

SY 2021-22 LEA Health and Safety Plans

School Name: Parkmont School
School Contact: Ron McClain
School Type: Private, Parochial or Independent School
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Background and Purpose

[OSSE's Health and Safety Guidance for Schools](#) is issued for LEAs and private, parochial and independent schools (schools). LEAs and schools must develop and submit to OSSE comprehensive health and safety plans. This plan is intended to provide the public with information on how the School will support the safe reopening and operation of school buildings, including guidelines on masking, social distancing, handwashing and respiratory etiquette, cleaning and maintaining healthy facilities, and appropriate response to a positive COVID-19 case.

OSSE reviewed each School's responses to the questions for clarity, completeness, and compliance with the DC Health and OSSE health and safety guidance for schools and provided feedback to the School. Before publication, School's were given the opportunity to revise their responses based on OSSE's feedback. LEAs and schools are responsible for incorporating additional or updated public health guidance into their policies and procedures throughout the school year as such guidance is released.

Face Masks

1. Provide the School's plan to comply with the requirements to:

- **a. except for specific circumstances (e.g., while eating) articulated in OSSE's guidance, all students, staff and visitors, including those who are full vaccinated, must wear non-medical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. masks must be worn correctly.**

All students, staff and visitors are required to wear a face mask at all times in the building, outside on school grounds and at all school-related activities except in these circumstances:

- While drinking or eating in designated areas assigned and monitored by a staff member
- While outside taking a designated mask break

Face masks must be at least 2 layers of fabric and be worn over the nose and mouth, fitting snugly around the sides of the face. If a student, staff member or visitor does not have a face mask, Parkmont will be able to provide one. Neck gaiters, bandanas, and masks with vents will not be permitted

2. Provide the School's policies and procedures in the event that a student, staff member, or visitor is unable or unwilling to wear a face mask at all times.

If a student, staff member, or visitor is unwilling to wear a face mask, they will be asked to leave. If a student, staff member or visitor is unable to wear a face mask, accommodations will be made accordingly.

3. Provide the School's policies and procedures to support physical distancing between individuals and within and across groups, including in classrooms, common spaces, during arrival and dismissal procedures, and during extracurricular activities.

Wherever possible, Parkmont will enforce 3-6ft of physical distancing between all students, staff and visitors. Classrooms will use desks for students to create more space, placing students 3ft apart as much as possible. During lunch time and breaks students will have designated seating 3-6ft apart throughout the building during inclement weather and outside to maximize distance and prevent social crowding.

4. Provide the School's policies and procedures regarding the use of cohorts for students and/or staff, including steps to minimize interactions between cohorts, as applicable.

Due to the size of Parkmont's student body and thus small class sizes, Parkmont is not using cohorts.

- 5. Provide the School's policies and procedures to support handwashing and respiratory etiquette including frequent, proper handwashing strategies and encouraging covering coughs and sneezes.**

Proper hand hygiene is promoted throughout the school day, especially after sports, before and after eating, and after using the restroom. In each of the school bathrooms there are signs illustrating correct hand washing procedures. Staff will also reinforce hand washing and proper etiquette for covering coughs and sneezes.

- 6. Provide the School's plan to make available adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices including, as relevant, in classrooms, bathrooms, offices and common spaces.**

Parkmont will continue to have a stock supply of hygiene supplies to consistently reinforce handwashing and respiratory etiquette

- 7. Provide the School's policies and procedures to acquire, distribute and support the appropriate use of PPE including gowns/coveralls, gloves, surgical masks, eye protection (face shield or goggles) and N95 masks, as relevant and necessary.**

Parkmont will continue to have a stock supply of PPE in the case of a COVID-19 emergency. Any person needing to use PPE will follow CDC guidelines on donning/doffing.

Maintain Clean and Healthy Facilities

- 8. Provide the School's schedule for routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., pens, keyboards, elevator buttons, light switches, handles, stair rails, faucets, phones, doorknobs, grab bars on playgrounds).**

- All high touch surfaces and bathrooms are cleaned and disinfected daily.
- Each classroom contains a "Cleaning Kit" containing disinfectant spray, paper towels, wipes, and hand sanitizer.
- All staff members will assist their students in cleaning off their desks and any other shared objects at the end of each class period.

- 9. Provide the School's cleaning and disinfecting protocols in the event that (1) a student, staff member, or visitor develops symptoms of possible COVID-19 while in the school; or (2) if the school is notified that a student, staff member or visitor who tested positive has been in the school.**

Parkmont has closely been following public health guidelines regarding COVID-19 transmission, risk mitigation and how to safely reopen schools. Specifically, we continue to review and stay up to date with cleaning and disinfection guidelines regarding a COVID-19 positive case within school.

In cases of COVID-19 in a classroom, all areas that have been designated for that classroom's use are put out of service and completely cleaned by hand then disinfected. In cases of office staff infections, their designated offices and bathrooms are put out of service until cleaning protocol occurs.

- 10. Provide the School's plan to make available sufficient and appropriate cleaning and disinfection supplies.**

Parkmont was able to successfully stock all cleaning supplies during the 2020-21 school year and will continue to have a stock supply of cleaner and disinfectant that is accessible to staff at all times for the 2021-22 school year.

Any staff member who uses supplies for cleaning and disinfection will wear gloves at all times.

- 11. Provide the School's plan to perform necessary maintenance to ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) so that they are ready for use and occupancy and are adequately maintained throughout the operating period.**

Parkmont has also added no-touch water dispensers in common areas and HEPA filters in all classrooms for ventilation. These facilities are maintained throughout the school year, including filter changes at appropriate time intervals.

Response to a Confirmed or Suspected COVID-19 Case

- 12. Describe the School's policies and procedures to:**

- **a. Comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance; and**
- **b. Dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting.**

Guidelines for our Parkmont families:

- If a member of your household tests positive for COVID-19 we ask that all members of that household quarantine for 10 days to mitigate the spread of the virus.

- If you are unvaccinated and come into close contact with someone who has tested positive for COVID-19 we ask you to quarantine for 10 days in compliance with CDC and DC Health guidelines.
- If you receive a positive test result for COVID-19 please notify the school at health@parkmont.org (your information will not be disclosed to the rest of the community), and you may return to school once you are 3 days without fever AND 10 days after your positive test result.

Parkmont asks our school community for complete compliance with health and safety protocols and to acknowledge that a lack of compliance with such protocols may result in removal from in-person schooling.

13. Provide the School's plan to comply with the requirements to:

- **a. Identify a staff member as the COVID-19 point of contact (POC) to whom families, staff, contractors and vendors should report a positive case of COVID-19 and who is responsible for reporting positive cases of COVID-19 to DC Health;**
- **b. Report any applicable positive COVID-19 case in a student, staff member or essential visitor to DC Health on the same day the school is notified;**
- **c. Not exclude students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.**

There is a designated point of contact within the Parkmont Administration team to whom families, staff and contractors can report a positive COVID-19 case and who will be in charge of communicating with DC Health

Parkmont will contact DC Health that same day to report any cases

14. Provide the School's procedures to support DC Health with contact tracing in the event of a positive case of COVID-19.

Parkmont will be in communication with DC Health to support efforts in contact tracing

15. Describe how the School will notify the school community, as appropriate, of the positive case and corresponding actions taken by the School.

Parkmont will identify any close contacts within the school building and contact them accordingly

COVID-19 Testing and Vaccines

16. If applicable, describe the School's current or planned COVID-19 testing protocol for symptomatic and/or asymptomatic students and/or staff, including steps the School will take to encourage participation in the testing program. Please include the School's plan to ensure that results of such testing programs are reported to DC Health per DC Health's COVID-19 reporting requirements: dchealth.dc.gov/page/covid-19-reporting-requirements.

At this point, Parkmont plans to continue COVID-19 testing all students and staff on a weekly basis. Parkmont will submit test results to DC Health.

17. Provide the School's plans to support COVID-19 vaccination of staff and students, as eligible, including efforts to encourage participation in public and community-based vaccination opportunities.

As of Spring 2021, all of Parkmont's staff is fully vaccinated. Leading into the next school year Parkmont will continue to update records of student vaccination and reach out to all families regarding vaccine information and vaccination sites. Parkmont continues to encourage COVID-19 vaccination for all members of our school community.

Students with Disabilities

18. Provide the School's plans to provide appropriate accommodations to students with disabilities with respect to its health and safety policies and procedures.

At this time Parkmont does not currently have any students in need of accommodations relating to the school's health and safety plans.

Parkmont has clear face masks and face shields as well as adequate mask supply for any student that may need them.

Training, Technical Assistance, and Monitoring

19. Please provide the School's plan to provide training and technical assistance on its policies and procedures to safely reopen schools in accordance with the DC Health Guidance for Schools and the OSSE Health and Safety Guidance for Schools, including:

- **a. who will receive training and technical assistance; while on school grounds, on school buses and while**

participating in any school-related activities, including physical education and sports; and

- **b. the topics that the training and technical assistance will address; and**
- **c. how and by whom the training and technical assistance will be delivered.**

a. Zoe McLean, the school administrator will be receiving technical assistance training on Parkmont's policies and procedures to safely reopen.

b. The topics the training will address include all the elements of the schools health and safety plans and to familiarize her with all OSSE and local resources available to help with executing our plans.

c. The training will be delivered by our current COVID health coordinator, who has handled all the schools COVID-19 protocol and testing during the 20-21 school year

20. Provide the School's plan to monitor the implementation of the health and safety plans at each campus, including how, when and by whom the implementation will be monitored, and how the School will respond if a given campus is not adhering to the plan.

The school has one campus with 65 students and 15 staff. Supervision of the plan's implementation will be monitored by the head of school.

21. Describe the School's plans to communicate key health and safety policies and procedures to students, families, staff and visitors.

The school communicates key health and safety policies and procedures to students and families through email, meetings, and phone calls. Staff are communicated with through email and at numerous in person meetings. And visitors are notified of essential policies when they schedule visits. There is also substantial signage at the school reminding community members and visitors of our current protocol relative to COVID-19.