**Planning Guide:**

**Teacher with an Associate’s (or Bachelor’s) Degree Outside Early Childhood Education\***

I have an associate’s degree (or bachelor’s degree) but need at least 24 semester credit hours in early childhood education (or early childhood development, child and family studies, or a closely related field) by December 2023.

\* *Including early childhood development, child and family studies, or a closely related field*

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| **Task** | **Information** | **Notes:** |
| Develop a plan for how many credit hours you need | I currently need \_\_\_\_\_\_\_\_ credit hours in early childhood education  |  |
| Review schools with early childhood courses |  | [ ]  Reviewed |
|  | [ ]  Reviewed |
|  | [ ]  Reviewed |
|  | [ ]  Reviewed |
| Contact program(s) that best fits with present availability and speak to program coordinator |  | [ ]  Contacted |
|  | [ ]  Contacted |
|  | [ ]  Contacted |
|  | [ ]  Contacted |
| Write the names of courses you would like to take, circle when you would like to take them, and how many credits the course is worth | Course 1: | Fall/Spring/Summer 20\_\_\_\_\_\_for \_\_\_\_\_\_credits  |
| Course 2: | Fall/Spring/Summer 20\_\_\_\_\_\_for \_\_\_\_\_\_credits  |
| Course 3: | Fall/Spring/Summer 20\_\_\_\_\_\_for \_\_\_\_\_\_credits  |
| Course 4: | Fall/Spring/Summer 20\_\_\_\_\_\_for \_\_\_\_\_\_credits  |
| Course 5: | Fall/Spring/Summer 20\_\_\_\_\_\_for \_\_\_\_\_\_credits  |
| Course 6: | Fall/Spring/Summer 20\_\_\_\_\_\_for \_\_\_\_\_\_credits  |
| Obtain a copy of high school transcript (or G.E.D. certificate) | Requested on: \_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  Received Transcript |
| Obtain a copy of previous college transcript  | Requested on: \_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  Received Transcript |
| Obtain a copy of CDA certificate (if applicable) | Requested on: \_\_\_\_\_\_\_\_\_\_\_\_ | [ ]  Obtained a copy of CDA |
| Complete application(s) for admission to coursework  | Program 1: | [ ]  Application Submitted  |
| Program 2:  | [ ]  Application Submitted |
| Complete the Free Application for Student Financial Aid (FASFA) to apply for financial aid | www.fafsa.ed.gov | [ ]  Application Submitted |
| Contact scholarship programs | Higher Education Incentive | [ ]  Contacted [ ] Applied |
| Other:  |  |
|  |
| Other Planning Notes: |
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