



Community of Practice

Procurement

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Agenda

- Housekeeping
- Procurement
- Procurement Open Discussion
- Supply Chain Assistance Information
- Open Discussion
- Next Steps

Housekeeping

- Recording announcement.
- This is your meeting. Discussions are encouraged.
- Questions along the way – feel free to come off mute or drop in the chat.
- Introductions – please feel free to drop your school and role in the chat.

Procurement Updates for 2022-2023

- Updated templates
 - Templates for 2022- 2023 procurement can be found [here](#).
- Zero Waste will be a focus for the new school year.

Procurement Methods

- Formal procurement purchases
 - Value of purchase exceeds federal (**\$250,000**), or local Public Charter School Board (\$25,000) threshold
 - Competitive sealed bidding (IFB) – only price matters.
 - Competitive negotiation (RFP) - price most important with other factors included.
- Informal (small purchase) procurement
 - Value of the purchase is less than the federal (**\$250,000**), or local Public Charter School Board (\$25,000) threshold
- Micro purchase procurement
 - Value of the purchase is less than **\$10,000**

Updated Regulations

- **Micro-Purchase Distribution**

Previously, government-wide regulations at [2 CFR 200.320\(a\)](#) required that to the extent practicable, program operators must distribute micro-purchases equitably among qualified suppliers. This language has been changed to state that to the maximum extent practicable, program operators should distribute micro-purchases equitably among qualified suppliers ([2 CFR 200.320\(a\)\(1\)\(ii\)](#)).

- **Micro-Purchase Awarded Without Competition**

Government-wide regulations at [2 CFR 200.320\(a\)](#) previously stated that micro-purchases may be awarded without soliciting competitive quotations if the program operator considers the price to be reasonable. This language has been updated to state that micro-purchases may be awarded without soliciting competitive price or rate quotations, if the program operator “considers the price to be reasonable based on research, experience, purchase history or other information and documents it files accordingly.” ([2 CFR 200.320\(a\)\(1\)\(ii\)](#)).

Updated Regulations (cont'd)

- **Micro-Purchase Thresholds**

SFAs and other organizations not required to follow District of Columbia procurement rules (including public charter schools and participating private schools) may self-certify a threshold up to \$50,000 on an annual basis and must maintain documentation of such self-certification. Program operators choosing to self-certify must prepare and include a justification for the choice. Additional details are included within the USDA memo.

District agencies operating as sponsors and SFAs (DC Public Schools, Department of Youth Rehabilitation Services and Department of Parks and Recreation) are required to follow District regulations, which limit the micro-purchase threshold to \$10,000 (27 DCMR 1800.3).

Procurement Considerations

- Writing the RFP
 - Use OSSE templates to ensure thoroughness.
 - Projections
 - Which numbers to use.
 - Be more conservative – leave room for increase.
 - Which comes first – menu or product availability?
 - Direct relationships with brokers and manufacturers.
- Buy American
 - Be sure to secure documentation to for non-domestic products.

Open Discussion

- What are your pressing concerns?
- What support do you feel you need?
- How can everyone support one another?



Supply Chain Assistance

Dario Muralles

Supply Chain Assistance Information

- Overview of the assistance information.
 - Memo and summary provided in the reminder email sent by Beth on 2/17.
 - Eligibility.
 - Timeline of funding.

Guiding Questions – Open Discussion

Guiding Questions

- We know from prior discussions that you have experienced unprecedented challenges in purchasing and receiving food through your normal distribution channels. Are there any new or continued challenges you can share?
- How have shortages and price fluctuations affected your school menus?
- How could your SFA potentially use these funds?
- Are there any set of circumstances that would prevent your SFA from electing to receive these funds?
- Are there any other questions or points of clarification that your SFA would need, to maximize the use of these funds?

Open Discussion

- What topic area resonated with you?
- What are some challenges you've experienced?
- What solutions have worked for you?

Next Steps

- [Meeting Survey](#) for participants.
- Recording will be saved on the Google Drive.
- Next meeting – Date at 1pm.
- Continue to build a library of resources for self preps as part of the NSLP Google drive.
- Continue to share out webinars, resources via email.

Thank You!!

