



Office of Career and Technical Education

2016-2017 LEA Program of Study  
Work Plan

Focus Area	Action Steps	Responsible Party	Deliverable	Date Due	Notes
LEA Program of Study	<p><b><u>Action Step #1:</u></b></p> <p>Provide awareness to LEAs about transitioning at least one of the LEA’s current CTE Programs to a CTE Program of Study (POS)</p>	OSSE CTE Office- Dr. Tony Johnson	<p><b>Deliverable 1:</b> Email LEAs to formally introduce the plan to for program of study</p> <p><b>Deliverable 2:</b> Provide LEAs with a CTE Program Gap Analysis</p>	June 2016 to November 2016	
	<p><b><u>Action Step #2:</u></b></p> <p>LEAs perform a gap analysis on current CTE programs</p>	<p>1. DCPS Central- Alicia Bolton</p> <p>2. Friendship Public Charter School-Carol Siefert</p> <p>3. Washington Math and Science PCS- Dr. N'Deye Diagne</p> <p>4. Maya Angelou PCS- Michael Walker</p> <p>5. UDC CC- Dr. Marilyn Hamilton</p>	<p>1. Provide LEAs with the OSSE CTE Program of Study Work Plan template and related due date to the State Office</p>	December 2016	See “Core Elements” in the OSSE Policy manual

Focus Area	Action Steps	Responsible Party	Deliverable	Date Due	Notes
	<p><b>Action Step #3:</b></p> <p>LEAs submit a Corrective Action Plan to transition CTE programs to CTE Programs of Study (POS)</p>	<ol style="list-style-type: none"> <li>1. DCPS Central- Alicia Bolton</li> <li>2. Friendship Public Charter School-Carol Siefert</li> <li>3. Washington Math and Science PCS- Dr. N'Deye Diagne</li> <li>4. Maya Angelou PCS- Michael Walker</li> <li>5. UDC CC- Dr. Marilyn Hamilton</li> </ol>	<p><b>Deliverable 1:</b> LEAs will submit Corrective Action Plans</p> <p><b>Deliverable 2:</b> LEAs will complete the following reports throughout the academic year following submission of their Corrective Action Plan: (a) Mid-Year CTE Progress Report (b) Final CTE Progress Report</p>	<p>January 2017</p>	
	<p><b>Action Step #4:</b></p> <p>Provide targeted technical assistance to LEAs based on needs identified by the gap analysis and corrective action plan</p>	<p>OSSE CTE Office- Dr. Tony Johnson</p>	<p><b>Deliverable 1:</b> The CTE Office will provide ongoing targeted technical assistance</p>	<p>January 2017 to March 2017</p>	
	<p><b>Action Step #5:</b></p> <p>Sponsor meetings with UDC and LEAs to discuss and negotiate articulation agreements</p>	<p>OSSE CTE Office- Dr. Tony Johnson</p>	<p><b>Deliverable 1.</b> The CTE Office will sponsor meetings to convene secondary and postsecondary institutions; specific focus on UDC</p> <p><b>Deliverable 2:</b> The CTE Office will support the</p>	<p>April 2017</p>	

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	<p><b>Action Step #6:</b></p> <p>Execute Articulation Agreements</p>	<ol style="list-style-type: none"> <li>1. DCPS Central- Alicia Bolton</li> <li>2. Friendship Public Charter School-Carol Siefert</li> <li>3. Washington Math and Science PCS- Dr. N'Deye Diagne</li> <li>4. Maya Angelou PCS- Michael Walker</li> <li>5. UDC CC- Dr. Marilyn Hamilton</li> </ol>	<p>crafting and negotiation of articulation agreements</p> <p><b>Deliverable 1:</b> The CTE Office will support the crafting, negotiation, and execution of articulation agreements</p>	<p>May 2017</p>	