

OFFICE OF THE STATE SUPERINTENDENT OF EDUCATION

# **ESEA Consolidated Schoolwide Program**

Process for LEAs consolidating Elementary and Secondary Education Act (ESEA) grants into a schoolwide program in the Enterprise Grants Management System (EGMS)

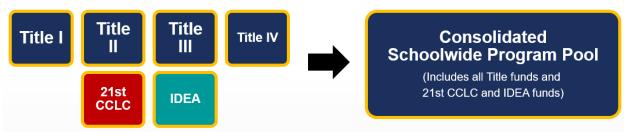
# PURPOSE

Local education agencies (LEAs) may elect for schools within the LEA to consolidate Nita M. Lowey 21st Century Community Learning Centers (21st CCLC) and Individuals with Disabilities Education Act, Part B (IDEA Part B) funds into a schoolwide program. If this election is made, the LEA must indicate this within its applications for Elementary and Secondary Education Act (ESEA) grants in the Enterprise Grants Management System (EGMS). LEA applicants must complete the following process to consolidate 21st CCLC and IDEA Part B with other ESEA funds.

## BACKGROUND

Any school that receives a Title I, Part A (Title I-A) grant under ESEA and has a poverty rate higher than 40 percent may elect to operate a schoolwide program model using the grant funds. If the school chooses to operate a schoolwide program model, they may also consolidate the Title I-A grant with other federal grants to carry out the activities of the schoolwide program.

## FIGURE 1 Consolidated Schoolwide Program Pool



## CONSOLIDATING WITHIN EGMS

Currently, EGMS supports consolidation and payments of 21st CCLC; IDEA, Part B; Title I-A; Title II-A; Title II-A; and Title IV-A within the ESEA Consolidated Application (ConApp). If an LEA chooses to consolidate other federal grants, they may do so in their accounting system.

## APPLICATION LOGISTICS

To ensure all consolidated funds are available to be allocated within a schoolwide program in the ConApp, LEAs must complete the following steps before, during and after submitting the ConApp.

#### Before Submitting the ConApp

- 1. LEAs must first submit approvable applications for each grant that will be consolidated, i.e., 21st CCLC and/or IDEA, Part B.
  - LEAs choosing to consolidate 21st CCLC must submit a 21st CCLC competitive application and choose to consolidate once the grant has been awarded. In subsequent years, LEAs must choose to consolidate when completing the continuation grant application budget.
  - LEAs choosing to consolidate IDEA, Part B must submit an approvable IDEA, Part B application and choose to consolidate no later than **30 days before the ConApp deadline.**
- 2. Within each grant application (i.e., IDEA, Part B and 21st CCLC), LEAs must elect to consolidate all or a portion of the grant award in the schoolwide program.
  - Click <u>here</u> for instructions on how to consolidate 21st CCLC funds.
  - Click <u>here</u> for instructions on how to consolidate IDEA, Part B funds.
- 3. Once the 21st CCLC and/or IDEA, Part B grant applications are approved, LEAs may view the "Funding Distribution" tab of each application to confirm that the amount was deducted from the original grant.

#### When Preparing the ConApp Submission

- 1. LEAs may also confirm the total amount consolidated from other grants in the ConApp.
  - 1. Click the "Funding Distribution" tab.
  - 2. Scroll down to the "Consolidations to Schoolwide" table.
  - 3. View the amounts consolidated from the IDEA, Part B and/or 21st CCLC grant applications. These funds are collectively referred to as the Consolidated Schoolwide Program Pool.
- 2. LEAs must include the following in the "Consolidated Schoolwide Program Pool" section:
  - Describe how the schoolwide program meets the needs of students most at risk for failure;
  - Address how the schoolwide program meets the intents and purposes of all consolidated grants; and
  - Allocate all consolidated funds.

## APPROVED APPLICATION: NEXT STEPS

#### **Reimbursement Requests**

Once the ConApp application is approved for a schoolwide program, LEAs may request reimbursements for consolidated funds in the ConApp. No reimbursement requests need to be submitted in the IDEA, Part B or 21st CCLC applications.

#### **Carryover Amendments**

LEAs will be notified when prior year carryover funds are available through the OSSE K12 Grants Newsletter in the spring. Once IDEA and 21st CCLC carryover funds are released, LEAs must submit amendments for each program to include the carryover amounts in the current year budgets. As with the application process, LEAs should carryover funds from IDEA Part B and 21st CCLC before completing the carryover amendment for ConApp.

#### Process for consolidating carryover funds:

- 1. In the IDEA, Part B and/or 21st CCLC applications, submit an amendment to consolidate the carryover funds in the schoolwide program.
- 2. Once the IDEA, Part B and/or 21st CCLC amendments are approved, create an amendment for the ConApp.
- 3. Budget the carryover funds from the consolidated grants in the ConApp amendment.
- Once the amended ConApp is approved, reimburse for the consolidated schoolwide program with the new budget. The deadline to submit budget amendments for each fiscal year is Nov. 1.

#### **Closeout Reports**

LEAs must submit closeout reports for all consolidated grants in the following order (for all applicable grants) schoolwide, Title I-A, Title II-A, Title III-A, Title IV-A, IDEA, Part B, 21st CCLC.

#### Monitoring

Each year, LEAs may be subject to annual grants monitoring. LEAs with consolidated funds will have a consolidated set of programmatic indicators reviewed during the monitoring process.

#### RESOURCES

For more information on determining benefits of consolidating grants in a schoolwide program and understanding the implications of consolidation, please contact your LEA's <u>OSSE ConApp grant manager</u>.

For questions on a grant program please, contact the applicable grant program supervisor.

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