

2020 OSSE Scholars Application Guide


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OSSE Scholars Summer Enrichment ...



OSSE SCHOLARS SUMMER ENRICHMENT PROGRAM

Postsecondary and Career Education
Office of the State Superintendent of Education
1050 First Street NE, Fifth Floor, Washington, DC 20002
Phone: (202) - 481 - 3485

What is OSSE Scholars Summer Enrichment Program?

OSSE Scholars Summer Enrichment Program provides high-achieving, academically motivated, students who exhibit financial need with the opportunity to attend selective summer college programs. As an OSSE Scholar, students attend top-tier universities across the country for rigorous summer courses. The program offers early exposure to college-level academics, navigating a college environment, and, at certain universities, earning college credit. For more information about OSSE Scholars Summer Enrichment Program, please click [here](#).

Who is eligible to apply?

OSSE Scholars Summer Enrichment Program is designed for academically strong, and personally driven 10th or 11th grade students that demonstrate financial need. Applicants must be a District of Columbia resident and attend a District public or public charter high school. The term "low-income" is based on federal standards dependent upon family income, and the number of dependents in your household. To find out more details, please visit the [Housing and Urban Development \(HUD\) Federal Income Limits Documentation](#) or [download](#) the document.

OSSE Scholar Summer Enrichment Program applicants must:

- Attend a DC Public or Public Charter School
- Be a high school sophomore or junior and live in Washington, DC
- Be a low-income student
- Have a GPA of 3.2 or higher
- Have leadership potential and desire to attend college after high school

Application Deadlines:

- Read all the information available on the Home Page
- If you meet the eligibility criteria, click the green "New Application" button at the bottom right

New Application

Please note: If you applied to OSSE Scholars in a prior year and/or previously registered with Quickbase for another program or application -- you may receive an error message that you already have an account. Just sign in and/or retrieve your password in order to begin the 2020 OSSE Scholars application. The "Sign In" button is located in the top-right corner. If this does not work for you, please contact Janel.Youn@dc.gov and we will submit a HelpDesk ticket on your behalf.

PART 1: APPLICANT PERSONAL INFORMATION

[Home](#)

▼ PART 1

Students: Please be mindful that this is Part 1 of your OSSE Scholars application.

After you submit Part 1, your application will be reviewed for eligibility. You will receive an e-mail confirmation of your eligibility status. If you are eligible to continue, you will receive an invitation to complete Part 2 of the OSSE Scholars application.

(*) are mandatory fields.

First Name * Middle Name Last Name *

Date of Birth *

Email * Re-enter Email *

Street Address *

Unit/Apt #

City *

State * Quadrant *

Zip code * Ward *

Primary Telephone * Secondary Telephone

Are you a current resident of Washington, DC? *

No

Yes

- Complete name, address, contact information for student and a school staff and the eligibility criteria checklist.
- **Eligibility Information.** Student should select all options in order to indicate they meet the following criteria:
 - I attend a DC Public or Public Charter School
 - I am a resident and live in Washington, DC
 - I am a high school sophomore or junior
 - I am a low-income student*
 - I have a cumulative GPA of 3.2 or higher; and
 - I have leadership potential and desire to attend college after high school

*Note:

· The term “low-income” is based on federal standards dependent upon family income, and the number of dependents in your household. To find out more details, please visit the [Housing and Urban Development \(HUD\) Federal Income Limits Documentation \(download chart\)](#)

- **Academic Information.**
 - High school name, Graduation year, Cumulative GPA, name and contact information for a school counselor or staff that we can contact about your application
- When you have completed all questions, click the “Save & Close” button to submit Part 1.

Save & close ▼

- After you submit Part 1, your application will be reviewed for eligibility. You will receive an e-mail confirmation of your eligibility status within 24 hours or the next business day. If you are eligible to continue, you will receive an invitation to complete Part 2 of the OSSE Scholars application.

HOME PAGE to BEGIN PART 2



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Welcome to the OSSE Scholars Summer Enrichment Program

Before you complete your application, please review the eligibility requirements on the [OSSE Scholars Summer Enrichment](#) In Part 1 of your application, you indicated that you met all eligibility requirements of an OSSE Scholar. In Part 2, you will be r

- A signed [release of information form](#).
- Academic transcript
- Current year course list or class schedule
- Income verification
- Immunization record
- [Writing Sample](#)

Before beginning Part 2, be sure you are ready with all application documents. You will not have the option to save your appli answer questions and writing sample prompt in a Word document in advance of starting the online application. This will ensu application or uploading your writing sample. If your responses and required documents are ready, the application should tak

To be considered for an interview, students must submit the OSSE Scholars Summer Enrichment Program applicatic

If you have any questions about the eligibility criteria or application, please contact Janel Young at (202)481-3485 or [janel.yo](#)

Click on the [EDIT](#) icon located at the bottom of the page to begin Part 2 of your OSSE Scholars application.

Edit	Name of High School	High School Graduation Year	High School Cumulative GPA	Applicant Unique ID	Last Name	First Name	Middle Name	Applicant Status
EDIT	BASIS DC Public Charter School	2020	3.45	17770-02053	Test	ADT		New Registration Request

- Read all the information available on the Home Page
- When you are ready to begin Part 2, click the [EDIT](#) icon located in the chart at the bottom of the page.

Edit	Name of High School	High School Graduation Year
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[EDIT](#) Your School Name : Your Grad Year

PART 2: OSSE SCHOLARS APPLICATION

- All of your information from Part 1 will be pre-populated. You cannot change this information.

- Click [Begin OSSE Scholars Application: Part 2](#)

▼ **PART 2**

Applicant Unique ID
[17770-02053](#)

Last Name	Middle Name	First Name
Test		ADT

SSN/MSUP Temp. ID#	Date of Birth
3-053	09-13-2002

Street Address	Unit/Apt #	Quadrant	Ward
1500 Test Street SE		NW	2

State	Zip code
District of Columbia	20002

Primary Telephone	Secondary Telephone	Email
(202) 987-2727		adtquickbase@gmail.com

Are you claimed on your parent/guardian's taxes? *

Yes
 No

▼ **Income Information**

Students will be required to submit DC Tax documents to prove financial need, and will be required to submit academic transcript, course list writing sample in the DOCUMENT UPLOADS section below.

Please select any one of the following to verify income eligibility *

D-40 (DC Tax Return) within the last 3 years
 Proof of enrollment in Supplemental Nutrition Assistance Program (SNAP)
 Proof of enrollment in Temporary Assistance for Needy Families (TANF)

▼ **Academic Information**

Please check your favorite subjects or areas of interest *

Name of High School
BASIS DC Public Charter School

Please list the name of a counselor or teacher who we can contact with any questions about your application.
Test FGH

Please list the e-mail address of a counselor or teacher who we can contact with any questions about your application.
[Test LOP](#)

Please check your favorite subjects or areas of interest *

- Are you claimed on your parent/guardian's taxes? Yes/No
 - If Yes, provide parent information
- **Income Information.** Select one of the following to verify income eligibility
 - D-40 (DC Tax Return) within the last three years
 - Proof of enrollment in Supplemental Nutrition Assistance Program (SNAP)
 - Proof of enrollment in Temporary Assistance for Needy Families (TANF)

You will upload your income verification information in the DOCUMENT UPLOADS section.

- **Academic Information.** Your Part 1 information is pre-populated
 - Select favorite subjects or areas of interest that you may want to study this summer from the drop-down list
 - Answer the disciplinary question
 - Provide most recent test scores. If you have not taken a test, answer "N/A"
 - Short answer questions – 100 words or less
 - Describe a time where you had competing school related responsibilities. How did you prioritize, and what were you able to accomplish?

- Please indicate extracurricular and/or academic responsibilities you anticipate having in the 2019-2020 academic year? Please list any AP/Honors courses, after school activities, internships, etc.
 - Select any college experience or exposure you have had from the drop-down list
 - Select the **THREE** university summer programs you are most interested in attending from the drop-down list.
- **Writing Sample.** Utilizing the university and summer program websites as well as any college comparison sites (such as [Naviance](#), [HigherEd Index](#) or [BigFuture](#)), compare and contrast two colleges offering summer college programs that OSSE Scholars are eligible to attend. Explain why you chose these two schools and why you believe you are an ideal fit for their summer program(s).
 - Pay attention to admission criteria and summer program and course offerings.
 - Applicants are **strongly encouraged** to review the list of OSSE Scholars partner universities and the summer programs that OSSE Scholars are able to apply to on the [OSSE Scholars website](#)

You will upload your response in the DOCUMENT UPLOADS section.

- **Document Uploads.** *All documents must be uploaded to Part 2 of your application before submitting or you will be determined to be ineligible for an interview.*
 - Download and review the [Release of Information Form](#).
 - To apply for the OSSE Scholars program, this form must be completed and uploaded below.
 - This form is required before the student is considered for selection to apply to a summer program at a participating institution of higher education (IHE)
 - Upload High School Transcript
 - Upload Current Course List or Class Schedule
 - If your current courses are listed on your transcript, you should upload your transcript again here
 - Upload your income eligibility document
 - Upload your writing sample
 - Upload your immunization record
 - Upload your signed [Release of Information](#) form
 - Upload other supporting documents

This option will be available to students well after the application closes and throughout the OSSE Scholars program year in case additional documents are needed by the college (typically at least mid-year grades)
- **Review the information you have provided. You will not be able to edit your application after you submit.**
- **When you are ready to submit Part 2 of your OSSE Scholars application, click the yellow “Submit Part 2” button.**

SUBMIT PART 2