



LEA LOOK FORWARD

February 20 - 27, 2014

Enrollment Audit

Reminder: Final Results for the 2013-2014 SY Enrollment Audit are available in the State Longitudinal Educational Data System (SLED)

Please note that this is the final dataset and no changes can be made at this time. We value your feedback and suggestions. Please take a moment to provide your comments or feedback by accessing our [LEA Enrollment Audit Survey](#). If you have additional questions or concerns, please contact [Dr. Johnnie Meadors](#) or [Mr. Sean Flora](#).

Thank you for assistance in this year's student enrollment audit process.



Division of Early Learning

Reminder: Winter FY 2014 Professional Development Course Catalog

The [Winter FY 2014 Course Catalog](#) was developed to provide the early childhood education (ECE) and Out-of-School Time (OST) workforces with multiple opportunities for professional growth and development; opportunities for meeting the yearly continuing education requirements; and opportunities to participate in a District-wide professional learning community. Please see attached Winter FY 2014 Professional Development Course Catalog to check out the learning opportunities.

Please contact [Dana Caffee-Glenn](#), Professional Development Coordinator at the Early Learning Professional Development Unit, via email for additional questions.

Reminder: Child Care Emergency Preparedness Online Workshop

Improve your skills and take your practice to the next level by ensuring that all the children in your care will be protected during emergencies.

Please access the online workshop through the U.S. Center for Child Development and Resiliency to complete the [Save the Children's Child Care Emergency Preparedness Training](#).

Reminder: The Pre-K Classroom Technical Assistance and Comprehensive Service Vendor Form

The Pre-Kindergarten Grantee contractor approval form has been renamed to the Pre-Kindergarten Classroom TA and Comprehensive Services Approval Form. As a reminder, vendors should be selected from the OSSE Approved Trainer list.

Please submit all Pre-Kindergarten Classroom TA and Comprehensive Services Vendor Approval Forms to [NyKisha Haley](#).



LEA LOOK FORWARD

Division of Early Learning (Continued)

Approval Form submission deadlines are as follows:

- **March 14, 2014**
- **May 15, 2014**

For a copy of the Pre-K Classroom TA and Comp, please contact [NyKisha Haley](#).

Reminder: Distribution of Howard University Evaluation Data

OSSE, in partnership with Howard University's Center for Urban Progress, conducted an annual evaluation of pre-kindergarten programs in community based organizations, traditional public and public charter schools during the 2012-2013 school year. The purpose of the evaluation was to assess classroom quality in the District of Columbia and provide useful data that can be used to strengthen the early childhood education system. As such, developmentally and culturally appropriate instruments such as Classroom Assessment Scoring System (CLASS), the Peabody Picture Vocabulary Test (PPVT4) and Expressive Language Vocabulary Test (EVT2), Infant and Toddler Environmental Rating Scale (ITTEERS-R) and Family Child Care Environmental Rating Scale (FCCERS-R) were used to conduct the evaluation. The individual result of the evaluation was mailed and emailed to all providers including DCPS and PCS. Based on the evaluation results, OSSE is developing benchmarks and professional development opportunities for different stakeholders.



Division of Elementary & Secondary Education

Reminder: 2013-2014 School Improvement Grant Program

The Office of Accountability, Performance, and Support at the Office of the State Superintendent of Education (OSSE) is pleased to announce the Request for Applications for FY 2013 School Improvement Grant (SIG) funding. The purpose of the SIG grant is to increase student achievement and teacher/principal effectiveness in the persistently lowest-achieving schools. School Improvement Grants (SIG), authorized under section 1003(g) of Title I of the Elementary and Secondary Education Act of 1965 (Title I or ESEA), are grants to State educational agencies (SEAs) that SEAs use to make competitive sub-grants to local educational agencies (LEAs). SIG funds are used for the purpose of implementing one of four Turnaround Models: Turnaround, Transformation, Restart, and Closure. The School Improvement Grant (SIG) program is designed to fund significant reforms in low performing schools.

Please access and read thoroughly the [RFA and LEA Application](#) .

A pre-application conference for the SIG grant will be held on Tuesday, February 25, 2014 at the OSSE, 810 First Street, 8th Floor, Conference Room 865 at 10:00am – 12:00 noon, Washington, D.C. 20002.

Please RSVP by emailing [LeeTosha Henry](#)



LEA LOOK FORWARD

Division of Elementary and Secondary Education (Continued)

Reminder: 2013-2014 Teacher Quality Improvement Grant Program

The Office of the State Superintendent of Education (OSSE) is soliciting applications for the development and provision of professional development programs aimed at enhancing student achievement in eligible Local Educational Agencies (LEAs). The purpose of these professional development programs will be to ensure that teachers, highly qualified paraprofessionals, and, if appropriate, principals have subject matter knowledge in the core academic subjects they teach, and build upon the skills necessary to help students master core academic subjects.

Eligibility: The Teacher Quality Improvement Grant Program is a partnership grant. An eligible application must include the following principal partners at a minimum:

- (1) a private or State IHE and the division of the institution that prepares teachers and principals;
- (2) a school of arts and sciences; and
- (3) a high need LEA.

The Request for Applications (RFA) was released on Friday, February 7, 2014 and **the deadline for submission is Friday, March 14, 2014 at 5:00pm.**

The RFA is available on OSSE's website, [Teacher Quality Improvement Grant Program Request for Applications](#), and/or by contacting the OSSE Division of Elementary and Secondary Education on (202) 741-5095.

Prospective applicants can access and download a copy of the [request for application](#) on the OSSE website.

Reminder: 2014 Presidential Award for Excellence in Mathematics and Science Teaching

OSSE requests nominations for the 2014 Presidential Award for Excellence in Mathematics and Science Teaching (PAEMST). There are outstanding science and mathematics teachers throughout the District of Columbia. Help us identify and recognize these exceptional educators by nominating them for the PAEMST. Recipients of the award receive a certificate signed by the President of the United States, a \$10,000 award from the National Science Foundation and a paid trip for two to Washington, DC to attend a series of recognition events and professional development opportunities. In addition to recognizing outstanding teaching in mathematics or science (including computer science), the program provides teachers with an opportunity to build lasting partnerships with colleagues across the nation. This growing network of award-winning teachers serves as a vital resource for improving science, technology, engineering, and mathematics education and keeping America globally competitive. Please refer to the eligibility criteria below, and visit the [PAEMST website](#) to complete an online nomination form.



LEA LOOK FORWARD

Division of Elementary and Secondary Education (Continued)

2014 PAEMST Awardees nominees must:

- Teach mathematics or science (including computer science) at the K – 6th grade level (2014 deadline) in a public or private school.
- Hold at least a bachelor's degree from an accredited institution.
- Be a full-time employee of the school or school district, and teach students at least 50% of the time.
- Have at least 5 years of full-time, K-12 mathematics or science (including computer science) teaching experience prior to the 2013-2014 academic school year.
- Be a U.S. citizen or permanent resident.
- Not have received the PAEMST award at the national level in any prior competition or category.

For any questions or concerns, please feel free to reach out to [Kadena Duncan-Lawrence](#) or [Ayan Islam](#).

Final Notice: Professional Development: Cutting to the Core Training

Teach Plus and teachers from across Washington, DC will be hosting a collaborative training in understanding the Common Core State Standards (CCSS).

Training will be held:

Date: Wednesday, February 26, 2014

Time: 5:15pm – 7:30pm

5:15 pm: Registration and Dinner

5:45 pm: Breakout Sessions (by grade level and subject area)

7:15 pm: Closing

Location: Deal Middle School

[3815 Fort Drive NW, Washington, D.C., 20016](#)

Parking is available at the school.

Closest Metro station: Tenleytown/AU

However, **Save the Dates** and visit [teachplus.org](#) for more information

- Wednesday, March 19, 2014
- Wednesday, April 23, 2014
- Wednesday, May 21, 2014

To learn more and RSVP, please visit [teachplus.org](#).



LEA LOOK FORWARD

Division of Elementary and Secondary Education (Continued)

Reminder: Save the Date - DC STEM Fair March 2014

The DC STEM Fair is a long-standing tradition for DC's Public, public charter, parochial, private and homeschooled students to showcase their research skills and compete for a variety of awards and prizes, including the opportunity to represent all of DC at the Intel International Science and Engineering Fair in Los Angeles, CA on **May 11-16, 2014!**

This exciting event will be held on Saturday, **March 22, 2014** from 8:00 am – 3:00 pm.

Visit the [DCPS STEM Fair site](#) for more details!



Division of Post-Secondary & Career Education

Reminder: Guiding Families in High School Fit and Match

Understanding student-school fit and match is often one of the biggest hurdles in the school choice process. It is essential that families consider data throughout the high school choice process, but using data can feel daunting for parents and schools. This session, presented by Higher Achievement DC Metro, will empower school staff to be prepared for the necessary conversations about school fit. We will focus on how to examine "best fit" for a student, considering: school performance data, curricula, school location, and special programming.

Date: March 5, 2014

Time: 10:00am – 12:00pm

Location: 810 First Street, 3rd floor, OSSE Grand Hall

For questions and inquiries please contact [Chloe Woodward-Magrane](#).

Reminder: Event: OSSE College & Career Expo

The College and Career Expo is a yearly event designed to expose 7th – 11th grade students and their families to the complete postsecondary landscape and to encourage smart college and career choices.

This year's Expo takes place on **Saturday, April 12, 2014** at the [Historic Howard Theater](#) from 9:00am – 1:30pm.

For questions please contact [Mike Andrews](#).

Reminder: 2014/2015 DC TAG Application

The DC TAG application opened February 1 and the deadline to submit all supporting documents will be **Monday, June 30, 2014**. To apply, visit www.dconeapp.dc.gov. Supporting documents must be brought to the Office of the State Superintendent of Education, third floor, 810 First Street, NE, Washington DC 20002; office hours are Monday - Friday, 8:30am - 5:00pm.



LEA LOOK FORWARD

Division of Post-Secondary & Career Education (Continued)

If you experience issues with completing the application, an update to the Compatibility View of your computer may be needed. To properly view and complete the DCONEAPP application, Internet Explorer 7 - 9 or Internet Explorer 10, Compatibility View" mode is required. Please see below to assist you in turning Compatibility View mode on/off. The system is not designed to function with any other browsers including but not limited to; Firefox, Safari, Android or Chrome.

Turning on/off Compatibility Mode

Click/tap the "Tools" command bar button

Click/tap the "Compatibility View" button (If Compatibility View is grayed out, then the webpage has no compatibility issues)

The webpage will now reload with Compatibility View turned on for it, and the website will be added to the list in compatibility view settings

For additional questions please contact: **Postsecondary Education** on **(202) 727-2824**.

Reminder: Dual Enrollment Funding Available for Spring 2014 Semester

OSSE's Dual Enrollment Fund provides support for unmet tuition, fee and book costs for high school students enrolled in post-secondary classes at District universities. OSSE can provide support and funding to schools looking to create new dual enrollment partnerships. If your school is interested in increasing the number of students who participate in dual enrollment, or if you have any questions, please contact [Mike Andrews](#).



Division of Specialized Education

Reminder: Division of Specialized Education Technical Assistance Request Form

In an effort to continue to provide high quality technical assistance to LEAs, OSSE Division of Specialized Education is happy to provide an online technical assistance request form.

Please access to submit a request for technical assistance at the link provided. Requests will receive a response within 2 business days. Access the [DSE Technical Assistance Request Form](#).

Reminder: Extended School Year (ESY) Services Policy Annual Certification Requirement

Per the Extended School Year (ESY) Services Policy, LEAs must certify ESY student data to OSSE on an annual basis. This year's certification deadline is **May 5, 2014**.

It is critically important that LEAs submit accurate certification data, including school and student address and contact information.



LEA LOOK FORWARD

Division of Specialized Education (Continued)

This data supports LEAs and nonpublic school programs in their efforts to ensure appropriate planning and staffing during the summer months, and permits OSSE to anticipate state-level expenses related to nonpublic ESY services and ESY-related transportation services.

The Division of Specialized Education (DSE), in partnership with the Division of Student Transportation (DOT), will provide webinars once per week over the next month. During the first hour DSE will address ESY eligibility determination and the remaining 30 minutes DOT will address ESY transportation using TOTE.

Webinars will be held on the following days and times:

Webinar Dates	Times	Registration Links
February 27, 2014	3:00pm – 4:30pm	Register
March 6, 2014	9:00am – 10:30am	Register
March 13, 2014	3:00pm – 4:30pm	Register
March 20, 2014	9:00am – 10:30am	Register

In addition to the above webinar dates, OSSE will host “office hours” beginning **March 3, 2014**, to answer LEA questions.

Please contact [Annette Thacker-Bartlett](#) to make an appointment during the following days and times provided below:

Mondays	10:00am – 5:00pm
Tuesdays	9:00am – 3:00pm and 4:00pm – 5:00pm
Wednesdays	12:00pm – 5:00pm
Thursdays	9:00am – 2:00pm and 3:00pm – 5:00pm
Fridays	10:00am – 3:00pm

Reminder: Behavior Webinar Module I Legal Foundations of Behavior

This webinar will be discussing Section 504 of the 1973 Rehabilitation Act and the 2004 Amendments to IDEA. We will go over the Continuum of Placements, Discipline, and Manifestation Determinations.

Presenter(s):	OSSE
Date(s):	March 11, 2014
Time:	10:00 am to 11:30 am
Register Here!	



LEA LOOK FORWARD

Division of Specialized Education (Continued)

Reminder: Youth Mental Health First Aid Training

Youth Mental Health First Aid is designed to teach parents, family members, caregivers, teachers, school staff, peers, neighbors, health and human services workers, and other caring citizens how to help an adolescent (age 12-18) who is experiencing a mental health or addictions challenge or is in crisis. Youth Mental Health First Aid is primarily designed for adults who regularly interact with young people.

The course introduces common mental health challenges for youth, reviews typical adolescent development, and teaches a 5-step action plan for how to help young people in both crisis and non-crisis situations. Topics covered include anxiety, depression, substance use, disorders in which psychosis may occur, disruptive behavior disorders (including ADHD), and eating disorders.

Presenter(s):	Department of Behavioral Health (DBH)
Date(s):	March 14, 2014
Time:	8:30 am to 4:30 pm
Location:	810 First Street, NE, 8th floor, Room 806 A
Register Here!	

Reminder: Co-Teaching Project

The OSSE Division of Specialized Education has partnered with 2 Teach LLC to provide high quality professional development and trainings on highly effective best practices and research-based techniques on co-teaching. This professional development opportunity and training will improve LEA capacity, teacher effectiveness, and outcomes for learners with varied educational needs.

Training will consist of two (2) full-day professional development trainings, one (1) full-day follow-up meeting for administrators and teachers, and one (1) virtual meeting. Through the training design, LEA teams will learn various co-teaching methods, be observed in an authentic instructional environment, and receive feedback on effective co-teaching strategies, communication, behavior management, and assessment.

LEAs participating in this opportunity will commit to assess impact through comparison of data to a traditional classroom and a commitment to serve as co-teaching demonstration sites for other LEAs in the District.

For more information and to register access the [Co-Teaching Project site](#).

Presenter(s):	Dr. Wendy Murawski, 2 Teach LLC.
Date(s):	March 4, 2014; March 5, 2014; May 6, 2014. September 2014 (<i>virtual meeting TBD</i>)
Time:	8:30 am to 3:30 pm
Location:	810 First Street, NE, 8th floor, Room 806 A & B
Register Here!	This training requires a physical application



LEA LOOK FORWARD

Division of Specialized Education (Continued)

Reminder: Special Education Data System (SEDS) Nonpublic Point of Contact (NP POC) Quarterly Webinar Series

OSSE's Division of Specialized Education hosts a quarterly SEDS webinar support series for all NonPublic SEDS Point of Contacts (NP POCs). Each webinar will address various SEDS-related topics, including:

- SEDS updates and alerts
- The release of new OSSE special education policies
- OSSE Support Tool updates
- Training tips
- Resources and announcements

All Non-Public SEDS Point of Contacts should plan to attend and participate in these quarterly webinars. Please register for the webinar series using the links below:

Wednesday, March 19, 2014

10:00AM - 11:00AM

[Register](#)

Wednesday, May 21, 2014

10:00AM - 11:00AM

[Register](#)

Reminder: Special Education Data System (SEDS) – OSSE Support Tool Updates

As we receive feedback from users regarding the OSSE Support Tool, we continue to design ways to improve the tool. Recently, two changes were made in the OSSE Support Tool:

FERPA Language: You will see a message on your homepage asking to acknowledge the FERPA statement. To show acknowledgment of the FERPA statement, you will be required to click on a button that will take you to a page with a check box. By checking the box, you are confirming that you understand your role and responsibilities as it relates to FERPA and data available in the OSSE Support Tool.

New Status Categories: To understand the status of a ticket submission, the following changes are being made to the Status names:

- New Submission will now be **Brand New Submission**
- Received Investigating will now be **Investigating**
- LEA Action/Information Required remain the same
- Closed/No Response From User will now be **Resolved/Unconfirmed by User**
- Resolved will now be **Resolved Confirmed by User**
- Resolved/Pending User Confirmation will remain the same
- **Unresolved/No Response by User is a new status**



LEA LOOK FORWARD

Division of Specialized Education (Continued)

For any questions or concerns, please submit a ticket in the [OSSE Support Tool](#).

Reminder: Special Education Data System (SEDS) – SEDS LEA Data Administrator (LDA) Monthly Webinar Series

OSSE's Division of Specialized Education hosts a monthly SEDS webinar support series for all LEA Data Administrators. This webinar series takes place on the fourth Wednesday of every month from 10:00am - 11:00am.

Each month various SEDS-related topics will be discussed, including:

- SEDS updates and alerts
- The release of new OSSE special education policies
- OSSE Support Tool updates
- Training tips
- Resources and announcements

All LEA Data Administrators should plan to attend and participate in these monthly webinars. Please register for the webinar series using the links below:

Wednesday, February 26, 2014 (Final Notice)

10:00AM - 11:00AM

[Register](#)

Wednesday, March 26, 2014

10:00AM - 11:00AM

[Register](#)

Wednesday, April 23, 2014

10:00AM - 11:00AM

[Register](#)

Wednesday, May 28, 2014

10:00AM - 11:00AM

[Register](#)

Reminder: OSSE Publishes IDEA Part B LEA FFY 2011 Annual Performance Determinations Published

Each year the U.S. Department of Education, Office of Special Education Programs (OSEP) requires OSSE, as the state education agency, to make determinations about the performance of Local Education Agencies (LEAs) based on the same categories used for state determinations outlined in Section 616(d) of IDEA. In making such determinations, OSSE assigned LEAs one of the following determination levels:



LEA LOOK FORWARD

Division of Specialized Education (Continued)

1. Meets Requirements
2. Needs Assistance
3. Needs Intervention
4. Needs Substantial Intervention

On August 2, 2013, each LEA serving students with disabilities age 3-21 received an IDEA Part B Local Determination packet from OSSE, which included the LEA's overall determination score and determination level for Federal Fiscal Year (FFY) 2011 (SY 2011-2012). Please note that for the purposes of IDEA, all LEAs that have selected the District of Columbia Public Schools (DCPS) as their LEA for the purposes of special education (i.e. "dependent charter LEAs") receive the same annual determination as DCPS.

As communicated to LEA leaders in OSSE's August 2, 2013 determination cover letter, OSSE is making the results of the FFY 2011 determinations publicly available to support ongoing efforts to provide useful information to District of Columbia stakeholders. Individualized LEA determination packets will be uploaded to Learn DC during the month of March.

[Access and view table with each LEA's FFY 2011 determination status](#)

[Access and view OSSE's LEA Determination scoring rubric](#)

Reminder: Division of Specialized Education (DSE) Policy Release

On January 27, 2014, OSSE released three new policies: the Individualized Education Program (IEP) Amendment Policy, the Confidentiality of Student Information Policy, and the Individuals with Disabilities Education Act (IDEA) Part B Grant Eligibility and Administration Hearing Process Policy. All three policies will become effective on Monday, March 3, 2014.

- The [Individualized Education Program \(IEP\) Amendment Policy](#) formalizes requirements and appropriate procedural safeguards for parents related to changes made to IEPs after the annual IEP review takes place, through either documented written agreement or IEP Team meeting.
- The [Confidentiality of Student Information Policy](#), in accordance with the Family Educational Rights and Privacy Act (FERPA), serves to protect the confidentiality of students with disabilities by establishing procedures for the collection, storage, disclosure, and destruction of personally identifiable information in educational records collected, used, or maintained under IDEA Part B.
- The [Individuals with Disabilities Education Act \(IDEA\) Part B Grant Eligibility and Administration Hearing Process Policy](#) establishes a hearing review process for grantees and subgrantees to request review of grant eligibility and administration activities, in accordance with the Education Department's General Administration Regulations (EDGAR).



LEA LOOK FORWARD

Division of Specialized Education (Continued)

Reminder: Special Education Data System (SEDS) 6.1 – Release Updates

The SEDS Winter 2014 Release was deployed Monday, January 20, 2014. An updated document summarizing all changes, a transition document, and a recorded training of the changes are all available on the [SEDS Resource Site](#).

The release of new functionality was successful with two exceptions:

- LEA Data Administrators (LDAs) will temporarily be unable to access the 'Inactive Documents' button found on the Documents Page. In the interim, in order to access inactive documents, LDAs should submit a request in the [OSSE Support Tool](#).
- The new transportation eligibility field has not been updated as expected and previously communicated. Until this is resolved, the transportation page will need to be updated for all students receiving special education services when developing an IEP or IEP Amendment.

For any questions or concerns regarding the new functionality, please submit a ticket in the [OSSE Support Tool](#)

Final Notice: Common Core State Standards Training Elementary Reading

This training will use strategies to align reading teaching practices to the shifts in Common Core State Standards. Additionally, participants will determine specific ways to accommodate students with disabilities without changing the standards or lowering expectations through targeted, developmentally-appropriate strategies that will provide key supports for students.

This training is for K-5 educators.

Participants are expected to attend two half-day training sessions:

February 24, 2014, 9am-12pm and March 18, 2014 9am-12pm

Presenter(s):	OSSE
Date(s):	February 24, 2014 & March 18, 2014
Time:	9:00 am to 12:00 pm
Location:	810 First Street, NE, 8th Floor, Room 806, Sides A-B
Registration	



LEA LOOK FORWARD

Division of Specialized Education (Continued)

Elementary Mathematics

This training will use strategies to align mathematics teaching practices to the shifts in Common Core State Standards. Additionally, participants will determine specific ways to accommodate students with disabilities without changing the standards or lowering expectations through targeted, developmentally-appropriate strategies that will provide key supports for students.

This training is for K-5 educators.

Participants are expected to attend two half-day training sessions:

February 25, 2014, 9am-12pm and March 19, 2014 9am-12pm

Presenter(s):	OSSE
Date(s):	February 25, 2014 & March 19, 2014
Time:	9:00 am to 12:00 pm
Location:	810 First Street, NE, 8th Floor, Room 806, Sides A-B
Registration	

Secondary Reading

This training will use strategies to align reading teaching practices to the shifts in Common Core State Standards. Additionally, participants will determine specific ways to accommodate students with disabilities without changing the standards or lowering expectations through targeted, developmentally-appropriate strategies that will provide key supports for students.

This training is for secondary (6-12) educators.

Participants are expected to attend two half-day training sessions:

February 24, 2014, 1pm-4pm and March 18, 2014 1pm-4pm

Presenter(s):	OSSE
Date(s):	February 24, 2014 & March 18, 2014
Time:	1:00 pm to 4:00 pm
Location:	810 First Street, NE, 8th Floor, Room 806, Sides A-B
Registration	

Secondary Mathematics

This training will use strategies to align mathematics teaching practices to the shifts in Common Core State Standards. Additionally, participants will determine specific ways to accommodate students with disabilities without changing the standards or lowering expectations through targeted, developmentally-appropriate strategies that will provide key supports for students.



LEA LOOK FORWARD

Division of Specialized Education (Continued)

This training is for secondary (6-12) educators.

Participants are expected to attend two half-day training sessions:

February 25, 2014, 1pm-4pm and March 19, 2014 1pm-4pm

Presenter(s):	OSSE
Date(s):	February 25, 2014 & March 19, 2014
Time:	1:00 pm to 4:00 pm
Location:	810 First Street, NE, 8th Floor, Room 806, Sides A-B
Registration	

Reminder: Nonviolent Crisis Intervention Training (2nd Date Added)

The Nonviolent Crisis Intervention training program, developed by Crisis Prevention Institute (CPI), is embraced worldwide as a highly effective behavior management system for organizations committed to providing quality care and services in a respectful, safe environment.

The strategies taught in the Nonviolent Crisis Intervention training program provide participants with a proven framework for decision making and problem solving to prevent, de-escalate, and safely respond to disruptive or assaultive behavior. This event will not go over physical restraint techniques. Please wear comfortable clothing, closed-toed shoes, and bring a water bottle.

Presenter(s):	OSSE
Date(s):	February 26, 2014 (Final Notice)
Time:	8:30 am to 3:30 pm
Location:	810 First Street, NE, 3rd Floor Grand Hall
Registration	

Presenter(s):	OSSE
Date(s):	March 17, 2014
Time:	8:30 am to 3:30 pm
Location:	810 First Street, NE, 3rd Floor Grand Hall
Registration	

Reminder: Special Education Quality Review (SEQR) Tool Webinars

The SEQR Tool is a web-based self-assessment tool designed to assist schools, local education agencies (LEAs), and nonpublic schools in assessing the quality of school-level programming for students with disabilities. The tool uses selected quality indicators to assess present practices and guides users to identify and plan for school level improvements that are aligned with special education best practices.



LEA LOOK FORWARD

Division of Specialized Education (Continued)

To learn more about the tool and how it can contribute to improved special education practices at your LEA, register to participate in one of the following introductory webinars.

Special Education Quality Review (SEQR) Tool for Nonpublic Programs

Date: **March 12, 2014**

Time: 9:00am – 11:00am

[Registration](#)

Special Education Quality Review (SEQR) Tool for Nonpublic Programs

Date: **May 14, 2014**

Time: 9:00am – 11:00am

[Registration](#)

Reminder: Secondary Transition Modules

OSSE's Division of Specialized Education is pleased to announce the 2013-2014 Secondary Transition Professional Development Training Series for District educators and administrators who desire to increase their capacity to support youth with disabilities in making the transition from high school to post-secondary education, employment, and independent living.

This year's training series allows educators the choice of participating in one to three interrelated training sessions based on their interests, level of experience, and needs. Upon completing training requirements participants will also have the opportunity to earn professional learning units. Please see the attached document for session descriptions and registration information.

If you have any questions regarding these trainings, view the [Secondary Transition Modules site](#) or contact [Ms. Naté Dearden](#), Secondary Transition Specialist on (202) 741-0267.

Targeting Specific Transition Aims: Employment and Post-secondary Education

- **Session1: Using Career Cluster Information and Transition Curriculum for Improved Transition Outcomes**

In this session, participants will learn about career clusters and the importance of considering current labor market information during the employment planning process. Participants will also learn how to utilize employment-focused curricula to address students' annual goals.

- **Session 2: Exploring Employment Preparation Options**

In this session, participants will learn about various types of employment preparation programs, including information on what local schools and districts are doing to prepare students for postsecondary employment. A panel of representatives from local postsecondary employment programs will conclude this session.



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Division of Specialized Education (Continued)

- **Session 3: Exploring Post-secondary Education Options**

In the final session of this series, participants will learn of the different types of postsecondary education and training opportunities available to students in the District of Columbia. A panel of representatives from postsecondary and training programs will conclude this session.

Presenter(s):	Dr. Juliana Taymans, Dr. Pamela Leconte, Ms.Emily Lehman
Date(s):	February 7, 21, & 28 2014* (Feb. 7 session past)
Time:	8:30am - 3:30pm
Location:	810 First Street, NE, Third Floor Grand Hall (February 7 & 21), and 8th Floor Training Room (February 28)
Registration	*Participants must attend all 3 sessions.

Developing Transition Planning Partners

- **Session 1: Facilitating Student Led IEPs and Parent Participation**

This session will focus on how to assist students in developing their IEPs and leading their IEP meetings. Participants will learn about the influential roles families play in facilitating successful student transitions and best practices for fostering collaborative and effective communication with families throughout the planning process. This session will conclude with a panel of individuals who have successfully facilitated and implemented student-led IEPs in the District of Columbia.

- **Session 2: Developing Interagency Collaboration for Employment, Post-Secondary Education and Independent Living**

In the final session of this series, facilitators will share best practices for interagency collaboration. Participants will also learn about available independent living options for students with disabilities and how to prepare students for independent living. This session will conclude with a panel representing community agencies.

Presenter(s):	Dr. Juliana Taymans, Dr. Pamela Leconte, Ms.Emily Lehman
Date(s):	March 6, 2014 & March 7, 2014*
Time:	8:30am - 3:30pm
Location:	810 First Street, NE, Third Floor, Grand Hall
Registration	*Participants must attend both sessions.





LEA LOOK FORWARD

Division of Wellness & Nutrition

New: National Federation of State High School Associations 2013-14 Athletics Participation Survey, Due May 30, 2014

The District of Columbia is participating in the National Federation of State High School Associations SY 2013-14 Athletics Participation Survey. It is time for all of our student-athletes to be counted and included in the national survey! All schools should have received a fillable PDF form from the DC State Athletic Association (DCSAA) to submit this data. Data should be submitted to [Marie Rudolph](#) by close of business, **Friday, May 30, 2014**.

Please contact the [Marie Rudolph](#) if you have not received your form or have any questions.

New: International School Meals Day, March 6, 2014

We invite schools, teachers, students, and child nutrition professionals to join in celebrating the 2014 International School Meals Day (ISMD) on March 6, 2014. The purpose of ISMD is to raise awareness of the importance of food and nutrition in education and to share school feeding experiences from across the globe. Schools around the world can celebrate ISMD by promoting healthy eating and learning, using the theme, Food Stories. Stories, like food, communicate the culture of peoples and their dreams for a healthier better future. Good nutrition and a healthy lifestyle are as important to a child's overall success as the curriculum that our schools teach every day. USDA's School Breakfast Program is an opportunity to remind everyone how important it is that every child starts the school day with a nutritious breakfast. Schools can promote healthy eating to reflect the new school meal standards and smart snacks while incorporating nutrition education into classroom learning using many of the education materials USDA has developed through [Team Nutrition](#) and [MyPlate](#).

Reminder: Second Annual Leading with Pride GSA Conference, Saturday, March 11, 2014

The Second Annual Leading with Pride GSA Conference, co-sponsored by OSSE, DCPS and partner District and local organizations, will be held on Saturday, March 11, from 11:00am – 6:30pm at School Without Walls HS (2130 G Street NW, Washington, DC). This conference is geared towards LGBTQ and Straight Ally Youth ages 13-24, GSA Advisors and adult supporters and will include workshops on leadership skills, suicide prevention, healthy relationships, advocacy, gender, growing a GSA, and MORE!

For more information, contact [Sara Stahlberg](#), or call on **202.442.5065**

[Register for the Conference!](#)

If your organization is interested in having a table at our resource fair, [Sign-Up Here!](#)

If you are interested in facilitating a workshop, [Submit Your Proposal Here!](#)

Reminder: Pregnancy Prevention & Sexual Health Education Programs Available to Schools

The DC Personal Responsibility Education Program (DC PREP) within OSSE is currently offering pregnancy prevention and sexual health education programs through DC PREP's grantee organizations. DC PREP funds five local organizations to implement evidence-based or promising programs within DC Public and Public Charter Schools.



LEA LOOK FORWARD

Division of Wellness & Nutrition (Continued)

These programs have been designed to educate adolescents on both abstinence and contraception to prevent pregnancy and sexually transmitted infections, including HIV/AIDS. If your school is interested in learning more about any of these organizations and their programs, please [click here](#) to view grantee profiles and to complete an interest form for the program that would best fit your school's needs.

For questions and inquiries please contact either [Latonia Coryatt](#) or call on **202-442-3268**, or [Kevon Harris](#) or call on **202-741-6488**.

Reminder: DCSAA Winter Sports Schedule

DC State Boys and Girls Basketball Tournament - Venue TBD

Wednesday, February 27, 2014 @ 6pm- 8pm and Thursday, February 28, 2014 @ 7pm -9pm

DC State Cheerleading Competition – Venue TBD

Saturday, March 1, 2014 @ 10am-3pm

DC State Boys and Girls Basketball Tournament (Semi Finals) – Venue TBD

Sunday, March 2, 2014 @ 1pm-3pm

DC State Boys and Girls Basketball Finals – Verizon Center

Wednesday, March 6, 2014 @ 6pm-10pm

For complete schedule of all games, please visit the calendar page on the [DCSAA website](#)

New: DCSAA Girls Volleyball Coaches Clinic, Saturday, March 8, 2014

Saturday, March 8, 2014, from 9:00-11:00 am, the DCSAA will be holding a free coaches clinic led by Theresa (Terri) R. Kerley, Head Coach of Varsity Volleyball at Elizabeth Seton High School. The clinic will be held at **St. John's High School, 2607 Military Road NW, Chevy Chase DC**.

Access the **DCSAA** site to register for the [Girls Volleyball Coaches Clinic](#)

New: Training Sessions!

Child & Adult Care Food Program (CACFP) Management Overview Workshop (Final Notice)

This training will cover topics like classifying Income Eligibility Statements, maintaining an accurate Master Enrollment List, preparing a claim, organizing CACFP records, and financial management. This workshop is perfect for any staff members who are relatively new to handling CACFP paperwork as well as staff members who need to be cross-trained as back-up's or assistants. We also encourage the Authorized Representative to attend in order to be aware of their responsibilities and the responsibilities delegated to others. Seasoned CACFP administrators are welcome to attend for a refresher on CACFP requirements and procedures. We do not recommend sending cooks and other food service personnel unless they also have administrative duties.



LEA LOOK FORWARD

Division of Wellness & Nutrition (Continued)

Date: Tuesday, February 25, 2014

Time: 1:30PM - 5:00PM

Location: OSSE Main Office, 810 First Street, N.E.

Room: 4002

[Register Here!](#) Deadline: **Friday, February 21**

Child & Adult Care Food Program (CACFP) Orientation for Prospective Applicants

All organizations interested in applying to participate in the CACFP must first attend an orientation session. During the orientation, we will cover important information about the CACFP, including its benefits, meal specifications, and record keeping requirements. The session also provides in-depth instructions on how to submit a successful application.

Date: Tuesday, March 18, 2014

Time: 9:30AM - 2:00PM

Location: OSSE Main Office, 810 First Street, N.E.

Room: 4002

[Register Here!](#) Deadline: **Friday, March 14**

DC Free Summer Meals Program Informational Session

This informational session is designed for organizations to find out about the DC Free Summer Meals Program and how they can participate as a Sponsor or a Site. The DC Free Summer Meals Informational Session is open to churches, afterschool programs, community based organizations, summer camps or anyone who will have summer programming for children or are interested in serving free meals to needy children this summer.

Date: Tuesday, March 25, 2014

Time: 1:00PM - 2:15PM or 2:30PM – 3:45PM

Location: OSSE Main Office, 810 First Street, N.E.

Room: 4002

[Register Here!](#) Then look under the **[Training and Events](#)** section.

Reminder: Rooting DC Conference, March 1, 2014

OSSE's Division of Wellness and Nutrition is excited to announce its participation in the 7th annual Rooting DC conference, a free, all-day gardening forum that provides education about urban food production and consumption to cultivate health and preserve the environment. Members of the Healthy Schools Initiatives team will be on-hand; presenting on "Skills of a Successful School Garden Coordinator" as well as tabling with information on the Healthy Schools Act and FoodCorps. Joining OSSE will be a host of other organizations that are deeply invested in nutrition, food, and school gardens within the district. The event offers more than 70 workshops for beginner gardeners (e.g., seed starting, soil remediation, and irrigation), seasoned horticulturalists (e.g., beekeeping, mushroom cultivation, permaculture design), and citizens. An information fair with over 50 green businesses and nonprofits will take place from 8:30am-1:30pm.

The event will take place March 1 from 8:30am-4:00pm at Wilson Senior High School in Tenleytown. For more information and to register, please visit the **[Rooting DC](#)** site.



LEA LOOK FORWARD

Office of Data Management & Assessment (Continued)

New: Postsecondary Report

OSSE has created a report that shares district-level data on college performance and early indicators. School-level files from this report are now available on the SFTP site.

For questions and inquiries, please contact [Emily Persons](#)

Final Notice: DC CAS Alt Composition Training Webinar

OSSE webinar training that will provide an overview of process for administering DC CAS Alt Composition to grades 4, 7, and 10.

Date: **Wednesday, February 26th, 2014**

Time: 1:00 PM-3:00 PM.

Meeting Number: 801 143 238

Meeting Password: (This meeting does not require a password.)

For more information or to join the meeting:

1. Access [DC CAS Alt Composition Training Webinar](#)
2. Enter your name and email address.
3. Enter the meeting password: (This meeting does not require a password.)
4. Click "Join Now".

For questions and information please contact [Michelle Tuggle](#)

Reminder: Electronic Transcript Service

All LEAs have access to a service that allows students and LEAs to share transcripts electronically to colleges and other LEAs. The vendor Parchment will begin communicating with LEAs soon.

For questions and inquiries about the service please email [Emily Persons](#).

New: DC CAS Alt

The DC CAS Alt Composition testing window is March 3–7, 2014 (TAs must administer during the specified testing window).

The Portfolio testing window closes March 7, 2014.

Reminder: SY 2013-14 DC CAS Roster Confirmation

OSSE is kicking off roster confirmation: a process that involves teachers and administrators verifying and confirming the accuracy of student rosters for the D.C. value-added model. In spring 2014, all charter LEAs participating in Race to the Top must conduct roster confirmation in order to receive value-added results for teachers of ELA and math in grades 4–8. LEAs have the option to additionally include individuals who teach ELA or math in grade 3 and individuals who teach ELA in grades 9–10. Roster confirmation involves teachers and school administrators in the process.



LEA LOOK FORWARD

Office of Data Management & Assessment (Continued)

Key Dates for 2013-14 Roster Confirmation

LEA Data Collected

School Setup Period (**Ends this coming week**):

Tuesday, February 18 – Friday, February 28

Teacher Roster Confirmation Period:

Monday, March 3 – Friday, March 14

Administrator Review and Approval Period:

Due by Monday, March 24

LEA data managers will receive all correspondence and serve as your sole contact person for OSSE and our partner, Battelle for Kids (BFK).

For questions, please contact **Jessica Enos**, Director of Assessment on **(202) 535-2651**.

Final Notice: 2014 DC CAS Training for Test Chairpersons and LEA Assessment Coordinators

2014 DC CAS Training for Test Chairpersons and LEA Assessment Coordinators will take place Thursday, February 27, 2014 and Friday, February 28, 2014. Registration will close **Monday, February 24, 2014**.

All Test Chairpersons must attend one of the sessions.

Registration

Sessions will be held at OSSE, 810 First Street, NE, on the 3rd Floor Grand Hall, and dates are as follows:

Group: **DCPS DC CAS Experts**

Date: Thursday, February 27, 2014

Time: 9:00am - 12:00pm

Group: **DCPS DC CAS Beginners**

Date: Thursday, February 27,

Time: 1:00pm - 5:00pm

Group: **Charter DC CAS Experts**

Date: Friday, February 28,

Time: 9:00am - 12:00pm

Group: **Charter DC CAS Beginners**

Date: Friday, February 28,

Time: 1:00pm-5:00pm



LEA LOOK FORWARD

Office of Data Management & Assessment (Continued)

Reminder: ACCESS for ELLs 2.0 Field Test

In spring 2014 and 2015, WIDA will field test the technology-based English language proficiency assessment, ACCESS for ELLs 2.0 (ACCESS 2.0).

The main purposes of field testing are to collect data to confirm that all test items and tasks are of the highest quality and to establish the psychometric linking between performances on ACCESS for ELLs[®] and ACCESS 2.0.

Interested LEAs requiring additional information, please contact [Michelle Tuggle](#).

Reminder: PARCC Accommodations

The second edition of the [PARCC Accessibility Features and Accommodations Manual](#) has been posted.

For more information, please contact [Michelle Tuggle](#).

Reminder: High School Access to National Student Clearinghouse Data

All DC high schools have the ability to directly receive student-level college enrollment and completion information from the National Student Clearinghouse for students in the classes of 2006 to 2013.

For details about how to create an account to obtain this information, please contact [Emily Persons](#).



Office of Grants Management and Compliance

Reminder: Volunteers Needed to Test Enterprise Grant Management System (EGMS)

OSSE's Office of Grant Management and Compliance (OGMC) team is implementing an Enterprise Grant Management System (EGMS), and is issuing a call for reviewers to participate in a User Acceptance Training (UAT) for testing. EGMS is a solution intended to provide grant management enhanced operational efficiencies and security architecture, central data storage and warehousing, increased transparency, workflow automation, and process and performance accountability.

If you are interested or have any questions, please contact [Richard K. Rowley](#) on (202) 727-3869.

Selected individuals will be contributing to groundbreaking grant management trainings.





LEA LOOK FORWARD

General Announcement

Final Notice: Seeking National Tournament of Academic Excellence (NTAE) State Teams

The National Tournament of Academic Excellence (NTAE), formerly known as the Panasonic Academic Challenge, is seeking teams from each state for its annual academic national high school competition. The tournament will be held at the Convention Center of Walt Disney World's Contemporary Resort in Lake Buena Vista, Florida on **June 14 – 17, 2014**.

The NTAE showcases the excellence of the U.S. educational system and rewards individual scholastic achievement of student participants. The tournament hosts teams from many states, as well as teams from the District of Columbia, Guam and the U.S. Virgin Islands. This is a highly academic national high school competition modeled after Florida's statewide tournament, and will be hosted by the State of Florida.

Each team consists of six students (four players and two alternates) and one coach. Students enrolled in grades 9-12 during the school year are eligible. As many as six teams may compete against each other in one competition. This is not a quick response, trivial pursuit contest. Instead, it is a slower-paced tournament in which players are asked questions from the areas of mathematics, science, language arts, social studies, the fine arts, world languages (French and Spanish) and technology. The questions are written by educators from high schools and colleges throughout the nation.

Interested? If so, please submit your team's information (full name, grade, student or teacher/coach, contact information) by **February 21, 2014** to ayan.islam@dc.gov.

Information on grant funding, provided by the Florida Education Department and other sources to help offset participation costs, will be sent as soon as it becomes available.

Access and download information about the [National Tournament of Academic Excellence \(NTAE\)](#) competition here.

Reminder: Student Hearing Office (SHO) Appoints New Chief Hearing Officer

OSSE Student Hearing Office (SHO) is pleased to announce Virginia Dietrich, Esq. as the new Chief Hearing Officer. Since 2008, Dietrich has served as an impartial hearing officer in the Student Hearing Office, which is responsible for the administration of the state dispute resolution system for all special education disputes in the District of Columbia.

A retired Navy commander ('97), Ms. Dietrich has been committed to the practice of law in the District of Columbia for twenty-two years and has had a long and distinguished legal career. Prior to becoming a full-time impartial hearing officer, Ms. Dietrich worked as a solo practitioner handling thousands of cases, to include child neglect and abuse, indigent criminal defense, juvenile delinquency, immigration, and served as a guardian of persons and conservator of financial estates in the Superior Court of the District of Columbia. During her years of legal practice, Ms. Dietrich has successfully tried and settled thousands of cases.



LEA LOOK FORWARD

General Announcements (Continued)

- **Korea Society: 2014 Spring Fellowship in Korean Studies (Final Notice)**

Travel Dates: **April 9-19, 2014**

Application Deadline: **February 28, 2014**

The Korea Society will select 8 American educators to participate in their spring study tour to Korea, which will include lectures, discussions, and visits to locales of historic and contemporary significance. The program is open to state department of education administrators of instructional resources, educators who conduct outreach programs in East Asia, and alumni of the Korea Society's Summer Fellowship in Korean Studies.

For more information and to download the application, go to [the 2014 Spring Fellowship in Korean Studies site](#).

Questions: Contact **Luz Lanzot** at **(212) 759-7525 ext. 309**.

- **Teachers for Global Classrooms Program (TGC)**

Program Dates: **SY 2014-2015 (with travel component in spring or summer 2015)**

Application Deadline: **March 11, 2014**

The Teachers for Global Classrooms Program, funded by the US Department of State, is a very prestigious professional development opportunity for secondary school teachers from the US aiming to globalize teaching and learning in their classrooms and schools. Approximately 80 teachers will be selected nationwide for the 2014-15 program. The TGC Program includes an online professional development course, a Washington, DC Global Education Symposium in spring 2015, and a 2-3 week international fellowship in spring or summer 2015. Applicants must be US citizens who are full time secondary teaching professionals with 5 or more years of classroom experience in ESL, English language arts, social studies, math or science. The TGC Program is administered by IREX.

For further information and to apply, go to [the Teachers for Global Classrooms Program \(TGC\) site](#).

Questions: Call **(202) 628-8188** or email tgc@irex.org.

- **Japan Society Educators' Study Tour to Japan**

Program Dates: **June 26-July 19, 2014 (includes pre-departure orientation)**

Application Deadline: **March 13, 2014**

The Educators' Study Tour offers educators who teach about Japan the opportunity to travel to Japan for 3 weeks to experience the country first hand and bring their experiences back to the classroom. Eight to 10 educators will be selected nationwide. The program is open to middle and high school classroom teachers, librarians, and school administrators, and includes an intensive pre-departure orientation in NYC. The study tour includes visits to Tokyo, Kyoto, Nara, Hiroshima, Aichi and Wakayama. Homestays and school visits are an important part of the program. The tour includes an optional visit to part of the Tohoku region hit by the 2011 earthquake and tsunami.

Applicants must demonstrate an individual and schoolwide commitment to continue teaching about Japan after the summer experience. The cost to participants is \$1,000.

For further information and application instructions, go to [Japan Society Educators' Study Tour to Japan site](#).

Questions: Contact the Japan Society at jseducation@japansociety.org or on **(212)715-1275**.

