

DISTRICT OF COLUMBIA
HIGHER EDUCATION LICENSURE COMMISSION

Public Session No. 16-07

July 7, 2016

1201 17th Street, NW

Third Floor (Hurlburt Memorial Hall) – Charles Sumner School Museum Archives
Washington, DC 20036

10:30 a.m.

I. Call to Order

Commissioner Gailda Davis called the meeting to order at 10:50 a.m.

Commissioners Present:

Commissioner Gailda Davis, Ed.D., Chair
Commissioner Johnetta Davis, Ph.D., Vice Chair
Commissioner Mary Dilworth, Ed.D.
Commissioner Joanne Joyner, Ph.D., Secretary
Commissioner John Cross, A.B., A.M., M.S.

Staff Present:

Angela Lee, Executive Director
Jocelyn Harris, Education Compliance Specialist
Alesia Henry, Education Compliance Specialist
Michael Aniton, Attorney Advisor
Maia Turner, Administrative Assistant

Guests Present:

The New York Code & Design Academy
Jeremy Snepar

Smartly College
Scott Lichtenstein
Ines Gamboa (Pedago)

University of Mt. Vernon
Jay Kim

Mid-Atlantic College
Dr. Marcella A. Copes
Dr. Chris Azoroh

Innovative Institute
Dr. Chris Azoroh

University of Phoenix

Bridget Lovett
Greg Ferenbad

The Iron Yard
Lauren Ellisberg
Bridget Lovett

Dudley Beauty College
Melanie McClain

Goodwill of Greater Washington
Leigh Bailey

Allied Health
Frank B. Uzoma
Ann Uzoma
Bernadette Kamari

II. Ascertainment of Quorum

Five (5) Commission members were present constituting a quorum.

III. Approval of Agenda

The Commission voted to approve the July 7, 2016 agenda.

IV. Approval of May 5, 2016 Meeting Minutes

The Commission voted to approve minutes from the May 5, 2016 meeting.

V. Report of Executive Director

Following are updates on institutional compliance with Commission requests for additional information or conditions of licensure:

- Executive Director is to meet with Syracuse on July 12 in follow-up to their need to submit an application for provisional licensure.
- Southeast Welding Academy satisfied all conditions with the submission of the financial audit.
- Excel Institute has three areas of noncompliance outstanding.
- Technical Learning Center DBA Prospect College still needs to provide evidence of new signage. The institution also needs to submit the list of students who were receiving high school diplomas.
- Allied Health Technology Institute's complete renewal application remains outstanding.
- St. Michael School of Allied Health submitted all requested documents.
- The Veteran's Training Academy submitted the financial audit.

- Homecare Partners submitted student records; however, the files had personal information that needs to be redacted. The corrected documents have not been submitted.
- Lyndon Baines Johnson School of Public Policy requested an extension to July 14th for the submission of the Certificate of Occupancy.
- Middlebury College complied with all requests.
- AYT Institute has outstanding an updated surety bond.
- Radians College has not yet complied with the request for additional information.
- Nations Learning Center complied with all requests.
- Lamar University has outstanding the acknowledgement from the DC Board of Nursing that they are approved to operate.
- CapTec Professional Training Center submitted all documents requested during the May 5, 2016 meeting.

VI. Commission Approved Applications

A. One year approval list

The Commission approved the following applications for one (1) year, not to exceed July 31, 2017.

Renewals & Amendments *submitted at time of renewal*

<u>Institutions</u>	<u>License Type</u>
A.T. Still University School of Osteopathic Medicine in Arizona (D)	Renewal

Conditional Exemptions

<u>Institutions</u>	<u>Approval Type</u>
Columbia College (D)	Renewal
Hillsdale College (D)	Renewal
National Technology Transfer, Inc. (ND)	Renewal
University of Virginia (D)	*Amendment (add program)

Key: (D) -- Degree Institution (ND) - Non-Degree Institution (P) -- Provisional (R) -- Renewal (A) -- Amendment

* The licensure period for institutions. only amending for new programs or new location their license will remain in effect.

VII. Provisional Applications

A. The New York Code and Design Academy

The New York Code & Design Academy submitted to the Commission a provisional application for licensure to offer non-degree programs in Web Design, Intensive Web

Development 100, Angular JS 102, React.JS 102, UI/UX Design 101, Ruby Rails 101, Front End 101 and IOS Development 101.

The Commission voted to approve the provisional license application of the New York Code & Design Academy Incorporated for a period of one (1) year, not to exceed July 31, 2017.

B. Smartly

The Smartly submitted an application for provisional licensure to operate one degree program- Master of Business Administration and six certificate programs- Strategy and Innovation, Data and Decisions, Finance and Accounting, Leading Organizations, MBA Fundamentals, and Markets and Economics.

The Commission voted to approve the provisional license application of Smartly for a period of one (1) year not to exceed July 31, 2017 with the condition of a written explanation providing more details about the relationship with employee/faculty to be submitted by August 31, 2016.

C. University of Mt. Vernon

The University of Mt. Vernon submitted an application for provisional licensure to offer the following degrees- Bachelor of Arts and Korean Literature, Bachelor of Arts Culture and Grammar, Bachelor of Arts Coaching.

The Commission honored the request of the institution to withdraw the application.

D. Mid Atlantic College

Mid-Atlantic College submitted an application for provisional licensure to offer RN to BSN programs.

The Commission voted to defer action on the application for provisional licensure to allow time for the institution to correct application inconsistencies and submit an overview of the institution's financial resources sufficient to operate independent of Innovative Institute. The institution must also demonstrate compliance with the licensure standards pertaining to having a qualified financial officer and adequate library resources.

VIII. Renewals/Amendments

A. Innovative Institute

Innovative Institute submitted an application for license renewal to continue offering non-degree programs in Home Health Aide, Nursing Assistant and Certified Nursing Assistant, and Home Health Aide Bridge Training.

The Commission unanimously voted to defer the request for license renewal submitted by Innovative Institute. The Commission requested evidence of compliance with the following licensure standards: facility cleanliness, organization and security of student records and funds, job placement, tuition and fees, and full outline of each program in the catalog. The Commission also required the institution to correct grammatical and spelling errors in the student catalog and advertisements and submit the past due 2014-15 Annual Data Survey. The documentation is to be submitted no later than July 31, 2016 with a subsequent site visit in time for the September 1, 2016 public session.

B. The University of Phoenix

The University of Phoenix has submitted to the Commission an application for license amendment requesting approval to change its current ownership. The institution is currently owned by the Apollo Education Group, Incorporated. AP VIII Queso Holdings, LP will become the parent company if approved by the Commission.

The Commission voted unanimously to approve the license amendment submitted by the University of Phoenix to synchronize with the institution's current approval for a period not to exceed November 30, 2016.

C. The Iron Yard Academy

The Iron Yard Academy submitted to the Commission an application for license amendment requesting approval of a new location and ownership change. The proposed new owner is AP VIII Queso Holdings, LP.

The Commission unanimously voted to approve the license amendment application of the Iron Yard Academy to synchronize with the institution's current approval for a period not to exceed November 30, 2016.

D. Dudley Beauty College

Dudley Beauty College has submitted an application to requesting to renew its current license to continue Cosmetology, Instructor and Nail Technology. Additionally, the institution has submitted a request to have the application fee waived for the next licensure period for FY 2017 or consideration of a two-year license approval cycle.

The Commission voted unanimously to approve the license renewal application of Dudley Beauty College for a period of one (1) year not to exceed July 31, 2017 with the following conditions to be satisfied: (1) written retention and recruitment plan, (2) revised organizational chart, (3) clearer tuition, fee schedule, refund policy and consistencies in use of terms, and (4) evidence that Mr. Gabriel Escuela did not perform an audit of the

institution's finances for the time period in which he was the institution's designated Chief Financial Officer.

The Commission voted to deny the request for fee waiver.

E. Duke University

Duke University submitted an application requesting license renewal of its conditional exemption to offer the DC Summer Institute on Law and Policy, Duke and DC Law School, Duke and D.C. Policy, Leadership and Innovation program, a Stanford School of Public Policy and the Master of Science and Nursing clinical placements.

The Commission voted to defer the request for conditional exemption submitted by Duke University.

IX. Provisional Conditional Exemptions

A. Athabasca University

Athabasca University submitted to the Commission an application for Conditional Exemption to offer internships and short study courses in the District pursuant to D.C. Official Code §38-1310, education provided as a local offering, whereby the local offering does not exceed more than twenty-five percent (25%) of the normal degree requirements and where the offerings are limited to the institution's own students regularly enrolled in the home campus.

The Commission voted to approve the Conditional Exemption application for a period of one (1) year not to exceed July 31, 2017 under the provisions of D.C. Official Code §38-1310(f) for education provided as a local offering of a foreign institution.

B. Shippensburg University of Pennsylvania

Shippensburg University of Pennsylvania submitted to the Commission an application for Conditional Exemption to offer internships and short study courses in the District pursuant to D.C. Official Code §38-1310, education provided as a local offering, whereby the local offering does not exceed more than twenty-five percent (25%) of the normal degree requirements and where the offerings are limited to the institution's own students regularly enrolled in the home campus.

The Commission voted to approve the Conditional Exemption application for a period of one (1) year not to exceed July 31, 2017 under the provisions of D.C. Official Code §38-1310(f) for education provided as a local offering of a foreign institution.

C. Slippery Rock University

Slippery Rock University submitted to the Commission an application for Conditional Exemption to offer internships and short study courses in the District pursuant to D.C. Official Code §38-1310, education provided as a local offering, whereby the local offering does not exceed more than twenty-five percent (25%) of the normal degree requirements and where the offerings are limited to the institution's own students regularly enrolled in the home campus.

The Commission voted to approve the Conditional Exemption application for a period of one (1) year not to exceed July 31, 2017 under the provisions of D.C. Official Code §38-1310(f) for education provided as a local offering of a foreign institution.

D. University of South Florida

University of South Florida submitted to the Commission an application for Conditional Exemption to offer internships and short study courses in the District pursuant to D.C. Official Code §38-1310, education provided as a local offering, whereby the local offering does not exceed more than twenty-five percent (25%) of the normal degree requirements and where the offerings are limited to the institution's own students regularly enrolled in the home campus.

The Commission voted to approve the Conditional Exemption application for a period of one (1) year not to exceed July 31, 2017 under the provisions of D.C. Official Code §38-1310(f) for education provided as a local offering of a foreign institution.

E. Central Michigan University

Central Michigan University submitted to the Commission an application for Conditional Exemption to offer internships and short study courses in the District pursuant to D.C. Official Code §38-1310, education provided as a local offering, whereby the local offering does not exceed more than twenty-five percent (25%) of the normal degree requirements and where the offerings are limited to the institution's own students regularly enrolled in the home campus.

The Commission voted to approve the Conditional Exemption application for a period of one (1) year not to exceed July 31, 2017 under the provisions of D.C. Official Code §38-1310(f) for education provided as a local offering of a foreign institution.

X. Agent Applications

A. Central Michigan University

Central Michigan University has submitted a request for provisional agent license for representatives Patrick Graham and Anthony Sapienza to recruit perspective students in the District of Columbia.

The Commission voted to approve the request for provisional agent license for representatives Patrick Graham and Anthony Sapienza for a period of one (1) year not to exceed July 31, 2017.

B. University of Minnesota

The University of Minnesota has submitted a request for provisional agent license for representative Nora Anderson to recruit perspective students in the District of Columbia.

The Commission voted to approve the request for provisional agent license for Nora Anderson for a period of one (1) year not to exceed July 31, 2017.

XI. Correspondence and Communications

A. Central Michigan University

Board of Trustees decided to raise tuition for courses offered through CMUs off campus satellite locations.

No action is required by the Commission at this time.

B. Distance Education Accrediting Commission

DEAC provided notification of its Commission actions. DC institutions were not affected.

No action is required by the Commission at this time.

C. Four Walls Career & Technical Education Center

Four Walls Career & Technical Education Center requested an extension for the submission of Application for License Renewal until June 8, 2016 and a request to waive fees.

(Note: The institution submitted the application on June 8th)

No action is required by the Commission at this time.

D. Opportunities Industrialization Center

OIC submitted a request to waive the \$500 late application submission fee.

(Note: The institution submitted the application fee prior to this meeting.)

E. Southeast Welding Academy

SEWA sent an invitation to its Open House scheduled for July 27, 2016.

No action is required by the Commission at this time.

F. Goodwill Excel Center

Goodwill Excel Center sent an invitation to its Open House on August 4, 2016

No action is required by the Commission at this time.

G. DeVry University

DeVry University sent notification that Lisa W. Wardell, current board director of DeVry Group, has been named our new chief executive officer. She succeeds long-serving CEO, Daniel Hamburger.

No action is required by the Commission at this time.

XII. Status Hearing

During the May 5, 2016 public session the Commission voted to deny the application for license renewal submitted by Allied Health & Technology Institute. The purpose of the status hearing is to enter the Offer of Compromise. Allied Health & Technology Institute is charged with the following violations: (1) Failure to demonstrate that it complies with the licensure requirement for control pursuant to 5-A DCMR 8106, (2) Failure to demonstrate that it complies with the licensure requirement for administrative pursuant to 5-A DCMR 8107 AND (3) Failure to demonstrate compliance with the licensure requirement for instructors pursuant to 5-A DCMR 8109.

The Commission voted to accept the order of compromise for Case number 2016-0003. Allied Health & Technology Institute shall be provided with a copy of the hearing disposition form and copy will be placed in the Commission's files.

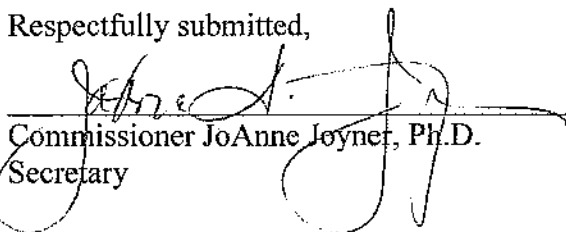
XIV. Public Comments

No public comments.

XV. Adjournment

Having no further business, the meeting was adjourned at 3:31 p.m.

Respectfully submitted,



Commissioner JoAnne Joyner, Ph.D.
Secretary

