



OSSE LEA LOOK-FORWARD: May 2, 2013—May 9, 2013 Key Events, Announcements, Updates and Deadlines

Reminder! OSSE Payment Identification Web Page

OSSE unveiled a newly-implemented portal that will provide local education agencies (LEAs) and Vendors the ability to search through a breakdown of their invoices. This new ACH payment system will alleviate some of the prior difficulties associated with bulk payments. Payments to DC agencies do not list the breakdown of all sources of each payment, which makes it difficult for the LEA/Vendors to be able to tie back each bulk payment to the individual invoice requests they submitted. This new system will give LEAs and vendors the ability to search to see an itemized summary of what comprises each consolidated payment.

For OSSE, the search tool means a streamlined process for accounting for payment requests sent by LEAs and Vendors. By itemizing paid funds, OSSE has the ability to now compare and better appropriate federal resources in order to continue to confidently distribute federal grants to the district agencies in need. The link and instructions are as follows:

<http://osse.sp.dc.gov/osse/cfo/public/SitePages/APSearch2.aspx>

- Payment information received from your bank will appear in an alpha-numeric format such as 109001115111GDO; however, the search criteria would start from the 4th number and end on the 10th numeric number. For example:

<u>Number</u>	<u>Search Criteria</u>
109001115111GDO	001115111

- After inputting the numeric information in the ACH/CK Number field, press search and detailed information will appear for the entire transaction.

If you have any questions or need additional information, please contact Anetria Smart, OSSE AFO Accounts Payable Supervisor at 202-481-3857 or anetria.smart@dc.gov

Division of Wellness & Nutrition

New! School Nutrition Employee Week! Celebrate May 6-10, 2013

Between preparing healthy meals for America’s students, adhering to strict nutrition standards, navigating student food allergies and offering service with a smile, school nutrition professionals are true superheroes! School Nutrition Employee Week is the perfect opportunity to recognize the hardworking professionals in school cafeterias. The School Nutrition Association has designated this week to remind everyone-directors, managers, parents, students, and school staff-that school nutrition employees deserve some recognition.

We thank you for all that you do!



Division of Wellness & Nutrition (Continued)

USDA Launches the Farm to School Census, Deadline May 3, 2013

Friday, May 3 is the deadline for responding to the USDA first ever nationwide [Farm to School Census](#), which will survey more than 13,000 school districts to determine how many schools currently purchase local foods. Data from the Farm to School Census will be used by USDA's Farm to School Program to develop a baseline assessment of the prevalence, geographic distribution, and characteristics of farm to school programs in order to set priorities for USDA outreach and technical support. If you are a school food service director please respond to the survey that was emailed to you.

Civil Rights Training for School and School Food Service Administrators/Front Line Food Service Staff

Civil Rights Training is required annually for all School Food Authorities. This training will be offered via webinar and pre-reregistration for the webinar is required.

Please select the training that applies to you and click on the name of the webinar to begin the registration process. If you plan to view the webinar as a group please have each person register so that we have a list of all attendees of the webinar. If you have any questions or problems accessing the webinar training please feel free to contact Nancy Katz, Project Manager, at 202-714-2096 or nancy.katz@dc.gov.

[Civil Rights Training for School and School Food Service Administrators](#)

Monday, May 13, 2013

2:00-3:00pm

[Civil Rights Training for Front Line Food Service Staff](#)

Tuesday, May 14, 2013

2:00-3:00pm

Workshop: Utilizing Reliable Health Information in the Classroom, May 14, 2013

OSSE will be hosting a free three-hour workshop called *Utilizing Reliable Health Information in the Classroom* on **May 14th, from 3:00-6:00pm** for school personnel and community-based health educators. This workshop will prepare educators to assist students in identifying valid and reliable health information, products, and services on the web. Resources tailored to youth will be provided.

The workshop will be held at the OSSE offices, 810 First Street NE, Washington, DC 20002, 3rd Floor- Room 3002.

Registration is required and space is limited. The registration deadline is Friday, May 6th. To register go to <http://adobe.ly/156EC0t>.



Division of Wellness & Nutrition (Continued)

Parent Workshop: Implementation of Local Wellness Policies, May 23, 2013

OSSE will host a parent-focused workshop that will offer guidance about parent engagement to assist their child's school in meeting their wellness goals. This workshop will also educate parents about the DC Healthy Schools Act-Local Wellness Policy requirements and share current best practices. Specific resources will be used to support parents in establishing and/or participating in an active School Wellness Committee. The training will be held from 1:00-3:00pm on May 23rd, 2013 at the OSSE offices (810 1st Street, NE) in the 3rd floor Grand Hall. For more information, contact Nichelle Johnson at nichelle.johnson@dc.gov or 202-481-3753. Registration information to follow.

Farm to School 101 Training, May 23, 2013

OSSE, in partnership with the DC Farm to School Network, will be conducting a Farm to School 101 training for teachers and school administrators. The training will focus on teaching students about the food system and locally grown foods and also how administrators can take small steps to start or expand a farm to school program. The training will be held from 4:00-6:00pm on May 23, 2013 at the OSSE offices (810 1st Street, NE) in the 3rd floor Grand Hall. To register, please visit <http://dcgreens.org/trainings/>. For more information, contact Erica Steinhart, our Farm to School Coordinator, at erica.steinhart@dc.gov or 202-442-8940.

Fresh Fruit and Vegetable Program Applications Due May 24, 2013

OSSE is accepting applications for the FFVP for School Year 2013-2014. This is a competitive grant program that must be applied for annually. Only elementary schools can participate and each school must submit a separate application. Grant amounts are determined by using an enrollment based calculation. This grant will be awarded for the SY 2013-2014 and will be distributed in two allocations: July 1, 2013 through September 2013 and October 1, 2013 through June 30, 2014. Applications must be postmarked by **May 24, 2013**. The application should be completed electronically and can be found at <http://osse.dc.gov/service/fresh-fruit-and-vegetable-program>. Applications received after the deadline or incomplete applications will not be considered for funding. Please email completed applications to wellness.nutrition@dc.gov. Questions about the FFVP or the application process can be directed to Diedre Bell, Program Specialist, at diedre.bell@dc.gov or 202-724-7861.

Farm to School: Strawberries & Salad Greens Day, May 29, 2013

For the last four years, schools across the District have participated in Strawberries & Salad Greens Day as a way to showcase locally grown produce. This event will educate students about both the health and environmental benefits of eating locally grown fruits and vegetables. All Public and Public Charter Schools have the opportunity to participate in the event by serving local strawberries and local salad greens during the lunch meal service on May 29, 2013. Schools can also sign up to host an educational activity/table for students to visit around the cafeteria to learn about where their food comes from. To RSVP your school to participate in Strawberries & Salad Greens Day, click [here](#). For more information, contact OSSE's Farm to School Specialist, Erica Steinhart, RD, at erica.steinhart@dc.gov or (202) 442-8940.



Division of Elementary & Secondary Education

Common Core Aligned DC Early Learning Standards

OSSE is pleased to announce that the District of Columbia Common Core aligned Early Learning Standards have been posted to the OSSE website and can be accessed here: <http://osse.dc.gov/service/division-early-learning>

Annual Homeless Liaison Conference

The Division of Elementary and Secondary Education's Homeless Children and Youth Program will host its first annual Homeless Liaison Conference on May 10, 2013 from 9:00am until 4:30pm. The conference will bring together homeless liaisons, community based organizations, and government agencies that serve homeless youth in DC Public Schools and DC Public Charter Schools. This is an opportunity to discuss pressing issues that homeless youth face such as school enrollment, transportation assistance, pre-school, higher education and career readiness to name a few.

Homeless liaisons can register at <https://www.surveymonkey.com/s/BL2NC6K>.

Limited seating is available so we are asking that no more than two representatives participate from each LEA. If you have any questions or concerns, please contact Ja'Sent Brown at jasent.brown@dc.gov or 202-654-6123.

Understanding the DC Value Added Model

Thursday, May 30, 9:30-11:00am

1100 First Street, NE, 12th Floor

Please join staff from OSSE and Mathematica Policy Research for training on DC's value-added model. The value-added model is a statistical method that controls for factors beyond educators' control in order to estimate a teacher's impact on student achievement. Race to the Top LEAs use value-added results within their evaluation systems as one measure of teachers' success in supporting student academic achievement throughout the school year. The training will provide an overview of the DC value-added model and will highlight adjustments that have been made to the model over the past couple of years. It is intended for LEA administrators who will need to communicate about the model results to teachers and other school staff this summer.

Please RSVP at the following link if you plan to attend: <https://www.surveymonkey.com/s/7838XXB>

The training will be held at Mathematica's Offices at 1100 1st Street, NE, 12th Floor, Washington, DC 20002.



Division of Elementary & Secondary Education (Continued)

Communicating with Teachers about Evaluation: Strategies to Build Awareness, Understanding, Support, and Action

Monday, May 13, 3:00–4:30pm

Webinar

Are your teachers aware of the new local evaluation system? If so, do they fully understand and support it? Effective communications and engagement around the purpose, components, and benefits of local teacher evaluation systems can help to build support among teachers. Join us for a webinar on May 13 to gain useful insights and tools for communicating with teachers about evaluation. This includes strategies to build awareness, understanding, support, and action for professional growth. The presentation will be hosted by OSSE and led by Battelle for Kids, a national not-for-profit organization with expertise in communications and implementing effective teaching reforms. Registration information for the webinar will be provided in next week's newsletter.

If you have any questions, contact Robin Chait, Director of Teaching and Learning, at robin.chait@dc.gov.

OSSE Requests Nominations for the Statewide Educator Talent Pool

The Office of the State Superintendent of Education (OSSE) is requesting recommendations for **OSSE's Educator Talent Pool**. Members of the talent pool, both teachers and administrators, will be considered for statewide and national recognition, awards, and participation in statewide committees where the practitioner's voice is needed. Please visit our [talent pool webpage](#) to formally recognize the outstanding and talented educators we have in the District of Columbia.

The deadline for recommendations is Friday, June 14, 2013.

Update on SOAR Act Applications

Due to the immense number of applications that OSSE received in response to the call for applications for SOAR Act Funding, OSSE will be postponing award decision announcements. This is due to the fact that OSSE needed to seek out additional reviewers to properly evaluate the 107 applications received.

The anticipated award date for the Facilities Awards (Replication & Growth and Public Facilities) is May 10th and the Academic Awards (Increasing Academic Quality and Special Populations) will be May 15th, following the applicant interviews. If anything should change, we will keep all applicants notified.

Thank you in advance for your patience.



Division of Specialized Education

Reminder! Final LEA Quarterly Special Education Meeting- SY 2012-2013

OSSE's Division of Specialized Education is hosting a LEA Special Education meeting. The meeting will be held on Wednesday, May 15, 2013 from 1 to 2:30 p.m., and will take place via webinar. LEAs will receive timely and relevant information that supports effective management of IDEA funds and programs.

The agenda will include an update on key initiatives and events underway for spring and summer. The meetings are also designed to provide LEAs with an opportunity to inform the Division's work.

To register for this meeting please select the following link:

<https://www2.gotomeeting.com/register/934870650>

Special Session! Special Education Data System (SEDS) May Webinar: Overview of OSSE's SEDS User Support Plan – School Year 2013-2014

The next SEDS Monthly Support Series Webinar is on Thursday, May 23, 2013 at 10am. During this special session, DSE will review its targeted technical assistance plan for SY 2013-2014. This differentiated approach, piloted in the 2012-2013 SY is designed to provide LEAs with more autonomy and flexibility as they become fluent in the SEDS system. Please ensure that your LEA's Lead SEDS Trainer attends this session to learn important information about next year's SEDS User Support Plan.

[Click here to register](#). For questions regarding this webinar, please contact Rohini Thukral (Rohini.Thukral@dc.gov).

Extended Session! SEDS Monthly Support Series Webinar

The extended session will immediately follow the general session. During this session LEA representatives will receive additional information to support ongoing SEDS data quality improvement efforts. This training supplements the recent mandatory SEDS Data Quality webinars.

Topics to be covered include appropriately categorizing and documenting reasons for delays and proactively using available data management reports to improve performance and outcomes for students. This focus is designed to further support LEAs as they continue to improve data quality and begin the Root Cause Analysis (RCA) work launched by OSSE this month in partnership with Cross and Joftus.



Division of Specialized Education (Continued)

Reminder! DSE's May Professional Development Opportunities

Child Outcomes Summary (COS) Exit Scores -- Refresher Webinar for LEAs

The Child Outcomes Summary (COS) data collection process is a mandatory process that LEAs must follow for all students receiving IEP services in a preschool special education program. COS entry and exit scores must be captured in the District of Columbia Corrective Action Tracking System (DC CATS) online database for each student. As many students will be exiting preschool/pre-K within the next few months, this webinar serves as a refresher of the requirements for gathering and inputting COS exit scores into DC CATS within the 60 day exit window. This webinar will:

- Review the COS data collection process, including:
 - Important timelines and deadlines for COS entry & exit scores
 - The 3 functional outcome areas
 - The 7-point rating scale
 - Appropriate assessment data
- Discuss important information about the COS exit scores process
- Review the COS data entry process for the DC CATS online database

During and after the webinar, participants will have the opportunity to ask questions. In addition to a live broadcast, the webinar will be recorded and made available through the DC CATS website Documents Section.

Please direct all questions and comments to osse.cosfaq@dc.gov.

Child Outcomes Summary (COS) Exit Scores Refresher Webinar

Presenter(s): OSSE Division of Specialized Education
Target Audience: LEA COS B7 Administrators and any LEA staff involved in COS Data Collection
Date(s): Friday, May 10, 2013
Time: 1:00 pm to 3:00 pm
Location: Webinar
Register: <https://www2.gotomeeting.com/register/237782138>



Division of Specialized Education (Continued)

Reminder! Professional Development Session: Section 504 of the Rehabilitation Act of 1973

Please join us to learn about your LEA's Section 504 obligations and best practices from Dr. Perry Zirkel. Dr. Zirkel, a nationally recognized expert on special education law, IDEA, and 504, is a professor of education and law at Lehigh University who writes regular columns in publications such as the Phi Delta Kappa and Principal magazines. Dr. Zirkel has authored numerous publications in the area of special education, and his most recent book is Student Teaching and the Law.

In these sessions, Dr. Zirkel will address the intersection between the Individuals with Disabilities Education Act (IDEA) and section 504 of the Rehabilitation Act of 1973, with a particular emphasis on implications for effective behavior planning.

Please note: The content of the sessions is equivalent. However, the morning session, which will take place from 8:30 am to 11:30 pm, is designated for elementary school educators, and the afternoon session, from 12:30 pm to 3:30 pm, is designated for secondary school educators.

Section 504 of the Rehabilitation Act of 1973 – Dr. Perry Zirkel

- Presenter(s):** OSSE Division of Specialized Education
Target Audience: Elementary and Secondary School Educators
Date(s): May 31, 2013
Time: Session 1: 8:30 am to 11:30 am
Session 2: 12:30 pm – 3:30pm
Location: Hilton Garden Inn Washington
1225 First Street, NE
Washington, DC 20002
Register: Please register accordingly.

To register for the elementary school educator session, please select the following link: <http://www.cvent.com/d/0cq5cz/4W>

To register for the secondary school educator session, please select the following link: <http://www.cvent.com/d/ncq5cz/4W>



Division of Specialized Education (Continued)

OSSE Special Education Tiered Technical Assistance Plan: May Tier I Professional Development Sessions

As a result of OSSE's first annual special education data audit, OSSE continues to support LEAs in improving special education program performance via the delivery of foundational (Tier I) technical assistance sessions. These sessions are required for all LEAs with the exception of certain who were exempted from this requirement due to their performance on the audit. These LEAs were given flexibility regarding their attendance.

Congratulations to **Bridges PCS, Latin American Montessori Bilingual PCS, Septima Clark PCS, and Two Rivers PCS**, who achieved this impressive milestone!

***New!* Archived SEDS Data Quality Webinar and Post-Assessment**

We are pleased to announce that the DSE Tier I Data Quality webinar and required assessment is now available for viewing on the SEDS Resource Site: [SEDS Resource Site](#).

Participants who wish to fulfill their LEA's Tier I requirement must complete the post assessment with a score of 80% or higher by May 15, 2013; participants meeting this requirement will also earn one (1) Professional Learning Unit (PLU). Participants will be notified of their score upon completion of the assessment. PLU certificates will be sent to eligible participants by May 31, 2013. For questions regarding this webinar, please email OSSE.TTA@dc.gov.

Please Note: A separate email containing the survey links will be sent to participants who attended the live webinars.

***New!* Special Education Quality Review (SEQR) Tool Release**

The OSSE developed the SEQR to support LEAs and schools in further understanding what it means to provide quality special education services and maintain compliance with the federal IDEA and local law. This web-based self-assessment tool, to be used by schools and LEAs, is designed to assess school-level programs for students with disabilities (SWDs) on selected quality indicators and to identify improvements needed to achieve best practice standards.

We are very pleased to announce that the SEQR is ready for interactive use. In the upcoming weeks, representatives from AIR will be reaching out to each LEA's Head of School to provide a login and password to access the tool. Should you have any questions, please feel free to contact the OSSE DSE at (202) 741-0478.



Division of Specialized Education (Continued)

Final Session! Special Education Quality Review (SEQR) Training

We are pleased to announce that a final SEQR training has been scheduled for May 14th at 9am. Calendar updates and registration information for all Special Education Data Audit Tier I trainings can be found on the SEDS Resource Site <https://sites.google.com/a/dc.gov/seds-help-resources/home/tier-i-t-ta-calendar>.

Special Education Quality Review (SEQR) – Tiered Technical Assistance

- Presenter(s):** OSSE Division of Specialized Education
- Target Audience:** LEA Leadership Team
- Date(s):** May 14, 2013
- Time:** 9:00 am to 12:00 pm
- Location:** Office of the State Superintendent of Education
810 First Street, NE - 3rd Floor Computer Lab
Washington, DC 20002
- Register:** To register for the SEQR – tiered technical assistance session, please select the following link
<http://www.cvent.com/d/2cq5l4/4W>

DSE Practitioner Focus Group: Positive Behavior Interventions and Supports (PBIS) Toolkit

DSE is developing an Positive Behavior Interventions and Supports (PBIS) Toolkit and is looking for feedback from educators throughout the District.

We will be hosting a focus group on May 29, 2013 from 4:00 – 6:00 pm. Participants will be provided with a draft of the toolkit and will be assigned a section to review prior to the meeting. Participants will have an opportunity to earn 1 Professional Learning Unit (PLU) for their participation in this session. If interested, please contact Melanie Grant at melanie.grant@dc.gov or 202-741-5944.



Division of Specialized Education (Continued)

Reminder! Initiation of Final Tier I Webinar Series: Conducting a Root Cause Analysis

These sessions are designed to provide LEA leadership teams with a foundational framework for using Root Cause Analysis (RCA) processes to assist them in identifying core challenges and systemic solutions that will accelerate progress. RCA is anchored in evidence-based processes used to identify strengths and challenges that explain student academic performance. The process begins with the LEA staff defining what they believe the key indicators of student success to be. Academic data are used to determine which students are underperforming and to learn as much as possible about “red flag” issues or student groups. To further investigate performance issues associated with “red flag” groups, teams review multiple measures to draw conclusions. LEAs will be provided an overview of types of measures, as well as how to “weight” root causes and create a final list of prioritized and weighted root causes to determine next steps.

Root Cause Analysis – Webinar

Presenter: OSSE Division of Specialized Education in partnership with Cross and Joftus

Location: Webinar

Register: May 7, 2013
3:30 pm to 4:30 pm
<https://www2.gotomeeting.com/register/411307178>

Target Audience: LEA Leadership Team

May 8, 2013
10:00 am to 11:00 am
<https://www2.gotomeeting.com/register/310437442>

Date & Time: May 7, 2013
3:30 pm to 4:30 pm

May 9, 2013
Session 1: 10:00 am to 11:00 am
<https://www2.gotomeeting.com/register/742078026>

May 8, 2013
10:00 am to 11:00 am

Session 2: 3:30 pm to 4:30 pm
<https://www2.gotomeeting.com/register/467381634>

May 9, 2013
Session 1
10:00 am to 11:00 am
Session 2
3:30 pm to 4:30 pm

Calendar updates and registration information for all Special Education Data Audit Tier 1 Training and Technical Assistance (TTA) sessions can be found on the SEDS Resource Site: <https://sites.google.com/a/dc.gov/seds-help-resources/home/tier-i-t-ta-calendar>



Division of Specialized Education (Continued)

Reminder! Extended School Year (ESY) Certification – Recorded Webinar Resource for LEAs

OSSE hosted two Extended School Year (ESY) Certification webinars on February 13, 2013 and February 27, 2013. These webinars were designed to assist LEAs in successfully completing the annual ESY certification requirements. Specifically, the webinars contain key information regarding federal and state ESY requirements, ESY eligibility framework and IEP documentation requirements, annual certification process requirements, and the Division of Student Transportation's (DOT) new Transportation Online Tool for ESY (TOTE).

In order to support LEAs as they implement the requirements, DSE recorded the webinar and is making it available for viewing. The webinar is approximately 90 minutes in length and can be viewed at any time. To register for and view the recorded webinar, please click here: <https://www2.gotomeeting.com/register/123774794>

Reminder! Extended School Year (ESY) Certification – Additional Guidance

OSSE has issued additional ESY certification guidance to assist LEAs with amending Individualized Education Programs (IEPs) or providing Parent Notice, as appropriate, when making determinations about ESY-related transportation services. Please visit the SEDS Resource Site (link: <https://sites.google.com/a/dc.gov/seds-help-resources/home>) to access the following documents: ESY Webinar PowerPoint, ESY Webinar FAQ, ESY Amendment Guidance, ESY Amendment Considerations Guidance, ESY Amendment Guidance Flowchart, and Parent Notice Form.

Resource from SAMHSA to Support Mental Health Awareness Day, May 9, 2013

The Substance Abuse and Mental Health Services Administration (SAMHSA) will be premiering a virtual event on Tuesday, May 7, to launch National Children's Mental Health Awareness Day (Awareness Day), which is being celebrated throughout the country on May 9. **The video will debut on www.samhsa.gov/children at 3 p.m. EDT on May 7.**

How do I watch the virtual event premiere?

Visit www.samhsa.gov/children at 3p.m. EDT on May 7 and click on the virtual event link on the homepage.

The event can be viewed in its entirety or you can select chapters from the event to watch and incorporate into your local activities and community conversations being held on May 9 and throughout the year.

What is the Awareness Day virtual event about?

This year, Awareness Day is focusing on the importance of social connectedness—a sense of community—in enhancing resilience in young adults ages 16 to 24 with mental health and substance use challenges.

Emceed by ABC 7/WJLA-TV news anchor Leon Harris from Washington, DC, the virtual event will feature young adults from throughout the country sharing their stories about how being socially connected helped them develop resilience as they navigated challenges in transitioning into adulthood.



These challenges include applying for and staying in school, getting and sustaining a job, finding a place to live independently, and obtaining health care services and supports. The virtual event will also feature a recorded message from Awareness Day Honorary Chairperson Demi Lovato for young adults.

If you're tuning in for the premiere of the virtual event, SAMHSA invites you to join the conversation on Twitter!

During the premiere of the virtual event, SAMHSA will be hosting a virtual Tweetup to share data, resources and information about the importance of young adults' mental health.

Follow [@samhsagov](https://twitter.com/samhsagov) and use **#HeroesofHope** to join the conversation on Twitter at 3 p.m. EDT on May 7 as you watch the virtual event premiere with SAMHSA and communities across the country!

Office of Grants Management and Compliance

SEA Carryover Waiver Request

OSSE is required to notify the public that the agency is requesting a waiver from the United States Department of Education (ED) to allow OSSE to grant an LEA a waiver of the 15 percent carryover limitation rule. Comments regarding this request must be submitted to OSSE by May 6, 2013. This information will be included in the waiver request to ED. Please direct your comments to Iris Bond Gill, Director of Federal Grants, at osse.grantscompliance@dc.gov. The notice is now available on the OSSE website at <http://osse.dc.gov/release/public-notice-office-superintendent-state-superintendent-education-osse-waiver-request-us>.

Enrollment Audit Report, SY 2012-2013

The annual enrollment verification process for the 2012-2013 School Year is complete. The final enrollment audit report was sent by F.S. Taylor and Associates, an independent contractor that conducts the enrollment audit, and is available on the OSSE website at <http://osse.dc.gov/publication/2012-fall-enrollment-audit-report-district-columbia-public-schools-and-district-public>.

Division of Post-Secondary & Career Education

General Education Diploma Announcement

OSSE is letting adult learners in the District of Columbia know — ***Your future is calling. With the GED test, you can answer the call!*** The current GED® test is expiring at the end of 2013 and learners' partial passing scores will expire too if the test is not successfully completed by then. For learners who don't feel prepared, OSSE and local programs can help. The OSSE Adult and Family Education Office and the DC Office of Cable Television (OCT) have partnered to produce a public service announcement encouraging District residents to finish the GED before the current test series expires on December 31, 2013. The PSA is running on DC cable television. View the GED message at <http://youtu.be/83olkMqsZhc>. Learn more about the GED campaign at <http://www.gedtestingservice.com/finishtheged/>.



Office of Data Management

Discipline Data Collection – Update & Process Amendment

In an effort to reduce the burden on LEAs, OSSE is partnering with the PCSB for the discipline and truancy data collection required for federal reporting and SLED’s early warning system. Previous communications indicated that OSSE would collect these data directly from LEAs, *however LEAs will now only be requested to review and certify data, and they will not be required to submit data.* OSSE will release additional guidance about the data review and certification in the coming weeks.

Data Manager Contact Information Update

With multiple collections occurring between the months of April and June, OSSE wants to ensure that we have the most current contact information for LEA data managers and data collection points of contact. If you would like to update, modify, or add Data Manager/Data Collection POC information, or if you would like to verify the information OSSE currently has on file, please send your information by email to osse.odm@dc.gov.

PARCC Technology Inventory Data Collection

OSSE opened the PARCC Technology Inventory data collection on May 1, and this collection will close on May 30. This collection will be conducted via QuickBase, and data managers per the OSSE contact list will receive invitations to the QuickBase tool on May 1st. Webinars will take place on May 6th and May 8th and data managers will receive invitations.

DC CAS Roster Verification – ELL/LEP Monitored Students

Students who are in “ELL Monitoring” status (students who have earned a 5 on the ACCESS for ELLs test for the first time within the past 2 years) **are considered LEP for the purposes of accountability.** Because many LEAs do not code these students as receiving ELL services in their student information systems, OSSE has developed a process to identify these students in conjunction with the DC CAS Roster Verification process for the purposes of accountability. OSSE will identify students who likely have an ELL monitored status and will create a roster for LEAs to review. LEAs may then update, amend, and confirm these ELL-Monitored rosters during the DC CAS demographic appeal window in May/June.



Office of Data Management (Continued)

Policy Guidelines for Calculating the Adjusted Cohort Graduation Rate

OSSE is beginning the Adjusted Cohort Graduation Rate (ACGR) verification process. On Friday, March 15, , LEAs received the ACGR policy documentation, which includes a “DETAILED TIMELINE” and processes. The timeline includes important deadlines. LEAs have until May 20 to verify students and provide documentation.

Responsibility	Process	Timeline
Phase I: Project Timeline	<ul style="list-style-type: none"> • Submit project timeline to LEA(s) • Contact LEA(s) 	March 15, 2013
Phase II: Username & Password Dissemination	<ul style="list-style-type: none"> • LEAs receive username & passwords • DCPS receives data file format 	March 27, 2013
Phase II: Verification Tool	<ul style="list-style-type: none"> • LEA cohort verification begins • LEA(s) submit documentation 	April 1, 2013 – May 20, 2013
Phase III: Cohort Assignment and Verification	<ul style="list-style-type: none"> • Students are verified and assigned to their appropriate cohorts • OSSE reviews documentation submitted by LEA(s) • Preliminary ACGR conducted 	May 30, 2013 – July, 2013
Phase IV: Graduates Data submission	<ul style="list-style-type: none"> • PCSB and DCPS submits official certified graduates 	June 8, 2013 – June 15, 2013
Phase VI: Graduates Data Submission II (Summer Graduates)	<ul style="list-style-type: none"> • PCSB and DCPS submit official certified graduates (summer graduates) 	Aug 1, 2013- Aug 8, 2013
Phase VII: Data Analysis	<ul style="list-style-type: none"> • OSSE conducts data analysis 	Aug 8, 2013-Sept 1, 2013

If you have questions about any of the Office of Data Management notices, please contact Jessica Mellen Enos at (202) 535-2651, or by email at jessica.enos@dc.gov.