



## District of Columbia Educator Credential Requirements Overview

All applicants seeking issuance of a teacher, service provider, or administrator credential must hold a completed bachelor’s degree earned at an accredited college or university in addition to the requirements listed below.

### TEACHER: Initial Credential (three-year, non-renewable)

This credential authorizes the credential holder to provide instructional delivery as the teacher of record for the subject(s) and grades as indicated on the credential.

OPTION A	OPTION B	OPTION C
<ol style="list-style-type: none"> <li>1. Is currently admitted into a state-approved teacher education program that prepares individuals to teach the subject and grade level matching the teaching assignment;</li> <li>2. Has achieved passing scores for the DC-required <b>basic skills</b> (reading, writing, and math) exam and <b>subject content</b> exam matching the teaching assignment; and</li> <li>3. Has been <b>hired or contracted</b> as a regular teacher in a D.C. local education agency.</li> </ol>	<ol style="list-style-type: none"> <li>1. Holds a valid full teaching credential that is in good standing, issued in another state;</li> <li>2. Has achieved passing scores for a comparable <b>basic skills</b> (reading, writing, and math) and <b>subject content</b> exam(s) passed in another state required for the credential, OR passed the DC-required exams; and</li> <li>3. Presents documentation verifying two years of full-time teaching experience in another state achieving an <i>effective</i> or <i>equivalent</i> rating as measured by a summative evaluation or the student growth component of an evaluation. The experience must be completed within the previous three years with the most recent year showing an effective or higher rating.</li> </ol>	<ol style="list-style-type: none"> <li>1. Has been <b>hired or contracted</b> as a regular teacher in a DC LEA;</li> <li>2. Has achieved passing scores for the DC-required <b>basic skills</b> (reading, writing, and math) exam and <b>subject content</b> exam matching the teaching assignment; and</li> <li>3. The employing school has submitted a request to OSSE on the candidate’s behalf seeking issuance of an Initial teaching credential in the subject and grade level of the teaching assignment.</li> </ol>

## Educator Credential Requirements, Continued

### TEACHER: Standard Credential (four-year, renewable)

This credential authorizes the credential holder to provide instructional delivery as the teacher of record for the subject(s) and grades as indicated on the credential.

OPTION A	OPTION B
<ol style="list-style-type: none"> <li>1. Has completed an approved teacher preparation program in the applicable teaching subject area/grade level; and</li> <li>2. Has achieved passing scores for the DC-required <b>basic skills</b> (reading, writing, and math), <b>subject content</b> and <b>pedagogy</b> exams, OR has passed comparable exams required in another state where a valid full teaching credential is held.</li> </ol>	<ol style="list-style-type: none"> <li>1. Holds/held a DC “Initial” teaching credential; and</li> <li>2. Presents documentation verifying two years of full-time teaching experience in a DC LEA achieving an <i>effective</i> or <i>equivalent</i> rating as measured by a summative evaluation. The experience must be completed within the previous three years with the most recent year showing an effective or higher rating.</li> <li>3. Has achieved passing scores for the DC-required <b>basic skills</b> (reading, writing, and math) exam and <b>subject content</b> and <b>pedagogy</b> exams.</li> </ol>
OPTION C	OPTION D
<ol style="list-style-type: none"> <li>1. Holds a valid full teaching credential that is in good standing, issued in another state;</li> <li>2. Has achieved passing scores for comparable <b>basic skills</b> (reading, writing, and math), <b>subject content</b> and <b>pedagogy</b> exams required in another state; and</li> <li>3. Presents documentation verifying two years of full-time teaching experience in another state achieving an <i>effective</i> or <i>equivalent</i> rating as measured by a summative evaluation or the student growth component of an evaluation. The experience must be completed within the previous three years with the most recent year showing an effective or higher rating.</li> </ol>	<ol style="list-style-type: none"> <li>1. Is employed as a full-time teacher in a DC LEA;</li> <li>2. Presents documentation verifying two years of full-time teaching experience in a DC LEA achieving an <i>effective</i> or <i>equivalent</i> rating as measured by a summative evaluation. The experience must be completed within the previous three years with the most recent year showing an effective or higher rating; and</li> <li>3. Has achieved passing scores for the DC-required <b>basic skills</b> (reading, writing, and math) exam and <b>subject content</b> and <b>pedagogy</b> exams.</li> </ol>

## Educator Credential Requirements, Continued

### SCHOOL SERVICE PROVIDER: Standard Credential (four-year, renewable)

This credential authorizes the holder to provide pupil services in schools at the Pre-Kindergarten through 12 grades in the provider area(s) indicated on the credential.

SERVICE PROVIDER AREAS	REQUIREMENTS
<ul style="list-style-type: none"> <li>➤ <b>AUDIOLOGIST</b></li> <li>➤ <b>READING SPECIALIST</b></li> <li>➤ <b>SCHOOL COUNSELOR</b></li> <li>➤ <b>SCHOOL LIBRARIAN</b></li> <li>➤ <b>SCHOOL PSYCHOLOGIST</b></li> <li>➤ <b>SCHOOL SOCIAL WORKER</b></li> <li>➤ <b>SPEECH PATHOLOGIST</b></li> </ul>	<ol style="list-style-type: none"> <li>1. Has earned a completed bachelor’s degree; and</li> <li>2. Has earned a completed master’s degree or higher with a concentration in the specific service provider area; and</li> <li>3. Has successfully completed field, practicum or internship experience as part of the degree program OR has completed at least one year of satisfactory, full-time employment experience in the service provider area providing services to school age children/youth; and</li> <li>4. Has achieved a passing score for the DC-required Praxis II exam in the service provider area OR has passed a comparable subject content completed in another state where a valid credential is held. Passing scores shall be required for all provider areas where DC has adopted an applicable exam.</li> </ol>

## Educator Credential Requirements, Continued

### ADMINISTRATIVE SERVICES: Initial Credential (two-year, non-renewable)

This credential authorizes the holder to provide regular/lead and assistant principal administrative duties in schools for grades PreK-12.

REQUIREMENTS
<ol style="list-style-type: none"> <li>1. Has a completed bachelor’s degree; and</li> <li>2. Has a completed master’s degree or higher, OR has completed a state-approved educator preparation program in school leadership and supervision; and</li> <li>3. Has completed at least two years of full-time, Pre-Kindergarten through 12 grade school-based teaching, instructional leadership, and/or pupil services experience.</li> </ol>

### ADMINISTRATIVE SERVICES: Initial Credential (4-year, renewable)

OPTION A	OPTION B	OPTION C
<ol style="list-style-type: none"> <li>1. Has earned a bachelor’s degree; and</li> <li>2. Has earned a master’s degree or higher, has completed a state-approved educator preparation program in school leadership and supervision, OR holds a valid school administrator credential issued in another state; and</li> <li>3. Has completed at least four years of full-time Pre-K through 12 grade school-based teaching, instructional leadership and/or pupil services experience; and</li> <li>4. Successfully passed the DC-required school leadership exam.</li> </ol>	<ol style="list-style-type: none"> <li>1. Has earned a bachelor’s degree; and</li> <li>2. Has earned a master’s degree or higher, has completed a state-approved educator preparation program in school leadership and supervision, OR holds a valid school administrator credential issued in another state; and</li> <li>3. Has completed at least two years of full-time Pre-K through 12 grade school-based teaching, instructional leadership and/or pupil services experience achieving an <i>effective</i> or <i>equivalent</i> rating as measured by a summative evaluation; and</li> <li>4. Successfully passed the DC-required school leadership exam.</li> </ol>	<ol style="list-style-type: none"> <li>1. Has earned a bachelor’s degree; and</li> <li>2. Holds a valid school administrator credential issued in another state; and</li> <li>3. Has completed at least two (2) years of full-time Pre-K through 12 grade school-based teaching, instructional leadership, and/or pupil services experience achieving an <i>effective</i> or <i>equivalent</i> rating as measured by a summative evaluation or the student growth component of an evaluation; and</li> <li>4. Successfully passed the DC-required school leadership exam.</li> </ol>

## Educator Credential Requirements, Continued

### ADDED TEACHING ENDORSEMENT: Standard Credential (four-year, renewable)

To qualify for issuance of additional teaching endorsement certification(s), you must:

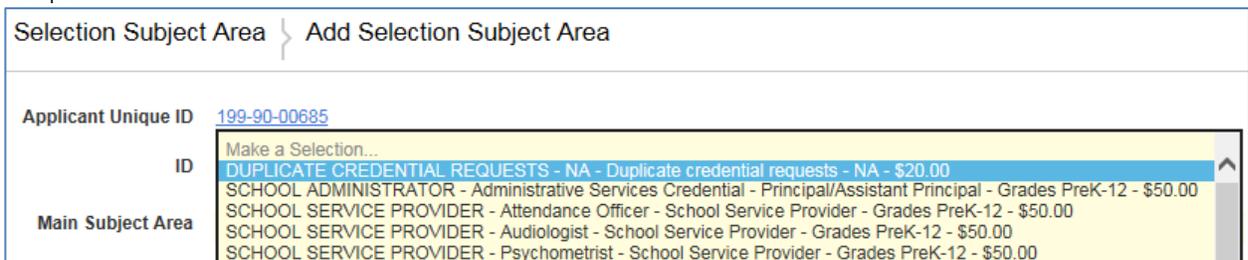
1. Hold a valid Regular II or Standard DC teaching credential in another subject area; and
2. Present passing scores for the Praxis II subject content exam in the applicable subject area or in subject area(s) where a Praxis II exam has not been adopted, you must hold a completed degree with a major in the subject area of the added endorsement; OR present passing scores for a comparable subject content exam required in another state where you hold a valid full teaching credential; and
3. Present passing scores for the applicable Praxis II Principles of Learning & Teaching exam, OR present passing scores for a comparable pedagogy exam required in another state where you hold a valid full teaching credential.

### REQUEST FOR DUPLICATE CREDENTIAL

To submit your request for issuance of a duplicate credential, you must use the online ECIS application. You will need to:

1. [Register](#) if you are new to ECIS OR [Sign-in](#) if you are a returning user
2. Create a new application.
3. Provide answers to all required application questions.
4. Select the “Request for Duplicate” checkbox in the Request for Credential section.
5. Then click the “click here select subject area” button, and select the first item in the dropdown list named “Duplicate Credential Requests”.

Example



The screenshot shows a web application interface. At the top, there is a header with the text "Selection Subject Area" followed by a right-pointing curly bracket and "Add Selection Subject Area". Below this, there is a form with several fields. The "Applicant Unique ID" field contains the value "199-90-00685". The "ID" field is currently empty. The "Main Subject Area" field has a dropdown menu open, displaying a list of options. The first option is "DUPLICATE CREDENTIAL REQUESTS - NA - Duplicate credential requests - NA - \$20.00" and is highlighted in blue. Other options include "SCHOOL ADMINISTRATOR - Administrative Services Credential - Principal/Assistant Principal - Grades PreK-12 - \$50.00", "SCHOOL SERVICE PROVIDER - Attendance Officer - School Service Provider - Grades PreK-12 - \$50.00", "SCHOOL SERVICE PROVIDER - Audiologist - School Service Provider - Grades PreK-12 - \$50.00", and "SCHOOL SERVICE PROVIDER - Psychometrist - School Service Provider - Grades PreK-12 - \$50.00".

Note: We only issue duplicate credential(s) for all certification/endorsement(s) in which you hold a valid credential. We do NOT issue duplicates for credentials that are expired and/or are not in good standing.