

**Office of the State Superintendent of Education FY2018****Agency** Office of the State Superintendent of Education**Agency Code** GD0**Fiscal Year** 2018**Mission** The mission of the Office of the State Superintendent of Education (OSSE) is to remove barriers and create pathways so District residents receive an excellent education and are prepared to achieve success in college, careers, and life.

## 2018 Strategic Objectives

Objective Number	Strategic Objective	# of Measures	# of Operations
1	High quality and actionable data: OSSE will provide high-quality data and analysis that will empower LEAs, CBOs, and providers to meet the needs of all learners and allow education partners to make informed policy decisions.	4	6
2	Quality and equity focus: OSSE will work with our education partners to set high expectations for program quality and align incentives to accelerate achievement for those learners most in need.	9	4
3	Responsive & consistent service: OSSE will provide responsive, consistent, and considerate customer service to free up LEAs, CBOs, and providers and allow them to focus on instruction and support for students.	8	8
4	Top notch talent: OSSE will attract, develop, and retain top-notch talent to build a highly effective state education agency that makes a meaningful contribution to DC education.	0	1
5	Create and maintain a highly efficient, transparent and responsive District government.**	9	2
<b>TOT</b>		<b>30</b>	<b>21</b>

## 2018 Key Performance Indicators

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Target	FY 2015 Actual	FY 2016 Target	FY 2016 Actual	FY 2017 Target	FY 2017 Actual	FY 2018 Target
<b>1 - High quality and actionable data: OSSE will provide high-quality data and analysis that will empower LEAs, CBOs, and providers to meet the needs of all learners and allow education partners to make informed policy decisions. (4 Measures)</b>									
Percent of user requests via the services portal solved and closed within five days of receipt	<input type="checkbox"/>	79%	95%	86.73%	92%	80%	92%	77.5%	92%
Percent of all students graduating from high school in four years	<input type="checkbox"/>	Not available	71%	65%	78%	69.2%	78%	Data Forthcoming	79%
Percent of all students at college and career ready level in reading on statewide assessment	<input type="checkbox"/>	Not available	Not available	22%	30%	27%	30%	31%	32%
Percent of all students at college and career ready level in mathematics on statewide assessment	<input type="checkbox"/>	Not available	Not available	25%	30%	25%	30%	28%	30%
<b>2 - Quality and equity focus: OSSE will work with our education partners to set high expectations for program quality and align incentives to accelerate achievement for those learners most in need. (9 Measures)</b>									

Percent of early childhood and development programs that meet Gold tier quality	<input type="checkbox"/>	Not available	55%	48%	60%	47.6%	65%	49.5%	55%
Number of adults who receive a State Diploma (inclusive of NEDP or GED)	<input type="checkbox"/>	Not available	375	140	400	391	400	350	425
Number of slots for infant and toddlers at Gold tier or Early Head Start child care facilities that are affordable	<input type="checkbox"/>	13389	6790	4556	6950	18626	7091	4213	7091
Number of residents who enroll in an Adult and Family Education funded program	<input type="checkbox"/>	Not available	Not available	Not available	Not available	2978	2950	3032	1000
Number of disconnected youth that were re-enrolled in an educational program through the reengagement center	<input type="checkbox"/>	Not available	Not available	Not available	Not available	204	250	205	250
Percentage of residents enrolled in an adult and family education program who complete at least one functioning level	<input type="checkbox"/>	Not available	Not available	Not available	Not available	34%	41%	36.6%	40%
Percent of DC public and public charter school students completing a post-secondary degree within six years of college enrollment	<input type="checkbox"/>	Not available	Not available	Not available	35%	37%	35%	Data Forthcoming	37%
Amount of Medicaid reimbursement collected	<input type="checkbox"/>	Not available	Not available	Not available	\$3000000	\$1619078	\$3000000	\$3763557	\$3000000

Percent of low-performing schools that show overall growth in academic achievement	<input type="checkbox"/>	Not available	90%	Not available	Not available	44.4%	65%	Data Forthcoming	65%
<b>3 - Responsive &amp; consistent service: OSSE will provide responsive, consistent, and considerate customer service to free up LEAs, CBOs, and providers and allow them to focus on instruction and support for students. (8 Measures)</b>									
Number of A-133 audit findings	<input type="checkbox"/>	Not available	Not available	Not available	5	1	5	0	5
Average number of days taken to complete reviews of educator licensure applications	<input type="checkbox"/>	Not available	20	36	15	37.7	15	135	35
Percent of IEPs reviewed that comply with secondary transition requirements	<input type="checkbox"/>	Not available	50%	68%	55%	61%	55%	Data Forthcoming	60%
Average response time for complaints filed against early child care facilities	<input type="checkbox"/>	Not available	48	48	48	74	48	72	48
Percent of timely Individuals with Disabilities Act (IDEA) due process hearings	<input type="checkbox"/>	Not available	Not available	85%	90%	99%	90%	98.3%	95%
Percent of grant funds reimbursed within 30 days of receipt	<input type="checkbox"/>	Not available	85%	93%	90%	86.9%	90%	83.2%	90%
Percent of eligible infants and toddlers under IDEA Part C (birth-3) for whom an evaluation and assessment and an initial IFSP meeting were conducted within required time period	<input type="checkbox"/>	Not available	100%	Not available	100%	Waiting on Data	100%	Data Forthcoming	100%
Percentage of timely completion of state complaint investigations	<input type="checkbox"/>	Not available	100%	100%	100%	100%	100%	100%	100%

2018 Operations

Operations Header	Operations Title	Operations Description	Type of Operations	# of Measures	# of Strategic Initiatives
<b>1 - High quality and actionable data: OSSE will provide high-quality data and analysis that will empower LEAs, CBOs, and providers to meet the needs of all learners and allow education partners to make informed policy decisions. (6 Activities)</b>					
OFFICE OF THE STATE SUPERINTENDENT	Conduct research and data analysis for key education issues for the District	e.g., Student Mobility Report, Equity Reports, evaluations of key programs/projects, next generation assessment results, and fulfillment of additional data requests	Key Project	0	1
OFFICE OF THE STATE SUPERINTENDENT	Support accountability and continuous improvement across the District's education landscape	Manage state accountability system Provide transparency on key education data	Daily Service	0	1
ELEM & SECOND ASST SUPERINTENDENT'S OFF	Provide technical assistance and support to LEAs	Provide technical assistance, oversight, and support to improve performance of low-performing schools and boost college- and career-readiness of students and equitable access to effective educators	Daily Service	0	0
OFFICE OF THE ENTERPRISE DATA MANAGEMENT	Manage District of Columbia federal reporting to the US Department of Education	Collect, validate and aggregate data for federal reporting from LEAs.	Key Project	0	0
NUTRITION SERVICES	Administer national school breakfast, national school lunch, and child and adult food care programs	Federal meal programs designed to provide nutritious meals throughout the day, particularly for low income child and students	Daily Service	3	0
OFFICE OF THE ENTERPRISE DATA MANAGEMENT	Administer annual state assessment program	Successfully administer the assessment portfolio (PARCC, NCSC, Science, Science Alt, ACCESS) providing clear guidance and documentation to LEAs prior to test administration, and realtime triage and comprehensive support to LEAs during test administration. Provide meaningful distribution of results to the public, LEAs, schools, and families.  www.osse.dc.gov/parcc	Key Project	0	0
TOT				3	2
<b>2 - Quality and equity focus: OSSE will work with our education partners to set high expectations for program quality and align incentives to accelerate achievement for those learners most in need. (4 Activities)</b>					
NUTRITION SERVICES	Support increased access to and participation in programs that promote academic, physical, and emotional health and well-being of students	Ranges from implementation of the Healthy Schools Act programs including school gardens to implementation of the DC State Athletics Association	Daily Service	0	0
STUDENT ENROLLMENT AND RESIDENCY	Manage annual student enrollment audit and ongoing student residency verification	Manage annual student enrollment audit and ongoing student residency verification	Key Project	1	1

ADULT AND FAMILY EDUCATION	Provide adult literacy, occupational literacy, and postsecondary education training to DC residents	Includes coordination with DOES and WIC.	Daily Service	0	2
GRANTS MGMT AND PROGRAM COORDINATION	Administer federal and local grants to LEAs, CBOs, and other organizations on a variety of topics	e.g., ESEA, IDEA, Perkins, Community Schools, environmental literacy, school gardens, McKinneyVento	Daily Service	0	2
TOT				1	5
<b>3 - Responsive &amp; consistent service: OSSE will provide responsive, consistent, and considerate customer service to free up LEAs, CBOs, and providers and allow them to focus on instruction and support for students. (8 Activities)</b>					
DC REENGAGEMENT CENTER	Ensure opportunities for youth and adults to gain skills and re-engage in education and career programs	Oversee the DC Re-Engagement Center and share learnings from its operations with other city agencies and nonprofits engaged in related work with youth.	Daily Service	0	0
STUDENT HEARING OFFICE	Provide a fair and equitable alternative dispute resolution process	Oversee the alternative dispute resolution process.	Daily Service	0	0
CHIEF INFORMATION OFFICER	Operate Schools Technology Fund	Distribute small grants to LEAs to support technology in schools	Key Project	0	0
ECE CHILD CARE SUBSIDY PROGRAM	License child care facilities and administer child care subsidies	Promote accountability and excellence; hold system accountable for results; provide high-quality, safe, and healthy early care and education opportunities for children	Daily Service	2	2
HIGHER EDUC FINANCIAL SVCS & PREP PRGMS	Administer DCTAG and Mayor's Scholars Programs	Administer DCTAG and Mayor's Scholars Programs to support college access for DC high school seniors.	Key Project	1	0
ELEM & SECOND ASST SUPERINTENDENT'S OFF	Provide professional development to educators on a variety of topics	Provide professional development to educators on a variety of topics that is high quality and responsive to the needs of LEAs.	Daily Service	0	1
NUTRITION SERVICES	Oversee the Summer Food Service Program	Federal meal program operated during summer months when school is out and ensures youth have access to nutritious meals all year round.	Key Project	1	0
SPECIAL EDUCATION ASST SUPERINTENDENT'S	Provide oversight and support to LEAs with implementation of the Individuals with Disabilities Education Act	Ensure that children with qualifying developmental disabilities access and receive timely and high-quality services	Daily Service	1	1
TOT				5	4
<b>4 - Top notch talent: OSSE will attract, develop, and retain top-notch talent to build a highly effective state education agency that makes a meaningful contribution to DC education. (1 Activity)</b>					
HUMAN RESOURCES	Recruitment, Professional Development, Progressive Discipline, Compliance, and Leave and Payroll for OSSE and OSSE DOT employees	Quality design and effective implementation of Recruitment, Professional Development, Progressive Discipline, Compliance, and Leave and Payroll for OSSE and OSSE DOT employees	Daily Service	0	1
TOT				0	1

3 - Create and maintain a highly efficient, transparent and responsive District government. (2 Activities)					
OFFICE OF THE CHIEF OF STAFF	Maintain transparent and responsive communications system to improve public outreach, inform the public and internal stakeholders about OSSE services, and provide access to critical data	osse.dc.gov learnDC.org results.osse.dc.gov mcff.osse.dc.gov	Daily Service	0	1
OFFICE OF THE CHIEF OF STAFF	Implement policy agenda, including coordinating with program offices to draft regulations and required reports	OSSE engages with LEAs and the public regarding proposed regulations through outreach and discussion with major stakeholder groups through means such as working groups, meetings, and public hearings. In addition, OSSE informs LEAs of new or updated regulations or policies through existing partner lists and coalitions or consortia, as well as through OSSE's weekly newsletter, the LEA Look Forward. OSSE provides a formal public comment period for proposed regulations (generally 30 days).	Daily Service	0	0
TOT				0	1
<b>TOT</b>				<b>9</b>	<b>13</b>

### 2018 Workload Measures

Measure	New Measure/ Benchmark Year	FY 2014 Actual	FY 2015 Actual	FY2016 Actual	FY 2017 Actual
<b>1 - Administer national school breakfast, national school lunch, and child and adult food care programs (3 Measures)</b>					
Average number of students participating daily in the National School Lunch Program	<input type="checkbox"/>	Not available	Not available	50927	Data Forthcoming
Average number of meals served in Child & Adult Care Food Program	<input type="checkbox"/>	Not available	Not available	8144	Data Forthcoming
Average number of students participating daily in the School Breakfast Program	<input type="checkbox"/>	Not available	Not available	34007	Data Forthcoming
<b>2 - Manage annual student enrollment audit and ongoing student residency verification (1 Measure)</b>					
Number of PK-12 students in public and public charter schools	<input type="checkbox"/>	Not available	Not available	87344	90061
<b>3 - Administer DCTAG and Mayor's Scholars Programs (1 Measure)</b>					
Percent of high school seniors completing a DC TAG application	<input type="checkbox"/>	Not available	Not available	43%	48.2%
<b>3 - License child care facilities and administer child care subsidies (2 Measures)</b>					
Number of children subsidized by child development programs	<input type="checkbox"/>	Not available	Not available	10730	11151
Number of infant/toddlers receiving IDEA Part C early intervention services	<input type="checkbox"/>	Not available	Not available	Waiting on Data	Data Forthcoming
<b>3 - Oversee the Summer Food Service Program (1 Measure)</b>					
Percent of low income students participating in the Summer Food Service Program	<input type="checkbox"/>	Not available	Not available	76%	Data Forthcoming
<b>3 - Provide oversight and support to LEAs with implementation of the Individuals with Disabilities Education Act (1 Measure)</b>					

Number of students with Individualized Education Programs (IEPs)	<input type="checkbox"/>	Not available	Not available	12258	12811
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## Initiatives

Strategic Initiative Title	Strategic Initiative Description	Proposed Completion Date	Add Initiative Update	# of Initiative Updates	Needs Initiative Update Notification
Administer federal and local grants to LEAs, CBOs, and other organizations on a variety of topics (2 Strategic initiatives)					
Maximize the impact of OSSE's grantmaking	Leverage our grantmaking to advance OSSE's strategic plan, especially focused on Quality and Equity as well as Responsive and Consistent Service. This will include developing a methodology to determine which grants are best as competitive and which are best as per-pupil allocation and streamlining the process for all grants to reduce the burden on grantees and applicants.	09-30-2018	Add Initiative Update	0	Needs Update
Risk-Based Monitoring	Implement year 3 of risk-based monitoring across subgrantees in order to relieve of them unnecessary administrative burden. High performing subgrantees are given the flexibility to keep growing what works, and resources are wisely targeted to subgrantees that are struggling. Successful implementation will be evaluated using LEA survey feedback and a review of rate of year over year change in risk status from prior FFY.	09-30-2018	Add Initiative Update	0	Needs Update
TOT				0	
License child care facilities and administer child care subsidies (2 Strategic initiatives)					
Early Childhood Workforce	Provide job-embedded training, technical assistance, and scholarships for the early childhood workforce in FY18 in partnership with higher education institutions and partner agencies to support them in obtaining the required advanced certification.	09-30-2018	Add Initiative Update	0	Needs Update
Expand access to infant and toddler seats	Through the District's investment, OSSE will incentivize child development providers to improve the supply of child care services for infants and toddlers throughout the District by providing grants to 1) establish new or expand existing child development facilities serving infants and toddlers including in district government facilities and 2) provide technical assistance and training to child development facility operators to support compliance with the licensure process for efficient and effective operations.	09-30-2018	Add Initiative Update	0	Needs Update
TOT				0	
Maintain transparent and responsive communications system to improve public outreach, inform the public and internal stakeholders about OSSE services, and provide access to critical data (1 Strategic Initiative)					
Start of School	Build on the momentum of FY17 to create a frictionless start of school for the 2018-19 school year for LEAs in their partnership with OSSE through earlier access to information, strengthened systems and stable transitions. By streamlining services and requests, OSSE will enable LEAs to spend more time on what matters most: building relationships with students and families.	09-30-2018	Add Initiative Update	0	Needs Update
TOT				0	
Manage annual student enrollment audit and ongoing student residency verification (1 Strategic Initiative)					
Streamline Residency Verification & Enrollment Processes	Partner across MySchoolDC and the enrollment and residency teams to create more streamlined, online residency verification and enrollment processes.	09-30-2018	Add Initiative Update	0	Needs Update
TOT				0	
Provide adult literacy, occupational literacy, and postsecondary education training to DC residents (2 Strategic initiatives)					

Career Pathway Development	Support the development and implementation of a career pathways system as required by WIOA to improve outcomes for adult learners and disconnected youth. Implement integrated adult and career education models through new AFE grant requirements and supported by the citywide adult literacy community of practice.	09-30-2018	Add Initiative Update	0	Needs Update
Adult Learners Transportation Subsidy	Provide enrollment data for adult-serving LEAs and OSSE Adult & Family Education (AFE) sub-grantees to WMATA/DDOT to support their implementation of the Adult Learners Transportation Subsidy program.	09-30-2018	Add Initiative Update	0	Needs Update
TOT				0	
<b>Provide oversight and support to LEAs with implementation of the Individuals with Disabilities Education Act (1 Strategic Initiative)</b>					
Supporting students with disabilities with transitions from high school	Implement a new system of LEA secondary transition monitoring which reasonably measures compliance with requirements, incorporates secondary ST monitoring into nonpublic monitoring protocol for 2017-2018, and monitor performance through monthly cross-functional secondary transition (ST) data and practice reviews.	09-30-2018	Add Initiative Update	0	Needs Update
TOT				0	
<b>Provide professional development to educators on a variety of topics (1 Strategic Initiative)</b>					
ESSA Funding & Support	Ensure that LEAs and other subgrantees are supported with effective implementation of ESSA requirements in the 2017-2018 SY. Issue key ESSA guidance related to transfer and consolidation of funds to LEAs and provide foundational training and individualized technical assistance on an as-needed basis, including a focus on key supports identified in the new ESSA accountability system.	09-30-2018	Add Initiative Update	0	Needs Update
TOT				0	
<b>Recruitment, Professional Development, Progressive Discipline, Compliance, and Leave and Payroll for OSSE and OSSE DOT employees (1 Strategic Initiative)</b>					
Strengthen Recruitment	Strengthen OSSE's pipeline of talent and reduce the agency's vacancy rate by rolling out a recruitment tracking system, with success metrics and recruitment training for managers and targeting a 15 person candidate pipeline for all common vacancy types.	09-30-2018	Add Initiative Update	0	Needs Update
TOT				0	
<b>Support accountability and continuous improvement across the District's education landscape (1 Strategic Initiative)</b>					
Accountability System & School Report Card	Develop the accountability report card and website with strong community engagement in the process so that these tools become the go-to resource for families to inform their decision-making about school options starting in the SY18-19 lottery. Oversee a smooth and effective transition to a new accountability system for all public schools beginning in fall 2018.	09-30-2018	Add Initiative Update	0	Needs Update
TOT				0	
<b>TOT</b>				<b>0</b>	

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