***Sample Email Language (LEA-to-Parent):***

The District of Columbia 2020-21 Special Education Parent Survey is open! This is a survey for families of students with disabilities who have individualized education programs (IEPs) and received special education services during the 2020-21 school year (August 2020- June 2021). The Office of the State Superintendent of Education (OSSE) collects this information and reports a summary of the results to the US Department of Education as a part of DC’s Annual Performance Report, as required by the Individuals with Disabilities Education Act (IDEA).

The purpose of this survey is to gather information on your involvement in your child’s IEP team meetings and how your child’s school supports your participation. Your responses will help inform the training and resources OSSE provides for families regarding special education and improve OSSE’s efforts to support schools in working cooperatively with parents of students with disabilities. Your responses are confidential.

Please complete the [online survey](https://www.surveymonkey.com/r/DCParentSurvey2021), or contact Brittany Patrick at [Brittany.Patrick@dc.gov](mailto:Brittany.Patrick@dc.gov) to request a paper copy.

The survey will remain open until Friday, Dec. 31, 2021.

***Sample LEA Newsletter Language***

All parents or guardians of school-aged children with individualized education programs (IEPs) who received special education and related services during the 2020-21 school year (August 2020-June 2021) are encouraged to complete the [2020-21 Special Education Parent Survey](https://www.surveymonkey.com/r/DCParentSurvey2021). This survey is intended to gather information on your involvement in your child’s IEP team meetings and how your child’s school supports your participation. Your responses are confidential.

If you are unable to take the [survey online](https://www.surveymonkey.com/r/DCParentSurvey2021), OSSE will provide paper versions for your use. All paper versions of the survey will include a pre-addressed, postage-paid return envelope. If you have questions related to the survey, please contact Brittany Patrick at [Brittany.Patrick@dc.gov](mailto:Brittany.Patrick@dc.gov).