND VOLUNTEERS

- DCPS clearance?
- MOU on file?
- What is the program's mission? Does it align with my mission?
- Have I entered it into cisdm?
- Tier 1, 2, or 3 Support?
- MOU on file?
- Who will participate? How will those students be selected or referred?
- What is my need?
- Does my partner or volunteer feel supported?
- How will I measure effectiveness/growth?
- What is the goal?
- How often will I measure impact?
- Where will we meet?
KEY CONCEPT:
CASE MANAGEMENT
DEFINING CASE MANAGEMENT FOR CIS

Case Management (*noun \ˈkās ˈman-ij-mənt\)*:

A collaborative process to 1.) Establish a system of services provided to individual students; and 2.) Identify and partner with individual students who are at risk of dropping out of school to:

- Assess needs and assets (student needs assessment)
- Create individualized plans (student support plan)
- Provide/coordinate and monitor and adjust service delivery
- Evaluate student progress against established goals

*Each Site Coordinator is responsible for case managing a minimum of 40 students*
CASE MANAGEMENT PROCESS

Student Intake

Assessment of Needs and Assets

Student Support Planning

Brokering/Providing Supports

Monitoring Progress

Adjusting Services

Evaluating Goal Completion
Envision students on a continuum, with the students at one end needing more moderate support and on the other end requiring more intensive support.

Increasing Dosage
Higher Monitoring Frequency
More Intensive Supports

Moderate
While on a CIS caseload, a student may move along the continuum depending on circumstances, environmental changes or new info about his or her needs.
STANDARD METRICS

Standardizing data collection across our network will help us to measure our outcomes.

<table>
<thead>
<tr>
<th>Attendance</th>
<th>• Average Daily Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Behavior</td>
<td>• Suspensions</td>
</tr>
<tr>
<td></td>
<td>• Disciplinary referrals</td>
</tr>
<tr>
<td></td>
<td>• Classroom conduct/behavior (Elem.)</td>
</tr>
<tr>
<td>Course Performance</td>
<td>• Overall GPA</td>
</tr>
<tr>
<td></td>
<td>• Core course grades</td>
</tr>
<tr>
<td></td>
<td>• Credit completion</td>
</tr>
<tr>
<td>EOY Status</td>
<td>• Promotion</td>
</tr>
<tr>
<td></td>
<td>• Retention</td>
</tr>
<tr>
<td></td>
<td>• Graduation</td>
</tr>
<tr>
<td></td>
<td>• Drop-out</td>
</tr>
<tr>
<td></td>
<td>• Post-secondary plan</td>
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</tbody>
</table>
KEY CONCEPT:
THREE TIERS OF SUPPORT
3 TIERS OF SUPPORT

Tiers of Support apply to the services CIS provides, brokers and coordinates.

- **Tier I**
  - Widely available services designed to foster a positive school climate and address school-level risk factors.

- **Tier II**
  - Targeted services typically provided in a group setting to students with a common need.

- **Tier III**
  - Intensive, individualized services typically provided in a one-on-one setting to students with highly specific needs.
## 3 TIERS OF SUPPORT

Using our understanding of each Tier of Support, we can think about how these may play out with regard to the categories of support CIS typically provides.

<table>
<thead>
<tr>
<th>Support</th>
<th>Tier I</th>
<th>Tier II</th>
<th>Tier III</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Academic Assistance</strong></td>
<td>&quot;Coffee hour&quot; to train parents to support kids on math homework</td>
<td>Weekly after-school math program for case managed students below grade level</td>
<td>One-on-one math tutoring for a case managed student</td>
</tr>
<tr>
<td><strong>Behavior Intervention/ Modification</strong></td>
<td>Develop a Positive Behavior Intervention and Support (PBIS) program for the school to combat bullying</td>
<td>Bi-weekly anti-bullying peer groups for case managed girls</td>
<td>Connect a case managed student who bullies with a behavior modification specialist</td>
</tr>
<tr>
<td><strong>Family Engagement</strong></td>
<td>Back-to-school family dinner for all new students</td>
<td>Monthly family reading night for case managed students reading below grade level</td>
<td>Incentive program to encourage a case managed student's family to attend school events</td>
</tr>
<tr>
<td><strong>Professional Mental Health</strong></td>
<td>Schoolwide suicide prevention program</td>
<td>Counselor-facilitated groups on mental health topics for targeted case managed students</td>
<td>Connect a case managed student to a licensed counselor for ongoing, individual sessions</td>
</tr>
</tbody>
</table>
CIS SUPPORTS IN ACTION

FIELD TRIP TO AT&T HEADQUARTERS
TIER 1: JOHNSON MS
STUDENTS VISITED AT&T FOR
CAREER EXPLORATION

COLLEGE SIGNING DAY
@ CARDOZO EC
TIER 1: CIS/SCHOOL
CELEBRATES STUDENTS’
ACCEPTANCE TO COLLEGE
CIS SUPPORTS IN ACTION

LITERACY NIGHT @ BROOKLAND MS
TIER 1 - FACILITATED PARENT SESSION ON INTERNET SAFETY AND POPULAR PHONE APPS FOR STUDENTS

COLGATE DENTAL VAN @ MOTEN ES
TIER 1 - DENTAL SCREENING FOR STUDENTS INCLUDING REFERRALS FOR FOLLOW UP VISITS. 2X/YEAR
CIS SUPPORTS IN ACTION

GLAMOUR GIRLS @ HART MS
TIER 2- SMALL GIRLS GROUP
CELEBRATING SELF. FIELD TRIP TO CONFERENCES WITH MRS. MICHELLE OBAMA

WIZARDS BASKETBALL GAME
TIER 2- CELEBRATE STUDENTS’ SUCCESSES IN ACHIEVING SUPPORT PLAN GOALS
QUESTIONS