

SY 2021-22 LEA Health and Safety Plans

School Name: Christian Family Montessori School
School Contact: Keely Boomhower
School Type: Private, Parochial or Independent School
Date Generated: 08/10/2021

Background and Purpose

[OSSE's Health and Safety Guidance for Schools](#) is issued for LEAs and private, parochial and independent schools (schools). LEAs and schools must develop and submit to OSSE comprehensive health and safety plans. This plan is intended to provide the public with information on how the School will support the safe reopening and operation of school buildings, including guidelines on masking, social distancing, handwashing and respiratory etiquette, cleaning and maintaining healthy facilities, and appropriate response to a positive COVID-19 case.

OSSE reviewed each School's responses to the questions for clarity, completeness, and compliance with the DC Health and OSSE health and safety guidance for schools and provided feedback to the School. Before publication, School's were given the opportunity to revise their responses based on OSSE's feedback. LEAs and schools are responsible for incorporating additional or updated public health guidance into their policies and procedures throughout the school year as such guidance is released.

Face Masks

1. Provide the School's plan to comply with the requirements to:

- a. except for specific circumstances (e.g., while eating) articulated in OSSE's guidance, all students, staff and visitors, including those who are fully vaccinated, must wear non-medical face coverings or face masks at all times while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and
- b. masks must be worn correctly.

Face-Covering Requirements

Staff will be required to wear face coverings during the entire day regardless of vaccination status and including the following times:

- Student arrival and departure
- When performing health screening of staff and children
- When assisting an ill child or staff member
- When working in the classroom (or outside)

Masks must be at minimum 2 layers and worn to fully cover nose, mouth, and chin without gapping. Staff are encouraged to double mask and to use supplementary face shields.

Children will be required to wear face coverings inside and outside of the classroom with breaks for snacks, lunch, and hydration. Children will have special outdoor spaces to take individual mask breaks at increased distance from others.

- All Primary and Elementary students will be expected to wear masks all of the time.
- All children must bring 2 clean cloth face masks to school each day.

Parents and guests are required to wear a face-covering at the following times regardless of vaccination status:

- Student arrival and departure

Face coverings are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms. All masks must be made of double layer (at least) cloth or be a disposable surgical mask. **New safety recommendations indicate that double masking with cloth and**

disposable masks is preferred. Our priority for children is that their masks are clean, dry, comfortable, cover nose, mouth, and chin, fit well without gapping or slipping, and have at least two or preferably three layers.

*Face coverings are not surgical masks, respirators, or other medical personal protective equipment.

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

2. Provide the School's policies and procedures in the event that a student, staff member, or visitor is unable or unwilling to wear a face mask at all times.

We have had great compliance with use of face coverings for all of the 2020-21 school year. If a child or adult is struggling to wear a mask correctly or needs a break, we always have outdoor space available to safely distance until resumption of mask wearing is possible.

3. Provide the School's policies and procedures to support physical distancing between individuals and within and across groups, including in classrooms, common spaces, during arrival and dismissal procedures, and during extracurricular activities.

Physical Distancing Strategies

Young children learn by engaging with their environment, which includes the other people in it. However, we will employ the following strategies for limiting the spread of COVID-19 in our communities while in a classroom cohort model.

STAGGERED ARRIVAL and DISMISSAL TIMES

- Each classroom will be assigned a specific arrival and dismissal location for entering and exiting their classroom (see Appendix C).
- Cones will be spaced throughout the entrance areas each morning to designate the points in line for each family to stay physically distanced as they progress towards the entrance.
- Families are encouraged to leave the property quickly after drop-off and pick-up and avoid congregating on the church property, including the playground area.
- Please be aware that after a child is dismissed, they may not reenter the building. Likewise, caregivers and siblings may not enter the building.

STABLE CLASSROOM COHORT COMMUNITIES

- Communities will consist of stable groups of each classroom. Stable means that the same children and their consistent Guide/Assistant(s) are in the same group each day.
- Children shall not change from one group/classroom to another during the day.
- Classrooms shall not mix with each other.
- The teacher will remain with a single group each day. In the case of illness, a designated substitute for the group will assist with caregiving.
- The Atria and libraries will no longer serve all communities. Materials from these spaces will be temporarily redistributed into the learning environments for each classroom.

DE-DENSIFICATION OF INDOOR SPACES

- Work spaces will be spaced more than 3 feet apart, however, children will be allowed to move freely throughout the classroom as they retrieve materials, etc. Classrooms will have fewer furnishings than usual to allow for ease of movement, appropriate airflow, physical spacing between individuals, and thorough disinfection of surfaces and materials.
- Children will receive Grace and Courtesy lessons on Social Distancing to practice the skill of giving each other as much space as possible in the classroom and during recess.
- Desks and furniture will be arranged so that individuals are separated by a minimum of 3 feet or if closer, plexi glass will be used to offer separate spaces.
- At nap time, children's naptime mats will be spaced out as much as possible, with alternating head to toe arrangements.

INCREASED USE OF OUTDOOR SPACE

- Outdoor patios and the courtyard adjacent to each classroom will be true extensions of the classroom, giving children the ability to work and eat outside throughout the day except in the most extreme weather conditions.
- Preparedness for the outdoors is of critical importance. Appropriate footwear, raingear, and sun protection will allow your child to use the outdoor spaces to the fullest extent possible both during the work cycle and for gross motor exercise. Each child should have indoor shoes that remain at school to change into each day.

BATHROOMS ASSIGNED TO EACH CLASSROOM COHORT

While acknowledging the need to be flexible to accommodate individual circumstances, CFMS will assign each classroom to a particular bathroom and ensure that bathrooms are cleaned and disinfected throughout the day. Staff will support handwashing and general bathroom use at regular intervals.

RECONFIGURED SHARED STAFF SPACES

The office and lobby have been reconfigured to allow appropriate physical distancing of the staff. Shared spaces such as the waiting area, etc., will be closed where feasible or CFMS will stagger use, ensure strict physical distance between individuals, ensure face coverings are worn at all times except while eating and drinking, and clean and disinfect between uses. Disinfectant and hand sanitizer will be used between use of copy machines and other shared office technology such as microwaves and refrigerators.

- 4. Provide the School's policies and procedures regarding the use of cohorts for students and/or staff, including steps to minimize interactions between cohorts, as applicable.**

STABLE CLASSROOM COHORT COMMUNITIES

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 - Children shall not change from one group/classroom to another during the day.
 - Classrooms shall not mix with each other.
 - The teacher will remain with a single group each day. In the case of illness, a designated substitute for the group will assist with caregiving.
 - The Atria and libraries will no longer serve all communities. Materials from these spaces will be temporarily redistributed into the learning environments for each classroom.
- 5. Provide the School's policies and procedures to support handwashing and respiratory etiquette including frequent, proper handwashing strategies and encouraging covering coughs and sneezes.**

Healthy Hand Hygiene

Washing hands can keep you healthy and prevent the spread of infections from one person to the next. Washing hands with soap and water is the best way to get rid of germs when hands are visibly

soiled or after using the bathroom. Staff and students can use an alcohol-based hand sanitizer that contains at least 60% alcohol.

- We will remind staff and children to use hand sanitizer throughout the day.
- We will require hands to be washed with soap and water
 - When hands are visibly soiled.
 - Upon entering the school and again each time they enter a classroom.
 - Before and after using a material.
 - Before and after eating or handling food.
 - After using the toilet or helping a child use the bathroom.
 - After coming in contact with bodily fluid.
 - After playing outdoors.
 - After handling garbage.
 - Before and after putting on, touching, or removing cloth face coverings or touching their face.

Hands must be washed with soap and water for at least 20 seconds. If hands are not visibly dirty, alcohol-based hand sanitizers with at least 60% alcohol can be used if soap and water are not readily available.

Staff will supervise children when they use hand sanitizer to prevent ingestion. Staff will supervise, and if necessary, assist small children with handwashing. After assisting children with handwashing, staff will also wash their hands.

Respiratory Etiquette

The school will provide an orientation video, sent to all parents prior to the first day, that reviews and demonstrates proper hand and respiratory hygiene. The video shows students properly washing their hands and demonstrates how children should cover their sneeze or cough by using their elbow. Parents will be asked to review this video with their child(ren) prior to the first day of school. On the first day of school, teachers will also conduct grace and courtesy lessons in small groups to review this information with students and show them how to properly sneeze or cough into their elbow. This will also be reviewed on an individual basis if a teacher witnesses a student improperly sneezing or coughing.

6. Provide the School's plan to make available adequate supplies (e.g., soap, paper towels, hand sanitizer, tissues) to support healthy hygiene practices including, as relevant, in classrooms, bathrooms, offices and common spaces.

The school has sought and received funding through CARES Act and EANS to ensure ample supply of soap, touchless soap dispensers, paper towels, hand sanitizer pumps, plexiglass barriers, face shields, cleaning and disinfecting supplies.

7. **Provide the School's policies and procedures to acquire, distribute and support the appropriate use of PPE including gowns/coveralls, gloves, surgical masks, eye protection (face shield or goggles) and N95 masks, as relevant and necessary.**

The school requires each student and staff member to bring non-medical mask supplies each day. We have also acquired ample supply of KN95 masks, face shields, extra disposable face masks for children and adults, and vinyl gloves for staff use whenever needed.

Maintain Clean and Healthy Facilities

8. **Provide the School's schedule for routine cleaning of rooms, surfaces and objects, including high touch objects and surfaces (e.g., pens, keyboards, elevator buttons, light switches, handles, stair rails, faucets, phones, doorknobs, grab bars on playgrounds).**

Enhanced Cleaning, Disinfecting, and Ventilation Protocols

CFMS follows the national standards for cleaning, sanitizing and disinfection of educational facilities. During in-person instruction, enhanced efforts will include the following:

- A deep cleaning of the school and all classrooms will take place each Saturday.
- Staff will follow a schedule to routinely clean, sanitize, and disinfect surfaces and objects that are frequently touched. This will include cleaning objects/surfaces ordinarily cleaned daily (e.g., doorknobs, light switches, classroom sink handles, countertops).
- Materials that children have placed in their mouths or that are otherwise contaminated by body secretions or excretions will be sanitized.
- All bathrooms will be cleaned and disinfected regularly throughout the day. At a minimum, bathrooms will be cleaned and disinfected three times per day.
- Machine washable cloth materials will be used by one individual at a time and will be laundered before being used by another child.
- Primary children will each be assigned their own rug for work
- Children's books, like other paper-based materials such as mail or envelopes, are not considered high risk for transmission and do not need additional cleaning or disinfection procedures.

Appendix C: Cleaning and Disinfecting Schedule*

We will follow guidance from the CDC on How to Clean and Disinfect the Facility

<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>

With regard to cleaning and disinfecting, the CDC states:

- Normal routine cleaning with soap and water removes germs and dirt from surfaces. It lowers the risk of spreading COVID-19 infection.
- Disinfectants kill germs on surfaces. By killing germs on a surface after cleaning, you can further lower the risk of spreading infection. We will use only [EPA-approved disinfectants](#)

and aim to disinfect when children are at recess or on weekends.

| Area | Cleaned | Disinfected | Comments |
|---|---|---|---|
| Bathrooms | Mid-day and end of day at minimum | At the following times: 10:00 am 12:00 pm 2:30 pm And on Saturday | |
| Classroom materials | | At the end of each day. | Materials will be cleaned according to frequency of use. |
| High touch surfaces: Door knobs Sink handles Light Switches Countertops | If visibly dirty, clean with soap and water before disinfecting | At the following times: 10:00 am 12:00 pm 3:00 pm | |
| Classroom tables and work spaces | Washed throughout the day | While children are outside at lunch recess, after school daily, and on weekends | |
| Rugs | | Laundered on weekends between cohorts | Each child will be assigned their own rug for the week; if needed, we will launder during the week. |

| | | | |
|--------|-------------|--------------------------------------|--|
| Floors | Swept daily | Mopped with disinfectant on weekends | |
|--------|-------------|--------------------------------------|--|

*Schedule may be modified before reopening. Changes will be communicated to parents and staff

9. Provide the School's cleaning and disinfecting protocols in the event that (1) a student, staff member, or visitor develops symptoms of possible COVID-19 while in the school; or (2) if the school is notified that a student, staff member or visitor who tested positive has been in the school.

Cleaning and Disinfecting Procedures in the event that a person (staff or child) develops symptoms of possible COVID-19 while in the school:

- CFMS will close off areas used by the individuals with COVID-19 and wait a minimum of 3 hours (ideally 24 hours) before cleaning and disinfection to minimize the potential for exposure to respiratory droplets. Outside doors and windows will be opened to increase air circulation in the area. If the area is shared by others, students and staff will spend the remainder of the day outdoors so as not to reenter the affected area.
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- Once an appropriate (minimum of 3 hours) amount of time has passed, staff will clean and disinfect all areas used by the ill persons (tables, chairs, floors, materials), focusing on frequently touched surfaces. Staff will use an EPA approved disinfectant against COVID-19 (such as lysol) to clean all equipment, materials and surfaces. Staff will follow the directions on the bottle for effective cleaning against COVID-19, allowing the disinfectant to sit on the surface for an appropriate amount of time to kill the virus. The disinfectant can then be wiped clean or allowed to dry.

10. Provide the School's plan to make available sufficient and appropriate cleaning and disinfection supplies.

We do monthly inventory of cleaning and disinfectant supplies including PPE used during cleaning so we are able to resupply as needed.

11. Provide the School's plan to perform necessary maintenance to ventilation and water systems and features (e.g., sink faucets, drinking fountains, decorative fountains) so that they are ready for use and occupancy and are adequately maintained throughout the operating period.

In addition to the above protocols, the following precautions will be taken with regard to CFMS's ventilation systems:

- Ensure all HVAC systems and air-conditioning units are up to code, and inspected prior to re-opening, verifying that they are well-maintained, and HEPA filters are up to date.

- Ensure ventilation systems operate properly and increase the circulation of outdoor air as much as possible.
- Energy-saving settings, such as demand-controlled ventilation controlled by a timer, will be avoided.
- Direct air flow will be diverted away from groups of individuals.
- Windows and doors will be kept open as much as possible before and during the school year. During colder weather, windows will be cracked to introduce fresh air without overtaxing the HVAC system.
- Supplementary Industrial HEPA Air Purifiers added to each classroom

The following protocols will be taken with regard to water systems and features:

- All water systems will be run throughout the summer months to ensure water has not become stagnant
- All water systems will be inspected prior to re-opening verifying that they are well-maintained and functioning
- Students will be encouraged to bring their own potable drinking water to discourage communal use of drinking fountains
- Sinks and drinking fountains will be cleaned 3 times a day according to the same cleaning and disinfecting schedule of other surfaces.

Response to a Confirmed or Suspected COVID-19 Case

12. Describe the School's policies and procedures to:

- **a. Comply with the requirement to not admit or to dismiss any student, staff member or visitor who is COVID-19 positive or otherwise meets criteria for exclusion, per OSSE's guidance; and**
- **b. Dismiss any individual or cohort that is potentially exposed to COVID-19 within the school setting.**

Screening of staff and students for exposure and/or symptoms of COVID-19 upon arrival:

Per the OSSE Health and Safety Guidance for Schools, a student, staff member, or essential visitor must stay home, or not be admitted, and must follow the applicable DC Health guidance for isolation or quarantine, if they:

- Have had a temperature of 100.4 degrees Fahrenheit or higher or any of the symptoms listed in the "Daily Health Screening" section of the guidance in the last 24 hours.
- Are confirmed to have COVID-19.
- Have been in close contact in the last 10 days with an individual confirmed to have COVID-19.
- Are awaiting COVID-19 test results or have a household member who is awaiting COVID-19 test results.

- Have traveled domestically in the last 10 days to any place other than Maryland or Virginia, unless they did not attend school until tested for COVID-19 three to five days after returning to DC AND received a negative COVID-19 viral test.
- Have traveled internationally in the last 10 days, unless they did not attend school for seven days, got tested for COVID-19 three to five days after returning to DC, AND received a negative COVID-19 viral test.

SCREENING OF CHILDREN AND STAFF AT SCHOOL

During the school day, staff will make a visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing, or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness. If the child exhibits any of these symptoms at any point during the day, the child will be isolated and parents will be required to pick up their child.

- If the individual has a temperature of over 100.4°F, their temperature will be verified with another thermometer.
- A child with a temperature of over 100.4°F will be isolated (in the isolation room or outside) until they can be picked up by a family member. A staff member with a temperature of over 100.4°F will immediately leave the building.

The full protocol is outlined in [COVID-19 Symptoms at school - children and staff](#).

COVID-19 Symptoms at School - Children

If COVID-19 symptoms begin while at school, the child will be sent home as soon as possible. Sick children will be kept separate from well children and staff contact will be limited as much as reasonably possible, while ensuring the safety and supervision of the child until they leave.

Classroom and office staff will follow these isolation procedures:

1. Classroom staff will require the child to wear a disposable surgical mask.
2. Weather permitting, classroom staff will take the child outside to a designated isolation area. The main office will serve as the primary isolation area if outdoors is not feasible.
3. Office staff will contact parents to come to school to pick up the child.
4. Office staff will supervise the child until the parent arrives.
5. Once a parent has left with the ill child, the isolation room will remain closed for a minimum of 3 hours and then cleaned and disinfected.
6. Materials, toys, and furniture in the classroom of the child who is sent home will be thoroughly cleaned and disinfected.

Families are encouraged to coordinate decision-making around the child's care with the family health care provider if there are specific health concerns, chronic disease, or complex social or emotional dynamics in the home.

In the case of a child who has symptoms that could be COVID-19 and does NOT get evaluated by a

medical professional or tested for COVID-19, the child is assumed to have COVID-19, and **cannot return to the community until the individual has met the criteria for return under Positive Case of COVID-**

19 in the Classroom Community - Children or Staff.



A child who has exhibited symptoms that could be COVID-19 can return to school if the parent has obtained a medical professional's note clearing the individual for return based on a negative COVID-19 test **or** an alternative diagnosis.

COVID-19 Symptoms at School - Staff

Staff is encouraged to monitor their health and required to perform daily health screenings for symptoms of COVID-19. Staff is encouraged to stay home if they are exhibiting symptoms of COVID-19 and to contact their healthcare provider.

- Staff exhibiting symptoms of possible COVID-19 at school should:
 1. Put on a surgical face covering
 2. Leave the classroom
 3. Contact their healthcare provider and obtain a COVID-19 test
 4. Follow the recommendations of their healthcare provider on test interpretation and return-to-work guidelines

In the case of a staff member who has symptoms that could be COVID-19 and does NOT get evaluated by a medical professional or tested for COVID-19, the individual is assumed to have COVID-19, and **cannot return to the community until the individual has met the criteria for return under Positive Case of COVID-19 in the Classroom Community - Children or Staff.**

If the staff member has symptoms that could be COVID-19 and wants to return to work before completing the above self-isolation period, the individual must obtain a medical professional's note clearing the individual for the return based on a negative nucleic acid COVID-19 test and an alternative diagnosis.

COVID-19 Exposure - Staff and Children

If a staff member or child has been identified as having had close contact to someone outside the classroom community who is diagnosed with COVID-19, that staff member or child will be required to self-quarantine for 14 days per the CDC guidelines. Close contact means being closer than 6 feet apart for more than 15 minutes when the person was infectious.

Positive Case of COVID-19 in the Classroom Community - Children or Staff

If COVID-19 is confirmed in a student or staff member in a classroom community, all persons regularly in that community will be required to self-quarantine for 14 days per the CDC guidelines. The following actions will be taken by school administration:

- Contact DC Dept. of Health to report the presence of COVID-19 in our school
- Notify staff and parents/caregivers that a member of the classroom community has been diagnosed with COVID-19. Confidentiality will be maintained.
- Notify the school community that a child in the school (not their community) has been diagnosed with COVID-19. Confidentiality will be maintained.
- Close the specific classroom community for 14 days to allow self-quarantine for all children and staff in the classroom community who have been in close contact with the person diagnosed with COVID-19 (per CDC guidelines)
- Complete disinfecting procedures at least 24 hours after infectious individual has been in the classroom

Children or Staff with Positive Case of COVID-19, who have exhibited symptoms and who have stayed home (home isolated) can return to school/work when ALL of the following [criteria](#) are met:

1. At least 1 days (24 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications); **AND**
2. The child or staff member has improvement in symptoms (e.g., cough, shortness of breath); **AND**
3. At least 10 days have passed since symptoms first appeared.*

*Note: Some individuals, including those with severe illness, may have longer quarantine periods per DC Health or their healthcare provider.

If asymptomatic, may return after: • 10 days from positive test

In either case, close contacts (including all members of the household) must quarantine for 14 days from the last date of close contact with the positive individual.

Appendix

Definitions: Quarantine and Isolation

<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine-isolation.html>

Quarantine

- Quarantine is used to keep someone who might have been exposed to COVID-19 away from others. Quarantine helps prevent the spread of disease that can occur before a person knows they are sick or if they are infected with the virus without feeling symptoms. People in quarantine should stay home, separate themselves from others, monitor their health, and follow directions from their state or local health department.

Isolation

- Isolation is used to separate people infected with the virus (those who are sick with COVID-19 and those with no symptoms) from people who are not infected. People who are in isolation should stay home until it's safe for them to be around others. In the home, anyone sick or infected should separate themselves from others by staying in a specific "sick room" or area and using a separate bathroom (if available).

13. Provide the School's plan to comply with the requirements to:

- **a. Identify a staff member as the COVID-19 point of contact (POC) to whom families, staff, contractors and vendors should report a positive case of COVID-19 and who is responsible for reporting positive cases of COVID-19 to DC Health;**
- **b. Report any applicable positive COVID-19 case in a student, staff member or essential visitor to DC Health on the same day the school is notified;**
- **c. Not exclude students or staff with pre-existing health conditions that present with specific COVID-19-like symptoms on the basis of those specific symptoms, if a healthcare provider has provided written or verbal documentation that those specific symptoms are not due to COVID-19.**

As part of our response measures, CFMS has identified a staff member as the COVID-19 point of contact (POC) to ensure a clear and efficient process for communication within our community. This person will be the POC whom families and staff notify if a child, any member of CFMS-enrolled family, or staff member tests positive for COVID-19 and will be responsible for ensuring the appropriate steps are followed in the event of a confirmed case. CFMS will communicate:

- With families if their child has been in close contact with someone at school who has then tested positive for COVID-19.
- With staff if they have been in close contact with someone at school who has tested positive for COVID-19.
- With the entire school community if a classroom community has been closed temporarily due to COVID-19 exposure.

Communication will be timely and receipt of information will be confirmed. Anonymity will be maintained.

Christian Family Montessori School is required to report the results of specific student(s)/staff member(s) testing positive to the DC Health Department. They will initiate contact tracing and orders for further quarantine as necessary.

The Head of School will contact DC Health Department via their online reporting module on the same day of receipt of positive PCR test results of any member of the school community who has been present on the grounds within a two week period.

Pre-existing Conditions

In the event that students or staff have pre-existing health conditions that present with specific COVID-19-like symptoms, the student or staff will not be excluded from attending provided they obtain written or verbal documentation from a healthcare provider that those specific symptoms are not due to COVID-19.

14. Provide the School's procedures to support DC Health with contract tracing in the event of a positive case of COVID-19.

Contact Tracing and Attendance

Contact tracing is a strategy used to determine the source of an infection and how it is spreading. Finding people who are close contacts to a person who has tested positive for COVID-19, and

therefore at higher risk of becoming infected themselves, can help prevent further spread of the virus. To aid with contact tracing in the event a student or staff tests positive for COVID-19, CFMS will monitor attendance as well as participation in Learning from Home. Education and health agencies recommend such monitoring because a pattern of absences may provide an early alert to possible infection or exposure.

Daily Health Screenings, Pooled testing results, Attendance records, physician's notes, and individual test results are kept as reference in support of contact tracing.

Christian Family Montessori School is required to report the results of specific student(s)/staff member(s) testing positive to the DC Health Department. They will initiate contact tracing and orders for further quarantine as necessary.

The Head of School will contact DC Health Department via their online reporting module on the same day of receipt of positive PCR test results of any member of the school community who has been present on the grounds within a two week period.

15. Describe how the School will notify the school community, as appropriate, of the positive case and corresponding actions taken by the School.

Staff and parents will be notified via email of positive cases affecting the school community and of actions taken by the school. Anonymity of individuals will be maintained.

COVID-19 Testing and Vaccines

16. If applicable, describe the School's current or planned COVID-19 testing protocol for symptomatic and/or asymptomatic students and/or staff, including steps the School will take to encourage participation in the testing program. Please include the School's plan to ensure that results of such testing programs are reported to DC Health per DC Health's COVID-19 reporting requirements: dchealth.dc.gov/page/covid-19-reporting-requirements.

Pooled Surveillance Testing for Asymptomatic or Presymptomatic COVID-19 Infection

We will continue Pooled Testing as one of our preventative measures for all community members in-person. CFMS will continue to partner with [Concentric by Ginkgo Bioworks](#) to engage in on-site pooled testing for each Classroom Cohort.

On Monday mornings, each student and staff member will self-administer a simple anterior nasal

swab after morning arrival. These swabs will be collected into one vial for each classroom community and sent to the lab for testing. If any individual within the pool is positive for COVID-19, we will share the information with the families in that classroom cohort and ask everyone to quarantine and seek individual testing through a DC testing site, clinic, or pediatrician's office. See below for our already established protocol for "Positive Case of COVID-19 in the Classroom Community - Children or Staff." DC Health Department will conduct contact tracing and determine the length of quarantine needed before reopening said cohort.

Should any Classroom Cohort result be positive,

- the entire community will receive the overall result
- all individuals in that pool will receive a separate email requesting that they quarantine at home until they receive a negative COVID-19 test from their health care provider or a free testing clinic. (CFMS does not offer individual PCR tests.)
- Please report the PCR results back to me privately via email
- Positive PCR results are reported to the DC Department of Health

Christian Family Montessori School is required to report the results of specific student(s)/staff member(s) testing positive to the DC Health Department. They will initiate contact tracing and orders for further quarantine as necessary.

Families must have a Consent Form on file with the school. See Appendix G.

Any individual who has contracted COVID-19 and recovered within the last 3 months could alter the pooled testing results. Please inform [Keely Boomhower](#) of any previous infection before participating in pooled testing.

17. Provide the School's plans to support COVID-19 vaccination of staff and students, as eligible, including efforts to encourage participation in public and community-based vaccination opportunities.

Staff had early access to vaccinations in February 2021. We supported all those who were interested in vaccination with time off and assistance with access. Response rate was high within our community.

The School reserves the right, in its sole and exclusive discretion, to implement any and all policies or procedures which it deems necessary to protect the health, safety and well-being of the School community. Employees agree to follow and comply with the School's policies, decisions, instructions, and procedures as may be established, including, but not limited to, any policies regarding required social distancing, mask wearing, quarantine, vaccinations and testing for communicable diseases.

We anticipate that our community will be very interested in vaccine access for their children when it becomes available to their age group. We will support vaccination efforts in whatever way we can including information sharing with families about vaccine safety, efficacy, and access.

We are unable to require families to vaccinate their children for COVID-19 until it becomes a part of the normal vaccination schedule for the age groups we serve.

Students with Disabilities

18. Provide the School's plans to provide appropriate accommodations to students with disabilities with respect to its health and safety policies and procedures.

Students with Disabilities

The school will ensure accommodations are made for students with disabilities that uphold the rights of individuals with disabilities in accordance with the Americans with Disabilities Act. The school will make all sinks accessible to students with disabilities, using assistive devices as needed. Students who cannot safely wear a face mask because of a disability that may inhibit breathing will not be required to wear one.

Training, Technical Assistance, and Monitoring

19. Please provide the School's plan to provide training and technical assistance on its policies and procedures to safely reopen schools in accordance with the DC Health Guidance for Schools and the OSSE Health and Safety Guidance for Schools, including:

- **a. who will receive training and technical assistance; while on school grounds, on school buses and while participating in any school-related activities, including physical education and sports; and**
- **b. the topics that the training and technical assistance will address; and**
- **c. how and by whom the training and technical assistance will be delivered.**

Training and Assistance on Policies and Procedures:

All staff will be required to report to work the weeks of August 23 and 30 to receive training on these policies and procedures and ensure their classroom meets the requirements outlined in this plan. Staff will receive training in those 2 weeks in 30 min- 1 hour meetings and the training will cover the following topics:

- Proper handwashing and respiratory etiquette (how to demonstrate to children these techniques)
- How to screen for symptoms and exposure to COVID-19 upon arrival and throughout the day
- Steps and protocols in the event a student or staff member has symptoms or exposure to COVID-19
- Cleaning and Disinfecting Procedures and Schedules (how to properly sanitize and disinfect surfaces and when)

Parents and staff will receive a copy of the Health and Safety plan to read through prior to the first day of school

Parents and students will be sent video tutorials prior to the first day of school that discuss and visually demonstrate:

- Proper handwashing and respiratory etiquette (students will demonstrate how to wash hands and sneeze/cough)
- New arrival and dismissal procedures that encourage social distancing and cohorting
- Proper mask wearing

parents will also be sent screening questions prior to the 1st day so they can properly screen their children at home for signs and symptoms of Covid-19

These trainings will be conducted by the school's health and safety task force that is composed of pediatricians, health care professionals and epidemiologists. The Head of School will train staff on protocols for screening and exposure and administrative staff will conduct training for cleaning and disinfecting classrooms.

20. Provide the School's plan to monitor the implementation of the health and safety plans at each campus, including how, when and by whom the implementation will be monitored, and how the School will respond if a given campus is not adhering to the plan.

Classrooms and staff will be required to turn in parent screening forms each day upon arrival to ensure they have properly screened students each morning.

Classrooms will be required to display and sign a cleaning/disinfecting schedule in each classroom each day.

the Head of School will regularly monitor and check-in with classrooms to visually confirm all policies are being implemented and adhered to. In the event a classroom is not adhering to the plan, the staff members in that classroom will be retrained and monitored daily until a time that the Head of School feels comfortable the procedures are being followed.

21. Describe the School's plans to communicate key health and safety policies and procedures to students, families, staff and visitors.

We maintain an Operations Plan on our website with tracked updates. When policies are updated, we send notice to staff and families via direct email as well as in our weekly newsletter. In the fall we plan to do orientation sessions, and require acknowledgement of pandemic related policies as addenda to our handbooks.