Wave 1 LEAs: Welcome to the Automated Data Transfer (ADT)!

Stage 1: Initial Engagement

As announced at the November LEA Data Meeting, the ADT will be installed at all LEAs by June 2014 in order to collect demographic and enrollment data.

We will begin the collaborative process of mapping your data on December 2 ('Requirements Gathering', per your ADT schedule). Before this process can begin, OSSE needs to both provide information about the ADT and gather information from our Wave 1 LEAs (see below).

Please provide the information below to Sarah Sherman at 202-304-4192 or
sarah.sherman@dc.gov. Requested information can be provided via email or via phone. Thank you for your support during this process, and for providing this information, and please email or call with questions about this process.

Updates: Webinar Information

ADT Tool Overview

This webinar explained how the ADT tool will work in practice at your school, and will also cover FAQs.

Webinar Slides – ADT Tool Overview

ADT App Requirements and Logistics

This webinar explained the logistics of the ADT roll out, and the basic requirements of the application. OSSE staff explained what LEAs can expect, and what will be expected of LEAs for each part of the ADT project schedule distributed to all schools.

Webinar Slides – ADT App Requirements and Logistics

INFORMATION FROM LEAS	INFORMATION FROM OSSE
Your LEA's contact person(s). These individuals will receive email updates regarding the ADT process, and will make decisions regarding the ADT. In selecting this person, consider: Can s/he tell OSSE staff about your SIS setup, student data, and the computer selected for ADT installation? Contacts can include IT staff, registrars, and data managers, and you may list multiple staff, but be prepared to have one person speak for your LEA as a decision-maker.	**A listing of technology requirements.** OSSE staff will provide a list of technology requirements that your LEAs will need to meet for the ADT app by this Friday, November 29. OSSE staff can respond to all questions regarding the technical requirements starting December 2.
Student Information System information. To properly install the ADT, OSSE needs to confirm: the SIS used at your LEA (e.g. PowerSchool, SchoolForce); the number of campuses and buildings for your LEA for SY2014-2015 and the SIS used at each; and whether your SIS is hosted locally, by the vendor, or a third party.	**A list of data elements.** OSSE staff will provide a complete list of data elements to be collected via the ADT for SY2014-2015 on Friday, December 6 after the first set of webinars has been completed. The elements will be provided via email and the OSSE website.
Register for both webinars. The webinars are appropriate for data managers, registrars, IT staff, and any interested LEA staff that work with data on a regular basis.	**Webinar links.** Webinar content and registration links will be provided in the LEA Look Forward. Any interested LEA staff are encouraged to register. The webinars will be recorded and posted on the OSSE website at a later date.