**Performance Measures Template**

Please follow the directions below to provide information that will be used by the Office of the State Superintendent of Education (OSSE) to complete your local education agency’s (LEA’s) grant performance agreement for Scholarships for Opportunity and Results (SOAR) Act grant funds. In prior years LEAs were asked to complete logic models which were, in part, used by OSSE to develop grant-specific performance agreements. This template will be completed in lieu of any logic models.

Applicants must complete one performance measures table per allocation (i.e., Academic Quality, Early Childhood, etc.).

**Directions:**

* **Allocation Type:** Insert the allocation type, such as Academic Quality, Early Childhood, or ESSER III Equivalent.
* **Project Summary:** Please insert a brief (one to two sentences) overview of your project.
* **Project Objective:** Please insert at least one S.M.A.R.T. (specific, measurable, attainable, relevant, and time-based) objective for your project.
* **Project Activities:** Please insert **three to five activities** that will be completed during each six-month reporting period. These should be activities that you will be able to produce documentation of completion for if/when you are monitored.
* **Completion Date:** Please insert the date or date range in which you expect each listed activity to be completed. This may be a specific date, a specific month, or range of months.
* **Evidence of Completion:** Please describe the documentation that you will be able to provide to show that the activity was completed.

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| **SOAR Project 1: [INSERT ALLOCATION TYPE]** | | |
| **Project Summary:** |  | |
| **Project Objective:** |  | |
| **Project Milestones for Reporting Period 1 (First Six Months of Award)** | | |
| **Project Activities** | **Completion Date** | **Evidence of Completion** |
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| **Project Milestones Reporting Period 2 (Second Six Months of Award)** | | |
| **Project Activities** | **Completion Date** | **Evidence of Completion** |
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| **SOAR Project 2: [INSERT ALLOCATION TYPE]** | | |
| **Project Summary:** |  | |
| **Project Objective:** |  | |
| **Project Milestones for Reporting Period 1 (First Six Months of Award)** | | |
| **Project Activities** | **Completion Date** | **Evidence of Completion** |
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| **Project Milestones Reporting Period 2 (Second Six Months of Award)** | | |
| **Project Activities** | **Completion Date** | **Evidence of Completion** |
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| **SOAR Project 3: [INSERT ALLOCATION TYPE]** | | |
| **Project Summary:** |  | |
| **Project Objective:** |  | |
| **Project Milestones for Reporting Period 1 (First Six Months of Award)** | | |
| **Project Activities** | **Completion Date** | **Evidence of Completion** |
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| **Project Milestones Reporting Period 2 (Second Six Months of Award)** | | |
| **Project Activities** | **Completion Date** | **Evidence of Completion** |
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