



DISTRICT OF COLUMBIA

OFFICE OF THE STATE SUPERINTENDENT OF

EDUCATION

Instructions: The Office of the State Superintendent of Education is on track to release the application for **Elementary and Secondary School Education Relief Fund (ESSER II)** on May 7, 2021 in the [Enterprise Grants Management System](#) (EGMS). If your local educational agency (LEA) needs a preliminary grant award notification (GAN) earlier than May (e.g., for your budget planning or board of directors), please review and sign **these assurances** and submit to OSSE.CARES@dc.gov. You will still be required to complete an application in the EGMS, once released, prior to submitting reimbursement requests. Requesting this preliminary GAN is optional and does not impact your allocation or the grant's period of availability.

**Elementary and Secondary School Education Relief Fund (ESSER II) established
under the Coronavirus Response and Relief Supplemental Appropriations Act, 2021
(CRRSA)
Fiscal Year 2020-21 Assurances**

The local educational agency (LEA) hereby assures the state education agency (SEA) that:

- ☐ The LEA will submit a final application in the Enterprise Grants Management System (EGMS) by Sept. 30, 2021 by 3 p.m. ET, that includes uploading these signed assurances and the preliminary grant award notification issued to you by OSSE;
- ☐ The LEA will provide additional information on its approach to continuous education, including an indication of whether ESSER II funds will provide support, as part of its final application submission to OSSE;
- ☐ The LEA shall to the greatest extent practicable, continue to pay its employees and contractors during the period of any disruptions or closures related to coronavirus (CARES Act Section 18006);
- ☐ The program will be administered in accordance with applicable statutes, regulations, program plans, and applications;
- ☐ Control of funds and property acquired using program funds will be maintained and administered by the appropriate public agency;
- ☐ Fiscal control and fund accounting procedures will be used to ensure proper disbursement of, and accounting for, federal funds;
- ☐ The LEA will make reports to the state agency or board and to the secretary as may be needed for the state agency or board and the Secretary to perform their duties under the program, and each LEA will maintain records and provide access to those records as the state board or agency Secretary deems necessary to carry out their responsibilities;

- ☐ The LEA will provide opportunities for the participation in, planning for, and operation of each program by teachers, parents, and other interested agencies, organizations, and individuals;
- ☐ Applications, evaluations, plans, or reports related to each program will be made available to the public;
- ☐ Facilities constructed under any program will be consistent with overall District construction plans and standards and with the requirements of Section 504 of the Rehabilitation Act of 1973 in order to ensure that the facilities are accessible to and usable by individuals with disabilities;
- ☐ The LEA has adopted effective procedures for acquiring and disseminating information and research regarding the program and for adopting, where appropriate, promising educational practices to teachers and administrators participating in the program; and
- ☐ None of the funds expended under any applicable program will be used to acquire equipment if such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity or its employees.

Local Educational Agency (LEA) Name

LEA Authorized Representative Name, Printed

LEA Authorized Representative Name, Signature

Contact Phone

Contact Email

Date