



District of Columbia Office of the State Superintendent of Education

ONLINE RESIDENCY APPLICATION

WHAT: The District of Columbia Office of the State Superintendent of Education (OSSE) has partnered with the DC Office of Tax and Revenue (OTR) to assist with confirming residency as part of the annual enrollment process for District of Columbia public and public charter schools. Residency is defined as a person who establishes physical presence in the District of Columbia and provides valid documentation.

WHEN: Summer 2017

WHERE: www.ossedtax.com

WHO: Parents/guardians and/or adult students can use the application if they meet each of the following criteria:

- Are residents of the District of Columbia
- Filed a 2016 D40 tax return at least 21 days prior to using this application (NOTE: an Extension of Time to File Income Tax Return (FR-127) does not satisfy this requirement)
- Child(ren) to be enrolled are listed on Schedule S of the enrolling parent/guardian or adult student's D40 tax returns
- Child(ren) or adult student returning to the same school or school system from the previous school year
- Child(ren) not entering grades pre-K3 or pre-K4

Parents/guardians with a child enrolling in a different school system or entering Pre-K3 or Pre-K4 must complete residency confirmation and the enrollment processes at the school their child will attend in the upcoming school year.

HOW: The following items are required to complete the application:

1. The enrolling parent/guardian or adult student's valid email address to receive correspondence throughout the residency confirmation process.
 2. Amount of net refund (D40, line 40) or tax amount due (D40, Line 45) from the accepted District of Columbia 2016 tax form
 3. The enrolling parent/guardian, adult student and child social security numbers
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NEXT Confirming residency in the District of Columbia is the first step in the enrollment process. Therefore, once you have received confirmation that your residency has been confirmed through this application, you must still complete enrollment forms at the school your child will attend in the upcoming school year.

MORE For questions, please contact OSSE.Residency@dc.gov or contact the OSSE call center at (202) 719-6500.
