

SY 2021-22 LEA Health and Safety Plans

School Name: St. John's College High School
School Contact: Jeffrey Mancabelli
School Type: Private, Parochial or Independent School
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Background and Purpose

[OSSE's Health and Safety Guidance for Schools](#) is issued for LEAs and private, parochial and independent schools (schools). LEAs and schools must develop and submit to OSSE comprehensive health and safety plans. This plan is intended to provide the public with information on how the School will support the safe reopening and operation of school buildings, including guidelines on masking, social distancing, handwashing and respiratory etiquette, cleaning and maintaining healthy facilities, and appropriate response to a positive COVID-19 case.

OSSE reviewed each School's responses to the questions for clarity, completeness, and compliance with the DC Health and OSSE health and safety guidance for schools and provided feedback to the School. Before publication, School's were given the opportunity to revise their responses based on OSSE's feedback. LEAs and schools are responsible for incorporating additional or updated public health guidance into their policies and procedures throughout the school year as such guidance is released.

Face Masks

1. Provide the School's plan to comply with the requirements to:

- a. except for specific circumstances (e.g., while eating) articulated in OSSE's guidance, all students, staff and visitors, including those who are fully vaccinated, must wear non-medical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and
- b. masks must be worn correctly.

We will continue with the mask mandate that we had all through the 2020-21 school year. We will also enforce the mandate in athletic and extra-curricular activities. We will comply with the DCSAA and DC government standards and protocols in this area. We will have extra masks in offices and designated areas if needed. We were successful in enforcing this policy this year with our teachers and administrators.

2. Provide the School's policies and procedures in the event that a student, staff member, or visitor is unable or unwilling to wear a face mask at all times.

Any person who does not comply will not be permitted to be on campus. We will have security escort them off-campus.

3. Provide the School's policies and procedures to support physical distancing between individuals and within and across groups, including in classrooms, common spaces, during arrival and dismissal procedures, and during extracurricular activities.

The cafeteria and common areas will continue to be separated for distancing requirements. We will continue to use two large spaces instead of one for our food service in addition to adding a climate controlled tent outside our cafeteria for students to use. Our hallways and stairways may continue to have directives on one way paths, and we may have assigned entrances and exits upon arrival and dismissal for specific grades.

4. Provide the School's policies and procedures regarding the use of cohorts for students and/or staff, including steps to minimize interactions between cohorts, as applicable.

As a high school, we will not cohort.

5. Provide the School's policies and procedures to support handwashing and respiratory etiquette including frequent, proper handwashing strategies and encouraging covering coughs and sneezes.

We will continue to use hand sanitizer stations in each cafeteria, classrooms and offices, and we will encourage teachers and staff to recommend usage for students.

- 6. Provide the School's plan to make available adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices including, as relevant, in classrooms, bathrooms, offices and common spaces.**

In many areas of the school, including all classrooms and common spaces, hand sanitizer, cleaning wipes, and tissues will continue to be available. The bathrooms will be checked several times a day for paper towels and soap.

- 7. Provide the School's policies and procedures to acquire, distribute and support the appropriate use of PPE including gowns/coveralls, gloves, surgical masks, eye protection (face shield or goggles) and N95 masks, as relevant and necessary.**

The faculty and staff will continue to be able to contact the physical plant department for PPE. This process worked well this year, and there is a central location for all PPP. We have also re-ordered our supply. All faculty will have access to face shields if they wish to use them; however, our faculty are 100% vaccinated.

Maintain Clean and Healthy Facilities

- 8. Provide the School's schedule for routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., pens, keyboards, elevator buttons, light switches, handles, stair rails, faucets, phones, doorknobs, grab bars on playgrounds).**

The school has hired two additional custodial staff members since the onset of COVID-19. They will continue to clean high touch surfaces throughout the day. The schedule requires cleaning of these areas at least 3 times during a six hour school day. We will continue to follow CDC recommendations for cleaning of surfaces.

- 9. Provide the School's cleaning and disinfecting protocols in the event that (1) a student, staff member, or visitor develops symptoms of possible COVID-19 while in the school; or (2) if the school is notified that a student, staff member or visitor who tested positive has been in the school.**

The cleaning and disinfecting protocol under scenario one will involve complete cleaning and ventilation of the space and the use of a fogger to disinfect. If possible, the space will not be used until the diagnosis of the individual has been confirmed. In the event of a positive case on campus, the space will be cleaned, ventilated, disinfected and closed until the recommended time elapses.

- 10. Provide the School's plan to make available sufficient and appropriate cleaning and disinfection supplies.**

The school has cleaning supplies that will last through the first semester, and our cleaning staff or anyone who cleans spaces is required to wear gloves at all times.

11. Provide the School's plan to perform necessary maintenance to ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) so that they are ready for use and occupancy and are adequately maintained throughout the operating period.

The school's ventilation system will be entirely updated by the start of the 21-22 school year. Ventilation systems and water systems are maintained on a regular basis. Classrooms and common spaces will have outside air circulated throughout the school day. Also, air purifiers will be located in each classroom and office. Also, the school will be adding four water fillers throughout the building to replace drinking fountains.

Response to a Confirmed or Suspected COVID-19 Case

12. Describe the School's policies and procedures to:

- **a. Comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance; and**
- **b. Dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting.**

The school policy that was in place this year will continue. Any person who is COVID-19 positive and is able to leave campus without assistance will be required to leave. Any minor who is unable to leave will be taken to an isolated location and a parent or guardian will pick them up. Any person who is a close contact of someone with COVID-19 will follow the same protocol. The health coordinator will oversee all such situations, and appropriate directives about such situations will be made available to faculty, staff, and students. Families will continue to be asked to self-report if students are symptomatic or if they have been in close contact with someone who is COVID-19 positive.

13. Provide the School's plan to comply with the requirements to:

- **a. Identify a staff member as the COVID-19 point of contact (POC) to whom families, staff, contractors and vendors should report a positive case of COVID-19 and who is responsible for reporting positive cases of COVID-19 to DC Health;**
- **b. Report any applicable positive COVID-19 case in a student, staff member or essential visitor to DC Health on the same day the school is notified;**
- **c. Not exclude students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.**

The school's health coordinator will be the point of contact, will report positive COVID-19 cases as they did this year on the day we were notified, and no person will be excluded with pre-existing conditions with medical documentation.

14. Provide the School's procedures to support DC Health with contact tracing in the event of a positive case of COVID-19.

We will provide any information within our purview to supply to DC Health. As with the procedure this year, contact tracers followed up with families and close contacts. The health coordinator will also identify close contacts to the best of their ability by communicating with the person who has tested positive.

15. Describe how the School will notify the school community, as appropriate, of the positive case and corresponding actions taken by the School.

As practiced this year, the school will keep and disseminate, weekly, a health dashboard if necessary. The health coordinator will inform all families and appropriate individuals of a positive COVID-19 case if they are deemed a close contact.

COVID-19 Testing and Vaccines

16. If applicable, describe the School's current or planned COVID-19 testing protocol for symptomatic and/or asymptomatic students and/or staff, including steps the School will take to encourage participation in the testing program. Please include the School's plan to ensure that results of such testing programs are reported to DC Health per DC Health's COVID-19 reporting requirements: dchealth.dc.gov/page/covid-19-reporting-requirements.

The school will implement symptomatic PCR testing for the 21-22 school year. The school has purchased testing kits as well as a diagnostic test reader to test through our health center. The test results will be available in less than 30 minutes with our system. The school is also CLEO certified if we wish to expand testing or vaccination efforts. The school will notify DC in all required situations or positive cases. For individuals who are close-contacts, the school will require a negative COVID test after a certain number of days for those who wish to return.

17. Provide the School's plans to support COVID-19 vaccination of staff and students, as eligible, including efforts to encourage participation in public and community-based vaccination opportunities.

All staff have been vaccinated at this point. Currently, a significant number of students have also received the vaccinations. If families need assistance in obtaining a vaccine for their child, we will provide guidance and assistance to the best of our ability.

Students with Disabilities

18. Provide the School's plans to provide appropriate accommodations to students with disabilities with respect to its health and safety policies and procedures.

The school will support any student with documented needs who will be on campus to the best of our ability and to the extent that we are able. However, at this time, there are no students enrolled who are developmentally or physically disabled.

Training, Technical Assistance, and Monitoring

19. Please provide the School's plan to provide training and technical assistance on its policies and procedures to safely reopen schools in accordance with the DC Health Guidance for Schools and the OSSE Health and Safety Guidance for Schools, including:

- **a. who will receive training and technical assistance; while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. the topics that the training and technical assistance will address; and**
- **c. how and by whom the training and technical assistance will be delivered.**

The provision of training and assistance will be given to the faculty and staff by the health coordinator and administration. The topics will include: masking and distancing requirements, changes to spaces, requirements for classrooms and meetings, PPE and sanitation needs, actions to be taken with potentially symptomatic individuals, what to do if encountering a person who may be COVID-19 positive, and the school's procedures after a positive case has been reported and if individuals need to quarantine. Also, families will be repeatedly educated on policies, procedures, and school climate guidance. All training and information will be consistent with CDC and DC guidance and protocols at the time of re-opening.

20. Provide the School's plan to monitor the implementation of the health and safety plans at each campus, including how, when and by whom the implementation will be monitored, and how the School will respond if a given campus is not adhering to the plan.

The health coordinator and administration will be tasked with monitoring the plan and protocols and will ask for frequent feedback from faculty and staff about the process. As the school was open this year for more than 75% of the school year in some capacity, similar processes will be in place for monitoring health and safety processes and procedures.

21. Describe the School's plans to communicate key health and safety policies and procedures to students, families, staff and visitors.

All policies and procedures will be posted on the school website, disseminated regularly every other week to families through the school electronic newsletter, and students will receive the information via the school's LMS Canvas. Visitors will be limited and signs and information will be posted.