



Integrating Career Awareness *Into Program Design & Delivery*



Part 2 of 2

OSSE Adult and Family Education & UDC
May 4, 2022, 10 -11 a.m.
Washington, DC

Please chat:

1. Name
2. Program
3. Your role
4. How did you find your current job?



WORLD EDUCATION





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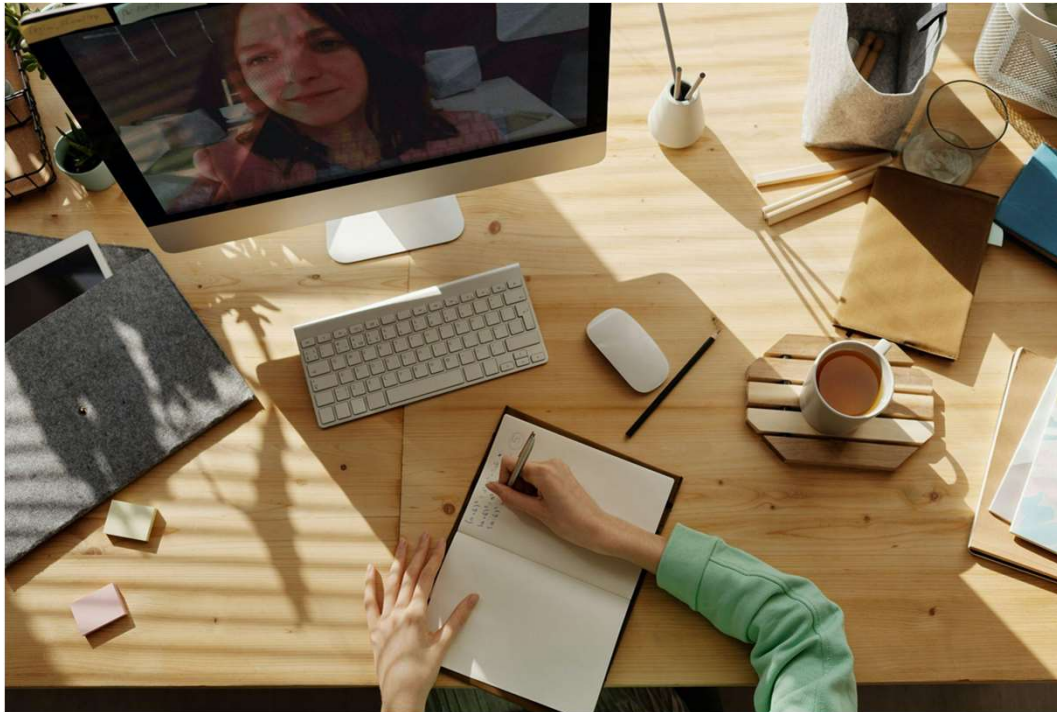
Objectives

- *Understand the benefits of **integrating career awareness***
- *Draft ideas for integrating career exploration and planning tools*

Agenda

1. **You share:** what do you do, what do you need to do?
2. **We ask:** Why integrate?
3. **We share:** Integration demonstration
4. **You** explore
5. **We all** reflect and wrap-up

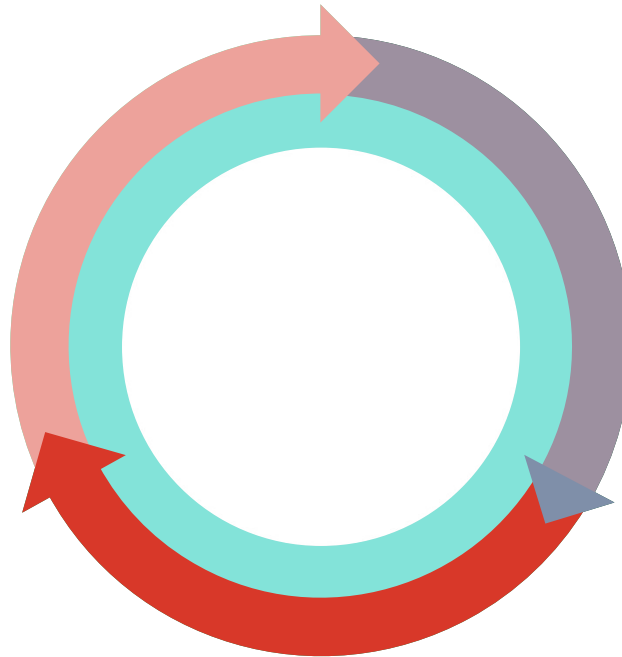
Morning session review and takeaways:



Career Awareness Cycle

Career Planning

- Decision-making
- Goal setting
- College success skills
- Action planning
- Financial planning
- more...



Self-exploration

- Skills
- Values
- Experience
- Interests
- Education
- more...

Career Exploration

- Occupational/job profiles, Informational interviews, Jobs database, Career/job fairs, Labor market information, more...

How does career exploration and planning promote equity?



What are you doing already to help students with:

Career Exploration ?

Are you doing:

- ☐ Decision-making
- ☐ Goal setting
- ☐ College success skills
- ☐ Action planning
- ☐ Financial planning
- ☐ ***Other, please type***

Career Planning?

Are you doing:

- ☐ Occupational & job profiles
- ☐ Informational interviews
- ☐ Jobs database
- ☐ Career & job fairs
- ☐ Labor market information
- ☐ ***Other, please type***



WHY

Benefits of integrating

1. Helps with engagement and persistence
2. Simultaneously achieve academic objectives
3. Aids in program-wide approach to student support
4. Students can enter at any phase
5. Students at any level can engage

Reminder:

3 ways to integrate career awareness

- ➔ While building academic and language objectives
- ➔ While developing essential workplace and personal skills
- ➔ Throughout programming and with students at all levels



Nepris Video library (career exploration)



How might you use this tool to build:

- Academic or language skills; or
- Workplace success skills
- Across the program

How could you use this video in a lesson that also builds academic skills?

Activity ideas:

1. Pre-teach vocabulary
2. Generate questions before watching?
3. Answer questions while listening
4. Take notes with KWL graphic organizer
5. Read about the career (reading skills)
6. Compare and contrast with other career videos
7. Ask reflection questions to build self-awareness

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Residential Construction & Trades

SMART Goal Setting

SMART Goal Worksheet

Today's Date: _____ Target Date: _____ Start Date: _____

Date Achieved: _____

Goal: _____

Verify that your goal is SMART

Specific: *What exactly will you accomplish?*

Measurable: *How will you know when you have reached this goal?*

How could you use this to build a program-wide approach?

- ☐ *Teach goal setting at all class levels*
- ☐ *Share goals with other teachers, advisors and coordinators*
- ☐ *Use goals to inform curriculum*
- ☐ *Build in time for advising meetings*

Activity Directions:

Career-Exploration Resources

Directions:

3. Think about your student's goals. Choose **one** of the resources below to review.
4. Write down your ideas about how you would integrate this, addressing one of the following:
 - a. *How would you also teach academic, language or literacy skills?*
 - b. *Ideas for also building essential workplace skills*
 - c. *Across the program & at all levels into your program or class*

| Resource | Your integration ideas: |
|---|-------------------------|
| <i>Career exploration</i> <u>O*Net My Next Move</u> | |
| <u>Roadtrip Nation Course</u> <u>and Career Exploration</u> | |
| <u>Informational Interview</u> <u>Guide</u> and <u>log</u> | |
| Union jobs- <u>Scroll down</u> <u>to Apprenticeships</u> (Quality jobs exploration) | |
| <u>My Skills My Future</u> (use past job experience to find new | |

Wrap up, reflect and share



Thank you!

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Additional resources

- [Integrating Career Awareness](#)
- [CUNY Career Kits](#)
- [Personal and Workplace Success Skills Library](#)
- [Our own shared Google Doc.!](#)

Please be in touch!

