

**May 29 - June 5, 2014**

## **Enrollment Audit**

### **Reminder: Charter School Closure for Nonpublic Students**

With the end of the 2013-2014 school year fast approaching, OSSE requests that all LEAs remind parents of their child's enrollment status for the upcoming school year, including parents of children whose maximum age exceeds the grades served by the LEA and students attending nonpublic programs. These reminders are an important component of supporting student transition and ensuring that all children continue to receive their education.

To assist in this process, OSSE has drafted and provided [sample letters](#) for LEAs to use in the event of a public charter school closing or when a student reaches the maximum age range for children served by that LEA. These letters include resources such as websites links and phone numbers for parents.

OSSE will be providing student level data separately for each LEA with students in these categories.

For questions and concerns, please contact [Mr. Sean Flora](#).

### **Reminder: Enrollment Audit Residency Verification Documentation and Guidance**

OSSE has provided residency verification training to all LEAs for SY14 - 15. Please access the OSSE website for [training presentations, translated forms and resource materials](#).

For questions and concerns, please contact [Mr. Sean Flora](#) for further clarification.



## **Division of Early Learning**

### **New: Online Attendance Tracking System (ATS) for Subsidy Providers**

The Office of the State Superintendent of Education is pleased to announce a new online Attendance Tracking System (ATS) for our subsidy providers throughout DC and surrounding areas. This web-based solution makes monthly time entry easier than ever! All provider sites will be listed with assigned children displayed within the attendance grid.

Beginning with the June 2014 attendance, ATS will be the application all subsidy providers must use to submit attendance to the OSSE Attendance Coordinators. This new system includes:



# LEA LOOK FORWARD

## Division of Elementary Learning (Continued)

- **Month Date Displays** – ensuring the information is entered for the appropriate child on the appropriate day.
- **User Codes** – previously defined user codes will be used in ATS and the same premise of entering only exceptions will be in force.
- **Save as Draft** – providers can enter attendance daily using the Save as Draft function.
- **Edit Attendance Entries** – providers can make changes at any time before submitting the form for approval.
- **Load Holidays and Approved Closures** – enter closures affecting all children with just a few keystrokes.
- **Add Attachments** – easily upload child and site supporting documentation.
- **Print** – completed forms can be printed for your files.

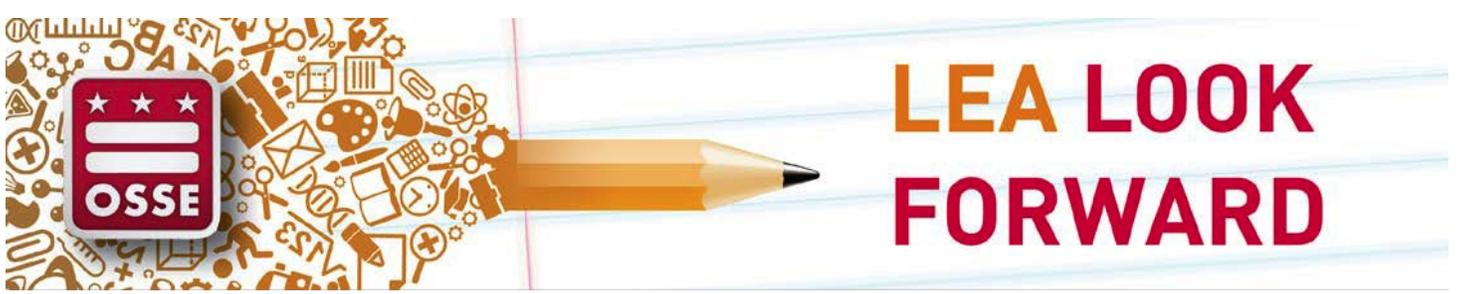
To support the rollout of this new application, webinars have been scheduled for the following dates and times based on whether you are a multi-site, single-site, home provider or need Spanish translation. A representative from each Provider must attend one of the webinars in order to receive their username and password for the OSSE ATS system. Reservations are required. Please call Nikki Roach at (202) 727- 3465 or Erica Nelson at (202) 727-8123 to register and to receive the Webinar URL and dial-up number.

June 9, 2014	June 10, 2014	June 11, 2014	June 12, 2014	June 13, 2014
<b>Multi-Site Provider</b> 9:00AM – 11:00AM 1:00PM – 3:00PM	<b>Multi-Site Provider</b> 9:00AM – 11:00AM 1:00 PM – 3:00PM	<b>Single Site Provider</b> 9:00AM – 11:00AM 1:00 PM – 3:00 PM	<b>Single Site Provider</b> 9:00AM – 11:00AM 1:00PM – 3:00PM	<b>Home Provider</b> 9:00AM – 11:00AM <b>En Español</b> 1:00PM – 3:00PM

If you feel you need more help after the webinar, open classroom sessions are scheduled for the following dates. Registration is not required. Simply come to the OSSE Building at 810 First Street NE, Room 3002, Washington, DC 20002 between the hours listed below.

June 16, 2014	June 18, 2014	June 20, 2014	July 1, 2014
<b>Classroom</b> 9:30AM – 12:00PM 12:30PM – 3:00PM			

For any questions regarding this announcement, email [Linda Callahan](#).



## **Division of Elementary Learning (Continued)**

### **New: Child Care Licensing Orientation for Centers and Homes Available Online**

Are you interested in opening or setting up a licensed child development center or home facility?

Access and participate in the following online licensing webinars to learn how:

[Child Development Center Webinar](#)

[Home Based Child Care Facility Webinar](#)

For inquiries and questions regarding the webinar, contact Brandee Reed or call (202) 741-5937

### **Reminder: Professional Development Course Catalog**

The [Spring FY 2014 Course Catalog](#) was developed to provide the early childhood education (ECE) and Out-of-School Time (OST) workforces with multiple opportunities for professional growth and development; opportunities for meeting the yearly continuing education requirements; and opportunities to participate in a District-wide professional learning community. Please see the [Spring FY 2014 Professional Development Course Catalog](#) to check out the learning opportunities.

Please contact [Dana Caffee-Glenn](#), Professional Development Coordinator in the Early Learning Professional Development Unit, for additional questions.

### **Reminder: Child Care Emergency Preparedness Online Workshop**

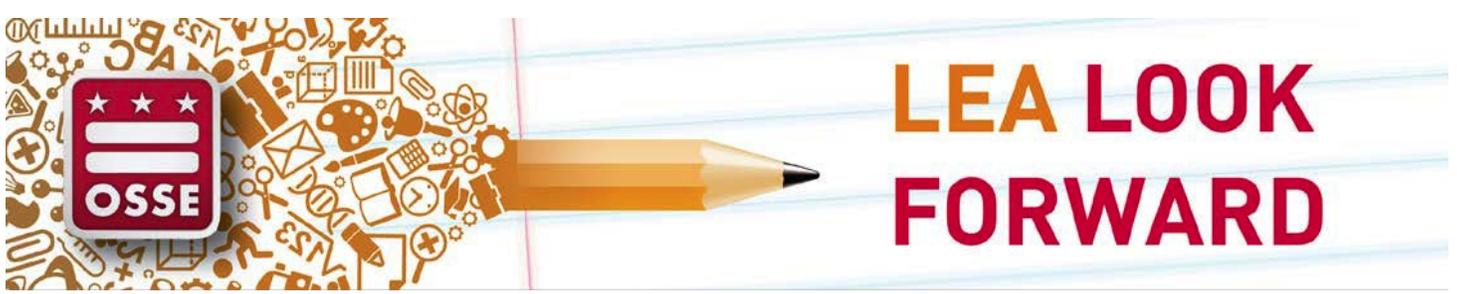
Improve your skills and take your practice to the next level by ensuring that all the children in your care will be protected during emergencies. Please access the online workshop through the U.S. Center for Child Development and Resiliency to complete the [Save the Children's Child Care Emergency Preparedness Training](#).



## **Division of Elementary & Secondary Education**

### **Final Notice: Annual Homeless Liaison Conference**

What can local liaisons do to support homeless students? We encourage LEA administrators to ensure that their local homeless liaisons attend the OSSE Homeless Liaison Conference on **June 5, 2014 from 8:30 am until 3:30 pm**. This year, we are honored that Dr. Jonathan Brice, Deputy Assistant Secretary, U.S. Department of Education Office of Elementary and Secondary Education, will be a featured presenter. The conference will bring together



### **Division of Elementary & Secondary Education (Continued)**

LEA homeless liaisons, community-based organizations, and government agencies that serve homeless youth in DC Public Schools and DC Public Charter Schools. This is an opportunity to discuss pressing issues that homeless youth face such as school enrollment, transportation assistance, pre-school enrollment, access to higher education and career readiness.

Homeless liaisons can request a registration link by contacting [Ja'Sent Brown](#) or call 202-654-6123.

#### **Reminder: Fellowship for Urban Education Leaders (FUEL) Program**

OSSE is seeking applications for its [Fellowship for Urban Education Leaders \(FUEL\) program](#).

FUEL is a program designed to provide exemplary educators the opportunity to shape State activities and policies around English Language Learners, immigrant students, and their families in the District of Columbia.

The five-week program, July 1-31, places outstanding educators in the Office of the State Superintendent of Education (OSSE) [ESEA Title III, Part A \(Title IIIA\) Program](#). Title IIIA is also known as the English Language Acquisition, Language Enhancement, and Academic Achievement Act of the No Child Left Behind (NCLB) Act.

Fellows who successfully completed the program will receive a \$2,000 stipend. Download the [Application Form](#) and apply today.

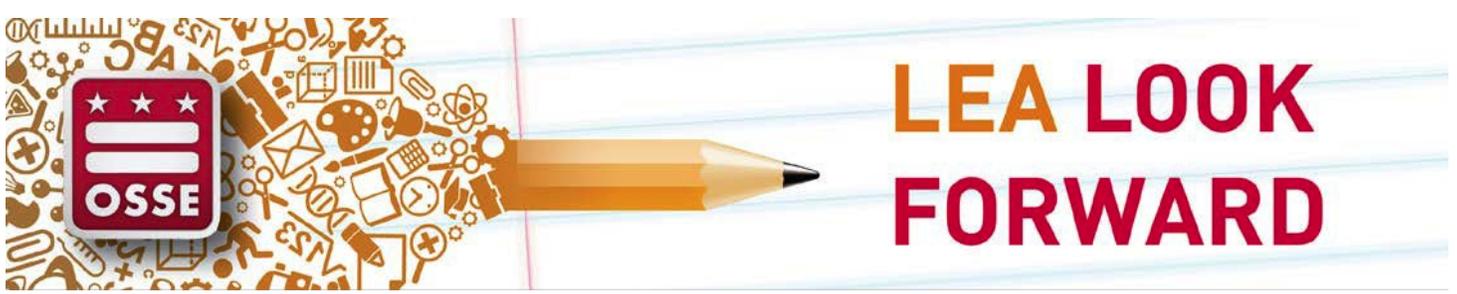
For more information, email [OSSE.Title3@dc.gov](mailto:OSSE.Title3@dc.gov) for questions using "FUEL Application" as the subject line.

#### **Final Notice: National Oceanic and Atmospheric Administration (NOAA) Training: How Do We Explore?**

In partnership with and hosted by the Smithsonian National Museum of Natural History, join NOAA's Office of Ocean Exploration and Research's Susan Haynes on Saturday, June 7, 2014 as you are introduced to Volume 2 of the Okeanos Explorer Education Materials Collection: How Do We Explore?

In this professional development for educators of grades 5-12, learn how to use standards-based lessons and online resources that guide classroom discovery into the innovative exploration strategies, underwater robots and other ocean tools used onboard the NOAA Ship Okeanos Explorer. Topics include selecting sites for exploration in a largely unknown ocean, underwater mapping, and exploring the water column. Deep ocean exploration with remotely operated vehicles and telepresence technology that enables participation during ocean exploration missions from shore in real time is also addressed.

Educators attending the full day will receive volume 2 of the Okeanos Explorer Education Materials Collection, How Do We Explore?, other resources, a NOAA Ocean Exploration Certificate of Participation, a continental breakfast, and lunch. Space is still available for this free workshop!



## **Division of Elementary & Secondary Education (Continued)**

To register, please fill out the [registration form](#) and email it to [Lorraine Ramsdell](#). For more information, call Lorraine at (202) 633-1077

### **Reminder: Next Generation Science Standards Implementation Overview for LEA's and School Leaders Webinar**

The [Next Generation Science Standards \(NGSS\)](#) were adopted by the District of Columbia State Board of Education in December 2013. Together with the Common Core State Standards in Mathematics and English Language Arts, the NGSS holds the promise of transforming STEM education and preparing all DC students to succeed, in education, work, and their daily lives. Please join OSSE staff for an overview of the Next Generation Science Standards, and implementation efforts. During the session we will deliver an overview of the standards and share resources and opportunities that will help support the transition to these new science standards.

Click to register for one of the four sessions.

- [Monday, June 2, 2014 10:00am-11:30am](#)
- [Thursday, June 12, 2014 10:00 am-11:30am](#)
- [Monday, July 28, 2014, 1:00pm-2:30 pm](#)
- [Thursday, August 7, 2014 1:00pm-2:30pm](#)

For more information please contact [Maya.Garcia@dc.gov](mailto:Maya.Garcia@dc.gov)

### **Reminder: School of Rock 2014: Dive Deep Application Deadline Extended**

Free Summer Experience for DC High School Teachers: Travel to University of Delaware in Lewes for this amazing interdisciplinary experience. Work in high tech labs with microbiologists who are investigating the ecosystems and microbial diversity below the seafloor and geologists who search for clues to Earth's evolutionary history through the study of microfossils. Develop NGSS aligned lessons and materials for your classroom in the 2014-2015 school year! Participating teachers will receive PLU's towards recertification.

Access more information here: [Dive Deep Immersive NGSS Summer Experience for HS Science Teachers](#)

For more information, please contact by email [Maya Garcia](mailto:Maya.Garcia).

### **Reminder: Moving Toward NGSS: Connecting Science to Common Core With Picture-Perfect Science Lessons (ES Teachers)**

This short course will provide practical insights into connecting science and literacy standards in elementary classrooms. NSTA is providing a series of online short courses to help educators prepare for the implementation of the standards. Each of these courses involves a series of three web seminars along with asynchronous activities on topics that are essential for successful teaching and learning.



# LEA LOOK FORWARD

## Division of Elementary & Secondary Education (Continued)

Access and learn more about, [National Science Teachers Association, NGSS Online Short Course](#)

For more information please contact [Maya Garcia](#).

### **Reminder: DC Elementary Science Fair, June 7 at Takoma Education Campus**

The DC Elementary STEM Fair is open to students in grades 3 through 5 in DC's public, public charter, private and parochial schools. Each school may send the top five projects from their school fairs.

[Access more information and to register projects!](#)

For more information, please contact [James Rountree](#).



## **Division of Post-Secondary & Career Education**

### **Reminder: Request for Applications for the Career and Technology Education (CTE) Certification Fund**

OSSE's Adult and Career Education Division invites the submission of applications for the CTE Certification Fund. The purpose of this grant is to support eligible LEAs and the University of the District of Columbia Community College (UDC-CC) with full or subsidized payments of certification exams within priority career sectors in the District of Columbia as identified in the CTE Strategic Plan. Please access the strategic plan and certification fund RFA below:

[CTE Strategic Plan](#)

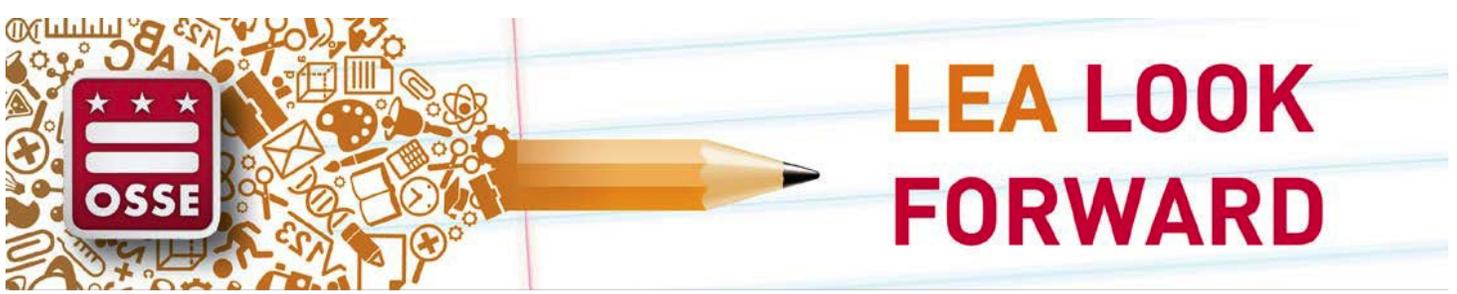
[CTE Certification Fund RFA](#)

### **Reminder: FSA Tool Publishes FAFSA Completion Numbers for the High School Graduating Class of 2014**

The U.S. Department of Education is now providing high schools with current data about their FAFSA submissions and completions so that high schools can track their progress and help ensure that their students complete a FAFSA.

[Access more information about the FAFSA Completion Tool and to view High School Completion Rates.](#)





## Division of Specialized Education

### **Reminder: Summary of Changes for FFY 2012 LEA IDEA Part B Determinations**

The Individual with Disabilities Education Act of 2004 (IDEA) requires OSSE to make annual determinations about each LEA's implementation of Part B of the IDEA. In making local determinations, OSSE considers federally required elements, as well as other metrics relevant to the IDEA. OSSE's IDEA determination rubric is designed to incorporate compliance and performance data elements in a way which gives LEAs a robust snapshot of IDEA performance, acknowledging LEA best practices and providing LEAs with a guide for improvement planning.

FFY 2012 (School year 2012-13) Part-B IDEA Determinations will be issued to each LEA this summer. As a part of the continued effort to ensure LEAs are receiving appropriate and meaningful assistance from the state education agency, OSSE has reviewed the scoring rubric and is proposing the following updates to the FFY 2012 (School year 2012-13) LEA Determinations rubric:

#### **Element 2- Timely Data Submissions**

OSSE currently awards points to LEAs based upon the timely submission of Child Count data. OSSE is proposing to award points to LEAs for the timely entry of Child Outcome Summary data into the DC Corrective Action Tracking System (DC CATS).

Rationale: This change allows LEA efforts related to early childhood outcomes to be incorporated.

#### **Element 3a- LEA On-site Monitoring**

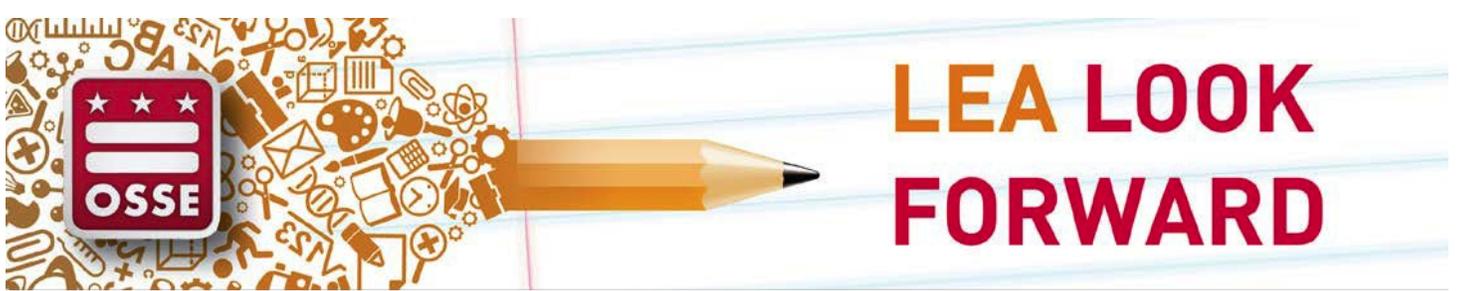
OSSE currently awards points for Element 3a based on the percent of fully compliant student files reviewed during an on-site monitoring visit. OSSE proposes to assign points based on the percent of compliance items reviewed in which an LEA was fully compliant. For example, if student files within an LEA are reviewed in 10 areas, and the LEA was found to be fully compliant in 9 of those 10 areas across files, the compliance rate would be 90%.

Rationale: This change allows OSSE to give credit for patterns of systemic compliance. The approach also better aligns to the way in which OSSE reports the status of compliance to LEAs in DC CATS.

#### **Element 3b- Dispute Resolution Monitoring**

OSSE currently awards points in the dispute resolution area only to those LEAs who have had a State complaint or Due Process complaint filed against them, and who had no or very few findings of noncompliance as a result. OSSE proposes also awarding full points to LEAs who did not have a State complaint or due process complaint filed against them during FFY 2012.

Rationale: This change awards credit to LEAs whose practices have resulted in no complaint filings during the FFY, rather than solely awarding weighted credit to those LEAs with filings.



## Division of Specialized Education (Continued)

### **Element 7 – Performance on DC State Performance Plan (SPP) Academic Indicators**

Currently, OSSE considers whether or not each LEA met AYP (now AMO) targets for the disability subgroup on the state-wide assessment. OSSE proposes adding participation rate for students with IEPs on the state-wide assessment and proficiency rates for students with IEPs on the state-wide assessment in addition to the AMO target information in awarding points for Element 7.

Rationale: This change allows for a more robust consideration of academic engagement and performance of students with disabilities.

### **(NEW) Element 9 – Graduation of Students with IEPs with a Regular Diploma**

OSSE proposes adding an element which will consider whether or not LEAs met the state target of 85% in the SPP for students with IEPs graduating with a regular diploma in FFY 2012, based on 2011-2012 graduation data.

Rationale: This change allows for a more robust consideration of academic engagement and performance of students with disabilities.

If you have questions, or would like to make comments for consideration, about the proposed changes to the determination process, please direct them to [Dr. Jennifer Masoodi](#), Director, Monitoring and Compliance at or call (202)741-0479, no later than **June 6, 2014**.

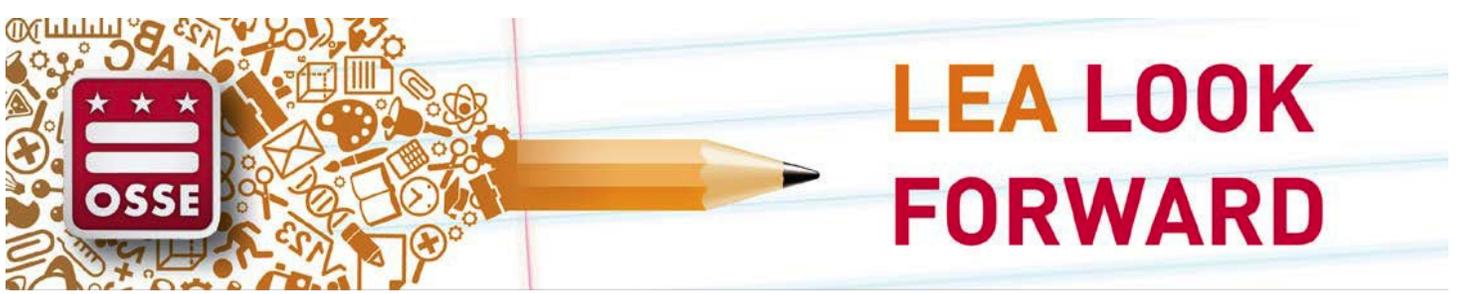
### **Reminder: June 17 Deadline for Child Outcomes Summary (COS) Exit Scores**

The deadline for completing Child Outcomes Summary (COS) exit scores is fast approaching. When a student will transition out of receiving pre-school/pre-K special education services, an LEA must collect COS exit data and assign COS exit scores within the 60 day window leading up to the child's exit from the program. The most common exit period is when a student in pre-K will transition to kindergarten.

By Tuesday, June 17, 2014, all LEAs should have entered in appropriate COS exit data and scores into the DC CATS database for every child who will be transitioning out of preschool/pre-K special education programs. On June 18th, OSSE will generate a list of students in SEDS who have IEPs and are attending a preschool or pre-K program, and use that list to verify that all students who will be transitioning to kindergarten (or have turned 6 years old) have COS exit scores completed in DC CATS.

The [COS Exit Scores Refresher Webinar](#) is now posted on the OSSE website, which also contains the COS Guidance Manual, and other resources. All questions related to COS should be directed to [osse.cosfaq@dc.gov](mailto:osse.cosfaq@dc.gov).





### **Division of Specialized Education (Continued)**

If you didn't have a chance to complete the survey, it will take approximately 15 minutes to complete and responses will be used to shape the development of SEDS, SEDS trainings, and any other OSSE-led resources that will assist users. If you have any questions please contact [Owen Willis](#).

#### **Reminder: Reports Tab in Statewide Longitudinal Education Data System (SLED)**

Four new student data reports are scheduled for release in mid-June. The following new reports will be made available to view in the SEDS Reports Tab starting June 16:

- Active Students with SPED Exit Codes
- Students in SEDS not in STARS
- Students in SEDS not in Proactive
- Student-level Historical Enrollment

More information about these reports and details on how these new reports will benefit LEA Data Administrators is available in the [LDA SEDS Reports Tab User Guide](#).

Users also can access the SEDS Reports Tab through the [SLED Main Page](#), by clicking the blue 'Reports' tab and the Red OSSE Reporting Logo.

If you have any questions please contact [Allister Chang](#).

#### **Reminder: Child Find, Evaluation, & Eligibility Determination Survey and Focus Group**

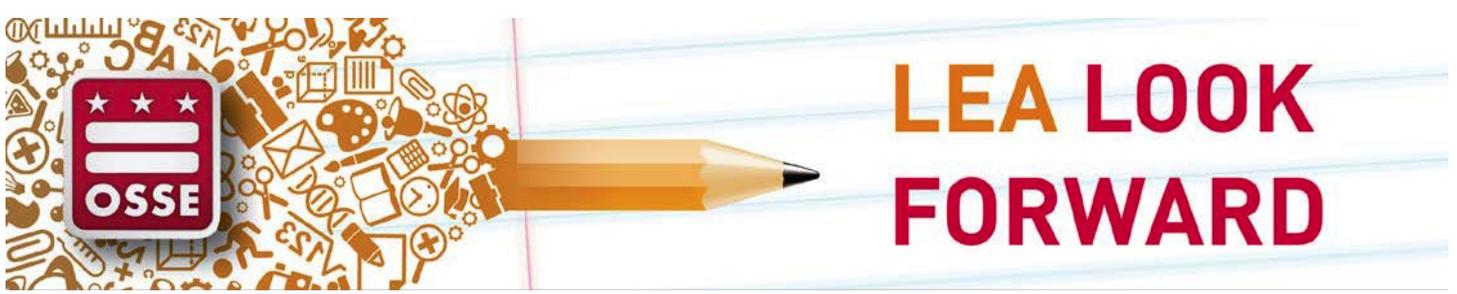
OSSE is initiating a review of key components of Title 5-E, Chapter 30 of the District of Columbia Municipal Regulations (DCMR), the local regulation that governs special education practice in the District of Columbia, with the intention of revising identified key components.

In addition, input from the process will be used to inform the development of a new five-year strategic State Systemic Improvement Plan (SSIP) for Special Education.

As part of the regulatory review process, the Division of Specialized Education (DSE) will be releasing surveys and holding topic-specific focus groups on the following key content area "clusters" to inform the work:

- Transfer of Educational Rights
- Child Find, Evaluation, & Eligibility Determination
- Specialized Instruction & Caseload/Class Size
- Least Restrictive Environment (LRE) & Discipline Procedural Safeguards
- Graduation Pathways, Secondary Transition, & IEP Certificate of Completion

A high-level overview of OSSE's content area review process and schedule can be found at:



## **Division of Specialized Education (Continued)**

[DC Municipal Regulations \(DCMR\) Title 5-E, Chapter 30: Special Education Review Schedule.](#)

The second content area, Child Find, Evaluation, & Eligibility Determination, will be reviewed in June. The LEA focus group will take place on Wednesday, June 18, 2014 from 3:00-4:30 pm at 810 First Street NE, 3rd Floor, Grand Hall, Washington, DC 20002. [RSVP here](#) by June 13, 2014. OSSE is collaborating with the State Advisory Panel (SAP) to coordinate parent/community focus groups for each content area.

The parent/community focus group for this topic area will take place on June 17, 2014. [RSVP here for this focus group](#). For more information on participating, please contact [Desirée Brown](#), Special Projects Manager (Community and Parent Relations).

DSE has developed a topic-specific survey that is open to all stakeholders. The deadline for submission of this topic survey is Wednesday, June 11, 2014. [View the Survey!](#)

Focus group reminders will be posted on the OSSE website and in OSSE newsletters such as the LEA Look Forward.

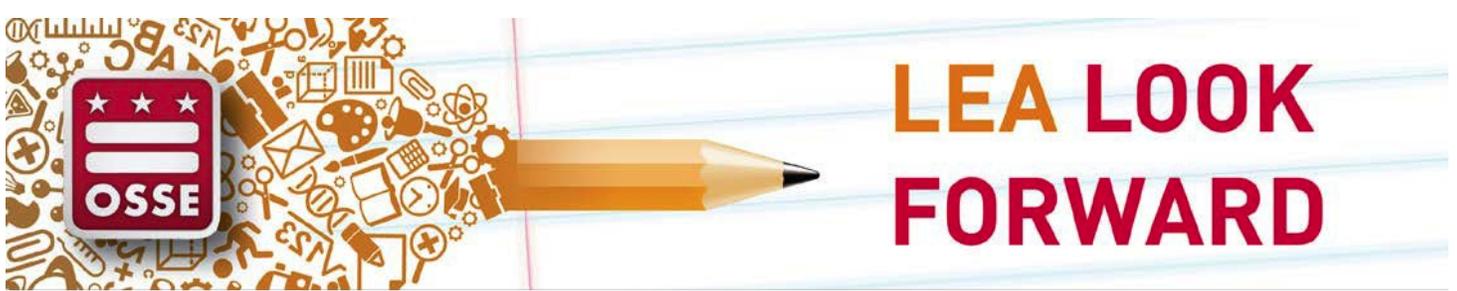
For more information, please contact by email [Jamilie Peters](#), Policy Analyst.

### **Reminder: Compliance Monitoring for Indicators 4b, 9, and 10 to Start on May 1, 2014**

The U.S. Department of Education, Office of Special Education Programs (OSEP), requires each state to engage in annual monitoring of all LEAs on three items:

1. Indicator 4b- Suspensions and Expulsions: Percent of districts that have: (a) a significant discrepancy, by race or ethnicity, in the rate of suspensions and expulsions of greater than 10 days in a school year for children with IEPs; and (b) policies, procedures or practices that contribute to the significant discrepancy and do not comply with requirements relating to the development and implementation of IEPs, the use of positive behavioral interventions and supports, and procedural safeguards.
2. Indicator 9- Disproportionate Representation as a Result of Inappropriate Identification: Percent of districts with disproportionate representation of racial and ethnic groups in special education and related services that is the result of inappropriate identification.
3. Indicator 10-Disproportionate Representation in Specific Disability Categories: Percent of districts with disproportionate representation of racial and ethnic groups in specific disability categories that is the result of inappropriate identification.

To complete monitoring for indicators 4b, 9, and 10, all LEAs whose data indicate that there may be a discrepancy in one or more of the indicators outlined above participate in a self-study process. OSSE reviews the results of the self-study, and makes findings of noncompliance for LEAs whose self-study materials indicate that the discrepancies in discipline, special education status, or special education category are related to inappropriate policies, procedures, or practices.



### **Division of Specialized Education (Continued)**

In order to meet OSEP's timeline for monitoring on this item, OSSE is monitoring on indicator 4b, 9, and 10 in the spring instead of the fall. This means that many LEAs that just recently participated in indicator 4b, 9, and 10 monitoring may be required to do so again. To decrease the reporting burden for LEAs as OSSE adjusts the monitoring schedule, the activities that each LEA is required to complete have been reduced.

OSSE will send materials to all LEAs that are required to participate in indicator 4b, 9, and 10 monitoring during the first week of May. The information packet will include deadlines for submission of self-study materials and will provide a contact person at OSSE who will support your LEA through the process. If you have any questions about this monitoring, please contact [Dr. Cheryl James](#) by email or call on (202) 724-7803.

### **Reminder: LEA Tiered Technical Support Model for Special Education Best Practices**

Over the course of the 2012-2013 school year, OSSE's Division of Specialized Education (DSE) undertook its second comprehensive data accuracy audit as required by the Consent Decree entered into under Jones v. District of Columbia, Civ. Act. No. 97-2402 (formerly consolidated with Blackman v. District of Columbia, Civ. Act. No. 97-1629 (PLF), now settled). The focus of this annual audit is to evaluate the accuracy of a representative sample of special education data from all LEAs whose data are maintained in OSSE's statewide data information systems, and to use the results to inform training and technical assistance efforts that will ensure systemic improvements.

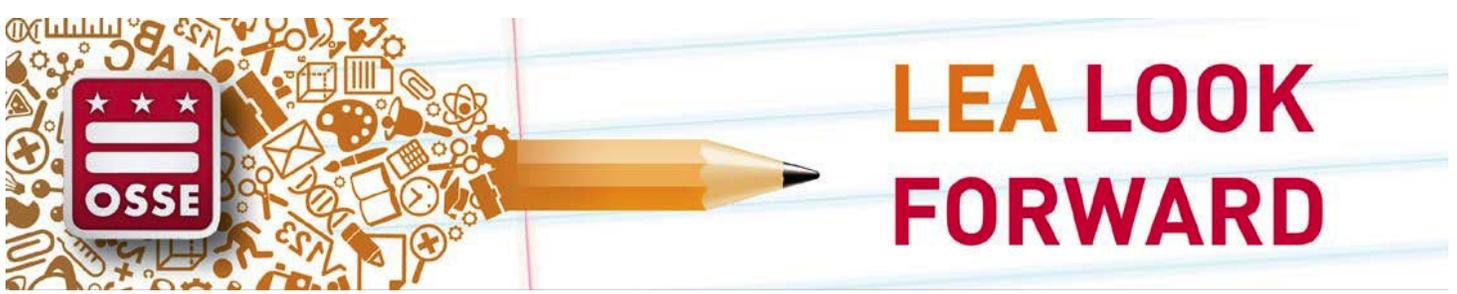
DSE has completed an initial review of the results from this audit and has reviewed feedback received from last year's technical assistance efforts to refine its approach to meet LEA needs. Over the course of the next six months, DSE will continue to work with LEAs and other education stakeholders to design a technical assistance model that will best support improved outcomes.

DSE offered the foundational webinar on Systems and Supports on Monday, April 28, 2014. Two webinars were hosted with the third and final webinar being broadcast on Friday, June 6, 2014 from 10:00am-11:30am. Each webinar broadcast will include two topic areas. The first portion of the webinar broadcast will review best practices regarding data quality. The second portion of the webinar will review systems and supports to help manage special education practice. Below please find the webinar description and registration link.

### **Topic 1: Improving Special Education Data Quality in SEDS to Enhance Student Outcomes**

This portion of the webinar series will review trends in data quality based on results from the Accuracy Audit. Participants will learn how analysis of special education data quality can lead to enhanced student outcomes.

Specific areas to be addressed include data quality for nonpublic placements, Extended School Year (ESY) services, transfer of student records, consent for initial provision of services, evaluation timelines, and related service provider management.



## Division of Specialized Education (Continued)

### **Topic 2: Creating Systems and Supports to Enhance Student Outcomes**

This webinar, which is informed by trends in data quality, will provide participants with tools to help support them as they (a) develop a structure for effectively communicating with their teams, (b) establish guidelines for school-based training, and (c) develop and monitor systems that will ensure timeliness of IEPs, initial evaluations, and re-evaluations. Participants will be introduced to a checklist that will help them assess where they are in terms of managing their special education programming.

After this quick introduction, participants will be guided through a process, using questions from the checklist, that will help them develop or refine procedures to ensure timely IEPs, initial evaluations, and re-evaluations.

Date: June 6, 2014

Time: 10:00am-11:30am

[Register here for the Systems and Supports Webinar](#)

### **Reminder: Behavior Webinar Module III – Functionally Based Behavior Support**

Participants will receive an overview of School-wide Positive Behavior Intervention Support (PBIS) and how tiered systems are set up to provide targeted and individualized supports for students. This webinar will discuss how to identify a student's function of behavior in order to make data-informed decisions and develop a strong Behavior Intervention Plan (BIP).

Presenter: OSSE

Date: June 3, 2014

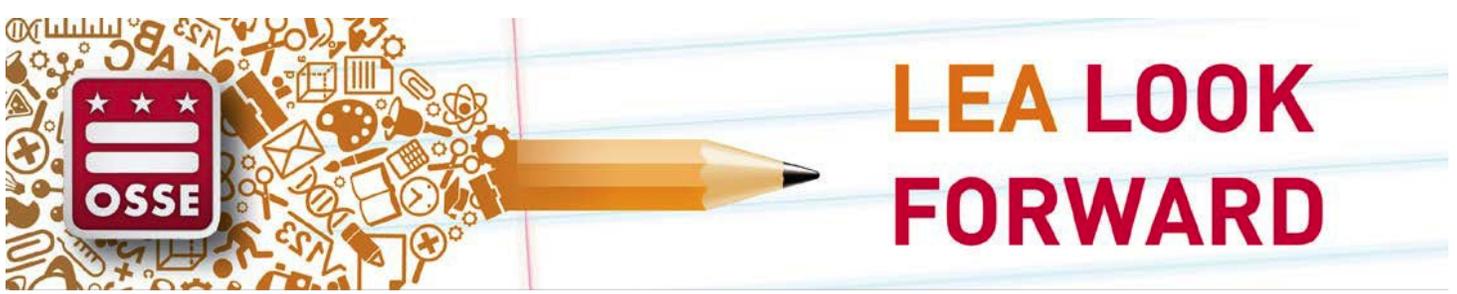
Time: 10:00am - 11:30am

[Register here for the Behavior Webinar Module III](#)

### **Reminder: Specialized Education Policy in Practice Webinar Series**

OSSE's Division of Specialized Education Policy in Practice Webinar Series is a new technical assistance initiative that will serve as a valuable resource for local and state level educators and administrators in understanding and implementing state special education policies.

This training series is a collection of on-demand webinar videos that cover a wide variety of special education topics, including all DSE special education policies. During each webinar, participants will learn:



### **Division of Specialized Education (Continued)**

- The basic tenets of each special education policy
- The laws and regulations underlying each policy
- Best practices in implementing the policies, including case studies
- Documentation of policies and procedures in the Special Education Data System (SEDS)
- Where to find additional resources

[Access the webinar videos](#)

For questions about this policy webinar project, please contact the DSE Training & Technical Assistance Unit: [osse.tta@dc.gov](mailto:osse.tta@dc.gov).



### **Division of Wellness & Nutrition**

#### **New: Healthy Youth Resource Guide Cover Page Design Contest**

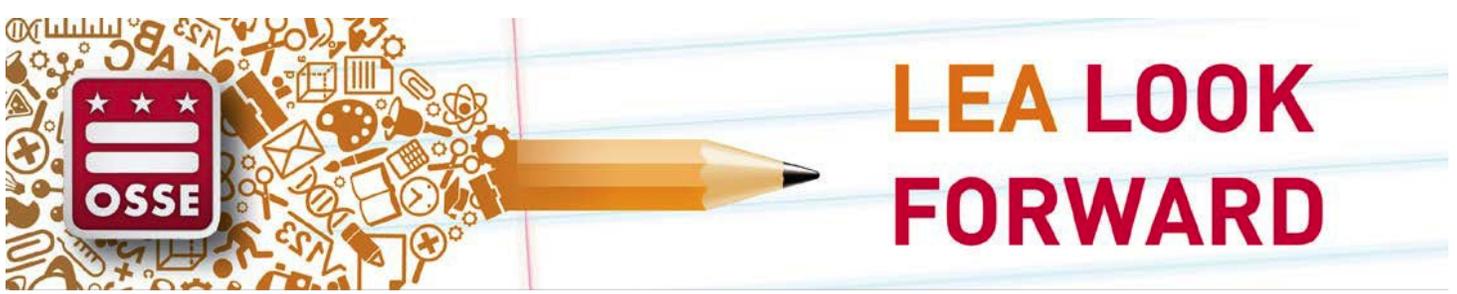
The Health Education Team within the Division of Wellness and Nutrition Services is currently looking for the next great teen artist to design the cover of our *Healthy Youth Resource Guide*.

This guide will display the youth and LGBTQ friendly health and support services that local and national organizations provide to adolescents in the District of Columbia. These services include STI/HIV testing, treatment, and prevention; behavioral health counseling and support; rape crisis interventions, and LGBTQ support and mentoring services. Our team is looking for a design to showcase on the cover of our guide. The artist of the best design will win a \$100 gift card to Target. To be eligible to submit entries, youth must live in the District of Columbia and attend either a DC Public School or DC Public Charter School in grades 6<sup>th</sup>-12<sup>th</sup>.

#### **Acceptable entries:**

- Photos
- Paintings
- Drawings

All images must reflect youth enjoying our city and demonstrating healthy living.



## Division of Wellness & Nutrition (Continued)

### **How to submit entries:**

Mail or hand deliver your entry to the Office of the State Superintendent of Education located at 810 First St. NE 4<sup>th</sup> Floor Washington, DC 20002 c/o Ms. Kevon Harris, MPH; or email it to the Health Education Team at [osse.healthguide@dc.gov](mailto:osse.healthguide@dc.gov).

**Entries are due by 5pm on Monday, June 27, 2014.** For more information please free to contact Ms. Kevon Harris at (202) 741-6488 or [kevon.harris@dc.gov](mailto:kevon.harris@dc.gov).

### **Reminder: Serve on the DC CAS Health and Physical Education Advisory Board**

OSSE is recruiting health and physical education teachers at all grade levels to advise on the future content, structure, and delivery of the DC CAS Health and Physical Education. This advisory board will meet approximately 4 times a year and will be expected to participate in the content and bias review sessions for new test items.

Please contact [Grace Friedberger](mailto:Grace.Friedberger@dc.gov) by email to indicate your interest in joining the board.

### **Reminder: DC Anti-Bullying Safe Schools Initiative for School-based Staff**

OSSE invites you and your school staff to participate in a professional development opportunity on the creation and/or affirmation of safe school environments. Co-sponsored by OSSE and the Gay, Lesbian and Straight Education Network (GLSEN), the goal of the 1.5 day PD session is to provide participants with the knowledge, skills and resources to create safe and affirming school environments for all students, regardless of sexual orientation or gender identity and expression. Sessions will be led by certified facilitators from OSSE, DC Public Schools (DCPS) and local government and community based organizations at no cost to participants.

The training course runs over 2 days, and both days are required to complete sessions. Day one is 8 hours and day two is 4.5 hours.

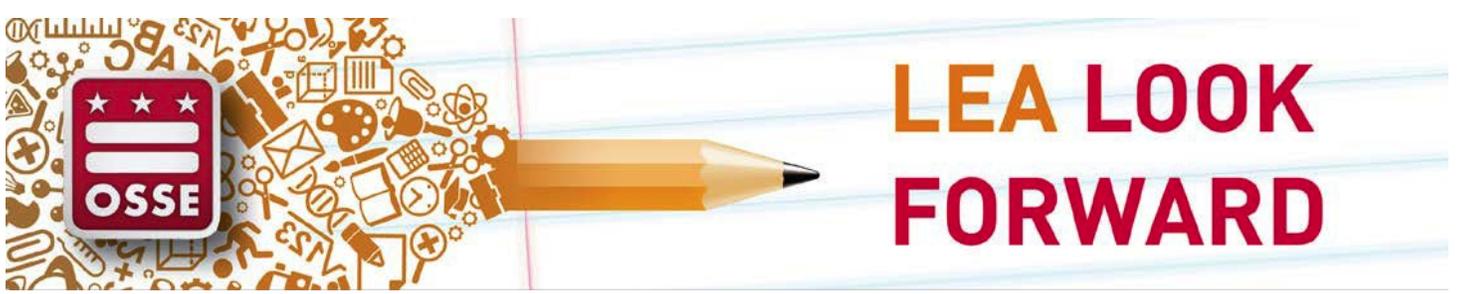
[Indicate your interest to participate in the training!](#)

For questions and inquiries please contact by email [Julie Ost](mailto:Julie.Ost@dc.gov) and mention the DC Anti-Bullying Safe Schools Initiative.

### **Reminder: DC Girls Softball Coaches Clinic**

Saturday, June 14, DCSAA will be holding a free Coaches Clinic led by Tommy Orndorff, Head Coach, Varsity Softball at Bishop O'Connell High School.

Coach Orndorff brings over 30 years of Softball Coaching Experience at the High School and Club Levels. Highlights include:



### Division of Wellness & Nutrition (Continued)

- During Orndorff's 28 years at the helm, Bishop O'Connell teams have won the Catholic League softball championship 21 times.
- In State Championship play, his teams have compiled a 58-2 record overall – winning 17 Virginia Independent Schools State Championship titles over the past 19 years.
- Named Coach of the Year for the Washington D.C. metropolitan area by The Washington Post in 1986 (22-1) and 1996 (23-0), by the Arlington County Better Sports Club in 1991 (21-1), and by The Journal Newspapers in 1994 (25-3). He has also been named Virginia Independent Schools State Coach of the Year 16 of the past 18 seasons by the Virginia Independent Schools Softball Association.
- A perennial power nationally the past 20 years, his Bishop O'Connell program reached new heights the past two springs – posting a 57-2 record overall and finishing both seasons ranked 5<sup>th</sup> in the country in The USA Today/NFCA Scholastic Fastpitch Softball Final Polls.
- Orndorff will be inducted into the National Softball Hall of Fame in November 2014 at the Amateur Softball Association's (ASA) National Convention in Reno, Nevada.

You will be asked to provide the number of years you have been coaching girl's softball. The Clinic will cater to the experience level of the attending coaches.

Date: Saturday, June 14, 2014

Time: 1:00pm – 4:00pm

Location: St. John's High School, Roth Gymnasium, 2607 Military Road NW, Chevy Chase, D.C.

[Register for the DCSAA Girls Softball Coaches Clinic](#)



### **Office of Data Management & Assessment**

#### **Reminder: SY 2014-15 Student Entry and Exit Code Guidance Advisory**

OSSE is currently reviewing and updating the student entry and exit (withdrawal) code guidance for SY 14-15. LEAs are encouraged to please continue to check the LEA Look Forward newsletter for further information on the process as we approach the coming school year.

For questions and inquiries, please contact [Dr. Laura Maurizi](#).





# LEA LOOK FORWARD

## Office of Grants Management and Compliance

### **Reminder: Enterprise Grants Management System (EGMS) Launches June 2**

Starting June 2, OSSE will automate the entire grant life-cycle process: from pre-application to closeout while consolidating the various databases managing grants into a single centralized system. This means higher-quality customer service through faster grant processing for all customers. It also improves staff efficiency through automation, which will allow educators at the state education agency (SEA) and local education agency (LEA) to know precisely how grant dollars will be spent and how priorities will be staffed in real-time. This approach will provide immediate benefits to all LEAs.

For more information, please visit the [EGMS page](#), email [osse.ogmctraining@dc.gov](mailto:osse.ogmctraining@dc.gov), or attend one of the grants management conferences listed below.

### **Reminder: Federal Grants Management Conference, June 11, 2014**

OSSE's Office of Grants Management and Compliance will host an all day conference at The Kellogg Center at Gallaudet University on June 11, 2014. Come learn about the Enterprise Grants Management System (EGMS). EGMS automates the entire grant life-cycle process from pre-application to closeout.

The management system also improves management of Federal and local grants administered by OSSE, which provides a tangible benefit to all entities and individuals receiving such funding.

[Register now](#) and contact [Nancy Mahon](#) if you have any questions.

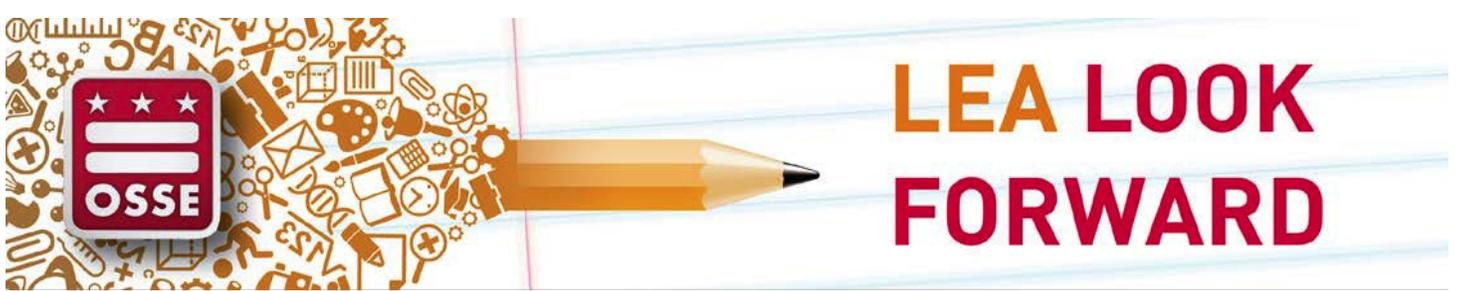
### **Reminder: Community-Based Organizations Grants Management Conference, June 25, 2014**

Attendees will gain insight into grants management and learn program-specific updates affecting organizations across the District of Columbia. In addition, attendees will be able to engage a panel of experts and discover effective grant management strategies.

Organizational leaders and grant managers are welcome to attend as well as anyone who manages and oversees grants and funding. Each attendee should register separately.

[Register now](#) and contact [Nancy Mahon](#) if you have any questions.





## Chief Information Office (CIO)

### **Reminder: FY 2014 Schools Technology Fund**

To date the OSSE School Technology Fund (STF) has approved \$3,693,754 for payment to LEAs to upgrade their technology to help students excel at online testing. However, there are still seventeen LEAs that have not submitted their invoices.

OSSE will gladly re-send the STF notification, provide a copy of the purchase order and even provide a draft of the invoice to you or to the point of contact within your organization if you send an email to [Matthew Brownlee](mailto:Matthew.Brownlee@osse.edu) or call on (202) 320-4950. OSSE asks that you keep a list of hardware and software purchased with the fund. There will be a survey to collect this information to support the continuation of the fund next year.



## General Announcements

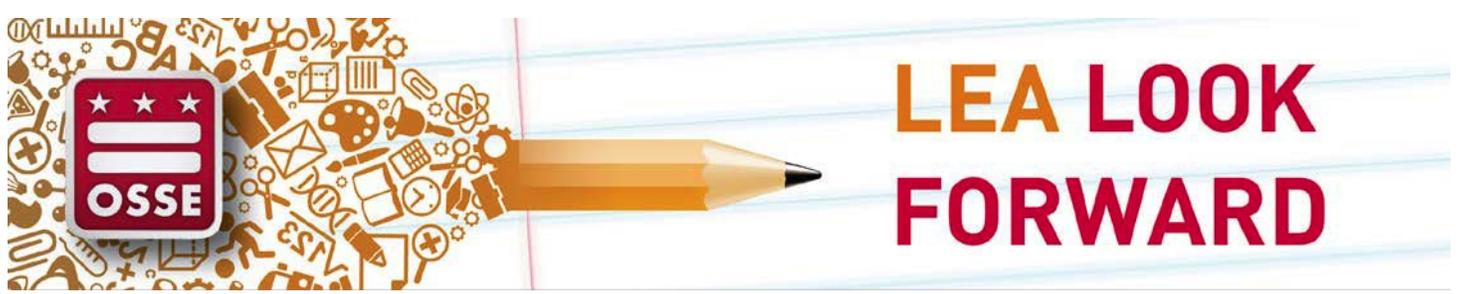
### **Reminder: FEMS offers Fire Safety Education Classroom Presentations for Students**

Fire and Emergency Medical Services Chief Kenneth Ellerbe strongly supports the philosophy that fire safety is an important topic that should be educated to all residents and visitors of the District of Columbia including children. Highlighted below are a few fire safety educational programs that the District of Columbia Fire & EMS Department (DCFEMS) offers each year that are designed to strengthen elementary and middle school age children's knowledge in the area of fire safety education. These programs are fun and very interactive and can be presented in any classroom setting at the request of any DC Public or Public Charter school teacher or administrator.

#### **Safety Smart about Fire**

Safety Smart about Fire is a one-hour program presentation designed for grades K-3 offered by DCFEMS Public Educators to reinforce simple safety principles. Our educators gather the assistance of Disney's Timon and Pumba (via digital media) to reinforce the following learning factors:

- Making A Home Fire Escape Plan & Its Importance
- Smoke Alarms & Their Importance
- Understanding Why Smoke is Poisonous
- The Fundamentals of Getting Down, Getting Out, & Staying Out
- Don't Play With Matches or Lighters



## Announcements (Continued)

### **Safety Smart Science (Understanding Fire)**

Safety Smart Science is a one-hour program presentation designed for grades 4-8 offered by DCFEMS Fire Educators to reinforce the science behind fire. Through a structured curriculum with activities, educators, with the assistance of Bill Nye the Science guy (via digital media), expand on the science concepts. The program provides opportunities for students to apply research, writing, analytical, and teamwork skills. To schedule a presentation for your students, please contact [Ms. Samone Hoston](#), Fire Education Information Specialist, FEMS Fire Prevention Division at **(202) 727-1614**.

### **Reminder: National Institute of Justice (NIJ) Announces Funding for Research To Increase School Safety**

The National Institute of Justice (NIJ) is accepting applications for its fiscal year 2014 [Developing Knowledge About What Works to Make Schools Safe](#) funding opportunity.

Under its Comprehensive School Safety Initiative, NIJ will provide funding to successful applicants to learn more about how personnel, programs, and activities contribute to school safety. NIJ anticipates making awards to local education agencies (LEAs), public charter schools recognized as LEAs, and state education agencies.

For current and upcoming funding opportunities access the [NIJ's funding](#) Web page.

[Read](#) about the Supportive School Discipline Initiative, launched by the Departments of Justice and Education.

[Access](#) the US Department of Education web page for resources on school climate and discipline.

Applications are due by 11:59pm ET on July 10, 2014.

For more information, questions and inquiries contact the [NIJ](#)

### **Reminder: Student and Educator Opportunities**

#### **Student Opportunities:**

*Leadership Academy on International Affairs for High School Students - "Globalization & You"*

Program Dates: July 14-18, 2014, 9:00am - 3:00pm daily

Registration Deadline: May 31, 2014

Location: 1801 K Street, NW

This is a great one-week summer program for high school students focused on international affairs and globalization. Students will hear from experts from international organizations, build communication, leadership

