What's the role of this team?

Licenses and monitors child development centers and homes. Describes the maintenance and enforcement of the District's child care licensing regulations.

What are the key responsibilities of this team?

- Issue licenses
- Monitor licensed facilities to ensure compliance with child care licensing regulations
- Enforce systems that provide the foundation for the protection and health of children in child care settings
- Administer the Child Care and Development Block Grant
- Establish eligibility policies and payment rates
- Audit compliance
- Process monthly provider payments
- Provide funding to support quality improvement initiatives
- Service Coordination of eligible children
- Identify children with developmental delays or disabilities
- Training and Technical Assistance to support providers and families with children who have disabilities
- Provide direct services for children with Individualized Family Service Plans (IFSPs)
- Responsible for collaborating with business, philanthropy, higher education, nonprofit, and government partners to ensure engagement in and support of our quality initiatives.
- Responsible for monitoring programs, providing technical assistance, consumer education, Early Learning Standards, grants monitoring, and ongoing professional development
- Coordinate and collaborate within government across District government agencies and with and across the early learning sectors (community, charter LEA, and traditional public, private).

VERSION AS OF OCTOBER 2016
Supports the development of great teachers and leaders who have the skills and knowledge to effectively reach all learners, including students with disabilities and English Language Learners

- Teacher effectiveness and licensure
- Standards-based training & technical assistance
- School-wide evidence-based models
- Support for special populations
- Literacy

ESEA waiver implementation & monitoring
Statewide System of Support (ESEA)
School Improvement Grant (SIG)
Race to the Top Title I, Title II & IDEA programmatic monitoring
Policy & regulation development
Office of Public Charter School Finance & Support (SOAR & Title VB)
Special Education State Complaint Office
State Special Education Systemic Improvement Plan coordination
Parent outreach (ESEA and IDEA)
21st Century Grant
McKinney-Vento Homeless Assistance
Homeschooling
Private schools
Nonpublic placement oversight
Nonpublic school monitoring
Interagency coordination: CSFA, DBH, DYRS
Interagency school support
Community Schools
Internal ESSE Support (e.g., staff onboarding, equipment, travel, training)
Grant applications
Fiscal monitoring
Fiscal policy
ESSE Budgeting and procurement
Reimbursements (IDEA, Title I & II, and Medicaid)
Nonpublic tuition payments
What's the role of this team?
Establishes programs and provides services to support middle and high school students as they prepare for postsecondary education and careers

What are the key responsibilities of this team?
- Implements Dual Enrollment, SAT Day, SAT Prep, OSSE Scholars
- Manages College Career and Credential Network, College Awareness Month, Adult College Completion Network and other programs
- Helps create new policy and procedures documents
- Supports programmatic use of data to strengthen outcomes
- Administers grants to students
- Maintains relationships with key stakeholders
- Handles fiscal reconciliation efforts
- Provides programmatic expertise on new OneApp
- Administers grants to LEAs
- Provides CTE-based professional development
- Supports Career Academies through funding
- Maintains linkages with industry advisory boards
- Conducts targeted outreach
- Assesses academic and non-academic needs
- Identifies good-fit educational options
- Supports re-enrollment
- Provides ongoing support
- Licenses postsecondary institutions
- Addresses complaints from the public
- Processes transcript requests
- Administers grants to CBOs offering adult education courses
- Works with other agencies to provide coordinated services to adult learners
- Administers GED exams
What's the role of this team?
Leads OSSE’s Next Generation Assessment (NGA) annual test administration coordination, policy portfolio, and test integrity procedures

What are the key responsibilities of this team?
- Lead DC state assessments
- ESEA accountability
- PARCC
- NCSC alternative assessment
- ACCESS ELL assessment
- Science assessment
- Early childhood assessment
- Accountability calculations
- Title III accountability
- School report cards
- Research partnerships
- Research and evaluation
- Community partnerships
- LearnDC
- Equity Reports
- Data collection and verification
- SLED
- Federal data reporting
- Data system development
- Enrollment audit data
- EdFacts
- Interagency data sharing agreements
- Data privacy and security
- Data governance
- Data sharing processes
- Authoritative data policy
What's the role of this team?

Provides the agency with grants management, fiscal, and compliance support.

What are the key responsibilities of this team?

- EGMS
- A-133 Audit
- Agency financial close out (grants)
- Federal fiscal reporting
- Training and technical assistance
- Facilities management
- Pcard administration
- Risk management
- Fleet management
- Direct voucher processing
- Language Access
- IQ
- Travel processing
- Hearings
- Mediations
- EEO
- Enrollment audit
- Residency verification
- Training/technical Assistance
- UPSFF policy
- Non-resident tuition
- CBD enrollment, residency audit
- Closing charter school coordination
- Small purchases
- Contracts
- Local Small Disadvantaged Business Enterprise (LSDBE) compliance
What's the role of this team?

- Supports, develops, and manages OSSE's internal and external applications

What are the key responsibilities of this team?

- Application support and troubleshooting
- Change control
- Software development
- System architecture
- Business analysis
- Process improvement
- Fiscal planning
- Contract management
- Device support
- Server and user management
- Telecom
- Connectivity
- Technology planning
- Strategic guidance
- IT procurement authority
- Enterprise coordination
**What's the role of this team?**

Conducts internal investigations to ensure compliance with all applicable laws and policies. Resolves all escalated complaints. Facilitates monthly performance management meetings and training.

**What are the key responsibilities of this team?**

- Investigations
- Complaint resolution
- Performance management
- Training
- Fleet procurement
- Maintenance and inspection of over 700 school buses
- Facility maintenance at each school bus terminal
- Inbound & outbound call support
- Provides general & bus status information
- Intakes transportation service concerns
- Quickbase support and maintenance
- Helpdesk support for schools and transportation requests
- GPS and phone support
- Creates and optimizes routes and schedules for the safe and efficient transport of over 3,000 students with disabilities
- Management of 1,300 staff that transport eligible students with disabilities
- Budget development and monitoring
- Procurements / Reimbursements
- Fiscal policy / reporting
- Contract administration

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**Division – Leadership Team**

- Early Learning
  - Elizabeth Groginsky
- Elem., Secondary & Specialized Ed
  - Amy Maisterra
- Postsecondary & Career Ed
  - Antoinette Mitchell
- Data, Assessment & Research
  - Darrell Ashton
- Operations
  - Neela Rathinasamy
- Systems Technology
  - Tom Fontenot
- Audit & Compliance
  - Ta-Tanisha Wallace
- Fleet & Facilities Maintenance
  - Kenneth King
- Parent Resource Center
  - Kim Davis
- Data & Technology
  - Wesley Forte
- Routing & Scheduling
  - Jason Campbell
- Terminal Operations
  - Patrice Bowman
- Student Transportation
  - Gretchen Brumley
- Fiscal Services
  - Carole Lee

**Team – Reports to Leadership Team**

- Health & Wellness
  - Donna Anthony
- Chief of Staff
  - Shana Young
- General Counsel
  - Sarah Jane Forman

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- Fiscal policy / reporting
- Contract administration
What’s the role of this team?

Creates regulatory and policy framework to support compliance, drive student wellness, foster innovation, and disseminate best practices across sectors.

What are the key responsibilities of this team?

- Health assessment
- Regulations and policy development
- Inter-governmental relations
- Health standards
- Program evaluation
- Research
- Data
- USDA grant administration
- Oversee food & nutrition services for District of Columbia public and public charter schools
- NSLP, SBP, CACFP, Healthy Schools, Summer Meals, Healthy Tots, Food Distribution, Emergency Feeding
- School gardens and farm to school programs.
- Procurement
- Fiscal accountability
- Fiscal oversight
- Audit coordination
- General office admin
- School nurses/school based health centers
- School climate and culture
- Sexual health
- Mental health
- Physical education/physical activity
- Chronic disease prevention
- Encourages athletics participation
- Ensures LEA compliance with state athletic regulations
- Coordinates District-wide sporting events

Superintendent
Hanseul Kang

Cloud - Leadership Team
Team - Reports to Leadership Team

Early Learning
Elizabeth Groginsky

Elem., Secondary & Specialized Ed
Amy Maisterra

Postsecondary & Career Ed
Antoinette Mitchell

Data, Assessment & Research
Darrell Ashton

Operations
Neela Rathinasamy

Systems Technology
Tom Fontenot

Student Transportation
Gretchen Brumley

Health & Wellness
Donna Anthony

Athletics
Clark Ray

Policy & Planning
Yair Inspektor

Nutrition Programs
Lindsey Palmer

Strategic Operations
Rhoma Battle

Healthy Schools & Wellness Programs
Kafui Doe

Version as of October 2016
FY16 POH Q105 Attachment - Organization Chart
Communications
Patience Peabody

Talent & Human Resources
Pete Siu

Strategic Plan Implementation and Coordination
Naomi Watson (Deputy CoS)

Drives overall change management and improvement, in coordination with leadership team. Fosters coordination within the agency and ensures strong and effective relationships with external partners.

Communications
Patience Peabody

Ensures internal and external stakeholders are clear on the agency’s role, its direction and priorities, day-to-day decisions and actions, and the rationale behind them.

Talent & Human Resources
Pete Siu

Executes agency’s approach to recruit, develop, and retain talent. Sets up structures for ongoing feedback and performance management, including building capacity within existing staff members.

What’s the role of this team?

What are the key responsibilities of this team?

- Strategic plan implementation progress monitoring and support
- Effective and consistent coordination with internal and external stakeholders
- Agency’s policy agenda, including new and updated regulations, policies, an coordination with DC Council and State Board of Education
- Budget and performance plan development and reporting

- Strategic communications plan implementation
- Relationships with reporters; responses to media inquiries
- Structures and channels for communicating with key audiences and stakeholders
- Internal and external newsletters: OSSE Wire, LEA Look Forward
- Coordination with Mayor’s communications team

- Recruitment process
- Employee relations
- Performance management
- Staff capacity building
- Coordination with DCHR

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