



Memorandum

To: District of Columbia LEA Representatives
From: Robin Chait, Director of Teaching and Learning
Date: August 7, 2012
Re: Federal Fiscal Year 2012 Consolidated Application: Planning Allocations and Phase II

In preparation for the upcoming school year, the Office of the State Superintendent of Education (OSSE) is pleased to provide **preliminary allocations** and **Phase II** for the Federal Fiscal Year 2012 Consolidated Application for Elementary and Secondary Education Act (ESEA) programs. Please find, attached, a detailed set of instructions on how to fill out Phase II of the consolidated application, and the preliminary allocations workbook.

OSSE's ESEA Consolidated Application for Federal Fiscal Year 2012 covers three major federal programs ("covered programs"):

- Title I, Part A—Improving Basic Programs Operated by Local Educational Agencies,
- Title II, Part A—Teacher and Principal Training and Recruiting Fund, and
- Title III, Part A—English Language Acquisition, Language Enhancement, and Academic Achievement Act.

Please note that the allocations sent out today are only **preliminary** projections. Adjustments will be made to these numbers when OSSE will release its **final allocations** for the consolidated application. Since the allocations released are preliminary, LEAs should only use these amounts as a guide in the planning process for their Phase II application.

The Phase II application is being released to all LEAs that are eligible for at least one covered program on August 7, 2012. The Phase II application has been revised to meet the requirements of DC's approved application for Flexibility from the Elementary and Secondary Education Act. The primary changes to the consolidated application are on Tabs 2a, 2b, and 20. LEAs are no longer required to set aside funds to provide Professional Development, Supplemental Education Services, School Choice, or to ensure all teachers attain Highly Qualified Status, although they may still implement these strategies if they choose to do so. However, LEAs with Priority and Focus schools will have to set aside 20% of Title I, Part A funds to implement interventions in those schools. Please note that LEAs with Priority and Focus schools are only required to provide preliminary plans on Tab 2a at this time. More detailed plans will be requested from LEAs at a later date. Beginning in the 2013-14 school year, LEAs that schools that have missed the same AMO for two consecutive years will also have to set aside 20% of Title I, Part A funds to implement interventions in these schools.

OSSE will begin its review of Phase II applications, as they are received, on August 13, 2012 according to the Phase II timeline. The last day to submit a **fully approvable** application is **October 15, 2012**. OSSE strongly encourages LEAs to submit applications by September 14, 2012 in order to receive feedback from the Teaching and Learning Team.



The Federal Fiscal Year 2012 ESEA Consolidated Application has two components:

- **Phase II:** In this phase, each eligible LEA must complete full program plans in both narrative and budget form for each funding source for which the LEA is applying. *The Phase II application has been revised to meet the requirements of DC's approved application for Flexibility from the Elementary and Secondary Education Act.* Tab 2a requires that LEAs provide preliminary plans for implementation of intervention strategies. OSSE approval of Phase II of the Consolidated Application will result in "full approval" and will allow the LEA to submit reimbursement requests. **The ultimate deadline for submission of a fully approvable Phase II application is Monday, October 15, 2012.** All LEAs are strongly encouraged to submit Phase II of the Consolidated Application as soon as possible after its release and well before the ultimate deadline. The last deadline to be able to receive feedback from your Teaching and Learning Specialist and still have at least two weeks to make revisions is September 14, 2012. Please see the attached instructions for information regarding submission of Phase II of the application. A timeline for Phase II reviews and approvals is attached.
- **Title I, Part A Plans:** Schools may elect to consolidate Title I, Part A, Title II, Part A, and Title III, Part A funds into a schoolwide program pool of funds. Per Title I, Section 1114 and 1115 of NCLB, schools that elect to operate a schoolwide or targeted assistance program must have a Title I Plan. In addition, per Title I, Section 1112 of the Elementary and Secondary Education Act, LEAs are also required to develop a Title I LEA Plan. LEAs will be required to submit LEA plans by October 15, 2012. All schools receiving Title I funds will be required to develop a Title I Schoolwide or Targeted Assistance Plan and maintain it on file. OSSE staff will review these plans onsite during monitoring visits.

OSSE will schedule multiple sessions to provide guidance to LEAs related to completion of the Consolidated Application. These will include webinars and working sessions. Webinars will be held on August 15, at 2:00 p.m. and on August 21, at 10:00 a.m. Meanwhile, your LEA's assigned Teaching and Learning specialist is available throughout the process to provide technical assistance. If you have any questions while completing the Consolidated Application, please direct the questions to con.app@dc.gov or contact your LEA's assigned Teaching and Learning specialist.