



October 18, 2012

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(X) Informational

TO: Local Educational Agency Leaders

CC: LEA Special Education Directors, LEA Data Administrators

FROM: Amy Maisterra, Ed.D., Assistant Superintendent
Division of Specialized Education

RE: Release of Web-based Compliance System

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The Office of the State Superintendent of Education (OSSE) is pleased to announce the release of the District of Columbia Corrective Action Tracking System (DC CATS), a web-based system for issuing monitoring and compliance reports and documenting the correction of noncompliance. OSSE's Monitoring and Compliance Unit will release the first set of compliance reports through DC CATS in late October and early November.

LEA Special Education Coordinators or Directors and LEA Data Administrators will have specific, critical responsibilities in the implementation of the new system. All users will receive a welcome email from the DC CATS system prior to training that includes directions on how to create a password. Access to the system will be needed during the training, so it is critical that users set up their account upon receipt of the email.

Special Education Directors or Coordinators will be responsible for receiving compliance reports and submitting documentation of all required corrections of noncompliance. LEAs who receive findings of noncompliance related to timely initial evaluations, reevaluations, early childhood transition, or secondary transition for the first quarterly reporting period will receive training in November and December 2012. The remaining LEAs can expect to receive training in January and February 2013. Special Education Coordinators and Directors will be contacted by their OSSE monitoring and compliance state contact to schedule training.

Although OSSE will create the initial user accounts for access to DC CATS, LEA Data Administrators will ultimately be responsible for administering user names and permissions for this application. OSSE will provide training for LEA Data Administrators on the system via an online tutorial and subsequent question and answer session.

Thank you for your attention to this matter and for working to improve outcomes for students with disabilities.

