

## **SY 2021-22 LEA Health and Safety Plans**

**School Name: Washington School for Girls**  
**School Contact: Brianne Wetzel**  
**School Type: Private, Parochial or Independent School**  
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### **Background and Purpose**

[OSSE's Health and Safety Guidance for Schools](#) is issued for LEAs and private, parochial and independent schools (schools). LEAs and schools must develop and submit to OSSE comprehensive health and safety plans. This plan is intended to provide the public with information on how the School will support the safe reopening and operation of school buildings, including guidelines on masking, social distancing, handwashing and respiratory etiquette, cleaning and maintaining healthy facilities, and appropriate response to a positive COVID-19 case.

OSSE reviewed each School's responses to the questions for clarity, completeness, and compliance with the DC Health and OSSE health and safety guidance for schools and provided feedback to the School. Before publication, School's were given the opportunity to revise their responses based on OSSE's feedback. LEAs and schools are responsible for incorporating additional or updated public health guidance into their policies and procedures throughout the school year as such guidance is released.

## Face Masks

### 1. Provide the School's plan to comply with the requirements to:

- **a. except for specific circumstances (e.g., while eating) articulated in OSSE's guidance, all students, staff and visitors, including those who are fully vaccinated, must wear non-medical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. masks must be worn correctly.**

Safety protocols, including wearing masks, social distancing and emphasis on cleaning and hygiene, will aid in keeping the community safe and healthy. WSG will require all students, staff and visitors, including those who are fully vaccinated to wear nonmedical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school related activities, including physical education and sports. Masks will be required to be worn correctly, covering the mouth and nose at all times (except while eating). An important aspect of the success of the return to campus plan will be training and communication with employees and regular and ongoing communications with families. WSG will conduct health and safety training for all staff during pre-opening orientation, conduct a health and safety policy information for parents and guardians, and teach students the proper way to wear a mask. In addition, WSG will post signage throughout the school and provide frequent reminders to comply with all safety requirements.

The important health and safety measures for WSG designed to keep the community safe are:

- Required correct use of face masks for all on campus
- Social distancing measures in place
- Frequent and ongoing hygiene and cleaning reminders
- Grouping students and teachers into cohorts to limit exposure
- Ensuring that the majority of WSG faculty/staff are fully vaccinated
- Maintaining capacity restrictions for on-campus visits by other adults/students including families, volunteers and others

Our important safety measures as outlined in this plan will be required for all of our staff, students, families and visitors on campus.

### 2. Provide the School's policies and procedures in the event that a student, staff member, or visitor is unable or unwilling to wear a face mask at all times.

In the event that a student, staff member, or visitor is unable or unwilling to wear a face mask or properly social distance (or follow other protocols as described in this plan), they will be required to self isolate in designated areas or asked to leave the facilities, depending on particular circumstances.

### 3. Provide the School's policies and procedures to support physical distancing between individuals and within and across groups, including in classrooms, common spaces, during arrival and dismissal procedures, and during extracurricular activities.

All student procedures will incorporate best practices of safety and adhere to social distancing requirements. This includes all safety measures mentioned above (use of masks, social distancing, visual cues, etc.) in addition to:

- Limiting the mixing of student groups.
- Strict adherence to use of student/staff cohorts.
- Revising or shifting to online of all school-wide activities where social distancing would be difficult.

Occupancy in classrooms are:

The VIEW: 12 students in each room plus the teacher: individual grade rooms, the Prayer room, Religion/Health Room and Cafeteria.

THEARC: 8 students and 1 teacher in the classrooms and up to 15 persons in the cafeteria.

***Signage and floor markings will be utilized throughout the school to encourage and reinforce social distancing requirements.***

### **Arrival and Dismissal**

Students are required to maintain social distancing from the time of their arrival in the morning at school. Families must remain with their students until they are cleared to enter the building. We encourage anyone who is not feeling well or has symptoms to stay home.

Students will be dismissed each day according to the student dismissal plan.

### **Physical Changes to Promote Social Distancing**

- Classrooms
  - Rooms will have occupancy limits.
  - Desks will be spaced 6 feet apart with extra room for the teacher.
  - Floor markings to maintain distance between individuals.
- Common Spaces
  - Occupany limits
  - Floor markings will indicate safe social distance when in the space or lining up outside the space.
  - Signs will be posted to remind all occupants of the procedures and guidelines.
- Hallway management
  - Signs and markings in the hallway will direct the traffic flow in the building.
- Additional modifications
  - Plexiglass placed at the secretaries' desks.

- Touchless soap and sanitizing stations.
- Individual carts for teachers so that they can move between rooms.

**4. Provide the School's policies and procedures regarding the use of cohorts for students and/or staff, including steps to minimize interactions between cohorts, as applicable.**

Students and teachers are divided into cohorts to limit the crossing of educator and student groups. Students will remain with the same cohort of teachers for the entire semester.

Students will remain in the same classroom throughout the day to limit exposure. Each of our 11 classrooms will be its own cohort and will not have contact with other groups of students. Each room will only have between 8 and 15 students.

In addition,

- Teachers will move to meet with students in classrooms with their own materials
- Recess or time to walk outside will be scheduled each day
- Outdoor space will be used when appropriate
- Frequent brain breaks/stretching sessions will occur throughout the school day
- There will be opportunities for physical education
- Prayer/announcements will be virtual (but possibly class based), but shown on the board
- Limited use of shared supplies
  - Students will be given their own supplies for use, and a container with their name to avoid sharing supplies
- Yoga mats will be provided to each student, which can be used for on the floor seating or stretching as needed as an alternative to student's time in a chair

**5. Provide the School's policies and procedures to support handwashing and respiratory etiquette including frequent, proper handwashing strategies and encouraging covering coughs and sneezes.**

**Hand hygiene and respiratory etiquette:** WSG will teach and reinforce handwashing with soap and water for at least 20 seconds and increase monitoring to ensure adherence among students and staff. WSG will also encourage and teach students and staff to cover coughs and sneezes with a tissue and immediately dispose of tissue and wash their hands after blowing their nose, coughing or sneezing.

*Signage will be utilized throughout the school to encourage and reinforce such behaviors.*

**6. Provide the School's plan to make available adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices including, as relevant, in classrooms, bathrooms, offices and common spaces.**

Restrooms, classrooms, offices and common spaces will contain sanitization stations stocked with disinfecting wipes, hand sanitizer, tissues, paper towels, and a cleaning solution. Signage will be utilized to encourage use of sanitization supplies on a frequent basis.

7. **Provide the School's policies and procedures to acquire, distribute and support the appropriate use of PPE including gowns/coveralls, gloves, surgical masks, eye protection (face shield or goggles) and N95 masks, as relevant and necessary.**

WSG will designate a staff member to periodically and frequently take inventory of PPE and replenish it as necessary. Masks will be required while in the building; staff, visitors, and students will bring their own masks, but WSG has stockpiled masks and other appropriate PPE in the event that an individual needs one.

### **Maintain Clean and Healthy Facilities**

8. **Provide the School's schedule for routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., pens, keyboards, elevator buttons, light switches, handles, stair rails, faucets, phones, doorknobs, grab bars on playgrounds).**

Increased cleaning procedures on both campuses are necessary to maintain health and safety. Regular routine wiping and cleaning of common touch points within classrooms, bathrooms and common areas combined with frequent disinfection will be used.

WSG will designate a staff member to periodically and frequently wipe down high touch common areas throughout the school (door knobs etc.) Staff members will periodically wipe down high-touch areas within their classroom and workspace.

#### **Classrooms**

- Desks
  - Turned around to prevent use of the storage area of the desk.
  - Regularly wiped with disinfectant wipes
  - All must use hand sanitizer when entering a room
- Routine cleaning and disinfecting will occur at the end of each day. High-touch surfaces will be wiped down. Visibly soiled objects will be cleaned and disinfected immediately.
  - Student/adult desks/workspaces - wiped at start and end of the day by the person using, and when leaving and entering the desk space
  - High touch surfaces (door knobs, phones, light switches, etc.) every 2 hours
  - Leave doors open when possible
  - Teachers will have disinfectant as part of the available supplies on their cart

#### **Bathrooms**

- Procedures for all bathroom use throughout the day will ensure social distancing, disinfecting high touch areas and an emphasis on handwashing.
  - Implementation of a bathroom cleaning log will ensure coordination of cleaning, indicating when the high-touch surfaces (door knobs, locks, flush lever, faucet knobs/levers, soap dispensers, paper towel dispenser) were last cleaned.
  - No more than 3 people in multiple use bathrooms at a time.
  - No more than 1 person from each class will be given permission to use the bathroom at any given time.
  - Documented permission to use the bathroom is required for every bathroom visit, this includes

arrival, lunchtime and dismissal.

- Floor markings will indicate safe social distance when lining up outside the space.
- Students will be encouraged to avoid direct hand contact with the flush lever whenever possible.
- Handwashing is required prior to leaving the bathroom space and immediately after bathroom use. Students will be instructed to wash as per CDC guidelines.
- Signs will be posted to remind all occupants of the bathroom procedures and guidelines.
- THEARC Single Bathroom will be used by students dismissed individually from class only. Procedures for using this bathroom include:
  - Line up outside the bathroom when it is occupied adhering to the appropriate social distance as outlined by the floor markings.
  - No more than one student may line up to use the bathroom at a time.
  - Teachers may not dismiss more than one student from the classroom at a time.

#### Teacher/Staff Workspaces

- Cleaning and disinfecting in the classroom will occur at the end of each day. High-touch surfaces will be wiped down throughout the day by staff/teachers in the classrooms. Visibly soiled objects will be cleaned and disinfected immediately.
- Teachers/Staff should disinfect their workspace at the end of each work day and/or after use.

#### Common Areas/Isolation Room

- Cleaning and disinfecting will occur at the end of each day. High-touch surfaces will be wiped down throughout the day. Visibly soiled objects will be cleaned and disinfected immediately.

#### THEARC Campus specific notations:

- Bathrooms
  - Students will use the Trinity Bathroom when taking a full class bathroom break, which will be cleaned and disinfected throughout the day by BBAR staff.
- Agreements with BBAR
  - Individual cleaning plans and schedules will be established with BBAR.

**9. Provide the School's cleaning and disinfecting protocols in the event that (1) a student, staff member, or visitor develops symptoms of possible COVID-19 while in the school; or (2) if the school is notified that a student, staff member or visitor who tested positive has been in the school.**

In the event a student, staff member or visitor develops symptoms of possible Covid-19 while in school, WSG must follow all steps outlined by DC Health as well as the cleaning, disinfection and sanitization guidance from the CDC.

1. Clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the person(s) with COVID-19, focusing especially on frequently touched surfaces.

- Surfaces should be cleaned using soap (or a detergent) and water prior to disinfection.
- Disinfect with a disinfectant on [List N: Disinfectants for use against SARs-CoV-2](#), the virus that causes COVID-19.

Cleaning supplies will be available to staff in designated areas to include gloves, cleaning solutions, and disinfectants to clean and disinfect spaces throughout the building. Gloves and facemasks must be worn during cleaning and disinfection.

In the event of a confirmed COVID-19 case in a student or staff member within 24 hours of being in the building, WSG must follow all steps outlined by DC Health as well as the cleaning, disinfection and sanitization guidance from the CDC:

1. Close off areas used by the person(s) with COVID-19 for a minimum of 1 hour.
2. Wait as long as practical before beginning cleaning and disinfection to minimize potential for exposure to respiratory droplets.
  - Open outside doors and windows to increase air circulation in the area.
  - If possible, wait up to 24 hours before beginning cleaning and disinfection.
3. Clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the person(s) with COVID-19, focusing especially on frequently touched surfaces.
  - Surfaces should be cleaned using soap (or a detergent) and water prior to disinfection.
  - Disinfect with a disinfectant on [List N: Disinfectants for use against SARs-CoV-2](#), the virus that causes COVID-19.

Cleaning supplies will be available to staff in designated areas to include gloves, cleaning solutions, and disinfectants to clean and disinfect spaces throughout the building. Gloves and facemasks must be worn during cleaning and disinfection.

In the event of a confirmed Covid-19 case during the day AND the Covid-19 positive individual is in the facility, then the cohort will be dismissed and the room vacated as soon as possible. WSG will then follow all steps outlined by DC Health as well as the cleaning, disinfection and sanitization guidance from the CDC.

1. Close off areas used by the person(s) with COVID-19 for a minimum of 1 hour.
2. Wait as long as practical before beginning cleaning and disinfection to minimize potential for exposure to respiratory droplets.
  - Open outside doors and windows to increase air circulation in the area.
  - If possible, wait up to 24 hours before beginning cleaning and disinfection.
3. Clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the person(s) with COVID-19, focusing especially on frequently touched surfaces.
  - Surfaces should be cleaned using soap (or a detergent) and water prior to disinfection.
  - Disinfect with a disinfectant on [List N: Disinfectants for use against SARs-CoV-2](#), the virus that causes COVID-19.

Cleaning supplies will be available to staff in designated areas to include gloves, cleaning solutions, and disinfectants to clean and disinfect spaces throughout the building. Gloves and facemasks must be worn during cleaning and disinfection.

**10. Provide the School's plan to make available sufficient and appropriate cleaning and disinfection supplies.**

Cleaning supplies will be available to staff in designated areas to include gloves, cleaning solutions, and disinfectants to clean and disinfect spaces throughout the building. Gloves must be worn during cleaning and disinfection.

**11. Provide the School's plan to perform necessary maintenance to ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) so that they are ready for use and occupancy and are adequately maintained throughout the operating period.**

**Ventilation and Water Systems**

Ventilation systems have been upgraded to increase outside airflow with improved ventilation and filters.

Drinking water supply maintenance agreements have been renewed and updated in anticipation of reopening.

**Response to a Confirmed or Suspected COVID-19 Case**

**12. Describe the School's policies and procedures to:**

- **a. Comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance; and**
- **b. Dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting.**

**Procedures for *EMPLOYEES* who are sick:**

- Employees who have COVID-19 symptoms (i.e., fever, cough, or shortness of breath) should notify their supervisor and stay home.
- Employees who appear to have symptoms upon arrival at work or who become sick during the day should immediately be separated from others and sent home.
- Sick employees should follow [CDC-recommended steps](#). Employees should not return to work until the criteria to discontinue home isolation are met, in consultation with healthcare providers and state and local health departments.
- Employees who are well but who have a sick family member at home with COVID-19 should notify their supervisor and follow [CDC recommended precautions](#).

**Procedures for *STUDENTS* who are sick:**

- Students who have COVID-19 symptoms (i.e., fever, cough, or shortness of breath) should stay home.
- Students who appear to have symptoms upon arrival at school or who become sick during the day should immediately be separated from students and employees and their families contacted for immediate pick up.
- Sick students should follow [CDC-recommended steps](#). Students should not return to work until the criteria to discontinue home isolation are met, in consultation with healthcare providers and state and local health departments. A doctor's note is required for returning to school
- Students who are well but who have a sick family member at home with COVID-19 should notify their teacher and follow [CDC recommended precautions](#). Students may be required to follow a remote learning plan until the required isolation time is met.

## **DAILY HEALTH CHECK**

Each school day, parents/families and staff members will be asked to check their student's (or their own) health and exposure prior to arrival on campus.

Students/parents/guardians and staff should assess whether the student or staff member has experienced the following symptoms consistent with COVID-19:

- Fever (subjective or 100.4 degrees Fahrenheit) or chills
- Cough
- Congestion
- Sore throat
- Shortness of breath or difficulty breathing
- Diarrhea
- Nausea or vomiting
- Fatigue
- Headache
- Muscle or body aches
- New loss of taste or smell
- Or otherwise feeling unwell.

### **Exclusion Criteria:**

Students and staff must stay home, or not be admitted, if:

- The student or staff member indicates that they have had a temperature of 100.4 degrees or higher or any of the symptoms listed above
- The student, staff member, or any close contact is confirmed to have COVID-19.
- The student or staff member is awaiting COVID-19 test results, even if testing was done for reasons related to travel or other personal reasons.
- The student or staff member has a close contact or member of the household that is awaiting COVID-19 test results.
- Have traveled domestically in the last 10 days to any place other than Maryland or Virginia, unless they did not attend school until tested for COVID-19 three to five days after returning to DC AND received a negative COVID-19 viral test.
- Have traveled internationally in the last 10 days, unless they did not attend school for seven days, got tested for COVID-19 three to five days after returning to DC, AND received a negative COVID-19 viral test.

Provided that they do not currently have any symptoms consistent with COVID-19, an individual who has tested positive for COVID-19 within the last 90 days or is fully vaccinated may be admitted while awaiting COVID-19 test results, after close contact with someone with confirmed COVID-19, when a household contact is awaiting COVID-19 test results, or after travel. Any individual with symptoms consistent with COVID-19 must follow the exclusion criteria outlined above.

Provided that they do not currently have any symptoms consistent with COVID-19, an individual who has tested positive for COVID-19 in the last 90 days or is fully vaccinated against COVID-19 may be admitted immediately after domestic or international travel. They should get a COVID-19 test three to five days after international travel. Any individual with symptoms consistent with COVID-19 must follow the exclusion criteria outlined above.

Students or staff with pre-existing health conditions that present with specific COVID-19 – like symptoms

may not be excluded from entering the school building on the basis of those specific symptoms, if previously evaluated by a health care provider and those specific symptoms determined to not be due to COVID-19. Documentation from a physician is required. If excluded, students/parents/guardians and staff should call their healthcare provider for further directions.

### **Dismissal Criteria:**

#### ***Student or Staff Member Develops Fever or Signs of Illness at School***

If a student or staff member develops a fever or other signs of illness, WSG will follow the above exclusion criteria regarding the exclusion and dismissal of students and staff.

- For students at THEARC, WSG will immediately isolate the student from other students by escorting her to Children’s Medical Center at THEARC, notify the student’s parent/guardian of the symptoms and that the student needs to be picked up as soon as possible, instruct parent/guardian to seek healthcare provider guidance, and immediately follow cleaning and disinfecting procedures for any area and materials with which the student was in contact.
- For students at the View campus, WSG will immediately isolate the students from other students by locating them in the student rest area, notify the student’s parent/guardian of the symptoms and that the student needs to be picked up as soon as possible, instruct parent/guardian to seek healthcare provider guidance, and immediately follow cleaning and disinfecting procedures for any area and materials with which the student was in contact
- For staff, WSG will send the staff member home immediately, instruct him/her to seek healthcare provider guidance, and follow cleaning and disinfecting procedures for any area, materials and equipment with which the staff member was in contact.

DC Health will provide WSG with further information on dismissals and other safety precautions in the event a known COVID-19 individual came in close contact with others at school.

### **13. Provide the School's plan to comply with the requirements to:**

- **a. Identify a staff member as the COVID-19 point of contact (POC) to whom families, staff, contractors and vendors should report a positive case of COVID-19 and who is responsible for reporting positive cases of COVID-19 to DC Health;**
- **b. Report any applicable positive COVID-19 case in a student, staff member or essential visitor to DC Health on the same day the school is notified;**
- **c. Not exclude students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.**

### **COVID Positive Test Results Reporting**

## Reporting to DC Health

In the event a school identifies a student or staff member who has tested COVID-19 positive, it is important for the school to establish a plan for COVID-19 exposures. Questions regarding COVID-19 reporting requirements should be sent to [coronavirus@dc.gov](mailto:coronavirus@dc.gov).

On the same day that WSG is notified of a positive COVID test result, it will notify DC Health by submitting the [Non-Healthcare Facility COVID-19 Consult Form](#) online using DCRC. WSG has designated one staff member as its primary point of contact (Jeri Dorsey) to whom families, staff, contractors and vendors should report a positive case of Covid-19 and who is responsible for reporting positive cases of Covid-19 to DC Health. An investigator from DC Health will follow-up within 24 hours to all appropriately submitted email notifications. Decisions on the timeline of exclusion and any other responses to a COVID-19 exposure will be determined by DC Health.

Students or staff with pre-existing health conditions that present with specific COVID-19 – like symptoms may not be excluded from entering the school building on the basis of those specific symptoms, if previously evaluated by a health care provider and those specific symptoms determined to not be due to COVID-19. Documentation from a physician is required. If excluded, students/parents/guardians and staff should call their healthcare provider for further directions.

### **14. Provide the School's procedures to support DC Health with contact tracing in the event of a positive case of COVID-19.**

#### **Contact Tracing**

WSG will designate one staff member (Jerilyn Dorsey) to communicate to DC Health in the event it identifies a student or staff member who tests positive for COVID-19. WSG tracks each person on campus by way of daily attendance for students and staff. WSG also employs a small group/cohort model for all on-campus operations, thus limiting exposure for students and staff. If a student or staff member in the cohort tests positive for COVID-19, WSG will follow all directives from DC health to assure appropriate safety measures are taken.

### **15. Describe how the School will notify the school community, as appropriate, of the positive case and corresponding actions taken by the School.**

#### Communication to Families and Staff

WSG's protocols will protect the privacy of individuals and alert their families and staff to a COVID-19 case.

Communication is to be completed, per DC Health directive and will include:

- Notification to those staff and families of students in close contact with the individual, including the requirement to quarantine for 14 days;
- Notification to the entire school that there was a COVID-19 positive case, those impacted have been told to quarantine, steps that will be taken (e.g., cleaning and disinfection);
- Education about COVID-19, including the signs and symptoms at [coronavirus.dc.gov](https://coronavirus.dc.gov);
- Referral to the Guidance for Contacts of a Person Confirmed to have COVID-19, available at [coronavirus.dc.gov](https://coronavirus.dc.gov); and
- Information on options for COVID-19 testing in the District of Columbia, available at [coronavirus.dc.gov/testing](https://coronavirus.dc.gov/testing).

### COVID-19 Testing and Vaccines

**16. If applicable, describe the School's current or planned COVID-19 testing protocol for symptomatic and/or asymptomatic students and/or staff, including steps the School will take to encourage participation in the testing program. Please include the School's plan to ensure that results of such testing programs are reported to DC Health per DC Health's COVID-19 reporting requirements: [dchealth.dc.gov/page/covid-19-reporting-requirements](https://dchealth.dc.gov/page/covid-19-reporting-requirements).**

Not Applicable

**17. Provide the School's plans to support COVID-19 vaccination of staff and students, as eligible, including efforts to encourage participation in public and community-based vaccination opportunities.**

### Vaccine Education and Outreach

WSG strongly encourages all members of its community who are eligible to receive the vaccine to do so. WSG will provide families with information regarding public and community-based vaccination opportunities as applicable in the family information resource section of its weekly family newsletter. In addition, WSG will work with its community partners such as Children's National at THEARC, to identify opportunities for outreach and information sessions for families and staff.

### Students with Disabilities

**18. Provide the School's plans to provide appropriate accommodations to students with disabilities with respect to its health and safety policies and procedures.**

### Student Support

Counselors will be available for students on both campuses as maintaining a vibrant and supportive community is an essential component of student support. Deans will work with advisors and counselors to report to the student support team on student wellness and progress. We will also continue to provide students with out of school time programming that will support learning through targeted small group intervention,

learning clubs and activities.

Throughout the month, students will meet in SAS, Advisory, or House meetings to continue important social-emotional learning and participate in community building activities. The student support team will continue to meet regularly to review and write student support plans and track student progress.

Any student with a physical disability will receive necessary accommodations to meet her needs and achieve full participation and success at school.

### **Training, Technical Assistance, and Monitoring**

**19. Please provide the School's plan to provide training and technical assistance on its policies and procedures to safely reopen schools in accordance with the DC Health Guidance for Schools and the OSSE Health and Safety Guidance for Schools, including:**

- **a. who will receive training and technical assistance; while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. the topics that the training and technical assistance will address; and**
- **c. how and by whom the training and technical assistance will be delivered.**

### **Employee Training Plan**

- All WSG employees will participate in a mandatory training plan prior to school reopening on campus that will cover
  - Proper use of PPE
  - Cleaning and sanitizing protocols
  - Overview of policies and procedures related to attendance, sickness
- This training on WSG protocols will be provided by WSG staff with appropriate use of external vendor training materials, supplies and expertise.

**20. Provide the School's plan to monitor the implementation of the health and safety plans at each campus, including how, when and by whom the implementation will be monitored, and how the School will respond if a given campus is not adhering to the plan.**

*WSG school leadership will monitor the implementation of the plan and make any decisions needed to ensure the safety and health of the school community. The WSG administrative team will meet monthly to review the effectiveness of the plan and provide ongoing monitoring of its implementation. In the event a campus is not adhering to a specific measure as outlined in the plan, steps will be taken by school*

*administration to remedy the situation immediately.*

**21. Describe the School's plans to communicate key health and safety policies and procedures to students, families, staff and visitors.**

Health and Safety Communications Plan

WSG will communicate key health and safety policies and procedures to students, families, staff and visitors by:

- Publishing the Health and Safety plan to the school website
- Sending the plan directly to all parents, guardians, and staff
- Conducting health and safety training for all staff during pre-opening orientation
- Conducting a health and safety policy information session for parents and guardians
- Posting signage clearly describing health and safety procedures throughout campus buildings
- Providing guidelines to visitors in advance of arrival on campus
- Sharing health and safety reminders on social media and in weekly communication digests to families and staff