

Required and Permissive Use of Perkins Funds for Approved Career & Technical Education Programs



Allowable Costs

REQUIRED USE OF PERKINS FUNDS [SECTION 135(b)1-9] *(Nine Uses of Funds)*
DCTE requires eligible recipients to expend funds in the nine required categories below. If no Perkins Funds are budgeted for a required use, the eligible recipient must explain how local or state funds are used to meet the requirement.

1. To strengthen the academic and career & technical skills of students participating in career & technical education programs
2. To link career & technical education at the secondary level and career & technical education at the postsecondary level
3. To provide students with strong experience in and understanding of all aspects of an industry, which may include work-based learning experiences
4. To develop, improve, or expand the use of technology in career & technical education
5. To provide professional development programs
6. To develop and implement evaluations of the career & technical education programs carried out with funds
7. To initiate, improve, expand, and modernize quality career & technical education programs, including relevant technology
8. To provide services and activities that are of sufficient size, scope, and quality to be effective
9. To provide activities to prepare special populations, including single parents and displaced homemakers who are enrolled in career & technical education programs for high-skill, high-wage, or high-demand occupations that will lead to self-sufficiency

PERMISSIVE USE OF FUNDS [Section 135(c)(1-20)] *Funds may be used for these items only after nine required uses above have been met either with Perkins or state/local funds.*

1. To involve parents, businesses, and labor organizations, in the design, implementation, and evaluation of career & technical education programs
2. To provide career guidance and academic counseling
3. For local education and business (including small business) partnerships, including work-related experiences for students, such as internships, entrepreneurship, and job shadowing related to career & technical education programs; adjunct faculty arrangements for qualified industry professionals; and industry experience for teachers and faculty

4. To provide programs for special populations
5. To assist career & technical student organizations
6. For mentoring and support services
7. For leasing, purchasing, upgrading or adapting equipment designed to strengthen and support academic and technical skill achievement
8. For teacher preparation programs that address the integration of academic and career & technical education
9. To develop and expand postsecondary program offerings at times and in formats that are accessible for students, including working students, including through the use of distance education
10. To develop initiatives that facilitate the transition of sub-baccalaureate career & technical education students into baccalaureate degree programs including articulation agreements and postsecondary dual and concurrent enrollment programs
11. To provide activities to support entrepreneurship education and training
12. For improving or developing new career & technical education courses, including the development of new proposed career & technical programs of study that prepare individuals academically and technically for high skill, high wage, or high demand occupations
13. To develop and support small, personalized career-themed learning communities
14. To provide support for family and consumer sciences programs
15. To provide career & technical education programs for adults and school dropouts to complete the secondary school education, or upgrade the technical skills, of the adults and school dropouts
16. To provide assistance to individuals who have participated in services and activities under this Act in continuing their education or training or finding an appropriate job
17. To support training and activities (such as mentoring and outreach) in non-traditional fields
18. To provide support for training programs in automotive technologies
19. To pool a portion of such funds with a portion of funds available to not less than 1 other eligible recipient for innovative initiatives
20. To support other career & technical education activities that are consistent with the purpose of this Act



Unallowable Costs	Supplanting
<ul style="list-style-type: none"> ✓ Capital expenditures ✓ Consumable supplies to be made into products to be sold or used by students, teachers, or other persons for standard classroom operations (paper, CO₂ cartridges, replacement batteries, toner, replacement printer cartridges, 3D Printer Cartridges) ✓ Contingency or “petty cash” funds ✓ Contributions and donations ✓ Dues/memberships to professional organizations or societies ✓ Equipment and supplies for building maintenance ✓ Fines and penalties ✓ Furniture, files, and equipment used by the teacher ✓ General storage (files, cabinets, etc.) not designed to store specific tools or equipment ✓ Gifts, door prizes, etc. ✓ Instructional aids, uniforms, tools, or other items to be retained by students ✓ Interest and other financial costs ✓ Leasing of vehicles, car rentals, etc. ✓ Lodging, food, transportation, registration fees, dues for Career Technical Student Organizations ✓ Maintenance contracts or agreements and excessive installation costs ✓ Meals, banquets, tickets to sporting events, entertainment ✓ Promotional materials, such as T-shirts, pens, cups, key chains, etc. ✓ Standard classroom furniture not unique to the instructional program ✓ Tuition costs, university fees, distance learning fees ✓ Vehicles such as automobiles, trucks, buses, airplanes, boats, golf carts, snow mobiles, motorcycles ✓ Textbooks ✓ Sewing machines ✓ Replacement of lost, stolen, or damaged items purchased with Perkins funds ✓ Curriculum development unless related to career cluster committee work; must have prior approval of CTE program specialist ✓ Stipends for training when a teacher receives certification or has travel expenses paid with Perkins funds ✓ Payment to teachers for data analysis conducted during school day 	<p>Supplanting occurs when a service is provided using state or local funds and providing the same service to CTE areas using federal funds (Perkins) in the same or prior year.</p> <p>Common Areas of High Risk where supplanting is likely to occur:</p> <ul style="list-style-type: none"> ○ Computers/laptops ○ Printers ○ Projectors ○ Software ○ TVs ○ Textbooks ○ iPads/tablets ○ Staff salary ○ Travel and registration to conferences that serve multiple content areas ○ Supplies ○ Common technology used in all content areas
	<h3 data-bbox="1033 699 1318 743">Other Risk Areas</h3> <ul style="list-style-type: none"> ✓ Advertising Costs (2 CFR Part 200.421) Unallowable advertising and public relations costs: <ul style="list-style-type: none"> ○ Costs of meetings, conventions or other events ○ Costs of promotional items, gifts, souvenirs ○ Costs of advertising and public relations designed solely to promote the entity ✓ Program Income – Perkins cannot be used on items that will be made into anything that can generate income, which may include but are not limited to: <ul style="list-style-type: none"> ○ Fabric ○ Food ○ Metal ○ Plants ○ Wood ○ 3D Printer Cartridges <p data-bbox="1033 1263 1990 1360">++ School districts may have policies that are stricter than those of the Department of Education, or federal regulations, they should be complied with. Districts must be in full compliance with state and federal regulations.</p>