

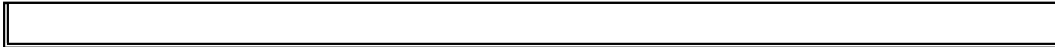
Agency Name

Office of the State Superintendent of Education (OSSE)

Annual Freedom of Information Act Report for Fiscal Year 2024

October 1, 2023 through September 30, 2024

FOIA Officer Reporting Catherine Wright



PROCESSING OF FOIA REQUESTS

- 1. Number of FOIA requests received during reporting period 62
- 2. Number of FOIA requests pending on October 1, 2023.....7
Correct
- 2024-FOIA-04941 Ebony Porter- received 5/10/22 snail mail--
- 3. Number of FOIA requests pending on September 30, 2024.....4
correct
- 4. The average number of days unfilled requests have been pending before each public body as of September 30, 2024.....14.25



DISPOSITION OF FOIA REQUESTS

- 5. Number of requests granted, in whole10
- 6. Number of requests granted, in part, denied, in part.....16
- 7. Number of requests denied, in whole.....7
- 8. Number of requests withdrawn.....3
- 9. Number of requests referred or forwarded to other public bodies.....9
- 10. Other disposition20



NUMBER OF REQUESTS THAT RELIED UPON EACH FOIA EXEMPTION

- 11. Exemption 1 - D.C. Official Code § 2-534(a)(1).....3
- 12. Exemption 2 - D.C. Official Code § 2-534(a)(2).....11
- 13. Exemption 3 - D.C. Official Code § 2-534(a)(3)
 - Subcategory (A).....8
 - Subcategory (B).....0
 - Subcategory (C)2
 - Subcategory (D)0

Subcategory (E)	0
Subcategory (F)	0
14. Exemption 4 - D.C. Official Code § 2-534(a)(4)	3
15. Exemption 5 - D.C. Official Code § 2-534(a)(5).....	0
16. Exemption 6 - D.C. Official Code § 2-534(a)(6)	
Subcategory (A).....	14
Subcategory (B).....	0
17. Exemption 7 - D.C. Official Code § 2-534(a)(7).....	0
18. Exemption 8 - D.C. Official Code § 2-534(a)(8).....	0
19. Exemption 9 - D.C. Official Code § 2-534(a)(9).....	0
20. Exemption 10 - D.C. Official Code § 2-534(a)(10).....	0
21. Exemption 11 - D.C. Official Code § 2-534(a)(11).....	0
22. Exemption 12 - D.C. Official Code § 2-534(a)(12).....	0

TIME-FRAMES FOR PROCESSING FOIA REQUESTS¹

23. Number of FOIA requests processed within 15 days.....	49
24. Number of FOIA requests processed between 16 and 25 days.....	8
25. Number of FOIA requests processed in 26 days or more.....	8
26. Median number of days to process FOIA Requests.....	14

RESOURCES ALLOCATED TO PROCESSING FOIA REQUESTS

27. Number of staff hours devoted to processing FOIA requests.....	Not tracked
28. Total dollar amount expended by public body for processing FOIA requests.....	Not tracked

FEES FOR PROCESSING FOIA REQUESTS

29. Total amount of fees collected by public body.....	\$0
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PROSECUTIONS PURSUANT TO SECTION 207(d) OF THE D.C. FOIA

30. Number of employees found guilty of a misdemeanor for arbitrarily or capriciously violating any provision of the District of Columbia Freedom of Information Act	0
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¹ For the purposes of this section, we define “time-frames for processing FOIA Requests” to include the days the ‘clock was paused’ for perfecting the request. As such, multiple FOIAs were processed within the 15-25 day response time, but are counted in questions 25 and 26 (past the 15-25 day response time).

QUALITATIVE DESCRIPTION OR SUMMARY STATEMENT

Pursuant to section 208(a)(9) of the D.C. FOIA, provide in the space below or as an attachment, “[a] qualitative description or summary statement, and conclusions drawn from the data regarding compliance [with the provisions of the Act].”

During this reporting period, OSSE received a similar number of FOIA requests to the number of FOIA requests OSSE received during FY23. OSSE continues to regularly and proactively publish information which must be made public on the agency website. OSSE is highly responsive to FOIA requesters and by in large has fulfilled or otherwise closed FOIA requests within 15 business days, even without subtracting days the ‘clock was paused’ for clarification (see footnote 1), and changing FOIA Officers. OSSE closed all requests that were pending at the end of FY23. The average number of days of unfilled requests have been pending decreased from 383 at the end of FY23 to 14.25 at the end of FY24. This is because we were able to close all backlogged requests during FY24 that were left over from the legacy FOIA management platform FOIAXpress. OSSE’s FOIA Officer held a training for agency staff in FY24. All fee waiver requests were granted in FY24.