



# LEA LOOK FORWARD

July 24–31, 2014

## Enrollment Audit

### **Reminder: Enrollment Audit Residency Verification Documentation and Guidance**

OSSE has provided residency verification training to all Local Education Agencies (LEAs) for School Year 2014-2015. Please access the OSSE website for [training presentations, translated forms and resource materials](#).

For questions and concerns, please contact [Sean Flora](#).



## Division of Early Learning

### **Reminder: SY 2013-2014 Pre-K Statewide Classroom Assessments Scoring System (CLASS) Evaluation**

Pursuant to the Pre-K Enhancement and Expansion Act of 2008 (DC Code 38-271.03; DC Law 17-202), OSSE in partnership with School Readiness Consulting conducted its annual evaluation of pre-kindergarten programs in community-based organizations and public charter schools during SY 2013-2014 using the Classroom Assessment Scoring System (CLASS). The purpose of the study was to assess classroom quality and evaluate early childhood programs through collecting and reporting quantitative and qualitative data to provide useful input for strengthening the early childhood education system. OSSE will disseminate program/school level reports this week. A final comprehensive report including the District of Columbia Public Schools will be available by September 2014.

To learn more about the CLASS tool and evaluation process, access and watch the [District of Columbia Early Childhood Program Quality Evaluation SY 2013-2014 webinar](#) now.

For questions and concerns, contact [Mahlet Getachew](#).

### **Reminder: Child Care Licensing Orientation for Centers and Homes Available Online**

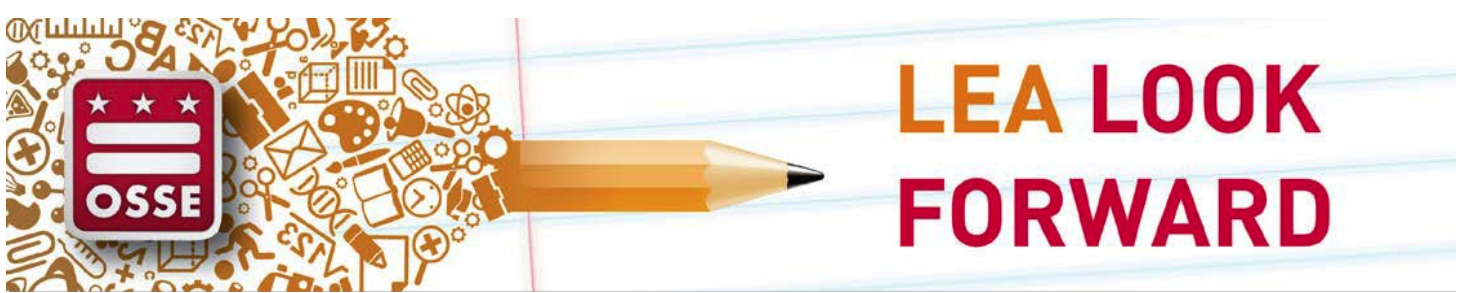
Are you interested in opening or setting up a licensed child development center or home facility?

Access and participate in the following online licensing webinars to learn how:

[Child Development Center Webinar](#)

[Home Based Child Care Facility Webinar](#)

For inquiries and questions regarding the webinar, contact [Brandee Reed](#) or call (202)741-5937.



## **Division of Early Learning (Continued)**

### **Reminder: Professional Development Course Catalog**

The [Spring FY 2014 Course Catalog](#) was developed to provide the early childhood education (ECE) and Out-of-School Time (OST) workforces with multiple opportunities for professional growth and development; opportunities for meeting the yearly continuing education requirements; and opportunities to participate in a District-wide professional learning community. Please see the [Spring FY 2014 Professional Development Course Catalog](#) to check out various learning opportunities.

For questions, please contact [Dana Caffee-Glenn](#), professional development coordinator in the Early Learning Professional Development Unit.

### **Reminder: Child Care Emergency Preparedness Online Workshop**

Improve your skills and take your practice to the next level by ensuring that all the children in your care will be protected during emergencies. Please access the online workshop through the U.S. Center for Child Development and Resiliency to complete the [Save the Children's Child Care Emergency Preparedness Training](#).



## **Division of Elementary and Secondary Education**

### **Final Notice: 2014 SOAR Act Application Information Session, July 30, 2014**

OSSE Office of Public Charter School Financing and Support (OPCSFS) is pleased to announce that the U.S. Department of Education has released the District's 2014 application for SOAR Act funding. OSSE will be holding an information session in order to preview our draft application with LEAs and other stakeholders. The information session is designed to give stakeholders detailed information about the application and give attendees a chance to provide feedback.

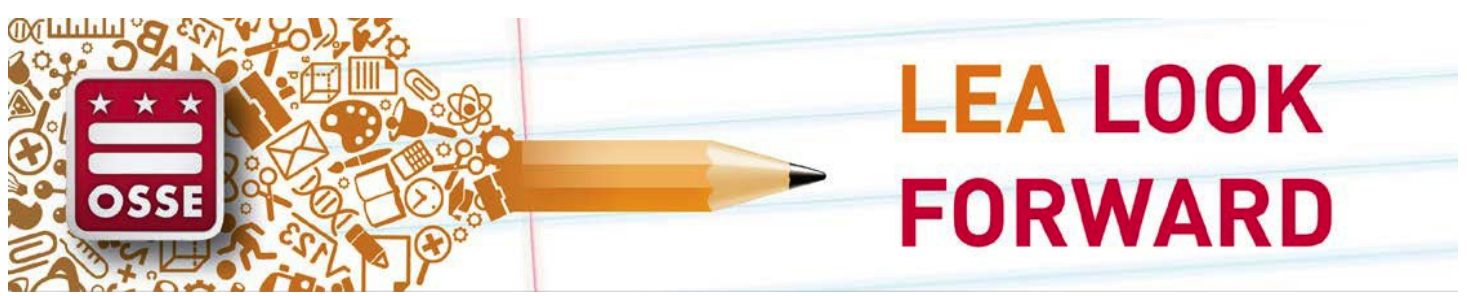
All LEA points of contact are invited to attend. Please RSVP by COB on Monday, July 28, 2014 to [opcsfs.funding@dc.gov](mailto:opcsfs.funding@dc.gov) if you plan to attend.

Presenter: DC OSSE Office of Public Charter School Financing and Support

Date: Wednesday, July 30, 2014

Time: 4:15pm to 5:30pm

Location: OSSE: 810 1st Street NE, 3rd Floor Grand Hall, Side A



## Division of Elementary and Secondary Education (Continued)

Contact: [opcsfs.funding@dc.gov](mailto:opcsfs.funding@dc.gov)

### **Reminder: Funding Opportunity for Out of School Time Programs**

The 21st Century Community Learning Centers competitive process is now underway. LEAs and other eligible entities can apply for this funding to provide at-risk students with opportunities for academic enrichment, personal enrichment, and other activities intended to enhance the students' regular academic program. More information on this competitive process—which closes on August 12, 2014—is available in the Request for Applications ([RFA](#)) found on OSSE's website. Applications must be submitted through the [Enterprise Grants Management System \(EGMS\)](#).

For questions and inquiries, please email [Myles Cliff](#).

### **Final Notice: OSSE Statewide Educator Talent Pool**

OSSE is forming a Statewide Educator Talent Pool to act as a resource for educator recognition opportunities. While the Talent Pool is not an award itself, it is designed to support a collection of information about outstanding educators in DC.

The Talent Pool will be used as a resource for local and national awards such as the Teacher of the Year, History Teacher of the Year, Presidential Award for Excellence and more. In addition, the Talent Pool will provide resources for the development of practitioner committees, targeted professional development activities, and much more. The Talent Pool includes teachers, specialists, and administrators who are outstanding, innovative, and dedicated to education.

OSSE is requesting recommendations for the Talent Pool. Please visit our [talent pool webpage](#) to complete a Talent Pool Recommendation Form to identify candidates for consideration and support OSSE's effort to formally recognize the outstanding and talented educators we have in DC.

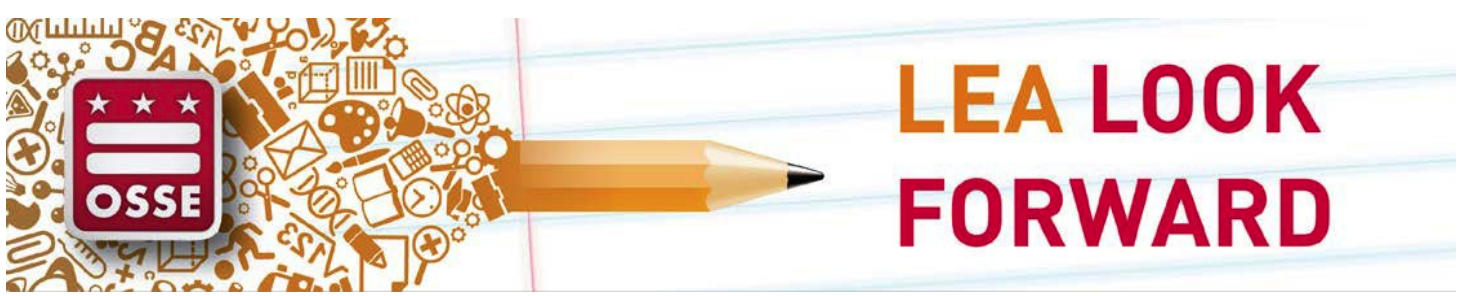
The deadline for recommendations is July 28, 2014.

Thank you for taking the time to share your insights on DC's top educators.

For questions and inquiries, please contact [Swea Hart](#).

### **Final Notice: Serving Students in Transitory Housing Webinar**

OSSE invites you to participate in the following webinars made available by the National Center for Homeless Education (NCHE). NCHE is a federally funded information and technical assistance center at SERVE Center at the University of North Carolina at Greensboro (UNCG). NCHE will be offering the following webinars free of charge during the month of July:



## Division of Elementary and Secondary Education (Continued)

### **McKinney-Vento 102: Support for School Success and Special Populations**

Wednesday, July 23, 2014 | 2pm–3pm ET (Please adjust for your time zone)

### **NCHE Coffee Break: Understanding Doubled-Up**

Monday, July 28, 2014 | 2pm–2:45pm ET (Please adjust for your time zone)

Who should view? LEA administrators, social workers, liaisons, counselor and others (homeless families) responsible for coordinating services to ensure that homeless children and youth enroll in school and have the opportunity to succeed academically. For complete webinar descriptions, or to register for any of these webinars, please visit [SERVE Center](#). Feel free to pass along this information to interested colleagues.

### **Reminder: Join Summer Reading at the DC Public Library**

Win prizes for reading! Everyone can get in on the fun with Summer Reading at DC Public Library.

This year, DC Public Library is teaming up with The Washington Nationals. All kids and teens who reach their summer reading goal will **win two tickets** to a Nationals baseball game. Kids, teens and adults also can win a coupon for free Chipotle.

Sign-up began June 1. Kids can sign up at any library. [Teens](#) and [adults](#) can sign up online. The Library has tons of great [Science, Technology, Engineering, Arts and Math \(S.T.E.A.M\) related events and activities](#) planned for all ages. Encourage your students to sign up!

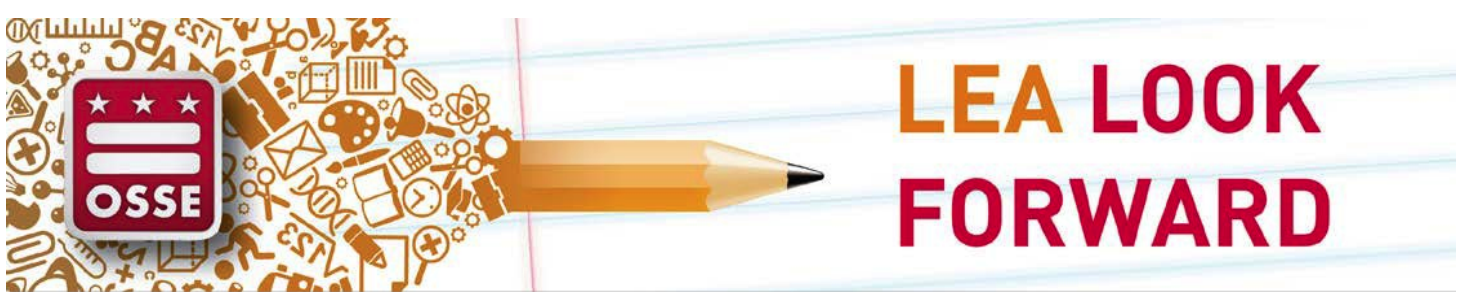
For questions, please contact [Carmen Boston](#).

### **Reminder: Next Generation Science Standards Implementation Overview for LEA's and School Leaders Webinar**

The [Next Generation Science Standards \(NGSS\)](#) were adopted by the District of Columbia State Board of Education in December 2013. Together with the Common Core State Standards in Mathematics and English Language Arts, the NGSS holds the promise of transforming STEM education and preparing all DC students to succeed in education, work, and their daily lives. Please join OSSE staff for an overview of the Next Generation Science Standards and implementation efforts.

During the session we will deliver an overview of the standards and share resources and opportunities that will help support the transition to these new science standards.

Click to register for one of the two remaining sessions:



### Division of Elementary and Secondary Education (Continued)

- [Monday, July 28, 2014, 1pm–2:30pm](#) (FINAL NOTICE)
- [Thursday, August 7, 2014 1pm–2:30pm](#)

For more information, please email [Maya Garcia](#).

#### **Reminder: School of Rock 2014: Dive Deep Application Deadline Extended**

Free Summer Experience for DC High School Teachers: Travel to University of Delaware in Lewes for this amazing interdisciplinary experience. Work in high tech labs with microbiologists who are investigating the ecosystems and microbial diversity below the seafloor and geologists who search for clues to Earth's evolutionary history through the study of microfossils. Develop NGSS-aligned lessons and materials for your classroom in SY 2014-2015. Participating teachers will receive PLU's towards recertification.

Access more information at [Dive Deep Immersive NGSS Summer Experience for HS Science Teachers](#).

For more information, please email [Maya Garcia](#).

#### **Reminder: Moving Toward NGSS: Connecting Science to Common Core With Picture-Perfect Science Lessons (ES Teachers)**

This short course will provide practical insights into connecting science and literacy standards in elementary classrooms.

NSTA is providing a series of online short courses to help educators prepare for the implementation of the standards. Each of these courses involves a series of three web seminars along with asynchronous activities on topics that are essential for successful teaching and learning.

Learn more at [National Science Teachers Association, NGSS Online Short Course](#).

For more information, please email [Maya Garcia](#).



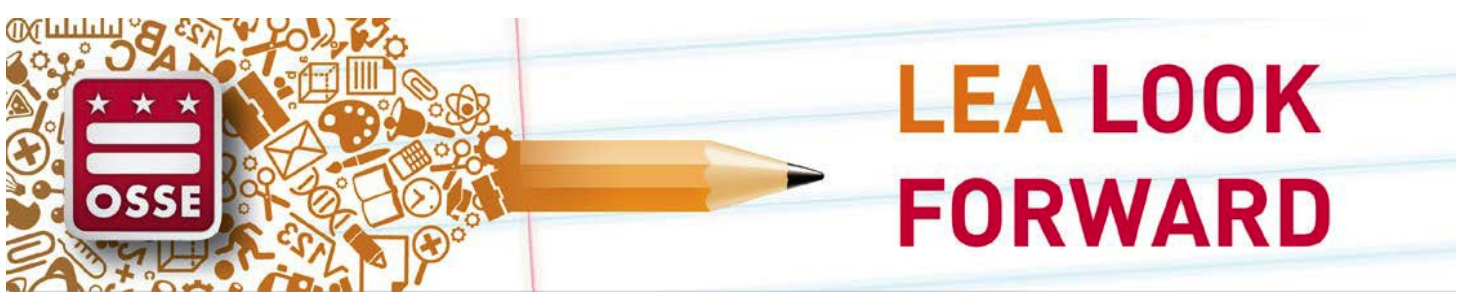
### **Division of Post-Secondary and Career Education**

#### **Reminder: Become a College Application Week Host Site**

OSSE is excited to announce that [DC College Application Week \(CAW\) 2014](#) will take place November 3–7, 2014.

CAW is part of a national effort to increase the number of first-generation and low-income students who pursue a postsecondary education.





### **Division of Specialized Education (Continued)**

Educators will participate in the development of an innovative tool that will include (a) the deconstructed standards, (b) alignment with UDL principles, (c) incorporation of Bloom’s Taxonomy and Webb’s Depth of Knowledge, and (d) supplemental resources. The use of the tool will result in the development of a lesson plan that is rigorous and relevant to students.

This two-week project will begin July 28 and end August 8. All sessions will run from 9am–3pm. Applications are due July 24.

Presenter(s): OSSE

Date(s): Monday, July 28–Friday, August 8

Time: 9am–3pm

Location: [Courtyard Marriot 1325 2nd St NE, Washington DC](#)

Application: [Deconstruction of Common Core](#)

#### Frequently Asked Questions (FAQ)

Q. How will I know if I have been selected?

A. You will know if you have been chosen to participate within 48 hours of you completing your online application form.

Q. What will happen after we are done with the deconstruction project?

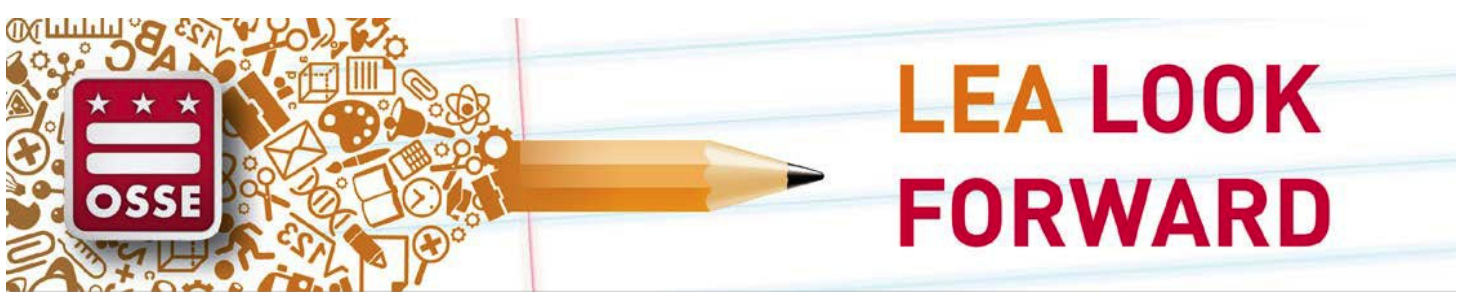
A. OSSE will be developing a web-based lesson planning tool embedded with the unpacked Common Core State Standards to make lesson planning easier for teachers.

Q. Do I have to have a background in curriculum/curricula creation, development, etc.?

A. No, your practical background knowledge of your content area and grade level is the most valuable contribution to bring during our work group sessions.

Q. Will there be reserved parking?

A. No, there will not be reserved parking. While there are parking lots around the Courtyard Marriott, the NoMa-Gallaudet U (New York Ave) Red line metro station is approximately 0.1 miles away from the hotel.



## Division of Specialized Education (Continued)

Contact: [Brandon Wallace](#), education program specialist, Division of Specialized Education

Phone: (202)741-5944

### **Reminder: DC Municipal Regulations Title 5-E, Chapter 30: Special Education Review Schedule**

OSSE is initiating a review of key components of Title 5-E, Chapter 30 of the District of Columbia Municipal Regulations (DCMR), the local regulation that governs special education practice in the District of Columbia, with the intention of revising identified key components. In addition, input from the process will be used to inform the development of a new five-year strategic State Systemic Improvement Plan (SSIP) for Special Education.

As part of the regulatory review process, the Division of Specialized Education (DSE) will be releasing surveys and holding topic-specific focus groups on key content area “clusters” to inform the work:

- Transfer of Educational Rights;
- Child Find, Evaluation, and Eligibility Determination;
- Specialized Instruction and Caseload/Class Size;
- Least Restrictive Environment (LRE) and Discipline Procedural Safeguards; and
- Graduation Pathways, Secondary Transition, and IEP Certificate of Completion.

A high-level overview of the initiative’s calendar of events and the OSSE content area review process can be found at [DC Municipal Regulations \(DCMR\) Title 5-E, Chapter 30: Special Education Review Schedule](#). The third content area, Specialized Instruction and Caseload/Class Size, is being reviewed in August.

DSE has developed a [topic-specific survey](#) that is open to all stakeholders. The deadline for submission of this topic survey is Wednesday, August 27, 2014.

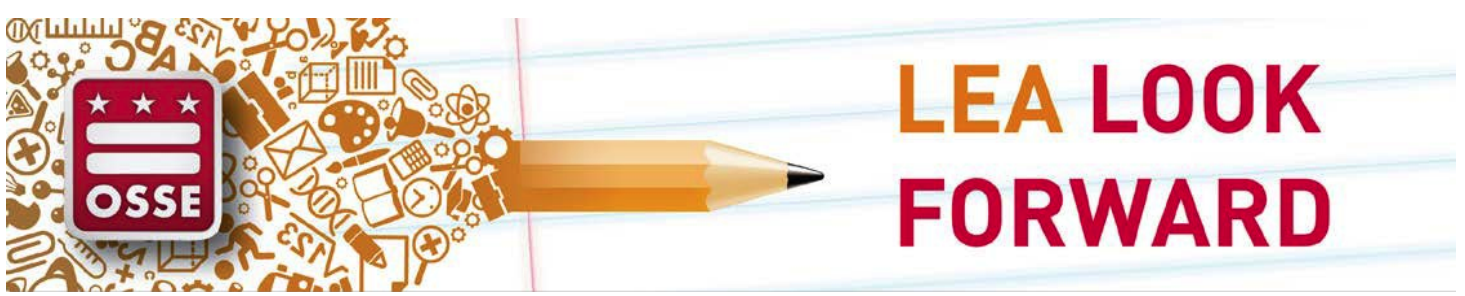
In addition, an LEA focus group is scheduled to take place on Wednesday, August 20, 2014, from 3pm–4:30pm at 810 First Street NE, Eighth Floor, Room 806B, DC 20002. [RSVP](#) by August 15, 2014.

OSSE is collaborating with the State Advisory Panel (SAP) to coordinate parent/community focus groups for each content area. The parent/community focus group for this topic area will take place on September 4, 2014.

Focus group reminders will be posted on the [OSSE website](#) and in OSSE newsletters such as the LEA Look Forward.

For more information, contact [Jamille Peters](#).





## Division of Specialized Education (Continued)

### **Final Notice: Getting Positive Behavioral Interventions and Supports (PBIS) Started—Professional Development**

Participants will learn about the essential features of School-wide Positive Behavioral Interventions & Supports (PBIS) and receive guidance on effective practices needed for successful implementation. Schools are encouraged to come in teams (i.e. administrator, dean, social worker, teachers, PBIS coordinator) in order to begin planning for the upcoming school year. Teams will also have an opportunity to review their current universal practices; analyze their current data; and develop an action plan that outlines next steps, roles, and responsibilities.

Presenter(s): OSSE

Date(s): August 1, 2014

Time: 8:30am to 3:30pm

Registration: [Getting Positive Behavioral Interventions and Supports Started](#)

### **Reminder: 2014 Special Education Data System (SEDS) Fall Release Training**

The July 23, 2014 SEDS Fall Release Webinar training has been rescheduled to take place August 13, 2014.

Each year the Special Education Data System (SEDS) is updated in order to stay current with federal and local laws, state-level policies, and special education practice. Updates also incorporate LEA feedback and improve functionality for the end user.

A major SEDS update is underway for the fall of 2014. The SEDS Fall Release Training will showcase these major updates in the system. OSSE has rescheduled this webinar training to ensure that the training is able to showcase all final updates within the system in a way that will be effective for webinar participants.

All LEA Special Education Point of Contacts (formerly called LEA Data Administrators) and Nonpublic Point of Contacts, who are trained as SEDS trainers, are encouraged to participate in the August 13 webinar. Registration information for the August webinar is below.

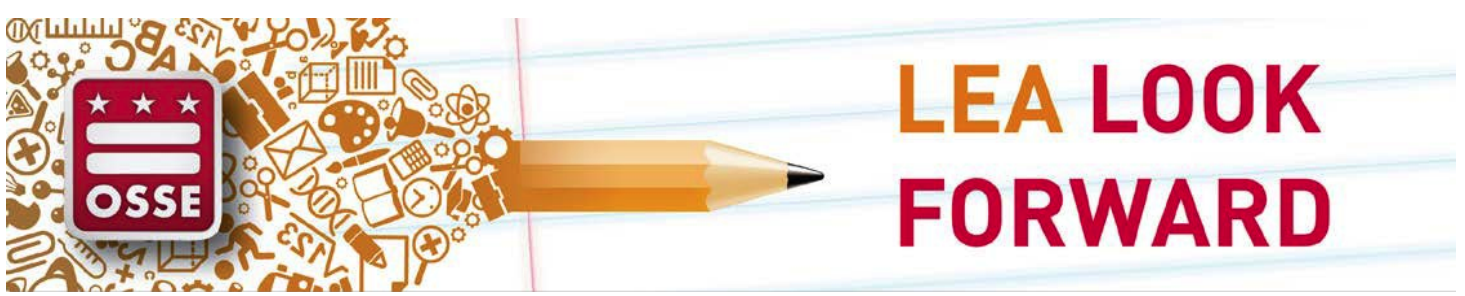
Presenter: OSSE DSE TTA

Date(s): Wednesday, August 23, 2014

Time: 10am–12pm

Location: Webinar

[Register Here](#)



## Division of Specialized Education (Continued)

Contact: [OSSE.TTA@dc.gov](mailto:OSSE.TTA@dc.gov)

In addition to the training webinar on August 13, OSSE will host additional in-person trainings in September and October, 2014. These hands-on trainings will allow participants to access the system and become familiar with all changes and updates. These trainings will also provide suggested methods and resources for conducting school-based trainings. Upon completion of this training, trainers are expected to train all relevant staff on the features that directly impact their users. For more information please contact [osse.tta@dc.gov](mailto:osse.tta@dc.gov).

### **Reminder: New LEA Special Education Point of Contact Orientation**

Each LEA is required to have an LEA Special Education Point of Contact who serves as OSSE's main point of contact for all things related to SEDS, special education data and records, SEDS training of staff, etc. All new LEA POCs are required to attend this full-day in-person training. The content of this course will include:

- LEA POC responsibilities at the LEA level, including management of all SEDS records;
- The role of the LEA POC in overseeing students served by nonpublic programs;
- Resources available to LEA POCs when troubleshooting SEDS issues;
- Protocol for communicating with and receiving assistance from OSSE; and
- All relevant content shared with LEA POCs in the previous two school years.

New LEAs are required to attend one session of this training. Three dates are available:

Dates:

- Friday, July 25, 2014
- Friday, August 15, 2014
- Thursday, September 11, 2014

Time: 9am–4pm

[Register Here](#)

Contact: [OSSE.TTA@dc.gov](mailto:OSSE.TTA@dc.gov)

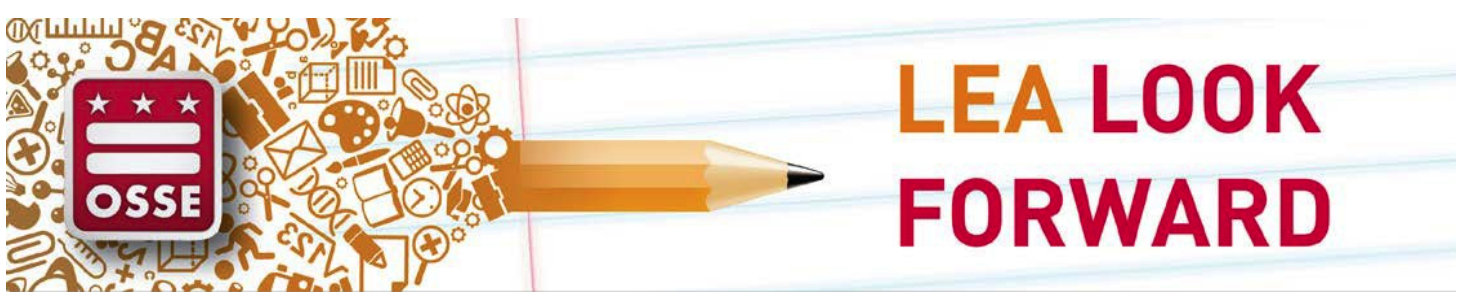
Date: Friday, August 15, 2014

Time: 9am–4pm

[Register Here](#)

Contact: [OSSE.TTA@dc.gov](mailto:OSSE.TTA@dc.gov)

Date: Thursday, September 11, 2014



## Division of Specialized Education (Continued)

Time: 9am–4pm

[Register Here](#)

Contact: [OSSE.TTA@dc.gov](mailto:OSSE.TTA@dc.gov)

### **Reminder: The 2014 Special Education Data Survey is [Live](#)**

OSSE would like to extend an invitation to all staff with access to the Special Education Data System (SEDS) to complete our annual [SEDS user survey](#). LEA participation is encouraged and necessary in order for OSSE to make key decisions concerning improvements across multiple data systems. The goals for this year are to:

- Track general comfort levels with SEDS;
- Gauge the extent and nature of SEDS usage; and
- Understand the impact of other OSSE-led data initiatives.

The survey will take approximately 15 minutes to complete and responses will be used to shape the development of SEDS, SEDS trainings, and any other OSSE-led resources that will assist users.

All users are asked to participate including school leaders, data managers, special education coordinators, special education teachers, and related service providers.

The survey will remain open until 5pm on Friday, August 8, 2014. Results from the survey will be shared during one of the 2014-2015 webinar trainings. [Complete the survey now](#).

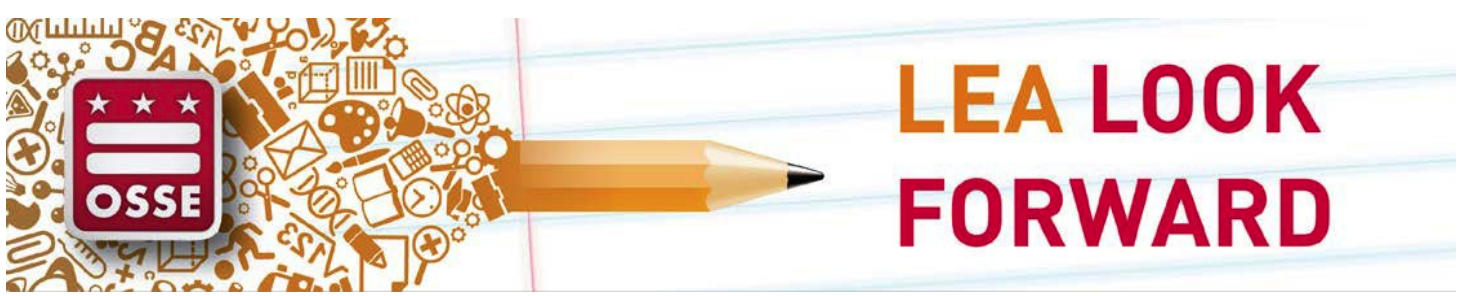
### **Reminder: OSSE Releases 2014-2015 LEA Support Model Survey**

Over the past several months, OSSE has been rethinking how we deliver technical assistance support to LEAs to assist them in meeting the needs of students. To that end, OSSE is seeking your input on a new “LEA Support Model.”

The goals of the model are as follows: 1) allow OSSE to deliver high quality, useful technical assistance to LEAs; 2) reduce LEA burden through coordinated service delivery and improvement planning; and 3) foster cross agency collaboration and develop LEA learning communities to support best practice sharing.

Complete the [LEA Support Model survey](#) today.

For additional background information, view the [LEA Support Model proposal](#).



**Division of Specialized Education (Continued)**

**Reminder: Nonviolent Crisis Intervention Training–New Dates Added**

The Nonviolent Crisis Intervention training program, developed by Crisis Prevention Institute (CPI), is embraced worldwide as a highly effective behavior management system for organizations committed to providing quality care and services in a respectful, safe environment. The strategies taught in the Nonviolent Crisis Intervention training program provide participants with a proven framework for decision making and problem solving to prevent, de-escalate, and safely respond to disruptive or assaultive behavior.

This event will not go over physical restraint techniques. Please wear comfortable clothing, closed-toed shoes, and bring a water bottle.

Presenter: OSSE

Date(s): Monday, July 30, 2014 (FINAL NOTICE)

Time: 8:30am –3:30pm

Location: 810 First Street, NE, 3rd Floor Grand Hall

[Register](#)

Presenter: OSSE

Date(s): Monday, August 19, 2014

Time: 8:30am–3:30pm

Location: 810 First Street, NE, 3rd Floor Grand Hall

[Register](#)

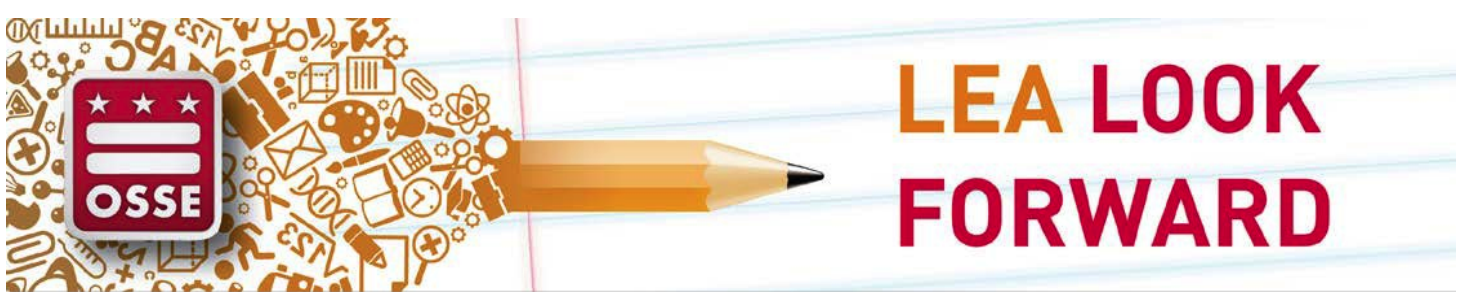
Presenter: OSSE

Date(s): Monday, September 24, 2014

Time: 8:30am–3:30pm

Location: 810 First Street, NE, 3rd Floor Grand Hall

[Register](#)



## Division of Specialized Education (Continued)

### **Reminder: Reports Tab in Statewide Longitudinal Education Data System (SLED)**

Four new student data reports are available to view in the SEDS Reports Tab:

- Active Students with SPED Exit Codes
- Students in SEDS not in STARS
- Students in SEDS not in Proactive
- Student-level Historical Enrollment

More information about these reports and details on how these new reports will benefit LEA Data Administrators is available in the [LDA SEDS Reports Tab User Guide](#).

Users also can access the SEDS Reports Tab through the [SLED Main Page](#) by clicking the blue 'Reports' tab and the Red OSSE Reporting Logo.

For questions, please email [Allister Chang](#).



## **Division of Wellness and Nutrition Services**

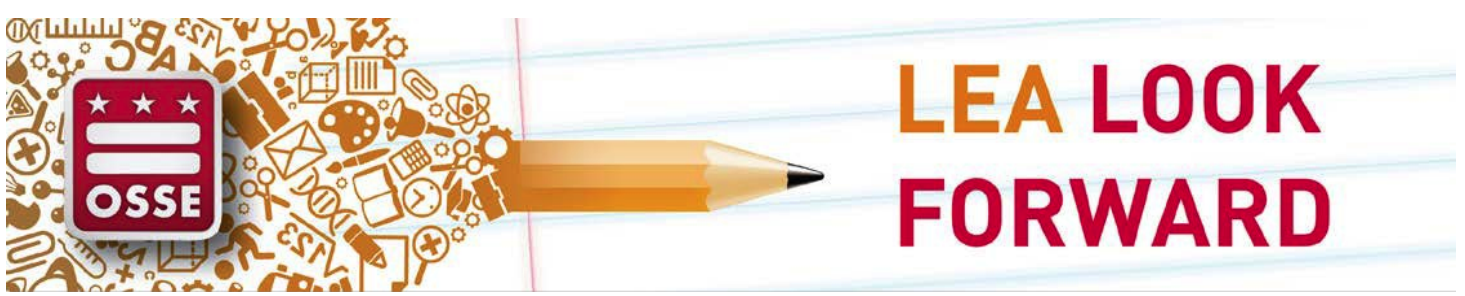
### **New: DC Metro Teacher Wellness Symposium**

Start your school year off with the resources and support to make Every Kid Healthy and ready to learn in your school when you join us at the DC Metro Teacher Wellness Symposium. You will discover school wellness strategies, resources, lesson plans and more.

OSSE and MD/DC/VA Tri-State Action for Healthy Kids have partnered to host a free Teacher Wellness Symposium on August 11–12, 2014. This two-day event will consist of sessions to assist all teachers in incorporating health and wellness into their classrooms, serving as health and wellness role models for their students, and addressing their own health and wellness needs. The Symposium is open to teachers in Maryland, DC and Virginia.

Symposium Details:

- August 11 and 12 (attend one or both days)
- Kaiser Permanente Center for Total Health
- 700 2nd Street NE
- Washington, DC 20002
- 8:30am–4pm



## **Division of Wellness and Nutrition Services (Continued)**

Highlights include:

- Free Breakfast and Lunch both days
- Yoga in the classroom
- Increasing physical activity opportunities
- Building school health and school wellness teams
- Farm to school
- Over \$1,500 in prizes, raffle items and materials

Space is limited. [Reserve your seat now.](#)

### **New: School Programs SY 2014-2015 Annual School Food Authority Training**

The DC School Programs team is happy to announce the details for our mandatory annual training. Attendance at this training is required for all School Food Authorities (SFA) participating in the National School Lunch Program (NSLP) and/or the School Breakfast Program (SBP), so please plan to come or send a representative.

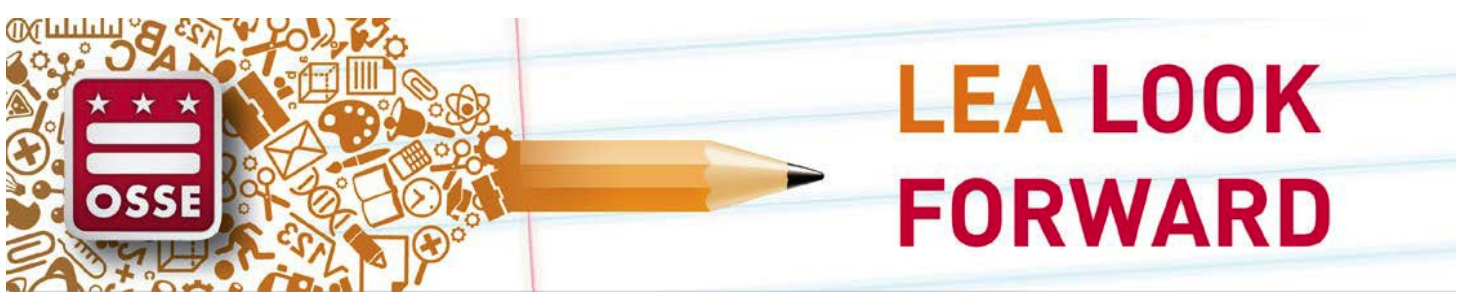
In the school nutrition environment, individual employees can make a big difference in a positive way while overseeing foodservice operations. Responsibilities can include planning, administering, implementing, monitoring, and evaluating all aspects of the school nutrition program to ensure meals are nutritious, age-appropriate, appealing, compliant, and cost-effective. As a State Agency, we want to provide each SFA with materials necessary to operate an effective and compliant foodservice program. Therefore, we're going to keep this short and sweet, but we still have lots of important information to cover: policy updates, New Meal Pattern Updates, Production Records, Smart Snacks, FFVP, and of course, Accountability and Claiming. Please come ready to participate in some interactive activities!

It is imperative that representatives from your SFA managing the various administrative and technical duties related to school food service and reporting requirements attend this mandatory training. One additional staff member may also attend; it is not recommended for teachers.

There are two sessions available: Monday, August 11, 9am–4:30pm and Tuesday, August 12, 9am–4:30pm. The sessions are identical, so you only need to attend one or the other. Please select a date when you register. The registration for each session will close when it reaches capacity. So, if you have a strong preference for which session you attend, it is strongly recommended to register immediately. Register by using the link below:

[School Programs SY 2014-2015 Annual School Food Authority Training](#)

Lastly, Spanish interpretation services will be available upon request. When you register, please indicate if you require this service to ensure an accurate count.



## **Division of Wellness and Nutrition Services (Continued)**

### **Training Details:**

#### **Date and Time:**

- Session 1: Monday, August 11, 9am–4:30pm
- Session 2: Tuesday, August 12, 9am–4:30pm

**Location:** OSSE Main Office (810 First Street, NE, Washington, DC 20002)

**Room:** 3rd Floor Grand Hall, Side A & B

#### **Special Instructions:**

- Parking is limited. There are several nearby parking facilities with hourly/daily rates as well as two-hour metered street parking, but spaces fill early. Please allow plenty of time to secure parking before the session begins.
- 810 First Street, NE is Metro accessible. The office is located about 0.4 mile from Union Station (Red Line).
- You must have photo ID to gain entrance to the building. Check in at the guard's desk at the main entrance.
- Take the elevator to the 3<sup>rd</sup> floor. Go through the glass doors on the side with the large OSSE logo on a red wall, opposite the reception area. Follow signs to the room.
- You may bring your lunch, but be aware there are no facilities to refrigerate or reheat food. There are several delis and restaurants as well as Harris Teeter and Union Station located within a short walking distance of the building.

If you have any questions, please feel free to contact your designated Program Specialist, [Noni M. Robinson](#).

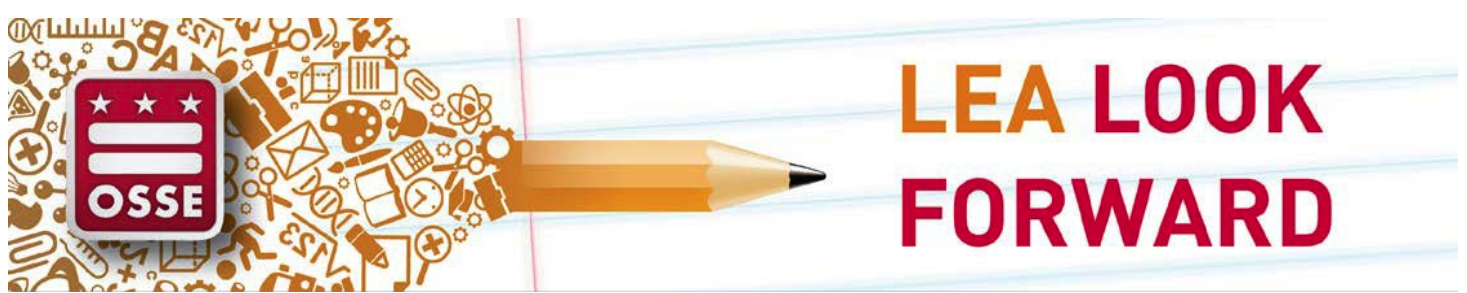
### **Reminder: Public Charter Elementary School-Based Physical Activity and Education Grant**

OSSE Health Education Team within the Wellness and Nutrition Services division is currently recruiting public charter elementary schools for its School-Based Physical Activity and Physical Education Program. The purpose of the School-Based Physical Activity and Physical Education Program is to increase the number of schools that promote and reinforce healthful behaviors and practices across the lifespan related to diabetes, cardiovascular health, the consumption of healthful foods and beverages, physical activity, and obesity in DC.

Eligible elementary schools will be required to:

- complete an on-site 90-minute needs assessment session with an OSSE staff person; and
- have submitted their 2013-2014 Healthy Schools Act School Health Profile form.

## **Division of Wellness and Nutrition Services (Continued)**



Schools selected will receive (but are not limited to):

- a mini-grant for each year for four years;
- on-site capacity building and technical assistance;
- professional development opportunities; and
- Health and Physical Education Curriculum Library Access.

Interested public charter elementary schools should contact Health and Physical Education Specialist, [Lance Miller](#) or call (202) 481-3755 by Monday, August 11, 2014.

**Reminder: OSSE/AFHK Teacher Wellness Symposium, August 11–12**

OSSE will partner with Action for Healthy Kids and other community-based organizations to host a **FREE** Teacher Wellness Symposium on August 11–12, 2014.

This two-day workshop will consist of sessions to assist all teachers in incorporating health and wellness into their classrooms, serving as health and wellness role models for their students, and addressing their own health and wellness needs. The Symposium is open to teachers in DC, Maryland, and Virginia.

[Register](#) and provide an email address where you can be reached over the summer and more information will be forwarded shortly. For more information, please email [Nancy Brenowitz Katz](#).

**Final Notice: OSSE/UDC Farm Field Trip for Teachers, July 31 and August 4**

OSSE and the University of the District of Columbia (UDC) will provide two free farm field trips for teachers to the UDC Farm.

This is an excellent opportunity for teachers of all grades and all subjects to visit a functional farm, learn about where food comes from, and gain skills in integrating farm to school concepts into the school environment. Field trips will leave from OSSE (810 1st Street, NE) at 7:45am and will return to OSSE by 12:30pm.

For more information, please email [Erica Steinhart](#).

**Reminder: DC Free Summer Meals Program, June 23–August 22**

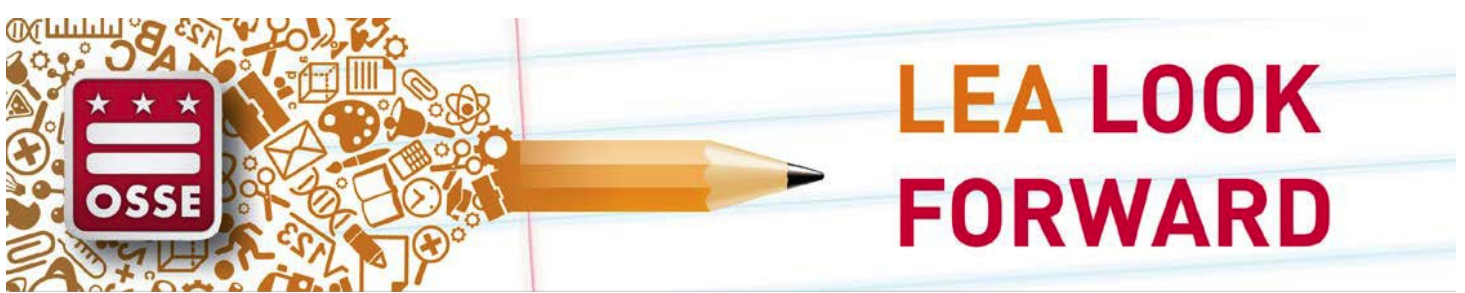
As an educational provider, you are at the heart of making meals available to the children and teens in your community. When school is out, hunger is in. How many needy children are you willing to feed this summer?

Did you know that school districts around the country are serving meals to children and teens outside their school building, such as on their playgrounds or on a cool grassy area?

Providing free meals to hungry children 18 years of age and under during the summer months helps them be physically and mentally ready when school begins.

**Division of Wellness and Nutrition Services (Continued)**





Teens especially face the same risks of food insecurity in the summer and as younger children and need your support, so make sure your teens are taking advantage of the free summer meals too! While offering good food in an appealing manner will attract children and teens, offering an activity or program that is fun will provide an opportunity to keep them engaged. Although activities are fun, you are not required to offer activities in order to feed the children. Generally, children and teens from the community simply go to an open site to get their meals.

This means the summer meal program sites are “open” to the community, so parents or children are not required to give any personal information about their family status to site operators in order for children to receive a free meal.

If you are interested in becoming a sponsor or a site, or even to learn more about the [DC Free Summer Meals Program](#), it isn't too late. Please contact [Elisabeth Sweeting](#) at (202)724-7628, 8:30am–5pm, Monday–Friday.

**Reminder: Serve on the DC CAS Health and Physical Education Advisory Board**

OSSE is recruiting health and physical education teachers at all grade levels to advise on the future content, structure, and delivery of the DC CAS Health and Physical Education.

This advisory board will meet approximately four times a year and will be expected to participate in the content and bias review sessions for new test items.

Please email [Grace Friedberger](#) to indicate your interest in joining the board.

**Division of Wellness and Nutrition Services (Continued)**

**Reminder: DC Anti-Bullying Safe Schools Initiative for School-based Staff**

OSSE invites you and your school staff to participate in a professional development opportunity on the creation and/or affirmation of safe school environments.

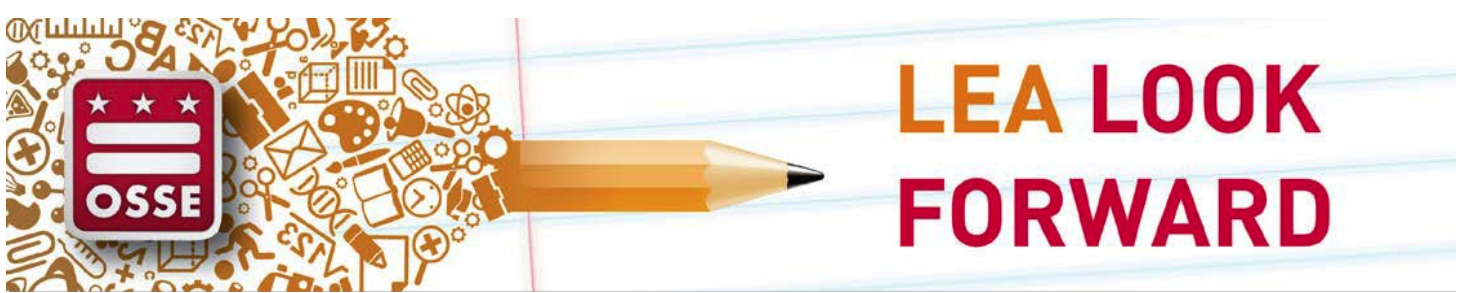
Co-sponsored by OSSE and the Gay, Lesbian and Straight Education Network (GLSEN), the goal of the 1.5 day PD session is to provide participants with the knowledge, skills and resources to create safe and affirming school environments for all students, regardless of sexual orientation or gender identity and expression.

Sessions will be led by certified facilitators from OSSE, DC Public Schools (DCPS) and local government and community based organizations at no cost to participants.

The training course runs over two days, and both days are required to complete sessions. Day one is 8 hours and day two is 4.5 hours. [Indicate your interest to participate in the training.](#)

For questions and inquiries please email [Julie Ost](#) and mention the DC Anti-Bullying Safe Schools Initiative.





## Office of Data Management and Assessment

### **Reminder: Data Boot Camp**

Please mark your calendars and join us for a Data Boot Camp to discuss Faculty and Staff Data on Thursday, September 25, 2014 from 1pm to 5pm.

The Boot Camp will be held in OSSE's Grand Hall, 810 First Street NE, on the 3<sup>rd</sup> floor.

Participants will learn:

- How do you evaluate teachers and principals?
- How do you calculate and split FTE percentages?
- When is a teacher Highly Qualified? Who's eligible to use the HOUSSE process?

All these questions and more will be discussed as we bring the K-12 LEAs and Early Childhood CBOs together for multiple roundtable sessions. HR Managers and Data Managers will receive an invitation and agenda shortly, and everyone from LEAs and CBOs are welcome to attend.

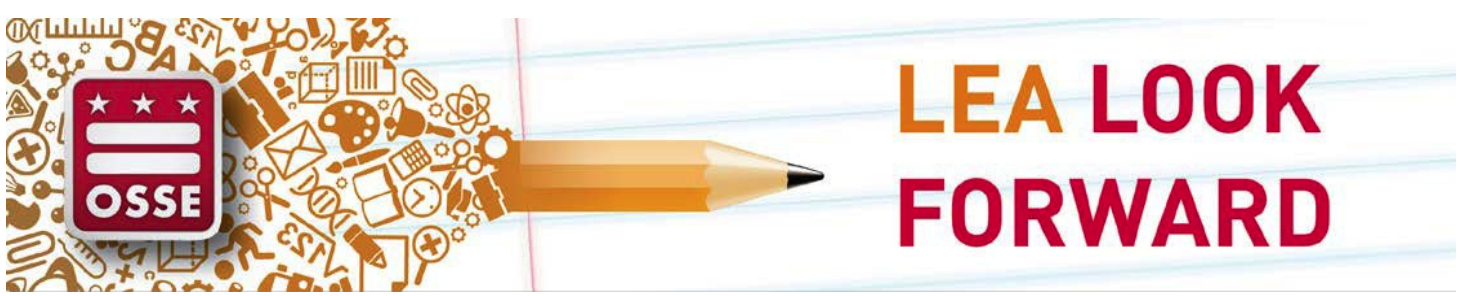
For more information, please contact [Doreen Christian](#) or call (202)727-8320 or [Hannah Page](#) or call (202)727-8114.

### **Reminder: Save the Date—SY 2014-2015 LEA Data Meeting Schedule**

OSSE's Office of Data Management will host LEA Data Discussion Meetings at OSSE on the 3<sup>rd</sup> Floor Grand Hall on the following days and times:

- Wednesday, August 6, 2014; 1pm–2:30pm
- Wednesday, October 1, 2014; 11am–12:30pm
- Thursday, November 20, 2014; 11am–12:30pm
- Thursday, December 11, 2014; 11am–12:30pm
- Thursday, January 22, 2015; 11am–12:30pm
- Thursday, February 26, 2015; 11am–12:30pm
- Thursday, March 26, 2015; 11am–12:30pm
- Thursday, April 30, 2015; 11am–12:30pm
- Thursday, May 28, 2015; 11am–12:30pm
- Thursday, June 25, 2015; 11am–12:30pm
- Thursday, July 30, 2015; 11am–12:30pm

Meeting invites and agendas will be sent before each meeting to LEA Heads of School and Data Managers. Please contact [Imani Stutely](#) if you have any questions.



## Office of Data Management and Assessment (Continued)

### **Reminder: Next Generation Assessment Meeting: Follow-up Survey**

Our thanks goes out to all those who attended the inaugural OSSE Next Generation Assessment stakeholders meeting. Whether or not you were able to participate at the meeting, on Thursday June 26, OSSE invites you to participate in working groups moving forward, or maybe suggest times and topics for meetings in the future.

We ask that you please fill out this [brief survey](#).

The Next Generation Assessments includes computer-based and paper-based assessments in reading, composition, math, science, health, English language proficiency and our alternative assessment.

For questions and inquiries please email [Bonnie O'Keefe](#).

### **Reminder: Common Core Summer Institute for DC Special Education Teachers**

OSSE is excited to offer a one-day Common Core State Standards (CCSS) Summer Institute to DC Special Education teachers. The goal is to provide public school and public charter school teachers with an opportunity to build educator capacity as we transition to the National Center State Collaborative (NCSC) Alternate Assessment that is aligned to the Common Core State Standards. Participating educators will also explore UDL strategies when teaching the Next Generation Science Standards (NGSS) to engage students with significant cognitive disabilities and boost their academic achievement.

Training Schedule:

**August 4, 2014:** High School Educators

**August 5, 2014:** 3<sup>rd</sup>–5<sup>th</sup> Grade Educators

**August 6, 2014:** 6<sup>th</sup>–8<sup>th</sup> Grade Educators

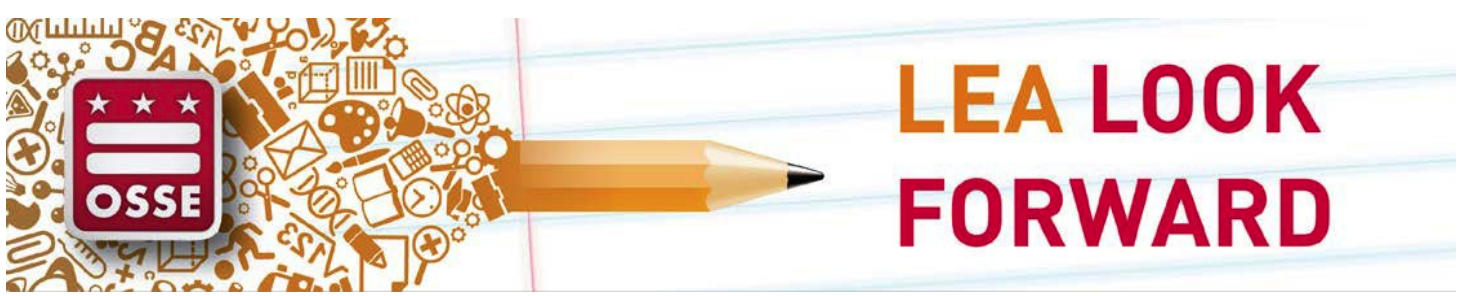
[Register for the Summer Institute for Special Education Teachers.](#)

For questions, please contact [Michelle Tuggle](#).

### **Reminder: Planning for Automated Data Transfer (ADT) Maintenance**

There are three types of maintenance of the ADT System:

- System Maintenance
- Major Release Maintenance
- Patch/Emergency Release Maintenance



## **Office of Data Management and Assessment (Continued)**

Information regarding ADT's maintenance window is provided for planning purposes on OSSE's website.

[Access Planning Automated Data Transfer ADT Maintenance.](#)

### **Reminder: QuickBase Application to Replace McKinney-Vento Student Referral Forms**

OSSE will replace the manual collection of Student Referral Forms for McKinney-Vento programs with an online data collection tool in QuickBase.

Training will be offered via webinars, onsite at OSSE, and by telephone as requested.

Webinar dates: August 12, 2014, August 19, 2014 and September 9, 2014

Webinar times: 10am–11am

Registration:

[Register for the August 12, 2014 training.](#)

[Register for the August 19, 2014 training.](#)

[Register for the September 9 training.](#)

On-site training will be offered at OSSE on September 10 from 10am–12pm. An Eventbrite invitation will be sent separately.

For more information, questions and inquiries, LEA Homeless Liaisons or Data Managers can please email [Doreen Christian](#) or call (202) 727-8320.

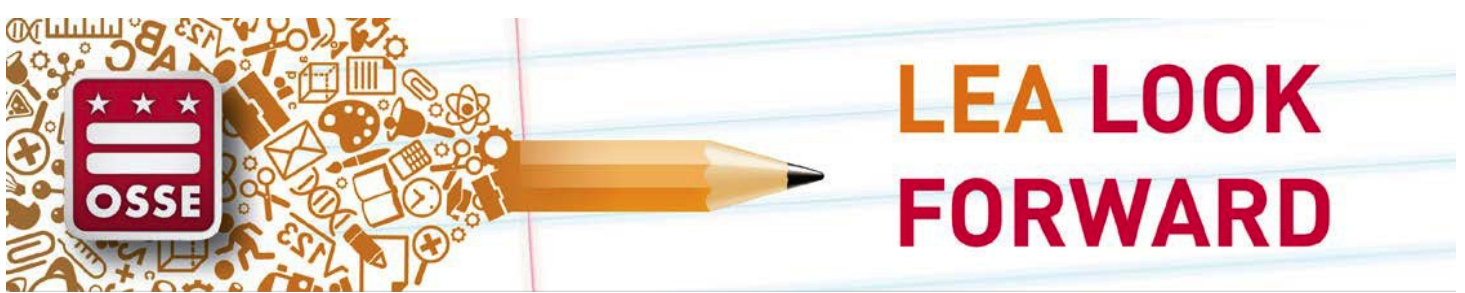
### **Final Notice: Entry codes, Exit codes, and Enrollment Training Dates for SY 2014-2015**

Based on stakeholder feedback, OSSE has updated its entry and exit codes for SY 2014-2015. OSSE will host trainings on updated entry codes, exit codes, and guidance for enrolling students in alignment with the [DCMR's six stages of enrollment](#), which were last updated on January 10, 2014. All LEAs must record these stages of enrollment for all students in SY 2014-2015.

A combined training on both topics will be held via webinar on [July 24](#), and [July 29, 2014](#). All sessions will include time for a question and answer session.

Registration details, dates and times are as follows:

- [Thursday, July 24, 2pm–3pm](#)
- [Tuesday, July 29, 10am–11am](#)



Documentation on the updated codes will be made available ahead of training dates on an OSSE webpage. Please see the next LEA Look Forward for additional details on the OSSE webpage.

If your LEA requires assistance with entry and exit codes for SY 2014-2015, please enter an issue resolution request via the [OSSE Support Tool \(OST\)](#).

If you currently do not have access to the [OST](#), please contact your LEA's special education point of contact (POC) for access.

**Reminder: OSSE Collecting Certified Graduates List from PCSB**

OSSE will begin collecting lists of June and August graduates from charter high schools through the PCSB. We ask that all charter LEAs begin to prepare these graduate lists for collection and quality review by PCSB.

If you have any questions, please contact [Emily Persons](#).

**Reminder: Teacher and Principal Evaluation Data Collection**

OSSE will collect data for evaluations of Teachers and Principals July 1–August 15, 2014.

Instructions and templates will be sent out shortly.

For more information, or to request training on this data collection, please contact [Doreen Christian](#) at (202) 727-8320.

**Reminder: SY 2014-2015 Student Entry and Exit Code Guidance Advisory**

OSSE is currently reviewing and updating the student entry and exit (withdrawal) code guidance for SY 2014-2015. LEAs are encouraged to please continue to check the LEA Look Forward newsletter for further information on the process as we approach the coming school year.

For questions and inquiries, please contact [Dr. Laura Maurizi](#).

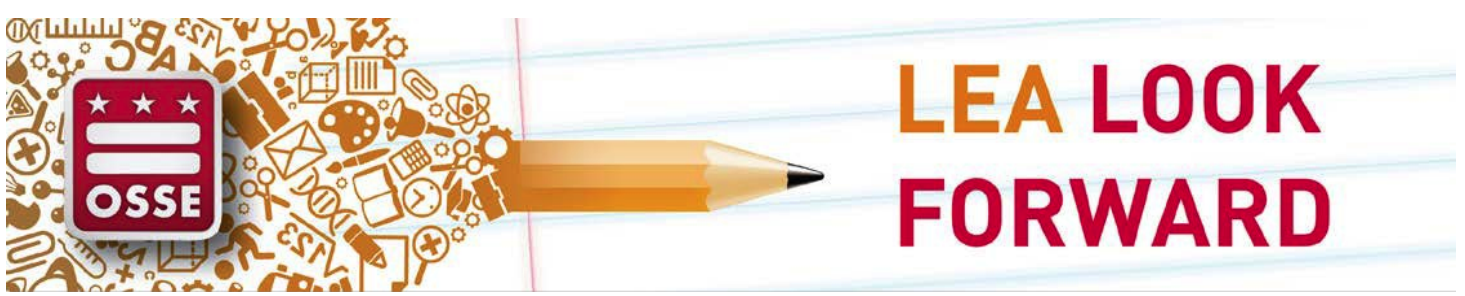


**OSSE in the News**

**Reminder: OSSE Grants Boost Participation**

OSSE announced that it will grant \$33,000 to the District's Farm Field Trip program as part of a new initiative of the DC Healthy Schools Act.

Read more on how [OSSE grants boost participation in farm field trips](#).



## OSSE in the News (Continued)

### **Reminder: Five Takeaways on DC School Discipline**

DC Council member David Grosso's [push to prohibit public schools from suspending and expelling pre-kindergartners](#) comes in response to a city report that found that 3- and 4-year-olds were punished with out-of-school suspension 181 times during the 2012-2013 school year.

Read more on the [Five takeaways on D.C. school discipline](#).

### **Reminder: District of Columbia Offers Healthy Summer Meals for Kids**

Children and teens can access free nutritious meals and snacks at more than 300 sites across DC through the [DC Free Summer Meals Program \(FSMP\)](#). The program is administered locally by OSSE. In an effort to combat the reduced access and availability of nutritional foods during the summer months when school is out, participating meal sites serve breakfast and lunch to all District children and teens up to 18 years of age. Youth are encouraged to drop in with a friend. No application or identification is required.

“Good nutrition is essential for effective learning every day, including summer vacations,” said State Superintendent of Education Jesús Aguirre. “As part of our commitment to supporting children year round, our free summer meals program provides nutritious meals so children can continue to learn and grow throughout the summer.”

The FSMP is a nationally recognized U.S. Department of Agriculture (USDA) child nutrition program created to ensure that children in low-income areas continue to receive wholesome and nutritious meals during the summer months when the [National School Lunch Program \(NSLP\)](#) and [School Breakfast Program](#) are not available.

The program offers a variety of hot and cold meals based upon USDA meal patterns and the DC Healthy Schools Act, which requires sites to serve a variety of fresh fruits, vegetables, and whole grains. To make the program accessible across the District, meal sites include DC Parks and Recreation centers, select DC Public Schools and DC Public Library locations, faith-based and community-based organizations, housing authorities as well as summer camps.

According to the USDA, more than 30 million children receive free or reduced-cost meals through the National School Lunch Program, but only 2.3 million of these kids continue to receive meals through the USDA's Summer Food Service Program.

OSSE served more than 1.2 million meals during the summer of 2013 and has consistently ranked first in the nation for serving the highest percentage of eligible children. The program begins June 23 and runs through August 22, 2014. To find a meal site near you, call 211, text FOOD to (202)6565-EAT or visit [onecityyouth.dc.gov](http://onecityyouth.dc.gov) for an interactive map of sites, serving times and local summer programming.