



## OSSE LEA LOOK-FORWARD: May 16, 2013—May 23, 2013 Key Events, Announcements, Updates and Deadlines

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### Division of Wellness & Nutrition

#### ***New!*** DCSAA Girls Softball Championship, May 18th

The inaugural DCSAA Girls Softball Championship will take place on Saturday, May 18 at Guy Mason Recreation Center. A consolation game will be played at 2:00 pm and the Championship will take place at 4:00pm.

#### ***New!*** DCSAA Outdoor Track and Field Championships, May 30th and 31st, 2013

DCSAA's Outdoor Track and Field Championships will take place Thursday, May 30th and Friday, May 31st, both from 3:00 p.m. – 8:00 p.m., at Spingarn High School.

#### ***New!*** DCSAA DC High School Baseball Classic, June 2nd, 2013

DCSAA, in partnership with The DC High School Baseball Classic, Inc., will sponsor the DC High School Baseball Classic at the Nationals Stadium. This will be a fun, family event and admission is free to all. Games start at 9:30 a.m., 12:00 p.m., 2:30 p.m., and the championship game will be held at 5:30 p.m. For more information go to [www.dcbaseballclassic.org](http://www.dcbaseballclassic.org).

#### ***New!*** Fuel Up To Play 60 Funding Opportunities, Deadline June 4, 2013

Funding opportunities are available to qualified K-12 schools enrolled in the [Fuel Up to Play 60](#) program. Sponsored by the National Dairy Council, state and regional Dairy Councils, and other supporting organizations, the competitive, nationwide funding program provides seed money – up to \$4,000 per school – to help the participating schools' Fuel Up to Play 60 teams take actions critical to achieving program outcomes. The purpose of the funds is to help schools increase knowledge of and access to healthy foods and access to physical activity among students. The application deadline is June 4, 2013. Click [here](#) for more information and application materials.

#### ***New!*** DC CAS for Health Online Pilot Completed

Congratulations to the following schools which successfully (and voluntarily) piloted the DC CAS for Health and Physical Education online. These schools put in extra hours and took part in additional trainings to provide their students with an online test experience, and to help prepare themselves and OSSE for PARCC. Thanks to: Arts and Technology PCS, Bancroft Elementary, Deal Middle School, DC Prep, Hardy Middle School, Howard University Middle School, Kelly Miller Middle School, Kramer Middle School, Luke C. Moore High School, Mary McLeod Bethune, McKinley Tech, Roosevelt High School, Sousa Middle School, and Whittler Education Campus.



Division of Wellness & Nutrition (Continued)

***New!* Parent Workshop: Implementation of Local Wellness Policies, May 23rd, 2013**

WNS will host a parent-focused workshop that will offer guidance about parent engagement to assist their child's school in meeting their wellness goals. This workshop will also educate parents about the DC Healthy Schools Act-Local Wellness Policy requirements and share current best practices. Specific resources will be used to support parents in establishing and/or participating in an active School Wellness Committee. The training will be held from 1:00-3:00 pm on May 23rd, 2013 at the OSSE offices (810 1st Street, NE) in the 3rd floor Grand Hall. For more information, contact [Nichelle Johnson](#) or by phone at 202-481-3753. Click [here](#) to register for this free workshop.

***New!* Farm to School 101 Training, May 23rd, 2013**

WNS, in conjunction with DC Greens, will be conducting a Farm to School 101 training for teachers and school administrators. The training will focus on teaching students about the food system and locally grown foods and also how administrators can take small steps to start or expand a farm to school program. The training will be held from 4:00-6:00 pm on May 23rd, 2013 at the OSSE offices (810 1st Street, NE) in the 3rd floor Grand Hall. To register, please visit <http://dcgreens.org/trainings/>. For more information, contact [Erica Steinhart](#), our Farm to School Coordinator, or by phone at 202-442-8940.

***Reminder!* Fresh Fruit and Vegetable Program Applications Due May 24, 2013**

The Division of Wellness and Nutrition Services is accepting applications for the FFVP for School Year 2013-2014. This is a competitive grant program that must be applied for annually. Since individual elementary schools will be selected to participate, each school must submit a separate application. Grant amounts are determined by using an enrollment based calculation. This grant will be awarded for the SY 2013-2014 and will be distributed in two allocations: July 1, 2013 through September 2013 and October 1, 2013 through June 30, 2014. The application should be completed electronically and can be found at <http://osse.dc.gov/service/fresh-fruit-and-vegetable-program>. Applications received after the deadline on May 24 or incomplete applications will not be considered for funding. Faxed or e-mailed applications will not be considered. Questions about the FFVP or the application process can be directed to [Diedre Bell](#), Program Specialist, or by phone at 202-724-7861.

***Reminder!* Farm to School: Strawberries & Salad Greens Day, May 29th, 2013**

For the last four years, schools across the District have participated in Strawberries & Salad Greens Day as a way to showcase locally grown produce. This event will educate students about both the health and environmental benefits of eating locally grown fruits and vegetables. All Public and Public Charter Schools have the opportunity to participate in the event by serving local strawberries and local salad greens during the lunch meal service on May 29, 2013. Schools can also sign up to host an educational activity/table for students to visit in and around the cafeteria to learn about where their food comes from. To RSVP your school to participate in Strawberries & Salad Greens Day, click [here](#). For more information, contact OSSE's Farm to School Specialist, [Erica Steinhart, RD](#) or by phone at 202-442-8940.



Division of Wellness & Nutrition (Continued)

***New!* OSSE School Garden Program: School Garden 101 Training, June 10th, 2013**

OSSE will offer a School Garden 101 training on June 10<sup>th</sup>, 2013 from 3:30-5:30 pm at the OSSE offices, 810 First Street, NE, 3rd floor. The training is geared towards school administrators, staff, teachers, and community members that are interested in starting, maintaining, and using a school garden to support nutrition-based lessons as a part of their curriculum. PLU credits are available. There are 30 spots available, so [sign-up](#) today! If you have questions, please contact [Sam Ullery@dc.gov](mailto:Sam.Ullery@dc.gov).

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Division of Specialized Education

***Reminder!* OSSE Releases Proposed Special Education Part B Policies for Public Comment**

OSSE, will hold public hearings to discuss the following proposed state policies entitled: “Individualized Education Program (IEP) Implementation for Transfer Students Policy,” “Specialized Transportation Policy,” “Individualized Education Program (IEP) Amendment Policy,” “Confidentiality of Student Information Policy,” and the “Individuals with Disabilities Education Act (IDEA) Part B Grant Eligibility and Administration Hearing Process Policy.” The proposed policies will be posted for a 60 day public comment period commencing Friday, May 3, 2013 and closing Tuesday, July 2, 2013. Two public hearings will be held. The first hearing is scheduled for May 21, 2013 from 3:00 – 5:00pm. The second and final hearing is scheduled for May 28, 2013 from 5:00 – 7:00pm. All comments received by 5:00pm Tuesday, July 2, 2013 will be considered. To review the proposed policies and public hearing notice, please select the following link: <http://osse.dc.gov/service/policies-and-regulations>.

***Reminder!* Special Education Quality Review (SEQR) Tool Release**

The OSSE developed the SEQR to support LEAs and schools in further understanding what it means to provide quality special education services and maintain compliance with the federal IDEA and local law. This web-based self-assessment tool, to be used by schools and LEAs, is designed to assess school-level programs for students with disabilities (SWDs) on selected quality indicators and to identify improvements needed to achieve best practice standards.

We are very pleased to announce that the SEQR is ready for interactive use. In the upcoming weeks, representatives from AIR will be reaching out to each LEA’s Head of School to provide a login and password to access the tool. Should you have any questions, please feel free to contact the OSSE DSE at 202-741-0478.

*Note to Public Charter LEAs:* In recent months, the PCSB has also introduced a similar self-evaluation tool called the Quality Assurance Review (QAR). Some of you have already undertaken a self-study using this tool. Neither OSSE nor PCSB has a preference on which tool you choose to use, or whether you choose to use any. They were both designed with the intent to help you understand your programs and to improve the instruction of students with disabilities. To learn more about the QAR, please contact [Avni Patel](#) or by phone at 202-266-2660.



Division of Specialized Education (Continued)

**Reminder! Blackman/Jones Database User Training: Review of LEA Responsibilities**

OSSE is pleased to provide two trainings on HOD/SA implementation and the *Blackman/Jones Database* on May 30, 2013 and June 4, 2013 via webinar. OSSE is responsible for monitoring compliance with *Jones v. District of Columbia*, which is a Consent Decree that requires the District to ensure implementation of Hearing Officer Determinations (HODs)/Settlement Agreements (SAs) in a timely manner. All LEAs are responsible for maintaining a case manager to implement HODs/SAs through the *Blackman/Jones Database*. The session will review the following basic requirements for case management staff:

- 5/30/13 Training:** All LEAs are invited to attend the May 30, 2013 session. OSSE will review LEA responsibilities and how OSSE will partner with your LEA to ensure students receive HOD/SA required services.
- 6/4/13 Training:** LEAs with overdue HODs/SAs are invited to attend the June 4, 2013 training. In this session OSSE will review LEA responsibilities when HOD/SA implementation is overdue, the impact of overdue cases on District wide achievement metrics, and action planning for positive student outcomes.

Registration is not required to attend the trainings. A training invitation email will be sent to each LEA's special education representative with additional participation information. Please contact the OSSE *Blackman/Jones* Implementation Team with any questions at 202-724-7860.

**NEW! Special Education Data System (SEDS) Fix- Fax Barcodes**

In response to LEA questions about faxing, and in an effort to improve faxing reliability, OSSE released an adjustment to the fax barcodes on May 3, 2013. With this change, we expect to see an increase in the number of faxes that are successfully received in SEDS.

For additional assistance with the faxing procedures, please contact the [OSSE Call Center](#) or by phone at 202-719-6500.

**Reminder! DSE Practitioner Focus Group: Positive Behavior Support (PBS) Toolkit**

DSE is developing a Positive Behavior Support (PBS) Toolkit and is looking for feedback from educators throughout the District. We will be hosting a focus group on **May 29, 2013** from **4:00 – 6:00 pm**. Participants will be provided with a draft of the toolkit and will be assigned a section to review prior to the meeting.

Participants will have an opportunity to earn 1 Professional Learning Unit (PLU) for their participation in this session. If interested, please contact [Melanie Grant](#) or by phone at 202-741-5944.



Division of Specialized Education (Continued)

***Special Session!* Special Education Data System (SEDS) May Webinar: Overview of OSSE's SEDS User Support Plan – School Year 2013 – 2014**

The next SEDS Monthly Support Series Webinar is on Thursday, May 23, 2013 at 10am. During this special session, DSE will review its targeted technical assistance plan for SY 2013-2014. This differentiated approach, piloted in the 2012-2013 SY is designed to provide LEAs with more autonomy and flexibility as they become fluent in the SEDS system. Please ensure that your LEA's Lead SEDS Trainer attends this session to learn important information about next year's SEDS User Support Plan. [Click here to register](#). For questions regarding this webinar, please contact [Rohini Thukral](#).

***Extended Session!* SEDS Monthly Support Series Webinar**

The extended session will immediately follow the general session. During this session LEA representatives will receive additional information to support ongoing SEDS data quality improvement efforts. This training supplements the recent mandatory SEDS Data Quality webinars. Topics to be covered include appropriately categorizing and documenting reasons for delays and proactively using available data management reports to improve performance and outcomes for students. This focus is designed to further support LEAs as they continue to improve data quality and begin the Root Cause Analysis (RCA) work launched by OSSE this month in partnership with Cross and Joftus.

***Reminder!* Extended School Year Certification – Recorded Webinar Resource for LEAs**

OSSE recently hosted two Extended School Year (ESY) Certification webinars on February 13, 2013 and February 27, 2013. These webinars were designed to assist local education agencies (LEAs) in successfully completing the annual ESY certification requirements. Specifically, the webinars contain key information regarding federal and state ESY requirements, ESY eligibility framework and IEP documentation requirements, annual certification process requirements, and the Division of Student Transportation's (DOT) new Transportation Online Tool for ESY (TOTE).

In order to support LEAs as they implement the requirements, OSSE recorded the webinar and is making it available for viewing. The webinar is approximately 90 minutes in length and can be viewed at any time. To register for and view the recorded webinar, please click [here](#).

***Reminder!* Extended School Year (ESY) Certification – Additional Guidance**

OSSE has issued additional ESY certification guidance to assist local education agencies (LEAs) with amending Individualized Education Programs (IEPs) or providing Parent Notice, as appropriate, when making determinations about ESY-related transportation services. Please visit the [SEDS Resource Site](#) to access the following documents: ESY Webinar PowerPoint, ESY Webinar FAQ, ESY Amendment Guidance, ESY Amendment Considerations Guidance, ESY Amendment Guidance Flowchart, and Parent Notice Form.



Division of Specialized Education (Continued)

**DSE's May Professional Development Opportunities**

***Reminder!* Professional Development Session: Section 504 of the Rehabilitation Act of 1973**

Please join us to learn about your LEA's Section 504 obligations and best practices from Dr. Perry Zirkel. Dr. Zirkel, a nationally recognized expert on special education law, IDEA, and 504, is a professor of education and law at Lehigh University who writes regular columns in publications such as the Phi Delta Kappa and Principal magazines. Dr. Zirkel has authored numerous publications in the area of special education, and his most recent book is Student Teaching and the Law.

In these sessions, Dr. Zirkel will address the intersection between the Individuals with Disabilities Education Act (IDEA) and section 504 of the Rehabilitation Act of 1973, with a particular emphasis on implications for effective behavior planning.

Please note: The content of the sessions is equivalent. However, the morning session, which will take place from 8:30 am to 11:30 pm, is designated for elementary school educators, and the afternoon session, from 12:30 pm to 3:30 pm, is designated for secondary school educators.

**Section 504 of the Rehabilitation Act of 1973 – Dr. Perry Zirkel**

- Presenter(s):** OSSE Division of Specialized Education  
**Target Audience:** Elementary and Secondary School Educators  
**Date(s):** **May 31, 2013**  
**Time:** Session 1: 8:30 am to 11:30 am  
Session 2: 12:30 pm – 3:30pm  
**Location:** Hilton Garden Inn Washington  
1225 First Street, NE  
Washington, DC 20002  
**Register:** Please register accordingly.

To register for the elementary school educator session, please select the following link: <http://www.cvent.com/d/0cq5cz/4W>

To register for the secondary school educator session, please select the following link: <http://www.cvent.com/d/ncq5cz/4W>



Division of Post-Secondary & Career Education

**Reminder! General Education Diploma Announcement**

OSSE is letting adult learners in the District of Columbia know — **“Your future is calling. With the GED test, you can answer the call!”** The current GED® test is expiring at the end of 2013 and learners’ partial passing scores will expire too if the test is not successfully completed by then. For learners who don’t feel prepared, OSSE and local programs can help. The OSSE Adult and Family Education Office and the DC Office of Cable Television (OCT) have partnered to produce a public service announcement encouraging District residents to finish the GED before the current test series expires on December 31, 2013. The PSA is running on DC cable television. View the GED message at <http://youtu.be/83olkMqsZHc>. Learn more about the GED campaign at <http://www.gedtestingservice.com/finishtheged/>.

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Division of Elementary & Secondary Education

**New! Charter School Facilities Institute Webinar Series**

The U.S. Department of Education, through the National Charter School Resource Center and its partners, invites you to participate in the Charter School Facilities Institute Series. The institute will be presented through a series of four informative and interactive webinars that will help participants understand and manage the complex challenges of designing, financing, and implementing charter school facility projects. Learn about how some charter schools are creating great learning environments.

School leaders will learn how to select and work with a project development team. Participants will learn who should be members of this team, and they also will learn about team member roles and responsibilities and about how the team should be managed to complete construction projects on time, on budget, and to the desired specifications. Feel free to sign up for the entire series or individual sessions. Note: All sessions will take place from 3:00 to 4:30 p.m. Eastern Time.

[Great School Spaces](#)

Wednesday, May 29, 2013

[Planning for Your Charter School Facility](#)

Wednesday, June 5, 2013

[Financing Your Charter School Facility](#)

Wednesday, June 12, 2013

[Charter School Predevelopment and Construction Management](#)

Wednesday, June 19, 2013

There is no registration fee to join. You will receive a confirmation e-mail after you submit the registration form. Please retain a copy of the confirmation e-mail as proof of your registration.

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Division of Elementary & Secondary Education (Continued)

***New!* National Charter School Resource Center Hosts In-Person Session on Facilities**

The National Charter School Resource Center will be hosting an in-person session at the 2013 National Charter Schools Conference focused on facilities. For more information about the 2013 National Charter Schools Conference please visit <http://www.publiccharters.org/conference/2012/home.aspx>. For a link to the Resource Center, visit: <http://www.charterschoolcenter.org>. If you have any questions about the Charter School Facilities Institute Series, contact Joni Pearlman of the National Charter School Resource Center at [jpearlman@air.org](mailto:jpearlman@air.org)

***New!* Community Schools Incentive Initiative Grants-Notice of Funding Availability**

OSSE will be soliciting applications for the Community Schools Incentive Initiative beginning May 31st. The purpose of this initiative is to establish community schools. A community school is a public and private community partnership to coordinate educational, developmental, family, health, and after-school-care programs during school and non-school hours for students, families, and local communities at a public school or public charter school with the objectives of improving academic achievement, reducing absenteeism, building stronger relationships between students, parents, and communities, and improving the skills, capacity, and well-being of the surrounding community residents. Click [here](#) or contact [Nancy Brenowitz Katz](#) for the Notice of Funding Availability.

***Reminder!* Understanding the DC Value Added Model**

Thursday, May 30, 9:30-11:00am  
1100 First Street, NE, 12<sup>th</sup> Floor

Please join staff from OSSE and Mathematica Policy Research for training on DC's value-added model. The value-added model is a statistical method that controls for factors beyond educators' control in order to estimate a teacher's impact on student achievement. Race to the Top LEAs use value-added results within their evaluation systems as one measure of teachers' success in supporting student academic achievement throughout the school year. The training will provide an overview of the DC value-added model and will highlight adjustments that have been made to the model over the past couple of years. It is intended for LEA administrators who will need to communicate about the model results to teachers and other school staff this summer. Please RSVP [here](#) if you plan to attend.

**The training will be held at Mathematica's Offices at 1100 1st Street, NE, 12th Floor, Washington, DC 20002.**

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Division of Elementary & Secondary Education (Continued)

***NEW!* Race to the Top: PD Platform Unveiling to Public Charter Schools**

OSSE is excited to host a training opportunity for Public Charter Schools on the PD Platform. The PD Platform is an online professional development growth tool which offers teachers access to professional development resources through the DCPS' "Teaching & Learning Framework" on their Educator Portal site which is divided into three components: Plan, Teach, and Increase Effectiveness. Examples of the resources available in the "Plan" section are: Unit Plans & Assessments in ELA, Math & Science; Lesson Planning Templates & Resources; Tools for Behavior Management; and Tips on Organizing Classroom Space & Materials.

To learn more about this tool, LEAs can attend one of three trainings:

- **Tuesday, May 21st** from 9:30am – 10:30am
- **Tuesday, May 21st** from 3:30pm – 4:30pm
- **Thursday, May 23rd** from 12:00pm – 1:00pm

We encourage LEA leadership and instructional coaches / specialists to attend, learn about the tool, and the best way their schools can utilize it. Those interested in attending, please click [here](#) to register by May 17<sup>th</sup>.

Due to limited seating, we are requesting that no more than two representatives participate from each LEA.

If you have any questions or concerns, please feel free to contact [Renu Oliver](#) or by phone at 202-741-5251.

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Office of Grants Management and Compliance

***Reminder!* Enrollment Audit Report, SY 2012-2013**

The annual enrollment verification process for the 2012-2013 School Year is complete. The final enrollment audit report was sent by F.S. Taylor and Associates, an independent contractor that conducts the enrollment audit, and is available on the [OSSE website](#).

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Office of Data Management

***NEW!* DC CAS Roster Verification – ELL/LEP Monitored Students**

Students who are in "ELL Monitoring" status (students who have exited ELL services in the past 2 years) **may be considered part of a school's LEP subgroup for the purposes of accountability**. These students will only be included in school's LEP subgroup if the subgroup has a reportable n size (25 or more) prior to the inclusion of the monitored students. Because many LEAs do not code monitored students as receiving ELL services in their student information systems, OSSE has developed a process to identify these students concurrent with the DC CAS Roster Verification process for the purposes of accountability calculations. OSSE will identify students who likely have an ELL monitored status and create a roster for LEAs to review. LEAs may then update, amend, and confirm these ELL-Monitored rosters during the DC CAS demographic appeal window in May/June.



Office of Data Management (Continued)

***NEW!* DC CAS Roster Verification – Exited Students with Disabilities**

Similar to the ELL/LEP Monitored Students effort, students who have exited Specialized Education services in the past two years **may be considered part of a school’s students with disabilities subgroup for the purposes of accountability**. These students will only be included in school’s students with disabilities subgroup if the subgroup has a reportable n size (25 or more) prior to the inclusion of the exited students. Because these students no longer receive Specialized Education services and consequently are not identified in SEDS as active, OSSE has developed a process to identify these students concurrent with the DC CAS Roster Verification process for the purposes of accountability calculations. OSSE will identify students who likely have exited Specialized Education services in the past two years and create a roster for LEAs to review. LEAs may then update, amend, and confirm these exited student rosters during the DC CAS demographic appeal window in May/June.

***NEW!* Staff Data Collection – June, July and August**

The annual collection of staff data for federal reporting will take place during the months of June, July and August. The process has been modified slightly from prior years to include additional required elements, and will involve Pre-K through 12<sup>th</sup> grade LEAs and Early Childhood Providers who are funded via the UPSFF. The first stage of the data collection will begin on June 1<sup>st</sup> and end on July 15<sup>th</sup> and will focus on staff rosters, credentials, etc. The second stage of the data collection will run from August 1<sup>st</sup> through August 31<sup>st</sup> and focus on evaluation and retention. Specific guidance and templates will be sent out shortly to LEA Data Managers and HR Managers.

***Reminder!* Discipline Data Collection – Update & Process Amendment**

In an effort to reduce the burden on LEAs, OSSE is partnering with the PCSB for the discipline and truancy data collection required for federal reporting and SLED’s early warning system. Previous communications indicated that OSSE would collect these data directly from LEAs, *however LEAs will now only be requested to review and certify data, and they will not be required to submit data*. OSSE will release additional guidance about the data review and certification in the coming weeks.

***Reminder!* PARCC Technology Inventory Data Collection**

OSSE opened the PARCC Technology Inventory data collection on May 1, and this collection will close on May 30. This collection will be conducted via QuickBase, and data managers per the OSSE contact list received invitations to the QuickBase tool on May 1<sup>st</sup>.

***Reminder!* Data Manager Contact Information Update**

With multiple collections occurring between the months of April and June, OSSE wants to ensure that we have the most current contact information for LEA data managers and data collection points of contact. If you would like to update, modify, or add Data Manager/Data Collection POC information, or if you would like to verify the information OSSE currently has on file, please send your information by email to [osse.odm@dc.gov](mailto:osse.odm@dc.gov).



Office of Data Management (Continued)

**Reminder!** Policy Guidelines for Calculating the Adjusted Cohort Graduation Rate

OSSE is conducting the Adjusted Cohort Graduation Rate (ACGR) verification process. In March, LEAs received the ACGR policy documentation, which includes a “DETAILED TIMELINE” and processes. The timeline includes important deadlines. LEAs have until May 20 to verify students and provide documentation.

| Responsibility   | Process   | Timeline                     |
|--|---|------------------------------|
| <b>Phase I: Project Timeline</b>                                 | <ul style="list-style-type: none"> <li>Submit project timeline to LEA(s)</li> <li>Contact LEA(s)</li> </ul>   | March 15, 2013               |
| <b>Phase II: Username &amp; Password Dissemination</b>           | <ul style="list-style-type: none"> <li>LEAs receive username &amp; passwords</li> <li>DCPS receives data file format</li> </ul>   | March 27, 2013               |
| <b>Phase II: Verification Tool</b>                               | <ul style="list-style-type: none"> <li>LEA cohort verification begins</li> <li>LEA(s) submit documentation</li> </ul>   | April 1, 2013 – May 20, 2013 |
| <b>Phase III: Cohort Assignment and Verification</b>             | <ul style="list-style-type: none"> <li>Students are verified and assigned to their appropriate cohorts</li> <li>OSSE reviews documentation submitted by LEA(s)</li> <li>Preliminary ACGR conducted</li> </ul> | May 30, 2013 – July, 2013    |
| <b>Phase IV: Graduates Data submission</b>                       | <ul style="list-style-type: none"> <li>PCSB and DCPS submits official certified graduates</li> </ul>  | June 8, 2013 – June 15, 2013 |
| <b>Phase VI: Graduates Data Submission II (Summer Graduates)</b> | <ul style="list-style-type: none"> <li>PCSB and DCPS submit official certified graduates (summer graduates)</li> </ul>  | Aug 1, 2013- Aug 8, 2013     |
| <b>Phase VII: Data Analysis</b>                                  | <ul style="list-style-type: none"> <li>OSSE conducts data analysis</li> </ul>   | Aug 8, 2013-Sept 1, 2013     |

If you have questions regarding the Office of Data Management notices, please contact [Jessica Mellen Enos](#) at 202-535-2651.