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| **State Title I Committee of Practitioners Agenda**  Thursday, November 16, 2017  4–6:00 p.m.  3rd Floor- Grand Hall, Side B | | |
| **Time** | **Topic of Discussion** | **Facilitator** |
| **4:00 - 4:15pm** | **Opening & Committee Business**  **Call to Order:** The meeting was called to order.  **Members in Attendance:** Adjoa Asamoah, Ina Slaughter, Justin Good, Karen Dresden, Kimyana Johnson, Kortni Stafford, Robin Chait, Winston Cox, Yiesha Thompson  **Review of Agenda:** A motion was made by Winston to approve the agenda as written, seconded, and unanimously approved by the committee.  **Approval of Minutes from August 17, 2017:** Minutes were sent after the previous meeting, and a motion was made to accept the minutes as written, seconded, and unanimously approved by the committee.  **Committee Business:** The National Title I conference will occur in February. Elected committee representatives and OSSE staff will be attending the meeting in Philadelphia, but it is scheduled during the next Title I CoP meeting. The team discussed moving the next CoP meeting in order to share information from the conference. February 22nd 2018 seems to be a make-up date that will work for most of the group. Up to three Committee members will be able to attend the conference with OSSE staff and share information at the February 22nd meeting. | **Adjoa Asamoah, Chair** |
| **4:15 – 6:00pm** | *The State Title III Advisory Committee joins at 4:15*    **ESSA School Report Cards (see background below)**  o   Introductions  o   Feedback session on the ESSA school report card requirements    Ms. Gimari Jones introduced herself in her official capacity as Director of Title III English Language Acquisition programs for OSSE. Ms. Nikeitha Brown, Instructional Coach, was also in attendance representing DC’s State OSSE Title III Advisory Committee (STAC). Members of the Title I CoP introduced themselves. OSSE’s Deputy Director of Communications Chloe Woodward-Magrane, along with Jonathan Elkin and Sharon Gaskins were in attendance. Patience Peabody, the OSSE Head of Communications and Parent Engagement introduced herself and led the presentation to share information regarding the new School Report Card.  By December 2018, OSSE must produce one report card for all schools (public and charter) in accordance with the Every Student Succeeds Act (ESSA) law the approved ESSA state plan for DC. The law requires school-level information, aggregated to the LEA and state level. This new ESSA report card will replace some of the existing frameworks that report out on different components of existing accountability frameworks and other publicly available information. The report card will share the same information about all schools, including federally required information and other information families may want to know about schools. A goal of the report card is to inform/engage parents in selecting a school for their child, understanding that school, shaping better policy, and informing school improvement. Previous report cards were designed more with policymakers in mind and were not designed in a way that families could easily access and comprehend the information contained within them.  The primary audience of the new tool is parents and families, but other groups will also be engaged in the process. Considerations will be made to balance the needs of report card users and the effort required of schools to produce report card information. Some information is required by law, but we have ability to think about how we present the information and the order in which it is presented. The intent is to continue to refine the product over time.  A three-phase design process will be used: what information should be included, how will we design it, and finally, how do we get the community invested and educate the public on the new report card? A public website, <https://osse.dc.gov/builddcsreportcard>, has been launched to drive the engagement process. State board members are leading feedback sessions within their individual districts, and there are ways to access web-based engagement sessions.  The following questions were posed by the group and answered by OSSE staff:   1. Q: To clarify, will information contained on the report card also include information that is not an official accountability measure?   A: Yes, the tool will contain both accountability measures in the ESSA state plan’s STAR system, as well as additional types of information. This will help parents learn more about the school and develop a well-rounded picture of the school.   1. Q: For clarity, the report card includes elements in the DC Public Charter School Board’s Performance Management Framework (PMF), and information contained in OSSE’s current Equity Reports. Is the intent to be all one document, but information is separated or broken down into different sections?   A: The information will be organized so that the distinction is clear. The organization of report card elements will be determined during the design phase. The new DC report card will replace OSSE’s current Equity Reports, but DCPCSB will still release its PMF.   1. Q: Some questions were raised about the teacher data components. Charters are not required to have licensed teachers, whereas DCPS is required to do so. Is it fair to include this as a data point in the report card?   A: ESSA requires that report cards include information on teachers serving with an emergency or provisional credential, but a decision has not been made as to how that information will be presented or messaged. It was suggested that this be a further topic of discussion for the Title I CoP.  Jonathan pointed the team to the State Board of Education’s (SBOE’s) [handout](https://sboe.dc.gov/sites/default/files/dc/sites/sboe/page_content/attachments/ReportCardRequiredDataElements%20FINAL%2011-15-17.pdf) that highlighted required report card elements per ESSA that must be included in the report card, and said it may be a helpful tool as the team engages in the “Top 3/Bottom 3” activity. The group completed the activity to rank the required elements with the three most important and three least important to include prominently in the report card. The group came back together to review the existing suite of report-card like products in DC. In the second activity, the group broke into smaller groups to complete a “You Build It” activity, in which teams brainstormed information that they would want to know and data that they would want to see included in any ideal product. Once groups worked individually, the larger group took a gallery walk to review products from other teams.  Other items to bear in mind (general discussion):   * IDEA services/ADA accessibility * A lot of good suggestions were made for report card elements to include, but how do we present data in a way that is helpful? Too much information can be burdensome to review. * Parents: Why did you choose the school, or re-enroll?   Other items:   * Handouts to show the weighting of the different metrics in the STAR system (See OSSE’s presentation at SBOE, pp. 4-6, available [here](https://sboe.dc.gov/sites/default/files/dc/sites/sboe/publication/attachments/ESSA%20TF%20Mtg%202.pdf)) * Encourage families to complete the [online survey](https://osse.dc.gov/builddcsreportcard), or if there is a parent network at the school/LEA, facilitate an in-person engagement session using [OSSE’s toolkit](https://osse.dc.gov/engagementtoolkit). * Information/engagement will be conducted at EdFest as well. * We need to get more feedback/discussion around the teacher data. * A follow up request from OSSE: here’s what we heard, here are the decisions we made and the rationale.   OSSE responses (as of January 23, 2018):   * OSSE has received nearly 1,900 points of feedback citywide. * OSSE presented results and updates at the [December](https://drive.google.com/open?id=1mDKYHkAAMXBCk98nvhdrGj_DqFdRpBoQ) and [January](https://sboe.dc.gov/sites/default/files/dc/sites/sboe/publication/attachments/ESSA%20TF%20Presentation_Janv3.FINAL_.pdf) meetings of the SBOE ESSA Task Force. * OSSE’s updated proposed list of report card elements, including feedback from Title I CoP members and stakeholders citywide, can be found [here](https://simbli.eboardsolutions.com/Meetings/Attachment.aspx?S=9000&AID=104186&MID=3929). | **Patience Peabody,**  **Director of Communications** |