



DISTRICT OF COLUMBIA
OFFICE OF THE STATE SUPERINTENDENT OF
EDUCATION

Exceeding 1 Percent Cap Justification Form

The *Every Student Succeeds Act* (ESSA) places a 1 percent cap on alternate assessment participation at the state level. Local educational agencies (LEAs) that contribute to the state exceeding its participation cap must submit information to the Office of the State Superintendent of Education (OSSE) justifying the need to exceed the 1 percent threshold. LEAs who exceeded the 1 percent threshold for the 2018-19 school year must complete the justification form below, and submit it to OSSE for review.

LEA Information

Date _____

Local Educational Agency (LEA) _____

Phone _____

LEA Contact _____

Phone _____

LEA Code _____

Baseline

Below you will find your LEA's subgroup data and participation rate for the 2018-19 school year. Since your LEA exceeded the 1 percent cap for the 2018-19 school year, please complete this form in its entirety and submit to the Office of the State Superintendent of Education (OSSE) via Box for review by 5 p.m. on Nov. 8, 2019.

Group	Total Students Assessed in Grades 3-8 and 11 Math	# Taking State Math MSAA in Grades 3-8 and 11	% Taking State Math MSAA in Grades 3-8 and 11
All Students			
English language learners			
Black			
Hispanic/Latino			
Asian			
White			
Economically Disadvantaged			



Group	Total Students Assessed in Grades 3-8 and 11 ELA	# Taking State ELA MSAA in Grades 3-8 and 11	% Taking State ELA MSAA in Grades 3-8 and 11
All Students			
English language learners			
Black			
Hispanic/Latino			
Asian			
White			
Economically Disadvantaged			

Justification

Do not submit any student identifiable information with this form.

Did your individualized education program (IEP) teams use the DC Alternate Assessment Participation Decision Documentation Form to make assessment participation decisions?

Yes No

Please indicate how IEP teams have been trained on identification procedures for student participation in alternate assessments.

School Administration

Face-to-Face Training Online Training

List All Training Dates, Topics, and Presenters: _____
(Attach all training materials) _____

Special Education Staff

Face-to-Face Training Online Training

List All Training Dates, Topics, and Presenters: _____
(Attach all training materials) _____

Parents

Face-to-Face Training Online Training

List All Training Dates, Topics, and Presenters: _____
(Attach all training materials) _____



Related Service Providers

Face-to-Face Training

Online Training

List All Training Dates, Topics, and Presenters: _____
(Attach all training materials) _____

If you selected other in the above table, please explain

Describe your LEA's procedure to evaluate the effectiveness of IEP teams trained on the identification of student participation in alternate assessments.

Describe your LEA's procedures for compliance of the alternate assessment participation decision documentation form.

Identify the factors that contributed to your LEA exceeding the 1percent cap of students allowed to participate in the MSAA. *Select all that apply, but please select at least one*

The IEP teams lack the necessary knowledge to effectively use the participation guidelines when defining a student as having a significant cognitive disability.

A small LEA size results in a greater impact on participation rates (for example, a district size of 180 students with 2 students with significant cognitive disabilities results in a higher than 1percent participation rate).



Provide clarification or explain the impact of this factor:

- The LEA operates a specialized school that results in an expected higher population of students with significant cognitive disabilities.

Provide clarification or explain the impact of this factor:

- Other (please explain)

Your baseline data table may show disproportionality in specific groups of students taking alternate assessments. If so, please describe how your LEA plans to address this.



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Resources and Technical Assistance

What additional resources or technical assistance does your LEA need from OSSE to ensure that students are being assessed using the appropriate state summative assessment tool?

Submission Process

LEA Heads of Schools or their designee must sign and submit this completed form to OSSE no later than **Nov. 8, 2019**.

Signature

Date

Questions

For questions on the alternate assessment justification contact Michael.Craig@dc.gov or (202) 257-3371.