



OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION

2023-24 Calendar of Deliverables		
School Meals Application (SSO, NSLP, SBP, ASSP)		
Due Date: July 30, 2023		
Claims (SSO, NSLP, HSA, and FFVP) and Data		
Claim Month	Due Date	Final submission due date (60-day deadline)
July	August 15, 2023	September 29, 2023
August	September 15, 2023	October 30, 2023
September	October 15, 2023	November 29, 2023
October	November 15, 2023	December 29, 2023
November	December 15, 2023	January 29, 2024
December	January 15, 2024	February 29, 2024
January	February 15, 2024	April 1, 2024
February	March 15, 2024	April 29, 2024
March	April 15, 2024	May 30, 2024
April	May 15, 2024	June 28, 2024
May	June 15, 2024	July 30, 2024
June	July 15, 2024	August 29, 2024
All Other Items		
Due Date	Item	
July 30, 2023	<ul style="list-style-type: none"> <li>Notification of intent to use Alternate Verification Sample Size (submitted in Orchard if applicable)</li> </ul>	
With first claim for snack reimbursement	<ul style="list-style-type: none"> <li>Completed snack monitoring review (within first 4 weeks of operation)</li> </ul>	
October	<ul style="list-style-type: none"> <li>Growing Healthy Schools Month and National School Lunch Week</li> </ul>	
Fall	<ul style="list-style-type: none"> <li>Eight Cent Certification (New SFAs only)</li> </ul>	
November	<ul style="list-style-type: none"> <li>10th: Locally Grown and Unprocessed Foods Tracking Log: Aug., Sept., Oct.</li> <li>15th: Verification complete (if applicable)</li> </ul>	
December	<ul style="list-style-type: none"> <li>15th: FNS-742 Verification Report due in Orchard (if applicable)</li> <li>31st: A-133 Audit or Financial Audit Submission due in Orchard</li> <li>31st: FNS-874 due (applicable to notified SFAs only)</li> </ul>	
Winter	<ul style="list-style-type: none"> <li>NSLP Equipment Assistance Grant Applications Due</li> </ul>	
February 1, 2024	<ul style="list-style-type: none"> <li>SBP and NSLP monitoring complete - no submission required (applicable to multi-site SFAs only)</li> <li>10th: Locally Grown and Unprocessed Foods Tracking Log: Nov., Dec., Jan.</li> </ul>	
Within 6 months of snack operation	<ul style="list-style-type: none"> <li>2nd snack monitoring review complete - no submission required</li> </ul>	
March	<ul style="list-style-type: none"> <li>National Nutrition Month and National School Breakfast Week</li> </ul>	
May	<ul style="list-style-type: none"> <li>10th: Locally Grown and Unprocessed Foods Tracking Log: Feb., March, Apr.</li> <li>School Lunch Hero Day!</li> <li>FY25 FFVP Applications due</li> </ul>	
June	<ul style="list-style-type: none"> <li>Strawberries and Salad Greens Day</li> <li>SSO monitoring review required during program operation</li> <li>15th: CEP Elections due for the 2024-25 school year</li> <li>30th: Local Wellness Policy Triennial Assessment due (as applicable)</li> </ul>	
August	<ul style="list-style-type: none"> <li>10th: Locally Grown and Unprocessed Foods Tracking Log: May, June, July</li> </ul>	