



DISTRICT OF COLUMBIA  
OFFICE OF THE STATE SUPERINTENDENT OF  
**EDUCATION**

District of Columbia Interagency Coordinating Council (ICC)  
Meeting Minutes

Saturday, Nov. 16, 2019, 9 a.m.–12:30 p.m.  
Office of the State Superintendent of Education (OSSE), 1050 First St. NE

**Attendance:**

Member	Attendance	Member	Attendance
Michele Gerstein—Parent /Chairperson	Present	Judith Curry—Parent/Secretary	Present
Cynthia McEwen—Parent /Co-Chairperson	Present	Dr. Lavdena Orr—AmeriHealth, Managed Care Organization (MCO) Representative	Present
Amy Cullen—Provider	Absent	Nicole Lee-Mwandha—OSSE, Homeless Education Program	Absent
Denise Ballard—Child and Family Services Agency (CFSA)	Present	Quiana Mitchem—Coastal Healthcare Services	Present
Colleen Sonosky—Department of Health Care Finance (DHCF)	Present via Phone	Royace Hagler—United Planning Organization (UPO)	Present
Elizabeth Groginsky—OSSE	Absent	Sharon Dietsche—Department of Behavioral Health (DBH)	Absent
Howard Liebers—Department of Insurance, Securities and Banking (DISB)	Present	Dr. Toby Long—Georgetown University	Absent
Christina Setlow—Representative from DC Council Chairman Phil Mendelson’s office	Present	Dawn Hilton—OSSE	Present

**OSSE Support Personnel:**

Allan Phillips (Special Assistant Part C, OSSE)

**Call to Order:**

- A. The Chairperson, Michele Gerstein, called the meeting to order at 9:15 a.m.

**Meeting Business:**

- A. OSSE Presented Fiscal Year 2019 (FY19) Highlights and Accomplishments
  - 1. Allan Phillips presented about the DC Early Intervention Program (DC EIP).
    - a. Added in-house evaluation team to Strong Start through partnership with DC Health.
    - b. Expanded community playgrounds through DC Public Library (DCPL) partnership.
    - c. Reached an all-time record of 1,775 children served in a month (June 2019); the change to the 25 percent delay criteria has positively impacted the number of children served.

- d. Submitted reimbursement to DHCF for services provided to children with Medicaid and collected \$101,000 for fiscal year 2018 and \$83,000 for fiscal year 2019 (up to June 2019).
  - e. Fiscally stable and responsible program that stayed on budget for fiscal year 2019, despite increase in number of children served.
  - f. Assistant Superintendent for Early Learning Elizabeth Groginsky is moving on from her role at OSSE. She has accepted a cabinet-level position in New Mexico. Dr. Margareth Legaspi, deputy assistant superintendent and Head Start state collaboration director, and Eva Laguerre, director of licensing and compliance, will serve as co-interim assistant superintendents during the transition.
2. Allan Phillips presented information about State Part C.
- a. Early intervention program “meets requirements” for the third year in a row.
  - b. Pilot Study is underway for Ages and Stages Questionnaire (ASQ) Initiative, an online coordinated universal screening across the district.
  - c. During fiscal year 2019, the District has been working on a \$10.6 million Preschool Development Grant, Birth to Five.
3. Partner Agencies
- a. Denise Ballard (CFSA)
    - i. Increase in preventive services focused on keeping children in home and linking to services with fewer children in foster care.
    - ii. CFSA is training social workers on ASQ screening tool, process for providing referral, and what to look for in children with developmental delays.
    - iii. Working with Allan Phillips to better track and monitor District children placed in Maryland; and partnering with Maryland Infant and Toddlers.
  - b. Colleen Sonosky (DHCF)
    - i. Planning meeting to coordinate OSSE and DHCF planning. The January summit will include early intervention providers, Strong Start, managed care; looking to include a family panel.
  - c. Royace Hagler (UPO)
    - i. Head Start requirement that 10 percent of children served must have special needs was worked well last year.
    - ii. There should be a focus on proactively increasing vulnerable population of children served.
    - iii. The social/emotional development of children served still lags behind peers; working with company that specializes in music and movement programming to train coaches and teachers to execute program in the classrooms.
    - iv. Coaches will be observing classroom-wide interactions between children and teachers to identify those teachers that need additional coaching.
    - v. Parent Café program will continue in 2020.

- d. Christina Setlow (DC Council)
  - i. Birth-to-Three for All DC Act is funded for 2020. The DC Council is currently working out details. Christina will keep the ICC updated on progress.
  - ii. Christina gave an overview of the Dyslexia Bill and asked if anyone has any comments they can forward them to her.
  - iii. 2021 District Budget timetable: March 2020 Proposed Budget, May 2020 Finalized.

#### B. ICC Overview and Review Bylaws

1. Cynthia McEwen gave an overview of the reconciliation between the Mayor's Order, ICC Bylaws (last updated January 2019) and the fact sheet on the ICC website.
2. The language throughout the ICC Bylaws reconciles with the guidelines set in the Mayor's Order for how to organizationally and functionally carry out the purpose of the ICC.
3. The fact sheet's language on the ICC website needs to be updated to reflect the same language used in the ICC bylaws.
4. Cynthia encouraged all ICC members to continually review and familiarize themselves with the ICC bylaws.

#### C. ICC Membership

1. Michele Gerstein and Allan Phillips gave an update on ICC membership vacancies.
  - a. Current openings: Two parent vacancies.
  - b. All partner agency positions are filled.
  - c. Michele will send out Mayor's Office of Talent and Appointments (MOTA) ICC application link to ICC members to send to prospective parents; there should be a big push for closing vacancies.
  - d. Allan is coordinating the management of vacancies with MOTA so ICC members should communicate name of individuals that will be applying for membership to Allan.

#### D. OSSE Five-Year Strategic Plan, DEL Five-Year Goals and Priorities

1. Allan Phillips gave an overview of the OSSE Five-Year Strategic Plan, Goals and Priorities
2. By 2023:
  - a. For early childhood, OSSE aims to increase seats for vulnerable children by 1,500 and have 4,100 more students in quality pre-K classrooms.
  - b. 6,700 more students elementary and secondary students meet or exceed expectations on state assessments while closing achievement gaps.
  - c. 1,100 more post-secondary students enrolled in higher education, on a path to complete a two- or four-year degree.
  - d. OSSE will provide quality seats to more infants and toddlers in need and support more pre-K classrooms to meet or exceed quality targets.
  - e. Build capacity and maximize impact in early childhood.
  - f. Christina Setlow said that the Urban Institute, a private research group, is conducting research on pre-K programs in DC. Will get more information on the study and share it with the ICC.

#### E. FY20 ICC Priorities

1. The committee reviewed the fiscal year 2019 ICC priorities and brainstormed priorities for 2020
2. The committee put forth the following priorities for 2020:
  - a. Parent engagement
    - i. Continue Parent Cafés in 2020.
    - ii. Dr. Lavdena Orr said AmeriHealth would be willing to host a Parent Café and provide refreshments.
    - iii. Christina Setlow said partnering with a DC Council member to host a Parent Café maybe an option; Christina will follow-up to see which DC Council members maybe interested.
    - iv. Royace Hagler will send Dr. Lavdena Orr and Christina Setlow an email with information on the Parent Cafes
  - b. ICC Committee structure re-evaluation and restructure
  - c. Understand and improve the individualized family service plan (IFSP) process
    - i. Michele Gerstein will put IFSP process presentation on first quarter ICC meeting agenda; Allan Phillips will get individual to present.
  - d. Reestablish communication committee for internal and external communications.
    - i. ICC Website will be a key priority for the communications committee.
    - ii. Michele Gerstein will send out link to LiveBinders for vetting to confirm if it is helpful for ICC members to utilize to access committee documents.
    - iii. Michele Gerstein will send ICC flyer (OSSE approved) to service providers.

#### F. ICC Website

1. Improving and updating the ICC website will be put as a priority in 2020 for the communication committee.
2. Members suggested updating the wording on the description paragraph on the main page; updating the fact sheet on the website and linking to partner agencies.
3. Judith noted that several websites from other ICCs around the country have direct links to early intervention programs, partner agencies, developmental milestones and other information that is of interest to parents.

#### G. Proposed 2020 Meetings

1. The committee decided not to have a meeting during the evening as it is difficult for members to attend and there was no public participation at the evening session in 2019.
2. The committee decided on the following dates/times for 2020 meetings:
  - a. Thursday, Jan. 16 at 12-1:30 p.m. (Location: TBD)
    - Allan Phillips to confirm OSSE office; proposed backup location is Southeast Library.
  - b. Saturday, April 25 at 10–11:30 a.m. (Location: TBD)
    - Royace Hagler to confirm UPO office; proposed backup is Strong Start office.
  - c. Wednesday, July 15 at 12:30–1:30 p.m. (Location: TBD)

- Christina Setlow to confirm Wilson Building; proposed backup is OSSE.
  - d. Saturday, Oct. 24 at 10–11:30 a.m. (Location: TBD)
    - Turkey Thicket Library, NE proposed.
  - e. Saturday, Nov. 14 at 9 a.m.–12 p.m. (Location: TBD)
    - Dr. Lavdena Orr to confirm AmeriHealth office.
3. Dr. Lavdena Or will follow-up to determine if funding for food and beverages can be approved by AmeriHealth for meeting conducted at their location. OSSE can no longer provide funding for food and beverages for meetings.

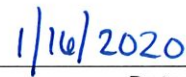
**Announcements**

- A. Next ICC meeting will be Thursday, Jan. 16, 2020 at 12 p.m. Location is TBD.

Michele Gerstein adjourned the meeting at 1:51 p.m.



Chair Signature



Date