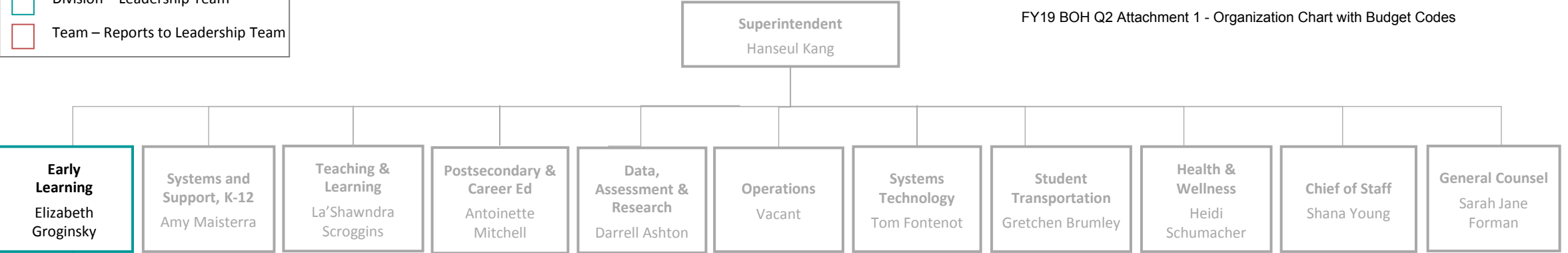


Division – Leadership Team

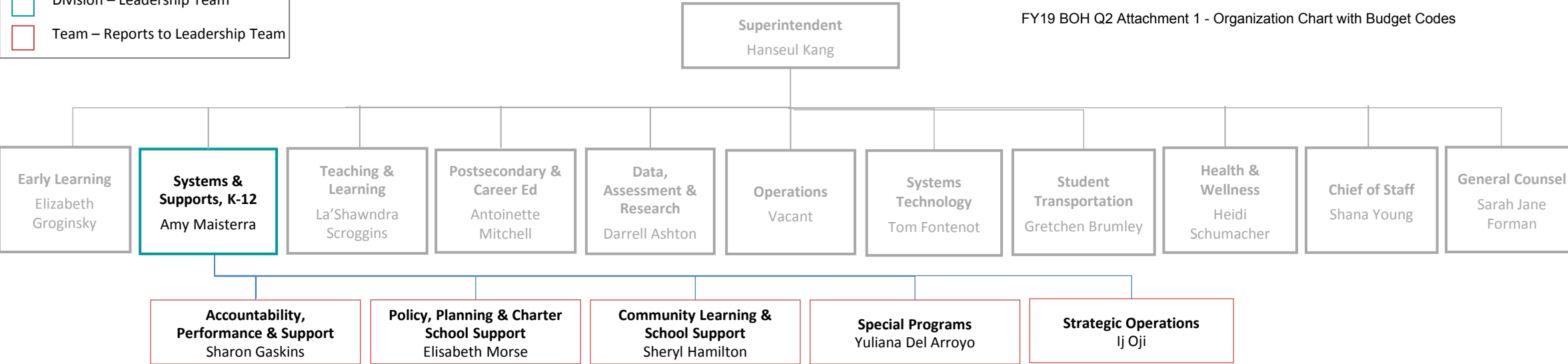
Team – Reports to Leadership Team



	<div>Licensing & Compliance Eva Laguerre</div>	<div>Operations & Grants Management Rebecca Shaw</div>	<div>Early Intervention – Part C & Part B Allan Phillips (Part C-State) Carlene Reid (Part B-619) Andres Alvarado (Local Part C)</div>	<div>Quality Initiatives Margareth Legaspi</div>	<div>Policy, Planning & Research Vacant</div>
What's the role of this team?	Licenses and monitors child development centers and homes. Describe the maintenance and enforcement of the District's child care licensing regulations.	Sets policy for the child care subsidy program, administers subsidy payments and early learning grant awards	Ensures full implementation of IDEA Part C and Part B-619, a comprehensive statewide system of early intervention services. Serves as the District's point of entry for infants and toddlers with delays and disabilities, ages birth to age 3 and their families	Develops and manages all DEL quality programs, including subsidized child care, Capital Quality -- DC's enhanced Quality Rating and Improvement System, Quality Improvement Network, and professional development aimed at helping families support their children's learning and development.	Provides leadership for the development and implementation of child care, pre-k, early intervention, and subsidized child care policies and regulations. Supports the development of the Division's strategic plan and engages with other child and family serving agencies to ensure coordination and collaboration across child and family serving agencies. Develops and implements communications and outreach strategy.
What are the key responsibilities of this team?	<ul style="list-style-type: none">Issue licensesMonitor licensed facilities to ensure compliance with child care licensing regulationsEnforce systems that provide the foundation for the protection and health of children in child care settings	<ul style="list-style-type: none">Administer the Child Care and Development Block GrantEstablish eligibility policies and payment ratesAudit complianceProcess monthly provider paymentsProvide funding to support quality improvement initiatives	<ul style="list-style-type: none">Service Coordination of eligible childrenIdentify children with developmental delays or disabilitiesTraining and Technical Assistance to support providers and early childhood special education coordinatorsProvide direct services to families and children with Individualized Family Service Plans (IFSPs)	<ul style="list-style-type: none">Responsible for collaborating with business, philanthropy, higher education, nonprofit, and government partners to ensure engagement in and support of our quality initiatives.Responsible for monitoring programs, providing technical assistance, consumer education, Early Learning Standards, grants monitoring, and ongoing professional development.	<ul style="list-style-type: none">Coordinate and collaborate within government across District government agencies and early learning sectors (community-based organizations, public charter LEAs, and DCPS).

Division – Leadership Team

Team – Reports to Leadership Team



What’s the role of this team?

Provides local education agencies with a combination of meaningful supports and interventions to accelerate school improvement and student outcomes, in accordance with IDEA and ESEA

Creates regulatory and policy framework to support compliance, drive achievement, foster innovation, and disseminate best practices across sectors. Supports specialized charter sector planning and funding initiatives

Fosters community-parent-school connections and out of school learning opportunities that support students with disabilities, students who are homeless, home schooled, or in private schools

Oversees nonpublic placement and ensures appropriate oversight of programming for students with disabilities in private schools, and coordinates behavioral health and community school partnerships

Coordinates strategic fiscal spending plan that supports core work, and ensures that staff have supporting conditions to be effective, through the creation of sound operational procedures and tracking systems

What are the key responsibilities of this team?

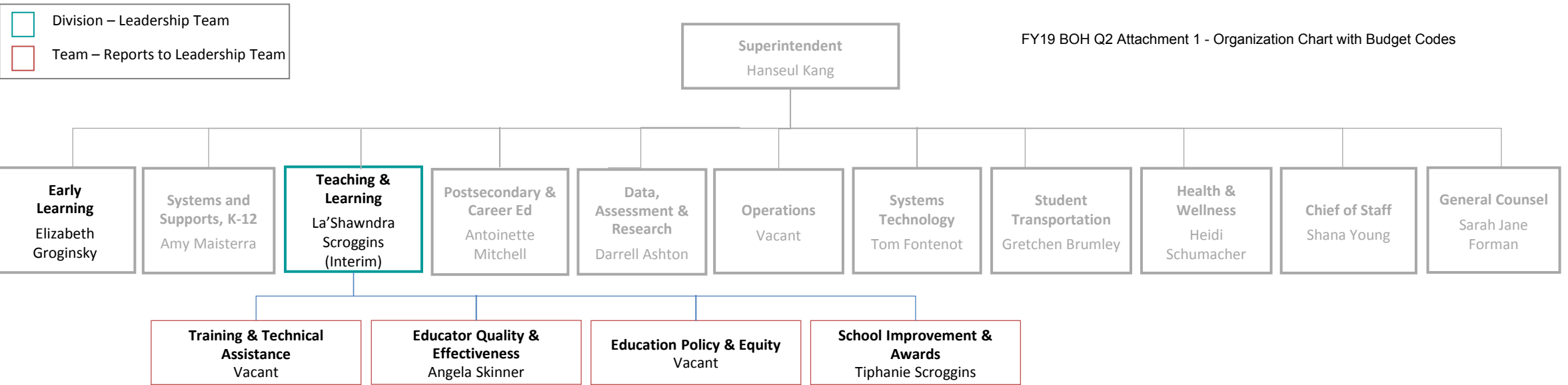
- ESSA state plan school improvement monitoring
- School Improvement Grant (SIG)
- Title I, Title II & IDEA programmatic monitoring

- Policy & regulation development
- Office of Public Charter School Finance & Support (SOAR & Title VB)
- Special Education State Complaint Office
- State Special Education Systemic Improvement Plan coordination

- Parent outreach (ESEA and IDEA)
- 21st Century Grant
- McKinney-Vento Homeless Assistance
- Homeschooling
- Private schools

- Nonpublic placement oversight
- Nonpublic school monitoring
- Interagency coordination: CFSA, DBH, DYRS
- Interagency school support
- Community Schools

- Division support (e.g., staff onboarding, equipment, travel, training)
- Grant applications
- Fiscal monitoring
- Fiscal policy
- Division budgeting and procurement
- Reimbursements (IDEA, Title I &II, and Medicaid)
- Nonpublic tuition payments



Early Learning

Elizabeth Groginsky

Systems and Supports, K-12

Amy Maisterra

Teaching & Learning

La'Shawndra Scroggins (Interim)

Postsecondary & Career Ed

Antoinette Mitchell

Data, Assessment & Research

Darrell Ashton

Operations

Vacant

Systems Technology

Tom Fontenot

Student Transportation

Gretchen Brumley

Health & Wellness

Heidi Schumacher

Chief of Staff

Shana Young

General Counsel

Sarah Jane Forman

Training & Technical Assistance

Vacant

Educator Quality & Effectiveness

Angela Skinner

Education Policy & Equity

Vacant

School Improvement & Awards

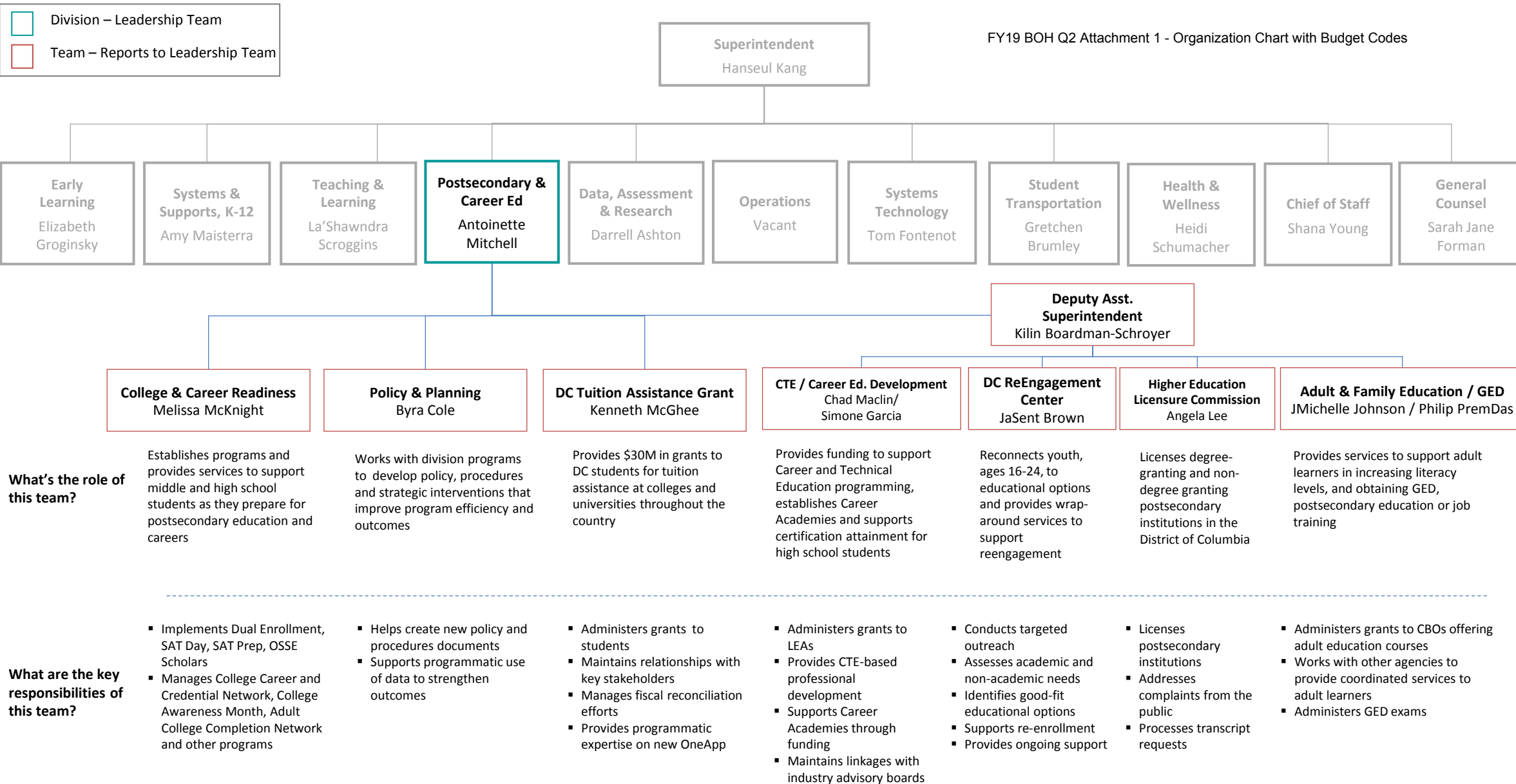
Tiphonie Scroggins

What's the role of this team?

- Provides direct support to educators to increase knowledge and skills to effectively reach all learners, including students with disabilities and English learners.
- Provides local education agencies with supports that increases hiring of high quality educators and leaders.
- Oversees DC staffing data collection to analyze trends and patterns to determine equity gaps and supports needed.
- Assists local education agencies and schools with identifying needs and essential supports that will improve student outcomes.

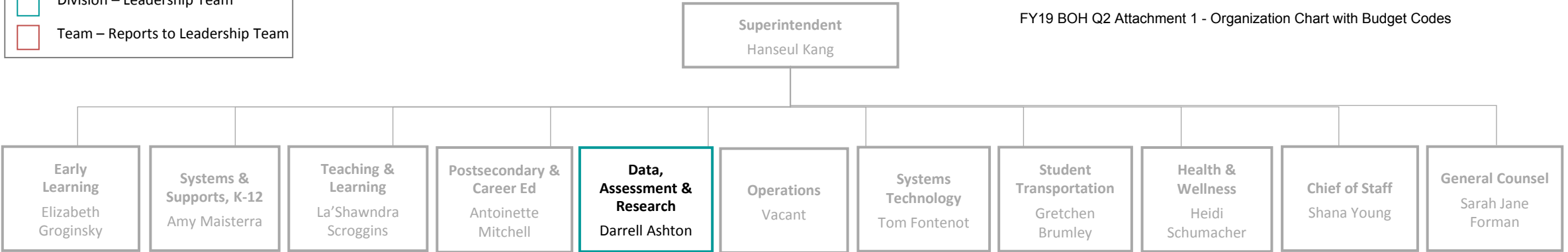
What are the key responsibilities of this team?

- Provide standards-based training and technical assistance for LEAs
 - Give information about school-wide evidence-based models
 - Provide support for special populations
 - Support Science, Technology, Engineering and Math (STEM)
 - Provide support for literacy
- Manage educator licensure for the District of Columbia
 - Accredit educator preparation programs
 - Provide models for educator evaluation programs
- Manage programs and initiatives that support educator equity
 - Data analysis, research, and best practices
 - Oversee K-12 education policy
- Responsible for Intensive school supports for priority and focus schools
 - Monitor school improvement plans
 - Identify Blue Ribbon Schools in the District of Columbia



Division – Leadership Team

Team – Reports to Leadership Team



What’s the role of this team?

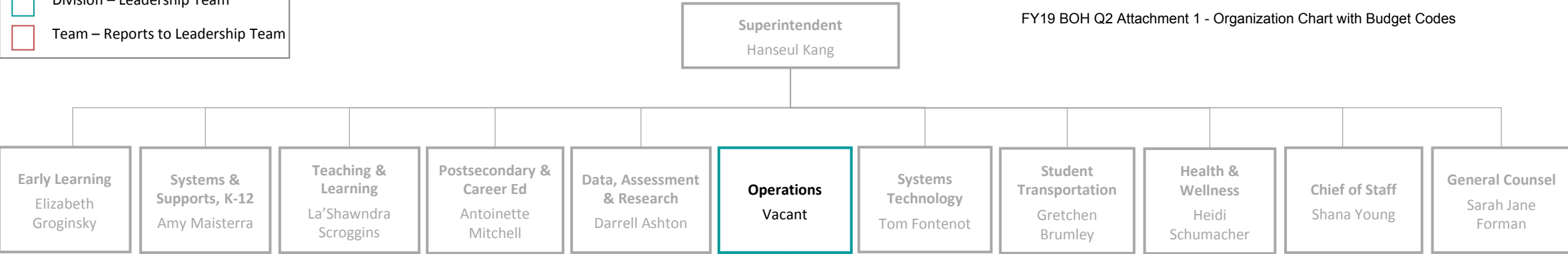
- Leads OSSE’s Next Generation Assessment (NGA) annual test administration coordination, policy portfolio, and test integrity procedures
- Performs high-quality analysis and research to inform and provide actionable input and reports to OSSE leaders, policy makers, LEA leaders, and stakeholders
- Manages data received by OSSE to ensure that all data assets are high-quality, properly documented, and easily discoverable; and develops applications and visualizations to support data validation, analysis, reporting, and data access
- Develops policies, rules, and guidelines for the management, use, and sharing of OSSE data to ensure that all data are managed, used, and handled properly and securely; and provides division support for project, change, and communications management

What are the key responsibilities of this team?

- Assessment development
 - Assessment policy
 - PARCC
 - DC Science assessment
 - MSAA
 - ACCESS ELL assessment
 - Test administration
 - Test integrity
 - Assessment reporting
 - Collaborative assessment and program research
 - LEA support and training for assessments
- Data requests
 - Federal reporting
 - Local reporting
 - Collaborative research
 - Accountability operations
 - Data analysis
 - LEA engagement for research and analysis results and impact
- Data collection
 - Data quality assurance
 - Data architecture
 - Reference data management
 - Master data management
 - Data visualizations
 - Data applications development
 - SLED
 - Statewide Student Information Systems (SIS)
- Data sharing agreements
 - Data privacy
 - Data policy development
 - Data stewardship
 - Project management
 - Change management
 - Communications management
 - Accountability oversight and governance

Division – Leadership Team

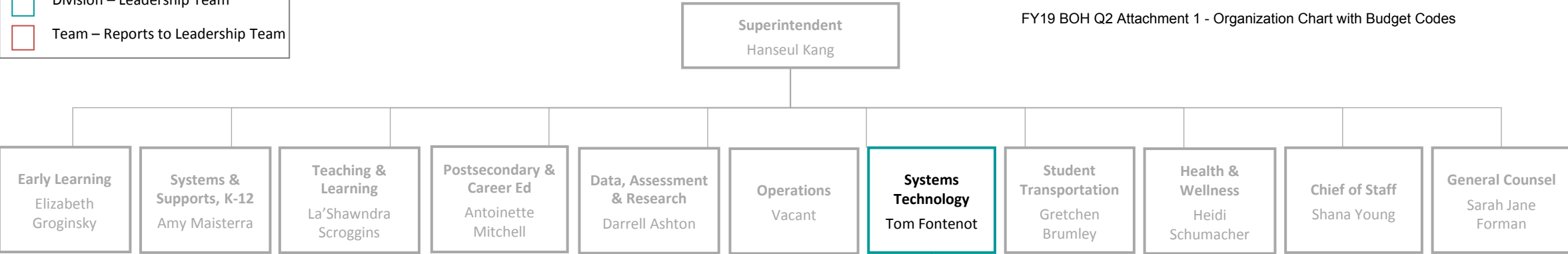
Team – Reports to Leadership Team



What's the role of this team?	Grants Mgmt & Compliance Nancy Mahon	Building Operations Gregory Ellis	Dispute Resolution Tracey Langley	Enrollment & Residency Eva Laguerre	My School DC Catherine Peretti	Contracts & Procurement Tamera Anderson
	Provides the agency with grants management, fiscal, and compliance support	Provides operational and facility logistical support to all OSSE divisions	Conducts due process special education hearings, residency fraud hearings, mediation, and Equal Employment Opportunity oversight	Oversees the annual enrollment audit, manages residency verification, investigates residency fraud, oversees charter school closures	Oversees the common student enrollment lottery process across DCPS and the majority of public charter schools	Provides contracting and procurement support and services to OSSE divisions; staff report directly to the District of Columbia OCP (effective 12/14)
What are the key responsibilities of this team?	<ul style="list-style-type: none"> EGMS A-133 Audit Agency financial close out (grants) Federal fiscal reporting Training and technical assistance 	<ul style="list-style-type: none"> Facilities management Pcard administration Risk management Fleet management Direct voucher processing Language Access IQ Travel processing 	<ul style="list-style-type: none"> Hearings Mediations EEO 	<ul style="list-style-type: none"> Enrollment audit Residency verification Training/technical Assistance UPSFF policy Non-resident tuition CBO enrollment, residency audit Closing charter school coordination 	<ul style="list-style-type: none"> Common lottery Outreach about the enrollment process 	<ul style="list-style-type: none"> Small purchases Contracts Local Small Disadvantaged Business Enterprise (LSDBE) compliance

Division – Leadership Team

Team – Reports to Leadership Team



What’s the role of this team?

Applications

Don Davis

Project Management

James Powell

Infrastructure & Technology Support

Don Davis

Strategic Planning

James Powell

Supports, develops, and manages OSSE’s internal and external applications

Manages OSSE’s IT portfolio, internal staff resources, vendors and coordination between programmatic divisions and IT

Provides day-to-day support of the agency’s computer systems, service desk, email and network resources

Grows OSSE’s portfolio via visioning, strategic themes, roadmaps and enterprise consolidation

What are the key responsibilities of this team?

- Application support and troubleshooting
 - Change control
 - Software development
 - System architecture

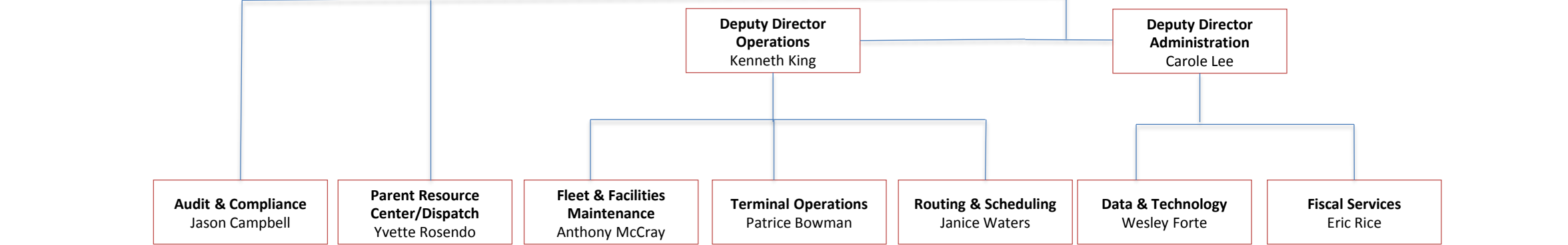
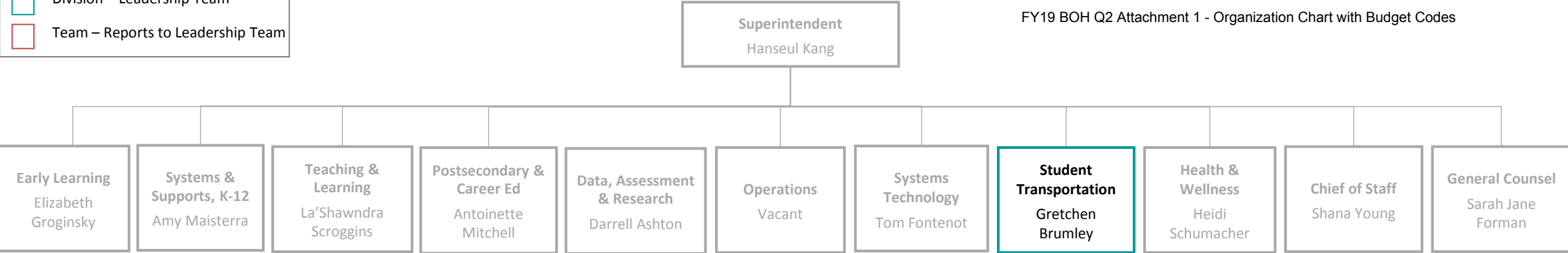
- Business analysis
 - Process improvement
 - Fiscal planning
 - Contract management

- Device support
 - Server and user management
 - Telecom
 - Connectivity

- Technology planning
 - Strategic guidance
 - IT procurement authority
 - Enterprise coordination

Division – Leadership Team

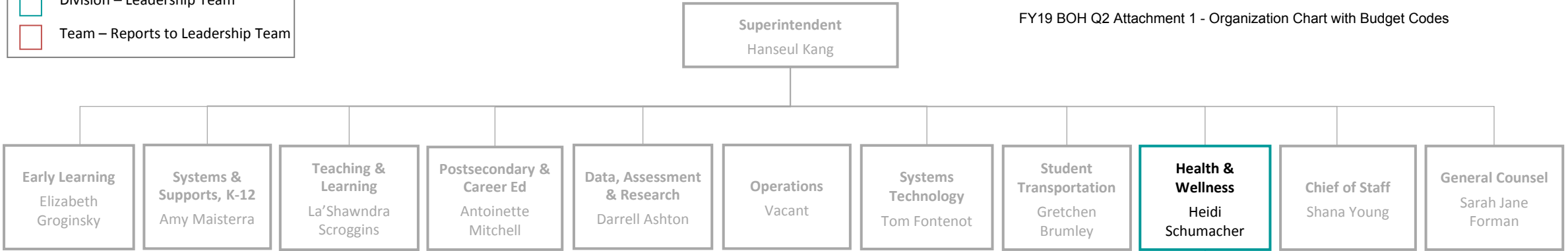
Team – Reports to Leadership Team



What's the role of this team?	Conducts internal investigations to ensure compliance with all applicable laws and policies. Resolves all escalated complaints. Facilitates monthly performance management meetings and training	Provides all inbound and outbound communications to stakeholders (parents, schools, advocates) regarding student transportation services. Provides first call resolution support for complaints	Coordinates the procurement, inspection, maintenance and retirement of all OSSE-DOT vehicles. Maintains all terminal facilities to ensure the are safe and complaint with all standards	Management and support of all School Bus Drivers, School Bus Attendants, and daily operations at each of the four school bus terminal locations	Plans bus routes that are compliant with operational and regulatory requirements, conducts analysis for performance improvement, and communicates routing details to supporting departments	Provides technical support to all OSSE-DOT departments and systems, in addition to school supports for TOTE	Coordinates the development of the annual operating and capital budget to ensure the appropriate resources are allocated to support the work of OSSE DOT. Manages all procurement and related fiscal reporting activities on the behalf of the division.
What are the key responsibilities of this team?	<ul style="list-style-type: none">InvestigationsComplaint resolutionPerformance managementTraining	<ul style="list-style-type: none">Inbound & outbound call supportProvides general & bus status informationIntakes transportation service concerns	<ul style="list-style-type: none">Fleet procurementMaintenance and inspection of over 700 school busesFacility maintenance at each school bus terminal	<ul style="list-style-type: none">Management of school bus drivers and attendants that transport eligible students with disabilities	<ul style="list-style-type: none">Creates and optimizes routes and schedules for the safe and efficient transport of over 3,000 students with disabilities	<ul style="list-style-type: none">Quickbase support and maintenanceHelpdesk support for schools and transportation requestsGPS and phone support	<ul style="list-style-type: none">Budget development and monitoringProcurements / ReimbursementsFiscal policy / reportingContract administration

Division – Leadership Team

Team – Reports to Leadership Team



What’s the role of this team?

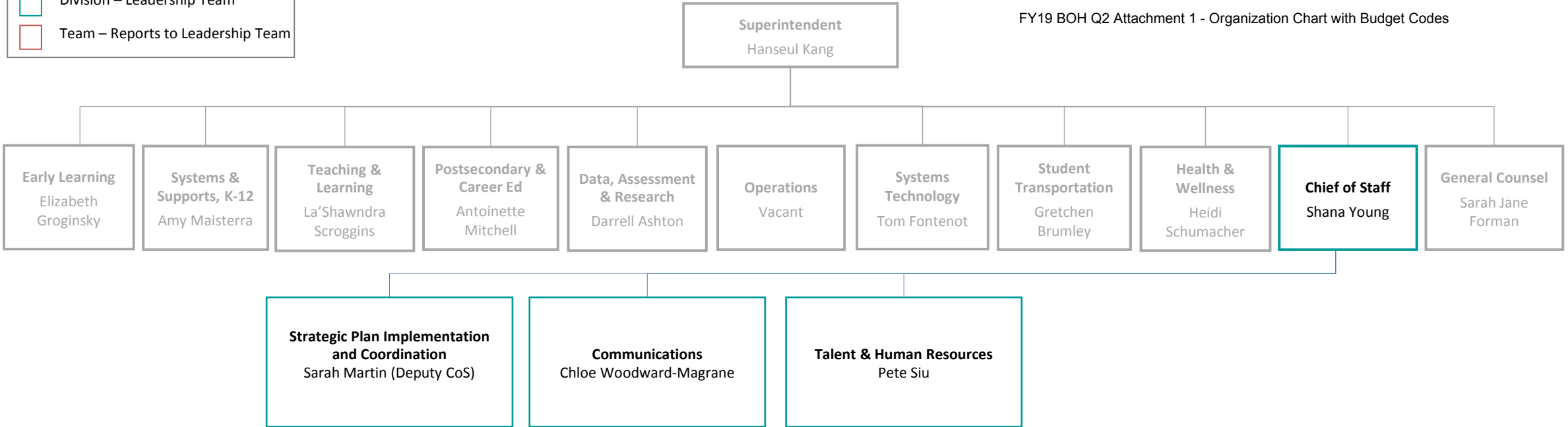
Policy & Planning Vacant	Nutrition Programs Lindsey Palmer	Strategic Operations Rhoma Battle	Healthy Schools & Wellness Programs Vacant	Athletics Clark Ray
Creates regulatory and policy framework to support compliance, drive student wellness, foster innovation, and disseminate best practices across sectors	Encourages, educates and engages district residents, educators, community partners and schools to develop sustainable wellness and nutrition strategies	Oversees operations for the Division, including procurement, human resources, finance, and auditing activities	Manages federally and locally funded programs that focus on sexual health, mental health, and physical health of DC students	Operates the DC State Athletics Association

What are the key responsibilities of this team?

- | | | | | |
|---|--|--|--|---|
| <ul style="list-style-type: none">Health assessmentRegulations and policy developmentInter-governmental relationsHealth standardsProgram evaluationResearchData | <ul style="list-style-type: none">USDA grant administrationOversee food & nutrition services for District of Columbia public and public charter schoolsNSLP, SBP, CACFP, Healthy Schools, Summer Meals, Healthy Tots, Food Distribution, Emergency FeedingSchool gardens and farm to school programs. | <ul style="list-style-type: none">ProcurementFiscal accountabilityFiscal oversightAudit coordinationGeneral office admin | <ul style="list-style-type: none">School nurses/school based health centersSchool climate and cultureSexual healthMental healthPhysical education/physical activityChronic disease prevention | <ul style="list-style-type: none">Encourages athletics participationEnsures LEA compliance with state athletic regulationsCoordinates District-wide sporting events |
|---|--|--|--|---|

Division – Leadership Team

Team – Reports to Leadership Team



What’s the role of this team?

- Drives overall change management and improvement, in coordination with leadership team. Fosters coordination within the agency and ensures strong and effective relationships with external partners
- Ensures internal and external stakeholders are clear on the agency’s role, its direction and priorities, day-to-day decisions and actions, and the rationale behind them
- Executes agency’s approach to recruit, develop, and retain talent. Sets up structures for ongoing feedback and performance management, including building capacity within existing staff members

What are the key responsibilities of this team?

- Strategic plan implementation progress monitoring and support
 - Effective and consistent coordination with internal and external stakeholders
 - Agency’s policy agenda, including new and updated regulations, policies, an coordination with DC Council and State Board of Education
 - Budget and performance plan development and reporting
- Strategic communications plan implementation
 - Relationships with reporters; responses to media inquiries
 - Structures and channels for communicating with key audiences and stakeholders
 - Internal and external newsletters: OSSE Wire, LEA Look Forward
 - Coordination with Mayor’s communications team
- Recruitment process
 - Employee relations
 - Performance management
 - Staff capacity building
 - Coordination with DCHR