



September 16, 2014

Dear LEA Representatives:

This is a notification regarding the availability of **Federal Fiscal Year (FFY) 2014 Substantial Increase in Immigrant Children and Youth Enrollment [3114(d)] Grant amounting to \$66,732.40**. This grant provides funding to eligible local education agencies (LEAs) in the District of Columbia that have experienced a substantial increase in the percentage or number of **immigrant children and youth\*** enrollment.

*\*Immigrant children and youth refer to individuals who:*

- a. *are aged 3 through 21;*
- b. *were not born in any State; and*
- c. *have not been attending one or more schools in any one or more States for more than three full academic years.*

A **substantial increase** is determined by comparing the “*average of two preceding fiscal years, in the percentage or number of immigrant children and youth, who are enrolled, during the fiscal year preceding the fiscal year for which the subgrant is made*” [(3114(d)(1))]. For example, to determine whether an LEA qualifies to apply for the FFY2014 3114(d) grant, the LEA should compare the average of the LEA’s FFY2011 and FFY2012 enrollment counts to the FFY2013 enrollment count of immigrant children and youth.

OSSE defines substantial increase based on Table 1 below:

**Table 1: Definition**

<b>If LEA’s immigrant student enrollment is...</b>	<b>Then, the substantial increase is...</b>
1 to 249 students	22 or more students
250 to 999 students	44 or more students
1,000 and more students	6% of total enrollment

Table 2 on the next page shows an example of how significant increase is computed.

**Table 2: Data and Determination**

<b>Substantial Increase in Immigrant Children and Youth Enrollment</b>			
	FFY 2011	FFY 2012	FFY 2013
Immigrant Student Enrollment	76	197	217
<b>Formula:</b> $FFY\ 2013 - (FFY\ 2011 + FFY\ 2012)/2$			
<b>Computation =</b> $217 - (76 + 197)/2$			
= $217 - 273/2$			
= $217 - 136.5$			
<b>Enrollment Increase =</b> <u>80.5</u>			
<b>LEA Category:</b> 1 - 249 students			
<b>Substantial Increase Criteria:</b> 45 or more students			
<b>DETERMINATION:</b>			
Yes, the LEA has a substantial increase in immigrant children and youth enrollment and qualifies for ESEA Title III, Part A, 3114(d) funding.			

Attached is a **Letter of Intent to Apply or Not Apply (LOI)**. On the second page of the attached LOI, you will find a blank **Table 2: Data and Determination** for your use. **If you determined that your LEA has a substantial increase in immigrant children and youth enrollment**, please send the completed LOI to [osse.title3@dc.gov](mailto:osse.title3@dc.gov) **no later than September 30, 2014**, close of business. Please be advised that your LEA is required to retain the enrollment documentation for future monitoring purposes.

For questions regarding to FFY2014 Significant Increase in Immigrant Children and Youth Enrollment [3114(d)] Grant, please contact me at [Bryan.Sebobo@dc.gov](mailto:Bryan.Sebobo@dc.gov) or at 202.478.9220.

Sincerely,



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Attachments (3):

- Title III\_Substantial.Increase\_Application.Guidance\_09-15-14.pdf
- Title.III\_FAQs\_Substantial.Increase.in.ICY.Enrollment\_09-15-14.pdf
- Title.III\_Letter.of.Intent\_Substantial.Increase.in.ICY.Enrollment\_09-09-14.pdf