



DISTRICT OF COLUMBIA
OFFICE OF THE STATE SUPERINTENDENT OF

EDUCATION

Scholarships for Opportunity and Results (SOAR) Subgrant Request for No-Cost Extension (NCE)

Background: Due to the COVID-19 crisis, subgrantees are permitted to request a one-time no-cost extension of their final budget period without obligation of additional funds from OSSE (i.e., an NCE). NCEs will be granted on a case-by-case basis and will be for 12 months. The need for the extension must be tied to the pandemic. Please complete this template and submit to Ronda Lasko at Ronda.Lasko@dc.gov if you wish to request an NCE. Requests will be reviewed on a rolling basis and you will receive a determination in writing within ten (10) business days. If the request for an NCE is approved, subgrantees will work with OSSE to amend the subgrant performance agreement and reporting schedule to account for the additional time.

Eligibility: Subgrantees must be in their final 12 months of the subgrant or subgrant phase as of the date of this notice in order to be eligible to request an NCE. For example, a subgrantee whose grant period is expected to end on June 30, 2021, is not eligible to apply at this time. Current eligible subgrants are *FFY17 Third Party grants, FFY17 Facilities grants, and FFY18 Academic Quality/Early Childhood grants*.

Note: Subgrantees may still see an end date of Sept. 30, 2020, on their Grant Award Notification (GAN) in EGMS after an NCE is granted. The end date will be extended after the end of the current fiscal year. Please retain NCE approval documentation in your subgrant files.

Subgrantee: _____

Contact Person: _____

Contact Person Email: _____

Current unobligated subgrant funds: _____

Current Subgrant Period End Date: _____

Rationale: Please justify the need for additional time due to the COVID-19 pandemic. Explain why the requested additional length of time is reasonable and necessary to achieve subgrant project objectives.

Updated timeline and activities: List remaining subgrant project activities and completion dates for the remainder of the extended subgrant period, if approved. Please list 3-5 activities for each 6 month period of the extension.

I understand that no additional subgrant funds will be made available by OSSE as a result of the approval of an NCE. I acknowledge that an approved NCE will not impact the scope or objectives of the subgrant project.

Signature by Authorized LEA Representative

Date