

Division – Executive Team  
  Team – Reports to Exec Team

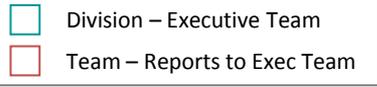
**Superintendent**  
 Hanseul Kang

**Chief of Staff**  
 Vacant

- Athletics
- Budget
- Communications
- HR/talent
- Policy

<b>Early Learning</b> Elizabeth Groginsky	<b>Elem., Secondary &amp; Specialized Ed</b> Amy Maisterra	<b>Post-secondary &amp; Career Ed</b> Antoinette Mitchell	<b>Data, Assessment &amp; Research</b> Jeff Noel	<b>Bus Ops &amp; Grants Management/COO</b> Unique Morris-Hughes	<b>Systems Technology</b> Tom Fontenot	<b>Student Transportation</b> Gretchen Brumley	<b>General Counsel</b> Sarah Jane Forman <i>(Interim)</i>
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Licensing & Compliance	Teaching & Learning	Adult & Career Education / GED	Assessments & Accountability	Office of Grants Management & Compliance	Applications	Audit & Compliance	<ul style="list-style-type: none"> <li>▪ Legal review of key documents</li> <li>▪ Legal research and advice</li> <li>▪ Litigation and hearings</li> <li>▪ Drafting of statutes and regulations</li> </ul>
Operations & Grants Management	Accountability, Performance & Support	College & Career Readiness	Policy & Partnerships	Office of Building Operations	Project Management	Fleet & Facilities Maintenance	
Early Intervention – Part C	Policy, Planning & Charter School Support	DC Tuition Assistance Grant	Longitudinal Data Systems	Division of Wellness & Nutrition Services	Infrastructure & Technology Support	Parent Resource Center	
Professional Development	Community Learning & School Support	CTE / Career Development		Office of Dispute Resolution	Strategic Planning	Data & Technology	
Program Quality	Special Programs	DC ReEngagement Center		Federal Programs: Title I & II		Routing & Scheduling	
	Strategic Operations	Education Licensure Commission		Office of Enrollment & Residency		Terminal Operations	
		Policy & Planning		Office of Contracts & Procurement			



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Sarah Jane Forman  
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**Licensing & Compliance**  
Eva Laguerre  
Clement Idun

**Operations & Grants Management**  
Rebecca Shaw

**Early Intervention – Part C**  
Kerda DeHaan (state)  
Jerrri Johnston- Stewart (local)

**Professional Development**  
Julie Wennekes

**Program Quality**  
Carolyn Terry- Taylor  
Renata Claros

**What’s the role of this team?**

License and monitor child development centers and homes

Sets policy for the child care subsidy program, administers subsidy payments and early learning grant awards

Ensures full implementation of IDEA Part C and a comprehensive statewide system of early intervention services. Serves as the District’s point of entry for infants and toddlers with delays and disabilities, ages birth to age 4, and their families.

Develops and implements the state’s professional development system for professionals serving children birth to age five and provides support for parent engagement

Works to boost the quality of early learning programs and shares information with families about quality throughout the state. Manages and supports the Quality Improvement Network (QIN), the Head Start State Collaboration office and the pre-K Enhancement Program

**What are the key responsibilities of this team?**

- Issue licenses
- Monitor licensed facilities to ensure compliance with child care licensing regulations
- Enforce systems that provide the foundation for the protection and health of children in child care settings

- Administer the Child Care and Development Block Grant
- Establish eligibility policies and payment rates
- Audit compliance
- Process monthly provider payments
- Provide funding to support quality improvement initiatives

- Service Coordination of eligible children
- Identify children with developmental delays or disabilities
- Training and Technical Assistance to support providers and families with children who have disabilities
- Provider direct services for children with Individualized Family Service Plans (IFSPs)

- Design and implement the state professional development system
- Facilitate professional development trainings to early education stakeholders
- Coordinate professional development registry and credentialing system

- Provide training and technical assistance
- Ensure program quality assurance through on-site monitoring and evaluations
- Provide monitoring and oversight of the Hub agencies supporting the QIN
- Promote collaboration between Head Start programs and state agencies

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**Teaching and Learning**  
 La' Shawndra Scroggins

**Accountability, Performance & Support**  
 Sharon Gaskins

**Policy, Planning & Charter School Support**  
 Liz Morse

**Community Learning & School Support**  
 Sheryl Hamilton

**Special Programs**  
 Yuliana Del Arroyo

**Strategic Operations**  
 Ij Oji

**What's the role of this team?**

Supports the development of great teachers and leaders who have the skills and knowledge to effectively reach all learners, including students with disabilities and English Language Learners

Provides local education agencies with a combination of meaningful supports and interventions to accelerate school improvement and student outcomes, in accordance with IDEA and ESEA

Creates regulatory and policy framework to support compliance, drive achievement, foster innovation, and disseminate best practices across sectors. Supports specialized charter sector planning and funding initiatives.

Fosters community-parent-school connections and out of school learning opportunities that support students with disabilities, students who are homeless, home schooled, or in private schools

Oversees nonpublic placement and ensures appropriate oversight of programming for students with disabilities in private schools, and coordinates behavioral health and community school partnerships

Coordinates strategic fiscal spending plan that supports core work, and ensures that staff have supporting conditions to be effective, through the creation of sound operational procedures and tracking systems

**What are the key responsibilities of this team?**

- Teacher effectiveness and licensure
- Standards-based training & technical assistance
- School-wide evidence-based models
- Support for special populations
- Literacy

- ESEA waiver implementation
- Statewide System of Support (ESEA)
- School Improvement Grant (SIG)
- Race to the Top
- ESEA monitoring
- IDEA monitoring

- Policy & regulation development
- Office of Public Charter School Finance & Support (SOAR & Title VB)
- Special Education State Complaint Office
- State Special Education Systemic Improvement Plan coordination
- Data coordination

- Parent outreach (ESEA and IDEA)
- 21st Century Grant
- McKinney-Vento Homeless Assistance
- Homeschooling
- Private schools

- Nonpublic placement oversight
- Nonpublic school monitoring
- Interagency coordination: CFSA, DBH, DYRS
- Interagency school support
- Community Schools

- Internal ESSE Support (e.g., staff onboarding, equipment, travel, training)
- Grant applications
- Fiscal monitoring
- Fiscal policy
- ESSE budgeting and procurement
- Reimbursements

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**Adult & Career Education / GED**  
JMichelle Johnson / Philip PremDas

**College & Career Readiness**  
Melissa McKnight

**DC Tuition Assistance Grant**  
Terrance Albert

**CTE / Career Development**  
Tony Johnson / Simone Garcia

**DC ReEngagement Center**  
JaSent Brown

**Education Licensure Commission**  
Angela Lee

**Policy & Planning**  
Erin Krivicky

**What's the role of this team?**

Provides services to support adult learners in increasing literacy levels, and obtaining GED, postsecondary education or job training

Establishes programs and provides services to support middle and high school students as they prepare for postsecondary education and careers

Provides \$30M in grants to DC students for tuition assistance at colleges and universities throughout the country

Provides funding to support Career and Technical Education programming, establishes Career Academies and supports certification attainment for high school students

Reconnects youth, ages 16-24, to educational options and provides wrap-around services to support reengagement

Licenses degree-granting and non-degree granting postsecondary institutions in the District of Columbia

Works with division programs to develop policy, procedures and strategic interventions that improve program efficiency and outcomes

**What are the key responsibilities of this team?**

- Administers grants to CBOs offering adult education courses
- Works with other agencies to provide coordinated services to adult learners
- Administers GED exams

- Implements Dual Enrollment, SAT Day, SAT Prep, OSSE Scholars
- Manages College Career and Credential Network, College Awareness Month, Adult College Completion Network and other programs

- Administers grants to students
- Maintains relationships with key stakeholders
- Manages fiscal reconciliation efforts
- Provides programmatic expertise on new OneApp

- Administers grants to LEAs
- Provides CTE-based professional development
- Supports Career Academies through funding
- Maintains linkages with industry advisory boards

- Conducts targeted outreach
- Assesses academic and non-academic needs
- Identifies good-fit educational options
- Supports re-enrollment
- Provides ongoing support

- Licenses postsecondary institutions
- Addresses complaints from the public
- Processes transcript requests

- Helps create new policy and procedures documents
- Supports programmatic use of data to strengthen outcomes

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**Assessments & Accountability**  
Jessica Enos

**Policy & Partnerships**  
Gwen Rubinstein

**Longitudinal Data Systems**  
William Henderson

**What's the role of this team?**

Leads OSSE's Next Generation Assessment (NGA) annual test administration coordination, policy portfolio, and test integrity procedures

Supports the division through developing strategic community partnerships and coordinating engagement around OSSE's data tools and reports

Provides strategic support to LEA and school operations by ensuring secure access to high quality historical and current student level data

**What are the key responsibilities of this team?**

- Lead DC state assessments
- ESEA accountability
- PARCC
- NCSC alternative assessment
- ACCESS ELL assessment
- Science assessment
- Early childhood assessment
- Accountability calculations
- Title III accountability

- School report cards
- Research partnerships
- Research and evaluation
- Community partnerships
- LearnDC
- Equity Reports

- Data collection and verification
- SLED
- Federal data reporting
- Data system development
- Enrollment audit data
- EdFacts
- Interagency data sharing agreements

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**Office of Grants Mgmt & Compliance**  
 Nancy Mahon

**Office of Building Operations**  
 Gregory Ellis

**Division of Wellness & Nutrition Services**  
 Vacant

**Office of Dispute Resolution**  
 Tracey Langley

**Federal Programs: Title I & II**  
 Devin Howard

**Office of Enrollment & Residency**  
 Rochelle Wilson

**Office of Contracts & Procurement**  
 Alvin N. Stith

**What's the role of this team?**

Provides the agency with grants management, fiscal, and compliance support

Provides operational and facility logistical support to all OSSE divisions

Encourages, educates and engages district residents, educators, community partners and schools to develop sustainable wellness and nutrition strategies

Conducts due process special education hearings, residency fraud hearings, mediation, and Equal Employment Opportunity oversight

Administers the federal, US Department of Education Title I and II programs

Oversees the annual enrollment audit, manages residency verification, investigates residency fraud, oversees charter school closures

Provides contracting and procurement support and services to OSSE divisions; staff report directly to the District of Columbia OCP (effective 12/14)

**What are the key responsibilities of this team?**

- EGMS
- A-133 Audit
- Agency financial close out (grants)
- Federal fiscal reporting
- Training and technical assistance

- Facilities management
- Pcard administration
- Risk management
- Fleet management
- Direct voucher processing
- Language Access
- IQ
- Travel processing

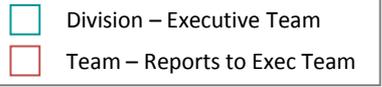
- Federal grant administration
- Local grant administration
- Healthy Schools Act implementation
- Healthy Tots Act implementation
- Staff and oversee commissions and advisory groups

- Hearings
- Mediations
- EEO

- Programmatic compliance
- Fiscal compliance
- Second review for Title III program and fiscal compliance
- Second review and assistance with SIG efforts through set asides

- Enrollment audit
- Residency verification
- Training/technical Assistance
- UPSFF policy
- Non-resident tuition
- CBO enrollment, residency audit
- Closing charter school coordination

- Small purchases
- Contracts
- Local Small Disadvantaged Business Enterprise (LSDBE) compliance



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**Applications**  
Don Davis

**Project Management**  
Matthew Brownlee

**Infrastructure & Technology Support**

**Strategic Planning**

**What's the role of this team?**

Supports, develops, and manages OSSE's internal and external applications

Manages OSSE's IT portfolio, internal staff resources, vendors and coordination between programmatic divisions and IT

Provides day-to-day support of the agency's computer systems, service desk, email and network resources

Grows OSSE's portfolio via visioning, strategic themes, roadmaps and enterprise consolidation

**What are the key responsibilities of this team?**

- Application support and troubleshooting
- Change control
- Software development
- System architecture

- Business analysis
- Process improvement
- Fiscal planning
- Contract management

- Device support
- Server and user management
- Telecom
- Connectivity

- Technology planning
- Strategic guidance
- IT procurement authority
- Enterprise coordination

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**Audit & Compliance**  
Ta-Tanisha Wallace

**Fleet & Facilities Maintenance**  
Kenneth King

**Parent Resource Center**  
Kim Davis

**Data & Technology**  
Wesley Forte

**Routing & Scheduling**  
Jason Campbell

**Terminal Operations**  
Patrice Bowman

**What's the role of this team?**

Conducts internal investigations to ensure compliance with all applicable laws and policies. Resolves all escalated complaints. Facilitates monthly performance management meetings and training.

Coordinates the procurement, inspection, maintenance and retirement of all OSSE-DOT vehicles. Maintains all terminal facilities to ensure they are safe and compliant with all standards.

Provides all inbound and outbound communications to stakeholders (parents, schools, advocates) regarding student transportation services. Provides first call resolution support for complaints.

Provides technical support to all OSSE-DOT departments and systems, in addition to school supports for TOTE

Plans bus routes that are compliant with operational and regulatory requirements, conducts analysis for performance improvement, and communicates routing details to supporting departments

Management and support of all School Bus Drivers, School Bus Attendants, and daily operations at each of the four school bus terminal locations

**What are the key responsibilities of this team?**

- Investigations
- Complaint resolution
- Performance management
- Training

- Fleet procurement
- Maintenance and inspection of over 700 school buses
- Facility maintenance at each school bus terminal

- Inbound & outbound call support
- Provides general & bus status information
- Intakes transportation service concerns

- Quickbase support and maintenance
- Helpdesk support for schools and transportation requests
- GPS and phone support

- Creates and optimizes routes and schedules for the safe and efficient transport of over 3,000 students with disabilities

- Management of 1,300 staff that transport eligible students with disabilities