

# Conference Agenda

8:00 am – 8:40 am

## Breakfast and Registration

8:40 am – 9:00 am

Thurgood Marshall Northeast Room

## Opening Comments

**Emily Durso**, Interim State Superintendent of Education  
**Jose Alvarez**, Chief of Staff to State Superintendent

9:00 am – 10:00 am

Thurgood Marshall Northeast Room

## The Federal Grants Process: An Overview and Update

**Michael Brustein**, Partner, Brustein & Manasevit, PLLC

Learn about the legal authorities that govern federal grants and how to apply them, get the most up-to-date information on federal grant funding and the impact of sequestration, and hear about the most recent proposals from OMB and OIG to revise the grant management requirements.

10:00 am – 10:30 am

Thurgood Marshall Northeast Room

## Programmatic Updates

Moderator:

**Iris Bond-Gill**, Interim Assistant Superintendent of Elementary and Secondary Education

Panelists:

**Kieran Bowen**, Administrative Management Officer,  
Division of Specialized Education

**Tony Johnson**, State Director, Career and Technical Education

**Faith Leach**, Fiscal Policy Manager, Division of Specialized Education

**Christi Dorsey**, School Programs Manager, Division of Wellness & Nutrition Services

**Cedric Thompson**, Interim Director of Teaching and Learning

**Carolyn Terry Taylor**, Education Policy Officer, Division of Early Learning

10:30 am – 10:45 am

## Break

10:45 am – 11:15 am

Thurgood Marshall Northeast Room

## Show What You Know Pop Quiz

**Erin Auerbach**, Associate, Brustein & Manasevit, PLLC

11:15 am – 12:15 pm

Thurgood Marshall Northeast Room

## Financial Management: What You Need to Know

**Erin Auerbach**, Associate, Brustein & Manasevit PLLC

During this presentation participants will learn the key legal requirements of financial management systems and different types of internal controls to ensure all expenditures of federal grant funds are allowable.

12:15 pm – 1:15 pm

## Lunch

1:15 pm – 2:00 pm

Thurgood Marshall Northeast Room

## Capturing Time and Effort

**Michael Brustein**, Partner, Brustein & Manasevit, PLLC

Noncompliance with the federal time and effort requirements is one of the most commonly cited findings in monitoring reviews and audits. Learn the legal requirements and how to apply them correctly.

2:00 pm – 2:15 pm

## Break

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2:15 pm – 2:45 pm

Thurgood Marshall Northeast Room

### **Making the Most of Federal Funds: Cash Management Requirements**

**Michael Brustein**, Partner, Brustein & Manasevit, PLLC

Make sure you are making the most of your federal funds! Learn about the cash management requirements for federal grant funds and practical methods to ensure all funds are spent during the period of availability.

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2:45 pm – 3:15 pm

Thurgood Marshall Northeast Room

Concurrent Session

### **How to Manage Property Purchased with Federal Funds: A Guide from Start to Finish**

**Erin Auerbach**, Associate, Brustein & Manasevit, PLLC

Federal funds are often used for the purchase of equipment. However, there are numerous purchasing, documentation and inventory rules for equipment that grantees and subgrantees must be aware of and comply with— or face audit findings. This presentation discusses these requirements and practical ways to apply the rules.

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Thurgood Marshall Southwest Room

Concurrent Session

### **Hands on Cash Management Plan**

**Walter Lundy**, Associate Director, Office of Grants Management and Compliance  
**Keshawn Golson**, Program Officer, Office of Grants Management and Compliance

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3:15 pm – 3:45 pm

Thurgood Marshall Northeast Room

### **Monitoring and Audits: Everything You Need to Know!**

**Michael Brustein**, Partner, Brustein & Manasevit, PLLC

During this presentation participants will learn about the legal authorities upon which monitoring reviews and audits are based, as well as how to get their organization prepared for a successful review!

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3:45 pm – 4:00 pm

Thurgood Marshall Northeast Room

### **Closing Remarks**

**Unique Morris**, Deputy Director, Office of Grants Management and Compliance