



DISTRICT OF COLUMBIA
OFFICE OF THE STATE SUPERINTENDENT OF
EDUCATION

Exceeding 1 Percent Cap Justification Form

The *Every Student Succeeds Act* (ESSA) places a 1 percent cap on alternate assessment participation at the state level. Local educational agencies (LEAs) that contribute to the state exceeding its participation cap must submit information to the Office of the State Superintendent of Education (OSSE) justifying the reason for exceeding the 1 percent threshold. Due to coronavirus (COVID-19), and the subsequent cancellation of statewide testing for the 2019-20 and 2020-21 school years, LEA specific data from the 2018-19 school year was used to determine which LEAs exceeded the 1 percent cap threshold, and therefore are required to submit justification as to why your LEA exceeded the 1 percent threshold.

LEA Information

Date _____

Local Educational Agency (LEA) _____

Phone _____

LEA Contact _____

Phone _____

LEA Code _____

Baseline

Below you will find your LEA's subgroup data and participation rate for the 2018-19 school year. Since your LEA exceeded the 1 percent cap for the 2018-19 school year, please complete this form in its entirety and submit to OSSE via the Alternate Assessment Eligibility Quick base application for review by **5 p.m. on Nov. 5, 2021**.

Group	Total Students Assessed in Grades 3-8 and 11 Math	# Taking State Math MSAA in Grades 3-8 and 11	% Taking State Math MSAA in Grades 3-8 and 11
All Students			
English language learners			
Black			
Hispanic/Latino			
Asian			
White			
Economically Disadvantaged			



Group	Total Students Assessed in Grades 3-8 and 11 ELA	# Taking State ELA MSAA in Grades 3-8 and 11	% Taking State ELA MSAA in Grades 3-8 and 11
All Students			
English language learners			
Black			
Hispanic/Latino			
Asian			
White			
Economically Disadvantaged			

Justification

Do not submit any student identifiable information with this form.

Did your individualized education program (IEP) teams use the DC Alternate Assessment Participation Decision Documentation Form to make assessment participation decisions?

Yes No

Please indicate how IEP teams have been trained on identification procedures for student participation in alternate assessments.

School Administration

Face-to-Face Training Online Training

List All Training Dates, Topics, and Presenters: _____
(Attach all training materials) _____

Special Education Staff

Face-to-Face Training Online Training

List All Training Dates, Topics, and Presenters: _____
(Attach all training materials) _____

Parents

Face-to-Face Training Online Training

List All Training Dates, Topics, and Presenters: _____
(Attach all training materials) _____



Related Service Providers

- Face-to-Face Training Online Training

List All Training Dates, Topics, and Presenters: _____
(Attach all training materials) _____

If you selected other in the above table, please explain

Describe your LEA's procedure to evaluate the effectiveness of IEP teams trained on the identification of student participation in alternate assessments.

Describe your LEA's procedures for compliance of the alternate assessment participation decision documentation form.

Identify the factors that contributed to your LEA exceeding the 1 percent cap of students allowed to participate in the MSAA. *Select all that apply, but please select at least one*

- The IEP teams lack the necessary knowledge to effectively use the participation guidelines when defining a student as having a significant cognitive disability.

- A small LEA size results in a greater impact on participation rates (for example, a district size of 180 students with two students with significant cognitive disabilities results in a higher than 1 percent participation rate).



Provide clarification or explain the impact of this factor:

- The LEA operates a specialized school that results in an expected higher population of students with significant cognitive disabilities.

Provide clarification or explain the impact of this factor:

- Other (please explain)

Your baseline data table may show disproportionality in specific groups of students taking alternate assessments. If so, please describe how your LEA plans to address this.



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Resources and Technical Assistance

What additional resources or technical assistance does your LEA need from OSSE to ensure that students are being assessed using the appropriate state summative assessment tool?

Submission Process

LEA Heads of Schools or their designee must sign and submit this completed form to OSSE no later than **Nov. 5, 2021**.

Signature

Date

Questions

For questions on the alternate assessment justification contact Michael Craig at Michael.Craig@dc.gov or (202) 257-3371.